



City of Bartlett

David Parsons, Mayor



Bartlett Station Commission

AGENDA

Wednesday, September 3, 2025

Biscuit and Jams Restaurant — 7:30 a.m.

I. Minutes of the July 2, 2025, Meeting

Action Item: Vote to approve or amend the minutes.

II. Bartlett Station Update: Steve Sones, Chief Administrative Officer

III. Financial Report: Dick Phebus, Finance Director

A. Overview of monthly financial activities, available funds, and expected expenditures.

Action Item: Vote to approve or amend the financial report.

B. Broker Bonus Application from The Shopping Center Group – Burlington Coat Factory – 6105 Stage Road.

Action Item: Vote to approve or deny grant.

C. Tenant Incentive Application from Smooth Secrets Beauty Bar – 2764 Bartlett Blvd.

Action Item: Vote to approve or deny grant.

IV. NEW BUSINESS

A. Chairman's Report

B. Liaison Updates:

1. Bartlett Station Farmer's Market — Alderman Monique Williams

2. Alderman/Administration Liaison — Alderman David Reaves

3. Business Liaison — Sue Coleman

VI. Open Discussion

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

Adjourn