



City of Bartlett

David Parsons, Mayor



Bartlett Station Commission

AGENDA

Wednesday, September 6, 2023

Bartlett Station Municipal Center, Community Room A — 7:30 A.M.

I. Minutes of the August 14, 2023 Special Called Meeting

Action Item: Vote to approve or amend the minutes.

II. Financial Report: Dick Phebus, Finance Director

1. Overview of monthly financial activities, available funds, and expected expenditures.

Action Item: Vote to approve or amend the financial report(s).

2. **Tenant Incentive Program Application — Quick Collect Drug & Relationship Testing Service, 6061 Stage Road**

Action Item: Vote to approve the tenant incentive for Quick Collect Drug & Relationship Testing Service

3. **Design Threshold Improvement Verification of Expenses & Grant Payment — Side Porch Steakhouse, 5689 Stage Road**

Action Item: Vote to make payment to the applicant.

4. **Broker Bonus Program Application — Jersey Mike's, 5985 Stage Road**

Action Item: Vote to approve the broker bonus for John Reed.

III. NEW BUSINESS

A. Chairman's Report

B. Liaison Updates:

1. **Bartlett Station Farmers Market** — Glen Mullins, Bartlett Chamber of Commerce
2. **Historic Preservation Commission Liaison** — New street signs
3. **Alderman/Administration Liaison** — Alderman David Reaves
4. **Bartlett Chamber of Commerce Liaison** — Christmas Market Sponsorship

Action Item: Vote to sponsor the Bartlett Chamber of Commerce's Christmas in Bartlett Market and Festivities for 2023.

5. **Business Liaison** — Sue Coleman

IV. Open Discussion

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

Adjourn