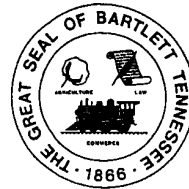


## Facility Features & Parking

- Wood floors in Banquet Area
- Tables and Chairs Provided
- Approved Caterers Welcome
- Kitchen Area Available
- Carts Available for Unloading
- 85 Parking Spaces
- Handicap Accessible
- Optional Cleaning Service
- Staff Member on Site
- Free Wi-Fi Access
- Advertising Opportunities for onsite community workshops available



**Bartlett Senior Center**



Mayor A. Keith McDonald

**Parks** *Bartlett*  
**and Recreation**  
*Senior Center*

5727 Woodlawn  
Bartlett, Tennessee 38134  
(Across from Bartlett High School)

For rentals, call or email Candace Ward  
Phone: 901-385-6439  
Fax: 901-385-6443  
Email: [SeniorCenter@cityofbartlett.org](mailto:SeniorCenter@cityofbartlett.org)  
[www.cityofbartlett.org/seniorcenter](http://www.cityofbartlett.org/seniorcenter)



## Facility Rental Information



For rentals, call Candace Ward  
901-385-6439

## General Rental Information

The Bartlett Senior Center offers various rental options for your next meeting or event. From a classroom with a flat screen television for your presentation to a banquet area that can seat up to 104 for your family reunion or reception. The open banquet area with wood floors is also ideal for a yoga or exercise weekend workshop.

The facility features a kitchen with a food warmer, refrigerator, microwave and freezer available for your caterer to use to store and prepare food items.

The banquet area, large classroom and small classrooms are available for rentals on week-day evenings after 4:00 p.m. and all day on weekends. Small classrooms are subject to availability during regular business hours.

Wedding and wedding reception packages are available.

Feel free to call 901-385-6439 during regular business hours to schedule your appointment to tour of the facility.

### **\*Please Note\***

Due to fire code, there is a limit on attendance for rooms and events.

No alcohol or smoking is permitted in or on the premises.

Not all fees and deposits are listed in this brochure. Please call for complete list.

## Price List

**Banquet Area Resident** \$90/Hr  
Two Hour Minimum  
\$200 Deposit

**Banquet Area Non-Resident** \$95/Hr  
Two Hour Minimum  
\$200 Deposit

**Classroom 2 Resident** \$45/Hr  
Two Hour Minimum  
\$50 Deposit

**Classroom 2 Non-Resident** \$50/Hr  
Two Hour Minimum  
\$50 Deposit

**Classrooms 1 & 3 Resident** \$40/Hr  
Two Hour Minimum  
\$50 Deposit

**Classrooms 1 & 3 Non-Resident** \$45/Hr  
Two Hour Minimum  
\$50 Deposit

**Kitchen** \$75  
*This is a flat fee in addition to the rental room rate and deposit.*  
*\*Restrictions apply.*

**Equipment** Varies  
*Additional equipment is available for an additional fee. Podium, television/DVD or microphone.*

**Banquet Area Clean-Up** \$95.00  
*Flat Fee - Optional Service*  
*\*Responsible party is responsible for cleaning unless service is purchased.*

**Classroom 2 Clean-Up** \$50.00  
*Flat Fee - Optional Service*  
*\*Responsible party is responsible for cleaning unless service is purchased.*

**Classroom 1/3 Clean-Up** \$25.00  
*Flat Fee - Optional Service*  
*\*Responsible party is responsible for cleaning unless service is purchased.*

**For-Profit Events** Add  
*For-Profit events are charged an additional hourly rate.* \$5.00/Hr

## Dixon Brewer Gazebo

The Dixon Brewer Gazebo is adjacent to the east parking lot of the Bartlett Senior Center, and is ideal for an outdoor ceremony, followed by an indoor reception.

### **Dixon Brewer Gazebo Rental Rates Residents**

\$40 for Half Day (4 Hours)

\$80 for All Day

### **Non-Residents**

\$60 for Half Day (4 Hours)

\$120 for All Day

Proof of residency is required.

For more gazebo information and event restrictions, call the Park Office at 901-385-5590.