



City of Bartlett
David Parsons, Mayor

DESIGN REVIEW COMMISSION AGENDA

Tuesday, December 19, 2023 – 5:00 P.M.
Bartlett City Hall Annex Conference Room

Opening Prayer

****Official Business of the Day****

Minutes of the Tuesday, September 19, 2023 and Tuesday, November 21, 2023 Meetings

Site Plan

1. SignPros Memphis, Inc., 6352 Summer Avenue (Neeraj Kumar, Design Group LLC)

Neeraj Kumar, with Design Group LLC, is requesting Design Review Commission approval of a Site Plan for Sign Pros Memphis, Inc. at 6352 Summer Avenue. The Design Review Commission will review the Site Plan to include the following: building color(s), materials of building, landscaping, site lighting, and building elevations.

NEW BUSINESS

Site Plan

2. Club Car Wash, 8274 Highway 64 (Holly Bergman, Finkle + Williams)

Holly Bergman, with Finkle + Williams, is requesting Design Review Commission approval of a Site Plan for Club Car Wash at 8274 Highway 64. The Design Review Commission will review the Site Plan to include the following: building color(s), materials of building, landscaping, trash collection areas, and building elevations.

2. Dunkin Donuts, Appling Road & Highway 70 (David Ware, Ware & Associates)

David Ware, with Ware & Associates, is requesting Design Review Commission approval of a Site Plan for Dunkin Donuts at Appling Road & Highway 70 to include the following: building color(s), materials of building, landscaping, trash collection areas, building elevations, exterior lighting, meter locations, and mechanical units.

Discussion

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

Adjourn