



Bartlett Station Commission

**WEDNESDAY, December 4, 2019
Bartlett Station Municipal Center
7:30 A.M.**

AGENDA

I. OLD BUSINESS

A. Minutes of the November 6, 2019 Meeting

Action Item: Vote to approve or amend the minutes.

B. Continued Items from November Meeting:

1. **Bartlett Station Design Assistance Program “Threshold” Application** - Dr. Charles Lebel, Family Vet at 5712 Stage Road. Updates relating to the Design Assistance Program “Threshold” application approved in November 2017 as presented by the applicant, Dr. Charles Lebel.

2. **Proposal to Extend Tenant Incentive Program Boundaries**

Discussion on next steps.

Action Item: Vote to approve or reject extending the Tenant Incentive Program Boundaries.

C. Financial Report: Dick Phebus, Finance Director

Overview of monthly financial activities, available funds, and expected expenditures.

Action Item: Vote to approve or amend the financial report.

II. NEW BUSINESS

A. Chairman’s Report - Phyllis Fickling

A review of recent activities and initiatives as well as a look to the future.

B. Liaison Updates:

1. **Bartlett Station Farmers Market Liaison** – Kathy Carl, Bartlett Chamber of Commerce
Status of the planning and preparation for the 2020 Bartlett Farmers Market Season.
2. **Historic Preservation Commission Liaison** – Kim Taylor, Planning Director
Status of the activities planned and/or conducted by the Historic Preservation Commission.
3. **Parks Commission Liaison** – Doyal Brown, Bartlett Parks Commission
Status of the progress being made on the re-development/improvements to Freeman Park.
4. **Bartlett Chamber of Commerce Liaison** - Kathy Carl, Bartlett Chamber of Commerce
Status of events for December 2019 that the Chamber of Commerce is sponsoring.
5. **Business Liaison** – Sue Coleman
 - a. Follow up on the Bartlett Station Candy Cane Business Run.

III. MATTERS FOR DISCUSSION

A. Movies in the Park

Plans for the 2020 season.

B. Open Discussion

Adjourn