January – July 2021

Information Guide

- General City Information
- Emergency Preparedness
- COVID-19 Resources
- Park Information
- Bartlett Recreation Center
- Singleton Community Center
- Athletics
- Senior Center
# City of Bartlett Phone Numbers

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<th>Phone Number</th>
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<td>6400 Stage Road</td>
<td>901-385-6400</td>
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<tr>
<td><strong>Mayor’s Office</strong></td>
<td>6400 Stage Road</td>
<td>901-385-6444</td>
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<td></td>
<td>A. Keith McDonald, Mayor</td>
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<td>Mark Brown, CAO</td>
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<td></td>
<td>Jeanie Underwood, Mayor’s Executive Assistant</td>
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<td></td>
<td>Loryn Hernandez, Secretary</td>
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<td><strong>City Clerk</strong></td>
<td>6400 Stage Road</td>
<td>901-385-6449</td>
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<td></td>
<td>Penny Medlock</td>
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<td><strong>Community Relations</strong></td>
<td>5868 Stage Road</td>
<td>901-385-5589</td>
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<td></td>
<td>Debbie Gelineau, Director</td>
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<td><strong>Bartlett Station Municipal Center</strong></td>
<td>5868 Stage Road</td>
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<td>General Information</td>
<td>comfy son, Facility Manager</td>
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<tr>
<td><strong>Bartlett Performing Arts &amp; Conference Center</strong></td>
<td>3663 Appling Road</td>
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<td></td>
<td>Business Office</td>
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<td>Box Office</td>
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<td></td>
<td>Michael Bollinger, Director</td>
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<td><strong>Bartlett Public Library</strong></td>
<td>5884 Stage Road</td>
<td>901-386-8968</td>
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<td></td>
<td>Nakia Armstrong, Branch Manager</td>
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<td><strong>Bartlett Senior Center</strong></td>
<td>5727 Woodlawn Street</td>
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<td></td>
<td>Candace Ward, Facility Manager</td>
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<td><strong>Bartlett City Schools</strong></td>
<td>5705 Stage Road</td>
<td>901-202-0855</td>
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<td></td>
<td>Dr. David Stephens, Superintendent</td>
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<td><a href="http://www.BartlettSchools.org">www.BartlettSchools.org</a></td>
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<td><strong>Finance Department</strong></td>
<td>6400 Stage Road</td>
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<td>Dick Phibus, Director</td>
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<td><strong>Personnel Department</strong></td>
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<td>Ted Archdeacon, Director</td>
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<td><strong>Planning Department</strong></td>
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<td>Kim Taylor, Director</td>
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<td><strong>Code Enforcement</strong></td>
<td>6382 Stage Road</td>
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<td></td>
<td>Jim Brown, Director</td>
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<td><strong>Public Works</strong></td>
<td>3585 Altruria Road</td>
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<td></td>
<td>Mike Adams, Director</td>
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<td></td>
<td>Matt Crenshaw, Assistant Director</td>
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<td><strong>Fire Department Headquarters</strong></td>
<td>2939 Altruria</td>
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<tr>
<td></td>
<td>Terry Wiggins, Fire Chief</td>
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<td>Tommy Gately, Assistant Fire Chief</td>
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<td>Howard McNatt, Fire Marshal</td>
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<td>Johnny Johnson, Deputy Fire Marshal</td>
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<td>Justin McNeely, EMS Coordinator</td>
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<td>Blake Boros, Training Officer</td>
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<td>Fire Station 1 - 2939 Altruria Road</td>
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<td>Fire Station 2 - 5996 Memphis-Arlington</td>
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<td>Fire Station 4 - 6875 Old Brownsville Road</td>
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<td>Fire Station 5 - 3725 Brunswick Road</td>
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<td><strong>Police Department - Headquarters</strong></td>
<td>3730 Appling Road</td>
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<tr>
<td></td>
<td>Jeff Cox, Chief of Police</td>
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<td></td>
<td>Steve Sones, Assistant Chief of Police</td>
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<td></td>
<td>Chief Inspector Tina Schaber, Staff Support</td>
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<td>Chief Inspector Chris Page, Patrol</td>
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<td>Chief Inspector Chris Golden, Investigations</td>
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<td></td>
<td>PIQ, Captain Todd Halford</td>
<td>901-385-5529 ext: 2200</td>
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<tr>
<td><strong>Police Substation - Bartlett Station Municipal Center</strong></td>
<td>5868 Stage Road</td>
<td>901-385-5510</td>
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<td><strong>Crimestoppers</strong></td>
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<td><strong>Emergency</strong></td>
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<td><strong>Non-emergency</strong></td>
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<td><strong>Court</strong></td>
<td>3730 Appling Road</td>
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<td></td>
<td>Bill Lloyd, Court Clerk</td>
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<tr>
<td><strong>Bartlett Animal Shelter</strong></td>
<td>5220 Shelter Run Lane</td>
<td>901-385-6484</td>
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<td><strong>Engineering</strong></td>
<td>6382 Stage Road</td>
<td>901-385-6499</td>
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<tr>
<td></td>
<td>Rick McClanahan, Director</td>
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<td></td>
<td>John Horne, Assistant Director</td>
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<tr>
<td><strong>Parks &amp; Recreation</strong></td>
<td>5868 Stage Road</td>
<td>901-385-5590</td>
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<tr>
<td></td>
<td>Shan Criswell, Director</td>
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<td></td>
<td>Paul Wright, Assistant Director</td>
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<td>Bartlett Recreation Center</td>
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The City of Bartlett is governed by an elected Board of Mayor and Aldermen. Six aldermen are elected to four-year staggered terms. The mayor is elected to a four-year term. City elections are held in even-numbered years. Much of the business of the City of Bartlett is overseen by various boards and commissions. We have 15 Citizen Boards/Commissions. You are welcome to volunteer to serve on a board or commission of interest.

Mail your letter to Mayor A. Keith McDonald, City of Bartlett, 6400 Stage Rd., Bartlett, TN 38134 or e-mail at kmcdonald@CityofBartlett.org. You will be placed on the waiting list for that board; and when an opening occurs, Mayor McDonald will make a recommendation to the Board of Mayor and Aldermen, who will then vote on the appointment.

Due to the COVID-19 pandemic, please visit our website for the latest information on Board and Commission meetings.

Bartlett Demographics
Updates as of July 2020
Date of Incorporation: 1866
Population: 2016 Census Estimate – 58,878
2017 Census Estimate – 59,102
2018 Census Estimate – 59,403
2019 Census Estimate – 59,440
Number of Households: 20,989
Form of Government: Mayor and Board of Aldermen
City Area: 32.30 square miles
Annexation Reserve Area: 11.64 square miles
Bond Rating: Standard & Poor’s AAA, Moody’s Investor Aa1

2021 Holiday Observance
New Year’s Day: Friday, January 1
Martin Luther King, Jr. Day: Monday, January 18
Good Friday:* Friday, April 2
Memorial Day: Monday, May 31
Independence Day (Obsv.): Monday, July 5
Labor Day: Monday, September 6
Veteran’s Day:* Thursday, November 11
Thanksgiving: Thursday, November 25
Christmas Eve (Obsv.): Thursday, December 23
Christmas Day (Obsv.): Friday, December 24
New Year’s Day (Obsv.): Friday, December 31

*Trash pick-up is not affected on Veterans Day and Good Friday.
**Bartlett City Schools**

5705 Stage Road, Bartlett, TN 38134  
Phone: 901-202-0855 | Fax: 901-202-0854  
Dr. David A. Stephens, Superintendent  
School Board Members:  
- David Cook, Chairman  
- Bryan Woodruff, Vice-Chairman  
- Erin Berry, Board Member  
- Shirley Jackson, Board Member  
- Brad Ratliff, Board Member  
For more info visit BartlettSchools.org.

**Buy Bartlett**

The goal is to increase retail sales in Bartlett and provide job security for local retail workers. Secondly, we want residents of Bartlett to know how their decisions about where to buy gas, groceries or a new appliance can actually impact their city services and indirectly their property taxes.

**Invest in your community!**  
Sales tax collection is the City’s 2nd largest revenue source behind property tax collection.

For every dollar you spend with a retail Bartlett business, you pay 9.75% in state and local sales tax. 2.25% stays within Bartlett for city operations and the Bartlett City School System. 0.5% is returned the city of Bartlett for general purposes and city school operations. The remaining 7% goes to the state of which a portion is distributed back to all cities, including Bartlett, based on population. If you spend the same amount outside the City of Bartlett, only a very small portion of your sales tax dollars is returned to the City.

**News Media**

Bartlett is served by one weekly newspaper, The Bartlett Express, a daily metropolitan paper, The Commercial Appeal, and an online newspaper, The Daily Memphian. There are six local television stations, 25 AM and FM radio stations, Comcast and AT&T.

**The Bartlett Channel**

The programs on the Bartlett Channel include replays of the Board of Mayor and Aldermen meetings, and replays of the Planning Commission meetings. The Bartlett Channel appears on Comcast channel 17 and AT&T U-verse channel 99. However, all programming is available 24 hours a day, everyday on the City’s website, www.CityofBartlett.org. Simply click on the Video Archives button, then select the show you want to watch.
Bartlett Family Assistance Program

Since the establishment of the Bartlett Family Assistance Commission in September 2000, the City of Bartlett has been able to provide much needed assistance to numerous Bartlett families and city employees. The commission’s sole purpose is to identify Bartlett citizens and families whose health, safety, and general welfare is clearly in jeopardy, and help those in need by finding the best assistance.

Upon identifying a citizen or family in need of assistance through a written application process, the commission meets as necessary to discuss the needs of eligible applicants and to focus the availability of resources for necessary assistance on a case-by-case basis. Once an applicant is approved by the commission, the commission works to coordinate the needs of the citizens with other governmental and local agencies who can provide the needed assistance and determines what immediate assistance can be provided for the family. The kinds of assistance provided to Bartlett citizens has been food, payment of utilities, rent, mortgage, gift cards (for medications, gas, school supplies, etc.), counseling referrals for family matters and home rehabilitations. Since the inception of the program, over 350 families have been provided assistance. During the years 2006–2019 the Family Assistance Commission coordinated the renovation of 25 homes in the City of Bartlett for citizens who did not have the financial resources to maintain their homes. The labor was provided by Bartlett churches, retired seniors of the Bartlett Seniors Golf League and generous donations were made from Bartlett businesses, civic organizations, citizens, and churches.

In addition to providing a link between the citizens and a service organization, the Family Assistance Commission is also authorized to solicit and accept donations that are used to directly provide assistance to those Bartlett citizens seeking assistance through the commission. No taxpayer dollars are used to fund this program.

In response to the critical needs of Bartlett citizens, the Mayor and Board of Alderman established a program to promote neighbors helping neighbors called Family Funds. This program gives Bartlett citizens the opportunity to donate to the Bartlett Family Assistance Commission by adding $1 or more onto their monthly water bill. Your donations will be strictly used to help a neighbor/citizen in need. To make a donation on your water bill simply complete a form available in the Water Department.

If any Bartlett citizen is in need of assistance they can obtain an application from the City Clerk’s Office at Bartlett City Hall, the City of Bartlett website CityofBartlett.org, or call 901-385-6449 for more information.

Personnel Department

6400 Stage Road, Bartlett, TN 38134
Phone: 901-385-6430

The Personnel Department is the focal point of City employment and employee development. Bartlett currently employs approximately 500 full-time and 240 part-time employees. Each year, the Personnel Department processes over 2,500 applications for employment. In addition to Employment, the Personnel Department staff administers the City's insurance and retirement plans, safety program, pay plan and personnel policy.

Open City positions are listed on the website www.CityofBartlett.org, and publicly posted in City Hall and other City-owned buildings. Most vacancies are advertised in The Bartlett Express. Applications for employment can be made online through the City website. The City of Bartlett is an Equal Opportunity Employer.

Finance Department

6400 Stage Road, Bartlett, TN 38134
Phone: 901-385-6428
Hours: 8:00 a.m. – 5:00 p.m.

Utilities
Bartlett has its own water & sewer system. Some Bartlett residents are serviced by the City of Memphis sewer system. Electricity & gas are serviced by Memphis Light Gas & Water.

Tax Rate

Property Taxes: City of Bartlett $1.83; Shelby County $4.11
Sales Tax: (State 7%; Local Optional Sales Tax 2.75%)
Tennessee levies state income tax on select interest and dividend income. As of July 2018
FAQ - Water Department

Q. Where can I pay my water bill?
A. Payments may be dropped in the green mailbox in the parking lot of City Hall or in the black drop box mounted on the wall to the right of the main entry door of City Hall.

Q. Do you offer bank draft for water bill payments?
A. You can have your water bill drafted from your checking account each month. A form can be downloaded from our website www.CityofBartlett.org. You will still receive a bill for your records, and it will be drafted on your due date. Complete the form, include a voided check, and return it to the Water Department.

Q. How often am I billed?
A. We bill once a month. We read your water meter and calculate your consumption by subtracting last month's reading from this month's reading.

Q. How do I start new service or cancel my existing service?
A. Just call us at 901-385-5585 between 8:00 a.m. and 5:00 p.m., Monday - Friday and we will be glad to help you.

Q. How do I shut off my water in case of emergency or repair?
A. Your water meter is located in the ground near the street or curb. A special "key" tool or a pair of pliers may be used to turn the water off. Newer homes have a master cut off which is usually painted blue located inside the house.

Q. Why is my water bill so high due to a leaky toilet?
A. A running or malfunctioning toilet can consume a remarkable amount of water during a short period of time. Check and repair quickly. We will help with a one-time adjustment.

FAQ - Tax Department

Q: May I pay my Shelby County taxes at Bartlett City Hall?
A: The nearest location to pay Shelby County property taxes from December 1 – February 24 is Shelby County Credit Union (East) at 1160 Sycamore View. This location is Drive-Thru only and accepts payments on Wednesdays from 11:00 a.m. – 4:00 p.m. Cash, checks, money orders and cashier’s checks only. To pay with a debit or credit card or to find other payment locations, visit: www.ShelbyCountyTrustee.com or pay on our app: PayIt901.

Q. Will my mortgage company be notified that my taxes are due?
A. A tax file is e-mailed to all the major mortgage companies so they may identify the parcels they need to pay.

Q. Who appraises my property?
A. The Shelby County Assessor’s office is responsible for appraising all properties in Shelby County. They are located at: 1075 Mullins Station Rd., Memphis, TN, 38134.

Q. Who do I contact regarding a change of ownership and mailing address?
A. All appraisal changes as well as changes in ownership come from the Assessor’s office. If you have a change of ownership or mailing address, please contact the Shelby County Assessor’s office at 901-222-7001.

Q. Is there any type of Tax Relief for Bartlett citizens?
A. There is a State Tax Relief for citizens that meet certain requirements such as being age 65 or older, on a fixed income of $29,270 or less or 100% permanently disabled veterans as determined by the Veteran’s Administration. You may obtain a tax relief application from the Shelby County Trustee’s Office.

There is also a Property Tax Freeze Program. If you are a new applicant this year, the Tax Freeze Program freezes the 2019 tax amount on residential property taxes based on the tax amount from 2018. You may be eligible for Tax Freeze if you are age 65 or older, own your primary residence and have combined 2017 Household income that does not exceed $38,480. Application must be made every year: To apply for Tax Freeze for Bartlett, contact Shelby County Trustee’s Customer Service at 901-222-0200.

Q. May I pay my Shelby County taxes at Bartlett City Hall?
A. Shelby County taxes are collected by a Shelby County representative at Bartlett City Hall in the Tax & Finance Dept. on Wednesdays and Fridays beginning October - February, 8:00 a.m.–4:00 p.m. (Shelby County’s lunch break is from 1:00–2:00 p.m.). Cash, checks and credit cards are accepted.

Q. Are there other locations where I may pay my delinquent Bartlett Property Taxes?
A. Delinquent Bartlett taxes may also be paid at the Shelby County Trustee’s office at 157 Poplar Ave. on the 2nd Floor between the hours of 8:00 a.m.–4:30 p.m., Monday–Friday.
Business Licenses

Q. Do I need to obtain a business license for both the City of Bartlett and Shelby County?
A. Yes. If your business is located within the Bartlett city limits, or if you do business in Bartlett, you will need to obtain both a city and a county license. Contractors will need to contact either the City of Bartlett Tax Department 901-385-6428 or https://tntap.tn.gov/eservices/.

Q. How do I obtain a business license?
A. First, obtain the Shelby County Business License (1075 Mullins Station). Secondly, Bartlett’s application packet is not online but is located within the city’s Tax Department. The process includes picking up the packet, filling it out and taking it to get approvals from the Zoning/Planning and Codes Enforcement Departments. The Fire Marshall approval will be needed for commercial buildings. Once the approvals and application have been completed, the original packet must be returned to the Tax Department with the $15 application fee, which can be paid in check or cash. In addition, a copy will be made of the Shelby County Business License and the business owner’s driver’s license. (TCA 67-4-723) The business license will be mailed to the physical location listed on the application.

Q. What is a business tax gross receipt form?
A. The cities and counties in the state of Tennessee no longer process business tax gross receipt forms. It is done by the Tennessee Department of Revenue. It is an annual form required by state law that must be filed to renew your business license. It requires the business owner to report and pay taxes on the total gross revenue of the business. A copy of the confirmation page (if paid online) or the Proof of Business Taxes Paid (received from the Dept. of Rev.) must be brought to the city’s Tax Department so that the renewed Bartlett business license can be issued.

Q. How do I complete this gross receipts form?
A. The forms are available through the Tennessee Department of Revenue website. (https://tntap.tn.gov/eservices/). Then follow the instructions to either pay online (Business Tax Online Filing) or print off (Tax Return & Instructions) for the business classification forms. Paperwork and payment are also available at the regional Dept. of Rev. office located at 3150 Appling Rd.

Q. What is a Personalty tax, and why do I have to pay it?
A. Personalty tax is a tangible tax on the assets used to run and operate your business listed on an asset schedule provided by Shelby County. The Shelby County Assessor’s office provides the assessed value. If the asset schedule is not filed by March 1, with Shelby County, they will issue a forced assessment.

Q. If my business closes what do I do?
A. Business closures are handled by the TN Department of Revenue. All closures will require that the business file a final/closed gross receipt tax return and remittance of all taxes. A copy of the final/closed business tax return must be given to Bartlett’s Tax Department. Also, the Shelby County Assessor’s Office Asset Schedule Department must be notified within 15 days after the date of selling or terminating the business. If the business asset schedule is not closed by December 31, of the year in which the business was sold or closed an assessment will be levied for the next year.

Bartlett City Hall Annex

6382 Stage Rd., Bartlett, TN 38134
Hours: 8:00 a.m. – 5:00 p.m.

The annex is located next door to City Hall, previously the original Bartlett Library, at 6382 Stage Road. Our city departments of Planning and Economic Development, Engineering, and Code Enforcement are combined to provide a more effective way to assess the needs of our existing residents as well as our residential/commercial development needs. Various residential and commercial proposals can be evaluated and reviewed at one location within our departments. This collaboration has proved to be an asset to the Bartlett community through streamlining the government process. This has enabled us to improve communication and enhance the efficiency of our operations process to provide information and services to our residents as well as the business community. Whether you are planning to build a new home, add an addition, install a pool or new fence, research codes or plan a special event, someone will be available to answer questions or provide direction for your specific need.

Department of Planning & Economic Development
901-385-6417

Department of Engineering
901-385-6499

Department of Code Enforcement
901-385-6425

Code Enforcement

Bartlett City Hall Annex
6382 Stage Rd., Bartlett, TN 38134

Office: 901-385-6425
Fax: 901-385-6434
Office Hours: 8:00 a.m. – 5:00 p.m.

Our department issues permits for property improvements. There are certain restrictions and requirements for projects. The list below is information for those types of projects. Our permit applications are now online at www.CityofBartlett.org.

Building Permits

Fences
To install a new fence, add additional fence sections, or change the location, type or materials of a fence requires
a permit. There are restrictions on fence height, setbacks from property lines, fencing materials and drainage. Special restrictions apply to corner lots (a lot adjacent to two or more intersecting streets) and double frontage lots (lots with frontage on two non-intersecting streets). Permit fee is $14.

**New Structures**

A building permit must be obtained for projects such as detached structures, carports, gazebos, wooden decks, greenhouses, ham radio antennas, retaining walls, etc. There are restrictions on location, height, and size. Permit fees vary depending on type, structure and size.

**Swimming Pools**

A permit is required for installation of any swimming pool with a depth of 24 inches or greater. The proposed pool project is checked to determine compliance with the zoning ordinance setback requirements. A fence not less than 4 feet in height must surround the property or pool area and a self-latching closure on gates must be at least 54 inches above the ground. Permit fees are based on cost of the pool. A pool alarm is also required for pools that contain water over thirty-six inches (36”) deep per TCA Code 68-14-802. If you are going to remove an in-ground swimming pool, a Swimming Pool Demo Permit is required.

**Home Additions/Expandable Areas**

Adding a room, garage or carport, enclosing a carport, remodeling to impact load-bearing walls or making other changes in space that will be attached or increase the living space of an existing house requires a building permit and a floor drawing and/or an elevation drawing. Bartlett’s zoning ordinance limits the amount of expansion possible to an existing house. Permit fees are determined on what type of project is being done.

**Other Permits Required**

Other projects such as water heaters, HVAC systems, and electrical work, require permits. Permits for this type of work must be pulled by a licensed contractor. Permits are also required for siding, window replacement, etc. Permit fees are determined on what type of project is being done.

**Special Events**

If a church, school, civic group or any other organization is hosting an event where the community is invited to attend; such as a carnival, run, bike ride, car show, etc. YOU MUST apply for a special event permit from the Code Department 6 to 8 weeks prior to the event. Some special event permits are required to go before the Board of Mayor and Aldermen for approval. If you have any questions call the Code Department at 901-385-6425 or the Office of Community Relations at 901-385-5589.

As of November 14, 2018, the City of Bartlett has adopted the following International Codes:

- International Residential Building Code, 2015 Edition
- International Fire Code, 2015 Edition
- International Mechanical Code, 2015 Edition
- International Plumbing Code, 2015 Edition
- International Residential Plumbing Code, 2015 Edition
- National Electrical Code, 2014 Edition

If you have any questions if a permit is required, please call our office at 901-385-6425.

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**Bartlett Code Compliance**

6382 Stage Rd., Bartlett, TN 38134
Office: 901-385-6426
Office Hours: 8:00 a.m. – 5:00 p.m.
Tonya Annear, Administrative Secretary
tannear@CityofBartlett.org

The duty of Code Compliance is to enforce the city’s ordinances and to ensure the safety of its residents and help to maintain the integrity of its neighborhoods.

**Grass/Weeds/Shrubs**

- All premises and exterior property shall be maintained free of weeds or grass in excess of nine (9) inches in height.
- Upon failure of the owner or agent having charge of a property to cut, edge or weed the overgrown grass and/or weeds after service of a notice of violation, any action or repairs taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the violation is located and shall be a lien upon such real estates taxes.
- Failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut the overgrown grass and weeds growing thereon.
- Premises with landscaping and lawns, trees and shrubs shall be kept trimmed and maintained so as not to imperil public health or safety or cause damage to any structure or premises or utility services. Shrubs/bushes are to be trimmed away from any bedroom windows so as not to block means of egress in case of an emergency. Shrubs/bushes or limbs are to be kept cut back off sidewalks so as not to block access to the public sidewalk. On a corner lot, all trees/shrubs/bushes or growth of any kind are to be maintained so as not to cause a visibility problem for traffic.

**Garage/Yard Sales**

- Garage or yard sales are allowed for the purpose of disposing of personal property. Sales are not allowed for
the purpose of selling new or pre-owned merchandise as a profit-making business.

• No permit is required.
• Only two sales are allowed per calendar year.
• Two signs are allowed, one on-premises ground sign, three (3) sq. feet max. size, placed no closer to the edge of the street than fifteen (15) feet and can be up for a max. of five (5) days. One off-premises ground sign, placed on private property, with the owner’s permission and no larger than three (3) sq. feet in size, placed no closer than fifteen (15) feet to the edge of the street. The off premises ground sign can only be up for two (2) days. It is unlawful to place signs on traffic signs, utility poles or in street medians or city right of ways. ALL SIGNS MUST BE REMOVED AND DISPOSED OF WITHIN THE TIME FRAME ALLOTTED.

Signs in Residential Zoning

• Residential real estate signs must be placed only on the property that is for sale, one per parcel. Off premises, open house or directional signs are not permitted.
• Autos for sale in residential areas must be operable, have legal tags displayed and be parked on a hard, dust free surface or driveway of the property of the owner. If parked on a city street, it must meet the above requirements and be legally parked and moved every 72 hours and belong to the person or occupant of the house it is parked in front of. Items FOR SALE, other than an auto, cannot be advertised by signage or placed on or off the premises of its owner.
• Signs for contracted services or the sale of products in residential zoning are prohibited.

Trash/Yard Carts

• Trash and/or yard carts and debris are not to be placed at the curb earlier than the evening before “pick up” day and must be removed from the curb and returned behind the front of the residence. Do not place carts, bags or debris on sidewalks or in the street. Do not block mailboxes.

Trash/Yard Waste

• Do not place tree limbs, downed tree trunks, yard waste, or trash bags on sidewalks or in a city street.

Sidewalks/Inlets/Aprons

• The property owner(s) adjacent to the sidewalk and inlet is responsible for maintaining them in good repair and free of all obstructions, such as skateboard ramps, basketball goals, toys, bikes or vehicles. This includes double faced lots. All concrete repair and replacement requires a permit (no fee) prior to the work being done.

Utility Trailers

• All utility trailers must be stored behind the building line of the main structure. Being attached to a vehicle does not excuse the storage requirements. Commercial equipment cannot be stored on residential property at any time, whether on a utility trailer or not.

Property Maintenance

• Homeowners/occupants or tenants cannot allow a condition on a property that endangers life or health, violates the laws of decency, obstructs or interferes with the reasonable and comfortable use of other property in the vicinity or causes the value of nearby property to lose value. Examples: peeling paint, rotten wood, and exterior storage of household items, furniture, debris, rubbish or chemicals in a carport, front porch or front lawn. Storing old, inoperable vehicles in rear or front yard. Overgrown weeds and/or grass. Accumulation of trash, debris or rubbish on exterior of property.

Inoperable Vehicles

• Definition of an inoperable vehicle: A vehicle which cannot be driven upon the public streets for reasons including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.
• No inoperative or unlicensed motor vehicle shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled, unless parked within the confines of an enclosed structure. Painting of vehicles is prohibited unless conducted inside an approved spray booth. Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

RV/Trailers/Campers

• For purposes of these regulations, major recreational equipment is defined as including boats and boat trailers, travel trailers, pick-up camper or coaches (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers, and the like, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not. No major recreational equipment shall be parked or stored on any lot in a residential district except in a carport or enclosed building or behind the building line. However, such equipment may be parked anywhere on residential premises for a period not to exceed twenty-four (24) hours during loading or unloading. No such equipment shall be used for living, sleeping, or housekeeping purposes when parked or stored on a residential lot, or in any location not approved for such use.
Oversized Vehicles

• No truck, bus, or other vehicle having a declared maximum Gross Vehicle Weight Rating (GVWR) of fourteen thousand (14,000) pounds and/or more than six (6) wheels, shall be parked or left unattended in any residential zoning district, unless actively engaged in the normal delivery of goods and/or services at this location.

Parking and Storage of Certain Vehicles

• Automotive vehicles or trailers of any kind or type without current license plates shall not be parked or stored on any residentially zoned property other than in completely enclosed buildings.

Satellite Dish

• Definition—A satellite dish receiving antenna is a structure for the reception of satellite delivered communications service whether received only or transmitted and received.

• Location—Permitted residential satellite dish antennas that are greater than three (3) feet in diameter shall be located on the lot behind the rear line of the principal building or in the rear yard, provided that a five (5) foot setback is maintained from all property lines and that all installations are to be limited to a maximum height of twelve (12) feet above grade. All residential installations over three (3) feet in diameter shall be ground mounted. A commercial satellite dish installation may be roof mounted, provided that adequate sight-proof screening is installed. Commercial satellite dish installations require site plan approval by the Design and Review Commission.

• Residential satellite dishes with a diameter of three (3) feet or less may be roof mounted provided the dish is located behind and lower than the ridge of the roof and is not visible from the street in front of the house. On corner lots, the dish shall be located out of sight from both frontages if possible and on the portion of the roof that is most removed from the streets.

• Screening of ground mounted satellite dishes – On double frontage lots, a landscape screen, subject to the approval of the building official, is required.

• Permit required — A building permit shall not be required for a residential satellite dish three (3) feet or less in diameter.

• Number allowed — Unless otherwise specifically authorized by the Board of Zoning Appeals, one (1) detached freestanding satellite dish receiving antenna shall be permitted per lot, parcel, tract or project.

The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants and not more than 10 percent of the floor area of the dwelling unit shall be used in the conduct of the home occupation.

There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation.

No home occupation shall be conducted in any accessory building.

There shall be no sales in connection with such home occupation.

No traffic shall be generated by such home occupation in greater volumes than would normally be expected in residential neighborhoods, and any need for parking generated by the conduct of such home occupation shall be met in rear and side yards.

No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single family residence, or outside the dwelling unit, if conducted in other than a single family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.

Any occupation that requires a license shall be deemed a home occupation.

Swimming Pools

• A permit is required for any pool deeper than twenty-four (24) inches deep.

• As of January 1, 2011, any pool, in-ground, above ground (including inflatable), hot tubs and non-portable spas, that has the capability of holding thirty-six (36) inches of water is required to have a “pool alarm” device which emits a sound of at least fifty (50) decibels when a person or an object weighing fifteen (15) pounds or more enters the water per TCA 68-14-801, 68-14-802, 68-14-803, 68-14-804.

• Swimming pools must be drained into the sanitary sewer system only. Cleanouts located on your property are an approved discharge location.

• Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

• All pools deeper than twenty-four (24) inches require a fence or barrier around the pool or the property a minimum of 54 inches in height, with a self closing, self latching gate and must be maintained at all times. Open gates or missing fence section or boards are a Code Violation.

• If you are going to remove an in-ground swimming pool, a Swimming Pool Demo Permit is required.

Home Businesses

Home occupation means an occupation conducted in a dwelling unit, provided that:

• No person other than members of the family residing on the premises shall be engaged in such occupation.

• The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants and not more than 10 percent of the floor area of the dwelling unit shall be used in the conduct of the home occupation.

• There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation.

• No home occupation shall be conducted in any accessory building.

• There shall be no sales in connection with such home occupation.

• No traffic shall be generated by such home occupation in greater volumes than would normally be expected in residential neighborhoods, and any need for parking generated by the conduct of such home occupation shall be met in rear and side yards.

• No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the lot, if the occupation is conducted in a single family residence, or outside the dwelling unit, if conducted in other than a single family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or causes fluctuations in line voltage off the premises.

• Any occupation that requires a license shall be deemed a home occupation.
The City of Bartlett

Solid Waste

In an effort to help keep your solid waste fees down, we are constantly reevaluating the costs associated with collection. Over the past several years, the increasing amount of yard waste and mulchable materials we collect has necessitated some changes to our Solid Waste Ordinance.

The City will pick-up twelve (12) cubic yards of debris per week from each residence. This is equal to a pile that is thirteen (13) feet long by five (5) feet wide and five (5) feet tall. No single piece of yard waste or mulchable materials placed out for pick-up can be longer than eight (8) feet or greater than two (2) feet in diameter.

Amounts of debris larger than the twelve (12) cubic yards allowed are considered to be outside the scope of the City’s household services.

In such cases, the resident has three (3) options:

1. The resident may hire a contractor to remove the debris.
2. The resident, NOT a contractor, may bring the debris to the Solid Waste complex at 5250 Shelter Run Lane. Residents must show proof of residence and should call the Solid Waste office before bringing the debris.
3. The resident may call the Solid Waste office at 901-385-6486 for a cost estimate for the City to make a special collection. Our current price is $400.00 per truck load plus fees.

If you hire a contractor to perform property maintenance or landscaping resulting in more than the twelve (12) cubic yards allowed, your contractor(s) is responsible for the disposal of the debris — not the City. Be sure the disposal cost is included in your contractor’s price.

Bartlett’s Solid Waste Division is completely self-funded using only the solid waste fees, and does NOT use any tax dollars. Without making these changes, we would no longer be able to sustain the weekly collection of yard waste and mulchable materials.

If you would like more information or to read the complete Solid Waste Policy, please visit the Solid waste page of the City’s web site or you may call the Public Works office at 901-385-5570.

Recycling Center Locations

Bartlett Recycles I - Located at the Solid Waste Complex, 5250 Shelter Run Lane, which is north of Rivercrest Elementary School along Guffin Road. Hours are Monday - Friday, 7:00 a.m. to 3:00 p.m. This center provides assistance when personnel are available/requested.

Bartlett Recycles II - Located at 5890 Stage Road, just East of the Bartlett Station Municipal Center, 5868 Stage Road. This center is open 24/7. Assistance is available Mon. – Sat., 9:00 a.m. to 5:00 p.m.

Bartlett Recycles III - Located at 7662 Highway 70. Assistance is available at this center on Saturdays only from 9:00 a.m. - 5:00 p.m. Open 24/7.

Divisions of Public Works

Fleet Services Steve Massey, Division Manager
This division maintains and repairs the entire fleet of vehicles and equipment owned by the City of Bartlett including the city’s generators. Mobile service trucks provide field service when needed.

General Maintenance Dan Qualls, Division Manager
This division maintains and improves the city’s streets, road signs and drainage systems while performing capital improvement projects for this and other departments.

General Services Domino Moody, Division Manager
This division ensures that all city buildings are maintained to the standard expected by the mayor and the residents of Bartlett.

Grounds Maintenance Aaron Davidson, Division Manager
This division provides street sweeping, grass mowing and litter control for the streets and right-of-ways while maintaining the City’s retention and detention basins, and other drainage ways.

Animal Control Angela Klein, Division Manager
This division provides a peaceful, safe, and harmonious coexistence for animals and citizens and provides temporary shelter to stray, abandoned, and surrendered animals for the purpose of finding permanent suitable new homes.

Solid Waste Tommy Higgs, Division Manager
This division provides timely household and yard waste collections while practicing responsible recycling methods.

Water/Wastewater Dan Qualls, Division Manager
This division maintains and improves the city’s sewer and water systems.

Office Hours: 8:00 a.m. – 5:00 p.m.
Office: 901-385-5570  |  Fax: 901-385-5572
3585 Altruria Road, Bartlett, TN 38135

Routinely, we respond to prevent flooding, remove debris blocking roads in the event of a storm or other natural disaster, and clear snow from roadways. The department is also responsible for maintaining the city’s sewer, water, streets and drainage systems. Animal control assistance and solid waste services are provided along with maintenance of the city’s fleet of vehicles, equipment and city buildings. For more information about the Public Works Department please visit the City of Bartlett’s website at www.CityofBartlett.org and click on the Public Works link.

Bartlett Public Works

3585 Altruria Road, Bartlett, TN 38135
Office: 901-385-5570  |  Fax: 901-385-5572
Office Hours: 8:00 a.m. – 5:00 p.m.

The entire Public Works Department is available for emergency response 24 hours a day, 365 days a year. Routinely, we respond to prevent flooding, remove debris blocking roads in the event of a storm or other natural disaster, and clear snow from roadways. The department is also responsible for maintaining the city’s sewer, water, streets and drainage systems. Animal control assistance and solid waste services are provided along with maintenance of the city’s fleet of vehicles, equipment and city buildings. For more information about the Public Works Department please visit the City of Bartlett’s website at www.CityofBartlett.org and click on the Public Works link.

Bartlett’s Solid Waste Division is completely self-funded using only the solid waste fees, and does NOT use any tax dollars. Without making these changes, we would no longer be able to sustain the weekly collection of yard waste and mulchable materials.

Over the past several years, the increasing amount of yard waste and mulchable materials we collect has necessitated some changes to our Solid Waste Ordinance.

The City will pick-up twelve (12) cubic yards of debris per week from each residence. This is equal to a pile that is thirteen (13) feet long by five (5) feet wide and five (5) feet tall. No single piece of yard waste or mulchable materials placed out for pick-up can be longer than eight (8) feet or greater than two (2) feet in diameter.

Amounts of debris larger than the twelve (12) cubic yards allowed are considered to be outside the scope of the City’s household services.

In such cases, the resident has three (3) options:

1. The resident may hire a contractor to remove the debris.
2. The resident, NOT a contractor, may bring the debris to the Solid Waste complex at 5250 Shelter Run Lane. Residents must show proof of residence and should call the Solid Waste office before bringing the debris.
3. The resident may call the Solid Waste office at 901-385-6486 for a cost estimate for the City to make a special collection. Our current price is $400.00 per truck load plus fees.

If you hire a contractor to perform property maintenance or landscaping resulting in more than the twelve (12) cubic yards allowed, your contractor(s) is responsible for the disposal of the debris — not the City. Be sure the disposal cost is included in your contractor’s price.
Bartlett Animal Shelter

5220 Shelter Run Lane
Office: 901-385-6484
www.CityofBartlett.org

Hours of Operation:
Monday – Friday, 9:30 a.m. – 4:30 p.m.
Saturday, 10:00 a.m. – 3:00 p.m.

Looking for a new friend? Stop by the Bartlett Animal Shelter! Adoption fee is $65 plus $15 for the microchip. Includes shots, spay/neuter, testing, and worming.

The Bartlett Animal Shelter is now offering foster opportunities for our animals at the shelter. For more information on being a foster parent email aklein@CityofBartlett.org.

If you want a new addition to your family or to volunteer your time to a worthy cause the Bartlett Animal Shelter is the place to be!

Police Department

Police Department Headquarters
3730 Appling Road, Bartlett, TN 38133
Phone: 901-385-5500

The Bartlett Police Department is a Tennessee state-certified agency with 126 sworn police officers, which serves all areas within the corporate limits 24 hours a day. The average response time is 3-4 minutes. The Patrol Division in Bartlett consists of a fourteen-member Special Weapons and Tactics team (SWAT), an eight-person Traffic Division, four canine teams, and a six-person crime suppression unit. The Bartlett Department also has an Investigative Service Division consisting of sixteen detectives and has three officers working with our federal partners to safeguard the entire community.

The Bartlett Police Department has an active reserve officer program and Volunteers in Police Service (VIPs) program for qualified residents choosing to serve in civilian roles. The police department also has five School Resource Officers (SROs) assigned to Bartlett City Schools. Many of these officers provide instruction on various topics, including DARE (Drug Awareness Resistance Education). This program has been instrumental in teaching students about the dangers of drugs. It also helps to keep lines of communication open between young people and law enforcement. The entire department consists of 194 employees.

Neighborhood Watch

For more than thirty years, the National Neighborhood Watch program has been one of the most effective ways for citizens to join in partnership with law enforcement in the protection of our neighborhoods.

Some of the benefits from Neighborhood Watch programs have been crime reduction and a better quality of life. Neighborhood Watch programs also offer many other community benefits such as providing community members with a greater sense of security, community pride and unity, and preparing us to help ourselves and others in our community.

Neighborhood Watch groups provide law enforcement with volunteer support all year-round. The citizens become the extra eyes and ears of law enforcement personnel and help reduce law enforcement’s burden.

If you are interested in learning more about the City of Bartlett’s Neighborhood Watch program, contact:
Jeremy Springer, Lieutenant
Phone: 901-385-5510 or Email: jspringer@bartlettpolice.org

Bartlett Neighborhoods

The City of Bartlett has an extensive Neighborhood Watch Program and multiple Homeowner’s Associations. Communication among our citizens and city government has a powerful effect on the success of our community.

Many of our citizens have completed Community Emergency Response Training (CERT) with the Bartlett Fire Department and our Citizens Police Academy and Youth Citizens Police Academy through the Bartlett Police Department. Activities with our Homeowners Associations and Neighborhood Watch Groups are managed and coordinated through the Public Information and Education Division of the Bartlett Police Department. Contact: Lt. Jeremy Springer, Public Information Officer, and Neighborhood Watch Co-Coordinator at 901-385-5510.

• Public
• Neighborhood Watch
• “NextDoor” Neighbors
• VIP’S (Volunteers in Police Service)
The City of Bartlett utilizes Facebook, Twitter, Pinterest, NextDoor; an online social media account specific to your neighborhood, and various other media resources to keep you informed, and foster communications throughout our community. These resources have proven vital to our continued growth, economic development opportunities, and sustainability for the future.

- **NextDoor**: www.nextdoor.com
- **City of Bartlett**: www.CityofBartlett.org
- **Facebook**: www.facebook.com/BartlettTennessee or search “City of Bartlett” in the search bar
- **Twitter**: www.twitter.com/BartlettTNGov
- **Instagram**: www.instagram.com/BartlettPolice

The Board of Mayor and Alderman, city officials and associates will welcome an invitation to attend and/or participate in your neighborhood events or meetings.

### National Night Out

**Tuesday, August 3, 2021**

National Night Out is recognized on the first Tuesday in August each year. This year it will fall on **August 3, 2021**.

The city recognizes National Night Out by encouraging everyone to participate with porch light vigils throughout the community. Crime prevention and neighborhood watch are year-long activities.

### Bartlett Night Out

**Tuesday, October 5, 2021**

Bartlett Night Out is recognized on the first Tuesday in October each year. This year, on **October 5, 2021** the City of Bartlett will celebrate our participation and recognize our Neighborhood Watch groups and programs. This is the night we encourage our neighborhood groups to heighten community awareness and crime prevention.

This initiative will strengthen neighborhood involvement, create police-community partnerships, and send a message that our neighborhoods are organized and willing to take a stand on crime by hosting these gatherings in your community. The city’s participation in this event will be dependent on regulations and restrictions from Covid-19.

This information is subject to change. For more information, contact Lori Minch or Lt. Jeremy Springer at 901-385-5510.

### Citizens Police Academy

The Citizens Police Academy is a FREE ten week course in which classes are a condensed version of actual police training that will provide the student with an overall view of several law enforcement areas. It is offered to laypeople in our community by the Bartlett Police Department to educate citizens and allow them to observe and understand law enforcement with a "hands-on" approach. We hope to offer this class in the Spring and Fall, and it is dependent on regulations and restrictions from Covid-19. This offered course is an endeavor to build bridges in our community, believing that learning comes from understanding, and with understanding comes abiding respect for those who wear the badge. Applications are available at the Bartlett Station Municipal Center, Bartlett City Hall, and the Bartlett Justice Center. Applications should be returned to Lori Minch, Citizens Police Academy coordinator, at the Bartlett Station Municipal Center, 5868 Stage Rd. For more information, contact Lori Minch or Lt. Jeremy Springer at 901-385-5510.

### Youth Citizens Police Academy

The Youth Citizens Police Academy (YCPA) is a FREE program designed to provide teens an inside look at law enforcement. The academy aims to increase understanding between our young citizens through education and interaction with members of the Bartlett Police Department. The academy allows our youth to learn firsthand how today’s teenage issues are dealt with by the police department in a casual educational setting. We hope to offer this class in the Summer, dependent upon regulations and restrictions from Covid-19. This program is for teenagers between the ages of 13–17. This one-week course is held from 8:30 a.m. to 12:00 p.m. each day. For more information on the next class, contact Lori Minch or Lt. Jeremy Springer at 901-385-5510. Space is limited.

### Volunteers in Police Service Program

Volunteers in Police Service (VIPS) Program is designed to form a partnership between citizens and the police department. The VIPS program allows Bartlett residents to work hand in hand with officers and department personnel with day-to-day non-enforcements duties. Using volunteers expands our resources further and allows our officers more time on the street to keep you and your family safe. VIPS assists with special events, vehicle transports, search and rescue (as the need arises), traffic and crowd control, jail and court assistance, clerical assignments, reception, preparing seized items for auction, and community programs like Neighborhood Watch and the Citizens Police Academy. Anyone interested in participating or needing more information are encouraged to contact Lt. Jeremy Springer or Lori Minch at 901-385-5510 or stop by the Bartlett Station Municipal Center.
BARTLETT FIRE DEPARTMENT

Fire Station 1 - 2939 Altruria Road
Fire Station 2 - 5996 Memphis-Arlington
Fire Station 3 - 7855 Memphis-Arlington

Fire Department

Fire Department Headquarters
2939 Altruria, Bartlett, TN 38134
Phone: 901-385-5536

The Bartlett Fire Department operates with a staff of 106 personnel utilizing 5 stations. There are five pumpers (three fully staffed & two reserve), three trucks (2 fully staffed & 1 reserve), (1-95 foot platform & 1-78 foot aerial), and 8 ambulances (5 fully staffed & 3 reserve). The response time is 4.5 minutes, and the department has an ISO class 3 fire protection rating.

Court is in session every Monday afternoon at 12:00 p.m. and every Wednesday morning at 7:00 a.m. Please visit www.CityofBartlett.org/26/Bartlett-City-Court for any changes or updates due to COVID-19.
Before Disaster Strikes... Be Prepared

When disaster threatens a community - a flood, tornado, earthquake, chemical spill, or acts of terrorism - local responders, government agencies and private organizations take action. The city's goal is to save lives and help our citizens cope with the chaos.

Depending on the type and severity of the event, it has been estimated individuals need to be self-sufficient for a minimum of 72 hours.

Therefore, as the city has prepared, it is very important that you and your family be prepared to survive for a period of time. There are numerous resources available in city government and on the internet to assist you in designing a plan to fit your particular needs. For questions about specific issues, you may contact the fire department at 901-385-5536 or Community Relations at 901-385-5589. We suggest visiting these internet sites www.fema.gov, www.ready.gov or www.redcross.org. These sites contain a lot of valuable information that can assist you in emergency preparedness.

We hope you take the time to review your emergency plan with your family. Hopefully, you and your family will never have to put in place your emergency plan, but, if so, you will be as prepared as possible.

City of Bartlett Shelters

Bartlett Station Municipal Center, Gym (capacity 150) 5868 Stage Rd. Bartlett, TN 38134

Singleton Community Center, Gym (capacity 150) 7266 Third Rd. Bartlett, TN 38135

Bartlett Recreation Center, Gym (capacity 150) 7700 Flaherty Place Bartlett, TN 38133

Bartlett Senior Center (capacity 100) 5727 Woodlawn St. Bartlett, TN 38134

In the event of a disaster any or all of these shelters will be opened.

Build a Kit

After a major disaster the usual services we take for granted, such as running water, refrigeration and telephones, may be unavailable. Experts recommend that you should be prepared to be self-sufficient for at least three days. The following lists of items will help you put together your emergency kit and go-bag. Bring these lists with you to the grocery and hardware stores to supplement any of these items you don’t already have at home.

Your basic emergency kit should include:

• Water - one gallon of drinking water per person and pet per day; rotate every 6 months
• Food - ready-to-eat or requiring minimal water, such as: canned tuna, canned fruits and vegetables, canned beans, raisins, peanut butter, granola bars, and canned milk. For children, include comfort food and other items your family will eat
• Manual can opener
• First-aid kit - two pairs disposable gloves, sterile dressing, cleansing agent/soap, antibiotic ointment, burn ointment, adhesive bandages, eye wash, scissors, diarrhea medication, prescription medications and prescribed medical supplies
• Essential medications
• Flashlight
• Radio - battery operated
• Batteries
• Cash in small denominations
• A copy of important documents and phone numbers
• Unscented liquid household bleach for water purification
• Personal hygiene items including toilet paper, feminine supplies and soap
• Sturdy shoes
• Heavy gloves
• Warm clothes, a hat and rain gear
• A local map
• Extra prescription eyeglasses, hearing aid or other vital personal items
• Plastic sheeting, duct tape and utility knife for covering broken windows
• Blanket or sleeping bag
• Extra keys to your house and vehicle
• Large plastic bags for waste and sanitation
• Diapers and other items for babies and small children
• Special need items for family members with mobility issues such as an extra cane or manual wheelchair in case there is no power for recharging and electric wheelchair
• For your pets, drinking water, bowls, food, cat litter, extra leash and/or pet carrier, toys, veterinary records

www.CityofBartlett.org
A Disaster Go-Bag

A go-bag is for use in the event of an evacuation. Be sure that your bag is easy to carry and that it has an ID tag. Prepare one for each family member. Keep a go-bag at home, at work and in your vehicle, include the following:

- Flashlight
- Batteries
- Pocket knife
- Whistle
- Radio + battery
- Dust mask
- Some water, food and manual can opener
- Personal medications and prescriptions
- Extra keys to your house and vehicle
- Basic first-aid kit and instructions
- Walking shoes, warm clothes, a hat and rain gear
- Toilet paper, plastic bags and other hygiene supplies
- Extra prescription glasses, hearing aid or other vital personal items
- Paper, pens, and tape for leaving messages
- Cash in small denominations
- Copies of insurance and identification cards
- A recent picture of your family member and pets
- In your child's go-bag include a favorite toy, game or book as well as his or her emergency card with reunification location and out-of-area contact information

Visit these websites for information on how you can prepare yourself and your family for an emergency.

- www.Ready.gov
- www.ReadyShelby.org

Community Emergency Response Team

CERT is a training program that prepares you to help yourself, your family, and your neighbors in the event of a disaster. During an incident, emergency service personnel may not be able to reach everyone right away. By getting trained in CERT, you will have the skills to help emergency responders save lives and protect property. As a member of a CERT team, you can respond to disasters, participate in drills and exercises, and take additional training. CERT teams are known and trusted resources to emergency responders and their communities.

How does CERT help the community?

In addition to supporting emergency responders during a disaster, the CERT program builds strong working relationships between emergency responders and the people they serve. CERT teams also help the community year-round by helping with community emergency plans, neighborhood exercises, preparedness outreach, fire safety education, and workplace safety.

The benefits of CERT training:

CERT training takes about 20 hours to complete and provides critical skills in emergency preparedness and response.

Participants learn how to:

- Identify and anticipate hazards
- Reduce fire hazards in the home and workplace
- Extinguish small fires
- Assist emergency responders
- Conduct light search and rescue
- Set up medical treatment areas
- Apply basic medical techniques
- Help reduce survivor stress

Who should take CERT training?

- Neighborhood Watch groups
- Community leaders
- Parents
- People interested in taking an active role in hometown preparedness
- Communities of faith
- Teachers and administrators
- Members of clubs and civic organizations

For details on upcoming classes and dates please visit our website at www.CityofBartlett.org. Go to Government>Departments>Fire Department>Other Services>Community Emergency Response Team.

For more information, please contact the Administrative Secretary Cindy Barnett at 901-385-5536 or bartlettcert@cityofbartlett.org.

TEEN CERT Disaster Preparedness Training

Community Emergency Response Team (CERT) training is a program that prepares you to help yourself, your family, friends, neighbors, or your community in the event of a disaster. The Bartlett Fire Department is now offering TEEN CERT Training.

TEEN CERT is a program designed to provide teens with hands on training in disaster preparedness, fire suppression, disaster medical (first aid and triage), and light search and rescue.

The TEEN CERT program also builds strong working relationships between emergency responders and the citizens we serve through education and interaction with members of the Bartlett Fire Department.
COVID-19 Information

Canceled Events and Activities

As with so many aspects of life affected by COVID-19, several city events and activities that would normally fill this guide have unfortunately been canceled until further notice. Due to the fluid and ongoing nature of the situation, city facilities and departments will adapt their responses as new information becomes available, and in conjunction with executive orders and health directives from the City of Bartlett and the Shelby County Health Department.

For the most recent COVID-19 information, please check regularly with our community updates page at www.CityofBartlett.org.

How to Protect Yourself and Others

At the moment, you are the most important tool in combating the coronavirus pandemic. By adhering to state and local health orders and practicing the following CDC recommendations, you can protect yourself, limit the spread of COVID-19 to others, and help us all get back to business as soon as possible.

Avoid close contact

When outside your home, maintain a distance of at least six feet from others. Keep in mind that the virus is capable of spreading from individuals without symptoms, so it’s important to maintain distance even if people aren’t visibly infected. In addition, do your best to maintain six feet of separation from sick members of your own household.

Wear a mask

On July 3, 2020, the Shelby County Health Department issued a health order requiring citizens to wear face masks or cloth face coverings in businesses and public settings, except under select circumstances. Because the coronavirus is transmitted through respiratory droplets, wearing a mask or cloth covering over the mouth and nose in public and in places of business has been proven to greatly reduce the spread of COVID-19.

Wash hands frequently

Thoroughly washing your hands after being out in public and after coughing or sneezing can help reduce the transmission of the virus to yourself and others. Wash hands for at least 20 seconds in soap and water, building up a lather and taking care to cover both sides of your hands. If you are out in public and don’t have access to soap and water, rubbing your hands until dry with hand sanitizer (containing at least 60% alcohol) can also be effective. Prior to washing your hands, avoid touching your mouth, eyes and nose—all potential points of entry for the virus.

Clean surfaces often

Regularly sanitize frequently touched surfaces in your home and in places of business, such as countertops, door knobs, desks, phones, keyboards and light switches. Clean first with soap and water, then finish with a household disinfectant.

Cover coughs and sneezes

Always cough or sneeze into a tissue or your elbow, and then wash your hands as soon as possible. Remember that even if you are feeling healthy with no symptoms, you could potentially be an asymptomatic spreader.

Stay home if feeling unwell

If you are feeling sick, stay home to avoid potentially spreading the virus to others. Monitor yourself for symptoms of COVID-19—such as fever, shortness of breath, and loss of taste or smell—and stay in touch with your doctor for advice on whether to seek testing or medical treatment.

Testing

If you may have been exposed to COVID-19 and are feeling sick, call 833-556-2476 or visit COVID-19.MemphisTN.gov/Resources/COVID-19-Testing-Sites-In-Shelby-County for up-to-date information about Shelby County testing centers and to set up an appointment.

Got a question about COVID-19?

Ask the Shelby County Health Department via their hotline (833-943-1658), or e-mail them at shelbytnhealth@shelbycountytn.gov
Bartlett Station Municipal Center

5868 Stage Rd., Bartlett, TN 38134
Phone 901-380-4771
Cynthia Black, Facility Manager
cblack@CityofBartlett.org
Megan Williams, Administrative Assistant
mwilliams@CityofBartlett.org

The Bartlett Station Municipal Center is one of the City's largest and most versatile facility, and the convenient location is an excellent choice for the site of your special occasion. Everything from business meetings, awards banquets, wedding and receptions, trade shows or private parties, we have a room to accommodate your individual needs.

DUE TO SOCIAL DISTANCING AND COVID-19 COMPLIANT PROTOCOL, PLEASE CALL FOR ROOM CAPACITIES AND RESTRICTIONS.

Boardroom, Meeting & Community Rooms

We take your business event as serious as you take your business. These attractive, functional meeting rooms are a wonderful alternative for business retreats or training and executive meetings at special weekday rental rates.

Reception Hall

For those special gatherings of family and friends, the reception hall is over 1100 sq. ft. and is a perfect place to host a birthday party, baby shower, business meeting, and family or school reunions.

Chapel & Auditorium

Our historical chapel and large auditorium have hosted Christmas programs, weddings, school concerts, graduations and church concerts. Both of these rooms are equipped with sound systems, stages and podiums.

Rainey Banquet Hall

This 7,000 sq. ft. room includes a fully equipped kitchen. A great room for banquets, receptions, trade shows and much more.

Amenities:
Wall and stage screens, tables, chairs and wireless internet access.
Weddings & Receptions

FORMAL OR CASUAL, SIMPLE OR DRAMATIC, IT SHOULD REFLECT YOUR PERSONAL STYLE!

Everything from engagement parties, bridal showers, rehearsal dinners, wedding ceremonies and wedding receptions can all be under the same roof! You bring your own food and decorations.

Host your wedding and reception in the room of your choice:

Wedding – Chapel or Auditorium
Our quaint historical wedding chapel with sparkling stained glass windows. This very popular room is intimate and requires little decoration. The auditorium’s long center aisle and large altar are features that make this room the choice of many brides.

Wedding Reception – Reception Hall or Banquet Hall
Perfect for small receptions, the reception hall includes a small kitchen. The 7,000 square foot banquet hall allows ample room for dining, dancing and mingling with your guests. Whether you use a caterer, or prepare your own food, this room comes with a large industrial kitchen.

Can Provide for Additional Costs:
Table linens and easels.

Tours of the facility are offered to preview the variety of rooms available and their amenities. For rental rates or additional information, visit our Facebook page, website at www.CityofBartlett.org or call 901-380-4771.
For Your Safety

All library patrons are required to wear a mask before entering and while inside the building. We are also required to check everyone's temperature before entering the building. Those with a temperature of 100.4 or higher will not be permitted to enter the library.

While we are in Phase 2, we have a limited capacity of 40 people. Due to this capacity limit, we ask for customers to conduct their business as quickly as possible in an effort to allow everyone an opportunity to use library services. Customers on the computer for more than an hour may have their session terminated if we reach capacity limits. Due to COVID-19 protocols, we have limited computers available for public use.

Library Cards

Library cards are free to residents and property owners in Bartlett, Memphis and unincorporated Shelby County. City of Bartlett employees and teachers in Bartlett City Schools and Shelby County schools are also entitled to a free Memphis Public Library card. Non-residents may pay a $50 yearly fee to use Bartlett and Memphis libraries.

To obtain a card, bring valid identification and proof of current address or property owned to the library’s Check-Out Desk. Customers 17 and younger need to be accompanied by a parent of guardian to obtain a library card.

Loan Periods

Books, audio books, non-fiction videos, & CDs - 21 days
Entertainment DVDs & magazines - 7 days

Fees

Books have no check-out fees. Audio CDs and cassettes are $.50 per cassette or CD; DVDs and videos are $2. Children's audio books have no check-out fees. Photocopies are $.20 per page. Printing from public computers costs $.20 per black-and-white page and $1 per color page.

Fines

There are no fines for overdue books, audio books, music CDs, and magazines. The cost of replacing lost or damaged items varies. Customers who owe $15 or more, or have an item overdue longer than 10 days, cannot check out additional items.

Online Services

Customers can view library account information, renew books, place holds on items, and access the library catalog and informational databases 24 hours a day at www.MemphisLibrary.org.

Public Computers

The Bartlett Library has 20 computers for public use which access the Internet and Microsoft Office products such as Word and Excel. There is a one-hour time limit on these computers. Use of the computers is free, but charges apply for printing. A valid library card is required to use the computers.

Wi-Fi Access

Wireless internet access is available for use with laptop computers and other personal devices equipped with wireless capabilities.
**Friends of the Bartlett Library**
The Friends of the Bartlett Library promote and enhance the Bartlett Library’s facilities and services through advocacy, learning, and reading.

Individuals can become a member of the Friends of the Bartlett Library for $10 per year, or for 3 years at $25. Benefits include early shopping at the annual used book sale. Membership forms are available at the library and online at www.FriendsOfBartlettLibrary.org.

**Book Donations**
The Friends of the Bartlett Library are NOT accepting donations of materials at this time.

**Friends Used Book Sales**
The Friends of the Bartlett Library maintain an ongoing used book sale inside the Bartlett Library during regular business hours. There are no monthly Special Focus sales at this time.

**Volunteer Opportunities**
Ages 14 and up are welcome to volunteer for a variety of tasks at the library. Interested persons should call the library’s Information Desk for more details.

**Children’s Services**
**Toddler Storytime (Ages 2–5)**
Thursdays, 10:30 a.m.

All story times are virtual. Registration is REQUIRED. To register, please visit the events page of the Memphis Public Library website at www.MemphisLibrary.org/Virtual-Library-Events. Special programs and events held throughout the year are advertised in the library as well as on the library’s website.

**Teen Services**
The Teen Department of the Bartlett Library have community service kits for teens. These take-home kits are crafts that teens can complete at home and/or return to the library. Finished products may be displayed on social media, in the library or shared with other agencies in the community. Teens who complete the requirements listed on the community service kits will receive 2 hours credit for volunteer service. For more information on these and other programs and services available for teens, please contact a teen librarian at 901-386-8968.

**Adult Services**

**Book Chat**
Every Third Tuesday, bi-monthly, 1:00 p.m.

Book Chat is a fun and informal book club. Participants discuss one or more books of choice. Our meetings usually fall on the third Tuesday of the month at 1:00 p.m. every other month. Currently we meet in January, March, May, July, September, and November. For now, the meetings are virtual. To find out more information, call the Bartlett Library at 901-386-8968 and ask for Cathy.

**Bartlett Garden University Gardening Workshops**

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>January 9</td>
<td>Garden Up: Gardening in Small Spaces</td>
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<tr>
<td>January 16</td>
<td>Bulbs for the Mid-South</td>
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<td>January 23</td>
<td>Right Tree – Right Place</td>
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<td>January 30</td>
<td>Dish Gardening with Cactus</td>
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<tr>
<td>February 6</td>
<td>Gardening Myths</td>
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<tr>
<td>February 13</td>
<td>Where do I start? Designing your Landscape</td>
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</tbody>
</table>

To register for a session, please visit: www.MemphisLibrary.org/Virtual-Library-Events.

This gardening series is brought to you by Bartlett City Beautiful, The Bartlett Public Library and Master Gardeners.

*The Bartlett Library offers virtual classes for adults. Please check the library’s calendar on the Memphis Library website for more upcoming virtual programs.*
Bartlett Performing Arts and Conference Center

3663 Appling Road, Bartlett, TN 38133
Box Office 901-385-5588 • Business Office 901-385-6440

Box Office Hours: Monday – Friday, 10:00 a.m. – 2:00 p.m.

The Bartlett Performing Arts and Conference Center is one of the best-kept artistic secrets in the Mid-South. BPACC has a lovely, intimate theatre with exceptional acoustics. Experience world-class performances from your favorite artists up-close and personal in our 350-seat theatre.

Purchase tickets 24/7 at BPACC.org.

Facebook.com/BPACC.org

FOR YOUR SAFETY

As we begin our Winter-Spring 2021 Season, our staff is committed to providing a safe theatre experience for you and yours. Masks and temperature checks are required upon entrance to the building; temperatures of 100.4°F will not be allowed admittance. To ensure proper social distancing, guests are assigned seats with a three-seat buffer with every other row marked unavailable. These assigned seats will be notated on each ticket, which will be available at Will Call an hour before the performance starts.

FACILITY RENTAL INFORMATION

Let BPACC help make your special event unforgettable! Between our spacious lobby, versatile studio, and impressive theatre, the possibilities are endless. We can host receptions, business meetings, lectures, performances, office parties, showers, dinner, and so much more. Over the years, BPACC has become the affordable alternative of business executives, civic organizations, and individuals throughout the greater Memphis area.

Your guests have access ample free parking while enjoying the well-maintained BPACC grounds, surrounded by picturesque Appling Lake. We invite you to discuss your needs for your special event and arrange a time to visit our facility to explore. For more rental information, call (901) 385-6440.
THE LINDA RONSTADT EXPERIENCE  
January 16, 2021 | 4:00 PM & 7:30 PM | $35  
Linda Ronstadt conquered many different genres and it’s safe to say American Idol’s Tristan McIntosh has conquered Linda’s catalogue. Join Tristan to enjoy Linda Ronstadt’s music in a whole new way.

REMEMBER WHEN ROCK WAS YOUNG: AN ELTON JOHN TRIBUTE  
January 30, 2021 | 4:00 PM & 7:30 PM | $40  
Craig Meyer has a phenomenal presence on stage and screen and it only makes sense for him to tackle the man, the myth, the legend — Mr. Elton John. See him explore all aspects of Elton John and enjoy your favorites this January.

THE SATCHMO SHOW: THE LOUIS ARMSTRONG TRIBUTE  
February 6, 2021 | 7:30 PM | $35  
Dean Alan Simms is a talented singer and trumpeter who can fool you into thinking that you have Mr. Louis Armstrong playing just for you. His gravelly tones and beautiful playing make this a concert worth catching.

KANDACE SPRINGS  
February 13, 2021 | 7:30 PM | $35  
Kandace Springs is a Nashville singer and pianist who will bring you on a journey with her music, whether it is the blues, pop, jazz, or soul. Her smoky voice and emotional playing drew the attention of Prince—and the nation.

VISITING THE LINCOLNS  
February 21, 2021 | 2:00 PM | $20  
Michael Krebs and Debra Miller bring the Lincolns to life before your eyes as they greet unexpected guests on an afternoon in 1865. Humor and tragedy create an entertaining educational opportunity to learn more about our sixteenth president and his family. An interactive Q & A will follow the performance.

DISNEY’S THE LITTLE MERMAID: A BPACC YOUTH PRESENTATION  
March 5, 2021 | 7:30 PM | $10 Y, $15 A  
March 6, 2021 | 7:30 PM | $10 Y, $15 A  
March 7, 2021 | 2:00 PM | $10 Y, $15 A  
The timeless romance of Ariel and Eric comes to BPACC through the talent and hard work of BPACC’s Youth Theatre Program. Experience love and conflict under the sea during this performance, which is sure to make you nostalgic.
DEREK WARFIELD & THE YOUNG WOLFE TONES
March 20, 2021 | 7:30 PM | $35
Derek Warfield is a titan of the Irish music scene all on his own; when he adds the talent and fresh perspective of the Young Wolfe Tones, Irish music becomes rejuvenated. Enjoy some of the greatest Irish music you can catch outside of the Emerald Isle this March.

901 NOTES: AMY LAVERE AND JOHN PAUL KEITH
April 3, 2021 | 7:30 PM | $20
Amy LaVere and John Paul Keith are, on their own, amazing Memphis musicians. Between blues, bluegrass, and rock, these performers are sure to have you tapping your toes.

JOE HOTT
April 17, 2021 | 7:30 PM | $35
West Virginia has given us this magnificent country and bluegrass musician who has more than a physical resemblance to Hank Williams, Sr. Joe Hott puts on a great show and brings good-old mountain music into the 21st century with mastery.

STEEL MAGNOLIAS
April 30, 2021 | 7:30 PM | $25
May 1, 2021 | 7:30 PM | $25
May 2, 2021 | 2:00 PM | $25
It’s more than just a hair salon; it’s a way to experience the lives of Truvy, Annelle, M’Lynn, Shelby, Ouiser, and Clairee. Share in their triumphs and tragedies with a touch of Southern charm during this production of Steel Magnolias.

SEALS & CROFTS 2
May 8, 2021 | 4:00 PM & 7:30 PM | $35
Lua Crofts and Brady Seals have more in common with the original Seals & Crofts than just family; they also have their extraordinary talent. Join Seals & Crofts 2 as they explore their predecessor’s catalog and some of the music that they have crafted themselves.
MAIN STAGE
Take to the main stage! Our 2,800 square foot stage can be rented separately from the auditorium and can act as a large meeting room itself. The space can host a variety of seating options to best suit each event.

A.E. BEATY CONFERENCE ROOM
For many businesses (especially during the COVID-19 pandemic), it can be necessary to hold meetings offsite. A change in location can foster creative solutions and remove distractions that a team may experience at home or in the office. The A.E. Beaty Conference Room offers a comfortable setting with an impressive view of Appling Lake, providing a peaceful atmosphere for your professional needs.

THE STUDIO
The largest of our conference spaces, the studio is a sound-proof room with floating hardwood floors and 25-foot vaulted ceiling. Its versatility makes it a perfect option for dance and acting classes, rehearsals, luncheons, workshops, and planning sessions.
Special Events

Due to the COVID-19 Pandemic, please check our City website at www.CityofBartlett.org, download our City App, or check our Facebook and Twitter accounts for regular updates.

BRC Aerobathon

Date TBA
9:00 a.m. – 11:00 a.m.
BRC Gymnasium

Two hours of Aerobics! This is an excellent opportunity for you to try all of our classes. Come for all or just part of our workout. Enter in our drawing for several door prizes.

Annual St. Valentine's 5K and 10K Run

Date and Time TBA

This year’s event will be held virtually. For more up-to-date information, visit: www.CityOfBartlett.org/Singleton.

Honor Your First Responder

Purchase a brick in the honor of a first responder. Bricks will be inscribed with the name and information of a first responder and placed at the edges of the walkway to the Veterans Park. Each brick is $100 and will be installed one time per calendar year. The deadline to have a brick installed is Friday, July 30, 2021 in order to have the brick placed by September 11, 2021. Email CommunityRelations@CityOfBartlett.org for more information or to place your brick order.

Bartlett City Beautiful Presents
Bartlett Gardening University

January 9, 2021
January 16, 2021
January 23, 2021
January 30, 2021
February 6, 2021
February 13, 2021

The Bartlett City Beautiful Commission in conjunction with the Bartlett Library and Memphis Area Master Gardeners are sponsoring “Bartlett Gardening University” a six part series of garden talks which are free and open to the public. All presentations will be provided by Master Gardeners and held virtually in 2021 on consecutive Saturdays beginning at 2:30 P.M. each week. You can find the meeting link information on the Bartlett Public Library’s calendar of events.

Jan. 9: Garden UP! – Ginny Fletcher

Vertical gardening is fun, creative and provides many opportunities to create a calming atmosphere, hide an ugly area, create a privacy screen, increase your yield, or make use of objects that may be stored in the attic or garage or even found on the street. Also includes pertinent information on container gardening.

Jan. 16: Dish Gardening with Cactus – Don Klotzog

This presentation shows how to choose a proper dish for cactus plants, how to amend the soil for cactus, and how to get a pleasing design with various cactus types and sizes as well as how to give it special touches to make it your own creation.

Jan. 23: Right Tree, Right Place – Tom Rieman

Trees are the most prominent feature in our landscape and they impact all the other plants in our garden which is why it is critical to pick the right tree and place it properly. This presentation covers what needs to be considered when choosing the site for a tree, recommendations of trees that do well in our area, as well as proper planting and care of trees.

Jan. 30: Bulbs for the Mid-South – David Fuchs

This presentation presents bulbs for blooms in all seasons of the year. It also discusses the difference between true bulbs, corms, tubers, tuberous roots, and rhizomes.

Feb. 6: Gardening Myths – Tom Rieman

Are the gardening hacks found on the Internet effective? Often this advice is based on a kernel of truth but after further investigation fall short of the promises. In this talk we will look at several common practices and determine if they make sense for your garden.


When faced with a desire for a well-designed garden that fits your lifestyle and needs most gardeners lack the confidence to create a landscape plan. Whether you are a DIY gardener or just need to get ideas to take to a professional this presentation will provide the steps you can take to design your personal paradise.
Easter Egg Hunt & Easter Bonnet Contest

Date and Time TBA
W.J. Freeman Park, 2629 Bartlett Blvd.

Don't miss the annual Bartlett Parks & Recreation Department’s Easter Egg Hunt and Easter Bonnet Decorating Contest. The festivities will take place starting with the Easter Bonnet judging. Bonnets will be judged on creativity, originality and visual appeal in the following age categories: 3 & under; 4 to 5; 6 to 7; and, 8 to 10. The Egg Hunt, for children ages 10 and under will feature lots of candy-filled eggs as well as special eggs that win special prizes.

The Easter Bunny has once again promised to come and start the hunt and stick around to have his picture made with all the children. The Parks Department will also have some additional activities including inflatables, stickers, and crafts.

8th Annual "Spring Fling" Pickleball Tourney

Friday, April 9, 2021 – Sunday, April 11, 2021

Registration: January 11 – March 26, 2021 (entries must be received by 6:00 p.m. on March 26)
Tourney Dates: Friday, April 9 through Sunday, April 11
Events: Men’s Doubles, Women’s Doubles, Mixed Doubles
Fees: $35 for 1st division, $5 each additional division

IFP/USAPA rules apply. Minimum age requirement is 18. Play format will be determined based on number of entries. Participants are guaranteed multiple games and/or matches. A minimum of 10 teams is required.

The 2021 Spring Fling Pickleball Tourney benefits Youth Villages of West Tennessee, a non-profit organization. Youth Villages was formed in 1986 with the merger of two residential campuses in Memphis and has since grown to a national organization serving more than 22,000 children every year. In West Tennessee, Youth Villages offers a full range of programs serving emotionally and behaviorally troubled young people – Intensive In-Home Services, Residential Treatment, Foster Care and Adoption, Mentoring, Transitional Living and Specialized Crisis Services.

City Beautiful Plant Sale

Friday, April 23, and Saturday, April 24, 2021
9:00 a.m. – 6:00 p.m.
Sunday, April 25, 2021, 1:00 p.m. – 5:00 p.m.
The corner of Stage Road and Whitten Road

Every spring, The Bartlett City Beautiful Commission holds its annual plant sale at the corner of Stage Road and Whitten Road under the large tent (in front of Holliday Flowers). They provide a variety of bedding plants, shrubs, colorful azaleas, hanging baskets and ornamental trees at a competitive price. Their knowledgeable volunteers can assist you with planting ideas or answer any questions you might have about your plants or planting needs.

This event is the commission’s largest fundraiser. All proceeds go back into the community to support the events and projects City Beautiful does to keep Bartlett a beautiful place to live, work and shop!

Cash, checks, and debit or credit cards accepted. All sales are final.

Friends of the Library Book Sale

Date and Time TBA
Bartlett Station Municipal Center Banquet Hall

Do you love to read? If so, then this is the place to shop. Books, audio books and videos for all ages from 25¢ to $2.

Friends and members can shop early at a special “Preview Sale” on Wednesday, April 15, from 4:30pm to 7:00pm. Non-members may also shop the preview sale by paying an admission fee of $10 or by joining Friends at the door.

Wednesday, April 15
Preview Sale,
4:30 p.m. to 7:00 p.m.
Thursday, April 16
12:00 p.m. to 6:00 p.m.
Friday, April 17
12:00 p.m. to 6:00 p.m.
Saturday, April 18
Bag Sale, 12:00 p.m. to 4:00 p.m.
Movies in the Park

2021 Spring – Summer, Dates TBA
W.J. Freeman Park, 2629 Bartlett Blvd.

The Bartlett Station Commission will once again be bringing “Movies in the Park” back for its fun, family oriented mini movie series is free to the community. Families can bring their blankets, lawn chairs, picnic baskets and watch a movie on the big screen under the stars at W.J. Freeman Park. Movies and dates will be announced in the spring of 2021. For undated information visit our Facebook page at www.facebook.com/BartlettParkMovies or email us at bartlettmoviesinthepark@gmail.com.

Bartlett Recreation Center Splash Pad

Memorial Day Weekend – Labor Day
Bartlett Recreation Center

May 29 – August 8, 2021
Monday – Thursday 9:00 a.m. to 8:00 p.m.
Friday 9:00 p.m. to 7:00 p.m.
Saturday 9:00 p.m. to 5:00 p.m.
Sunday 1:00 p.m. to 5:00 p.m.
August 9 – September 6, 2021
Monday – Friday 10:00 a.m. to 6:00 p.m.
Saturday 9:00 p.m. to 5:00 p.m.
Sunday 1:00 p.m. to 5:00 p.m.
*All dates and times are subject to change.

Fees:
Members of BRC use Splash Pad at no additional fee.
Adults - Free (with Child/Children)

Day Pass Rates for Non-Members of BRC
Bartlett Residents $5/child
$90 Family Pass (Splash Pad only)
$156 Splash Pad and BRC Membership

Non-Residents $12/child
$234 Family Pass

Bartlett Area Chamber of Commerce Business Expo

Thursday, May 13, 2021
9:00 a.m. – 4:00 p.m.
Bartlett Recreation Center

Come see over 75 businesses display their products and services. Lots of giveaways, door prizes and entertainment. Admission is free. Presented by the Bartlett Area Chamber, the City of Bartlett and Saint Francis Hospital-Bartlett.

Kids to Parks Day

Saturday, May 15, 2021
9:00 a.m. – 12:00 p.m.
W.J. Freeman Park, 2629 Bartlett Blvd.

Kids to Parks Day is a nationwide event started by the National Parks and Recreation Association as a day of outdoor play that connects kids and families with their local parks. Our event will be free to the public and will include a variety of activities such as group games, inflatables, crafts, and more. More details will be released as we draw closer to the event date. For more information call the Parks office at 901-385-5590.
Memphis Area Master Gardeners presents “Through Our Garden Gates” a garden tour. At the geographical center of Shelby County, this year’s event is close to everyone in the area. This tour is Inspirational, Educational and Aspirational designed to provide you with the information you need to create your own garden retreat. Horticulture experts at the gardens will answer all your gardening questions. This year’s gardens, while beautiful, were all created by the home gardeners themselves. Built on typical urban size lots these DIY garden landscapes show what any gardener can achieve. Each garden will provide a plant list and have labeled plants so you can note your favorites to add to your landscape. Garden docents will provide additional answers to you questions regarding the garden history and planting materials. Artists will also be present in each garden as they capture the beauty of the gardens in original art works. Open to the public this free event will entertain both the novice and avid gardener and is not to be missed.

For location map visit City of Bartlett TN City Beautiful Commission on FB page or on the web at https://www.cityofbartlett.org/86/City-Beautiful-Commission

Children's Fishing Rodeo

Saturday, June 12, 2021
6:00 a.m. – 9:00 a.m.
Appling Lake at Bobby K. Flaherty Municipal Center

Do your children like to fish? Is so, bring them to the City’s annual Fishing Rodeo for children 12 and under. This is a great way to spend time with your children and kick-off your summer with the kids. There will be prizes awarded in three age categories; 6 and under, 7-9 and 10-12 with an overall Grand Prize Winner. So bring your fishing pole and get ready to catch some fish! This is a FREE event but you must register before fishing.

You can pre-register at Gator Brown’s Bait & Tackle located at 6816 Hwy 70 the week prior to the event or at the rodeo the day of.

Sponsored by the City of Bartlett, the Tennessee Wildlife Resource Agency and Gator Brown’s Bait & Tackle Shop.

For more information, email communityrelations@cityofbartlett.org

Fireworks Extravaganza

Friday, July 2, 2021
6:00 p.m. – 9:30 p.m.
Bobby K. Flaherty Municipal Center
(Hwy 70 & Appling Road)

You are invited to join us for a Star Spangled Fireworks Extravaganza in celebration or our Nation’s birthday. Plan to start the night with live musical entertainment provided by the Bartlett Community Concert Band and a popular local band to be announced. There will also be activities for all ages, an antique car display, concessions and more. The night will end with a spectacular fireworks show lighting up the sky over Bartlett. All activities will take place on the lawn of the Bartlett Performing Arts & Conference Center and Appling Middle School.

Appling Road between Southern Way and Appling Lake will close to traffic starting at 4:00 pm on Friday, July 2, 2021 to prepare for this event.

For more information, email dgelineau@cityofbartlett.org
Small Fry Tri

Saturday, August 21, 2021
9:00 a.m.
Bartlett Recreation Center

Parents, bring your young athletes to the 12th Annual Small Fry Tri. Kids will run, bike and swim (OK, just run through the sprinklers) to the finish line, where everyone receives a trophy. Parents, older siblings or ‘personal trainers’ may help the athletes navigate through the course. All you need to bring is a bicycle or tricycle and a helmet.

Pre-registration begins June 1st and is highly recommended due to the popularity of this event! You may pre-register at the Bartlett Recreation Center or online at www.racesonline.com. The registration fee is $10.

Check-in begins at 8:00 a.m. and race time is 9:00 a.m. at the Bartlett Recreation Center. There is a maximum of 100 racers, so do not miss your chance to be a part of the BRC’s Small Fry Tri!

Registration: June 1 – August 21
Late Registration: Late fee of $5 after 8/18
Fee: $10

2021 Bartlett Festival
MBN Patio BBQ Contest, Car Show, and Judge Freeman Marr Panther Pride 5K

Friday, Sept. 24 & Saturday, Sept. 25, 2021
W.J. Freeman Park, 2629 Bartlett Blvd.

Make plans to be a part of this fun-filled family event at W.J. Freeman Park, 2629 Bartlett Blvd. Friday evening will begin with live musical entertainment from some of the area’s best musicians, a mid-way carnival, concessions and more. Then come back for Saturday’s events that will include the 5K, BBQ Cooking Contest, car show, business vendors, arts & crafts, a children’s area and more great music!

The perfect place to spend an autumn weekend. If you, your company or organization would like to be a part of this event email dgelineau@CityofBartlett.org.

For more information on the MBN Patio BBQ Contest email BartlettBBQfest@CityofBartlett.org.
Bartlett Parks and Recreation

5868 Stage Rd., Bartlett, TN 38134
Phone 901-385-5590

Shan Criswell, Director
Paul Wright, Assistant Director
Debbie Christopher, Secretary
Susan Scott, Clerk

scriswell@CityofBartlett.org
pwright@CityofBartlett.org
dchristopher@CityofBartlett.org
sscott@CityofBartlett.org

Hours: Monday–Friday, 7:00 a.m.–5:00 p.m.

Mission Statement: Providing Bartlett residents with quality, fun recreational opportunities and facilities.

Vision statement: Continue to be a leader in creating recreational opportunities and facilities for Bartlett citizens from childhood to retirement.

Parks & Recreation Advisory Board Members

Matt Goodhart (Chairman)  Paul Ireland  Claudia Tullos-Leonard
Kevin Hardin  Dennis Lyon  Shenee Simon

Board Liaison

Emily Elliott, Alderman
Debbie Gelineau, Director of Community Relations
Shan Criswell, Director of Parks and Recreation
Paul Wright, Assistant Director

Shelter Reservations

Call us to reserve a place for your next church, family, business or private gathering. We have large pavilions at W. J. Freeman, Ellendale or Freeman Smith. Gazebos are located at W. J. Freeman, Dixon Brewer and Bledsoe. Electrical plugs are available at all shelters.

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<tr>
<th>Shelter</th>
<th>Bartlett Residents</th>
<th>Non-Residents</th>
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<tr>
<td>A. Keith McDonald Pavillion at W. J. Freeman Park**</td>
<td>$300 half-day $600 all day</td>
<td>$450 half-day, $900 all day</td>
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<tr>
<td>Bledsoe Park Gazebo</td>
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<td>Freeman Smith Pavilion</td>
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<td>Dixon Brewer Park Gazebo</td>
<td>$40 half-day $80 all day</td>
<td>$60 half-day $120 all day</td>
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<td>W. J. Freeman Park Gazebo</td>
<td>$30 half-day $60 all day</td>
<td>$45 half-day $ 90 all day</td>
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<td>W. J. Freeman Park Pavilion</td>
<td>$50 half-day $100 all day</td>
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<tr>
<td>Ellendale Park Pavilion</td>
<td>$50 half-day $90 all day</td>
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Half day is up to 4 hours. Anything over 4 hours is considered all day.
The Essential Need for Parks

The National Recreation and Parks Association (NRPA) has recently published the results of a survey they conducted which reinforced the impact of parks, especially during a health crisis. From the article on their website (www.nrpa.org):

An overwhelming majority of adults in the United States find exercising at their local parks, trails, and open spaces essential to maintaining their mental and physical health during the COVID-19 pandemic. Over half (59 percent) note it is very or extremely essential to be able to walk, jog, hike and/or bike, with parents even more likely to feel this way (68 percent). Visitors should keep physical distancing parameters in mind whenever visiting their local park, trail or other open space.

Key Findings
• Eighty-three percent of U.S. adults agree that visiting their local parks, trails and open spaces is essential for their mental and physical well-being during the COVID-19 pandemic
• Nearly three in five adults say that access to these amenities are very or extremely essential to their mental and physical health
• Parents are more likely than nonparents to find parks, trails and open spaces very or extremely essential (68 percent vs 56 percent, respectively)
• Millennials and Gen Zers are more likely than Baby Boomers to say it is very or extremely essential to do physical activities at their local parks, trails, and open spaces to maintain their mental and physical health (68 percent and 65 percent vs. 54 percent, respectively)

Park Security & Safety

We are fortunate to live in a community noted for its safety and security. In fact, many of our residents have moved to Bartlett specifically because of the outstanding reputation of our dedicated police and firemen. However, on occasion, things may happen that are beyond their control. This is especially true in these times of uncertainty and threats to our security. We want to offer several suggestions to help insure your park experience is always a pleasant and safe one.

• Stay on well-lit, populated walkways.
• Remain alert and aware at all times.
• Do not wear headphones.
• There is safety in numbers. Always walk or run with a friend.
• Carry your wallet in the side pants pocket or inside jacket pocket.

Vandalism

Each year taxpayers must cover the cost of repairing or replacing city facilities and vegetation that has been willfully damaged or destroyed. Since most areas are unsupervised, it is difficult for city staff to catch the vandals who cause this damage. You can assist by reporting any acts of vandalism to the Parks Department at 901-385-5590 or the Police Department at 901-385-5555 the non-emergency number.

Volunteers Needed

Throughout the year, the Parks and Recreation Department hosts a myriad of events that include a 10/5K run, festival, parade and other holiday celebrations. Special activities are always fun to plan, but sometimes it takes more people than we have on staff to assure a successful event.

If you are interested in volunteering for a particular event or have a special skill or craft you would like to contribute, we would love to hear from you. Contact the Parks and Recreation Administrative Office at 901-385-5590 for sign-up information.

Volunteers are paid in six figures: S-M-I-L-E-S
Parks & Recreation Maintenance

3179 N. Germantown Rd, Bartlett, TN 38133
Phone: 901-385-5581

Keeping Bartlett parks clean, green, safe and fun for the whole family, the Parks and Recreation Maintenance Department maintains over 500 acres of parks, lakes, athletic fields, playgrounds and picnic areas throughout the community. In addition, the staff is responsible for maintaining the grounds at the Singleton Community Center, the Bartlett Recreation Center and the Bartlett Senior Center and provides support to a wide range of programs and special events sponsored by the city.

The goal of the maintenance staff is to develop and maintain the best equipment and facilities to residents and visitors. Employees provide both routine maintenance and special improvements to parks and other areas. Crews perform a variety of routine tasks such as general landscape maintenance, fertilization and chemical application, maintaining Bermuda grass at athletic fields, plumbing and construction maintenance and repairs, trash pickup and removal, and restroom cleaning. For special events you will see the parks maintenance crews setting up tents, portable stages, tables, etc, and breaking them down when the special events are over.

A regular maintenance schedule is followed to insure parks, including restrooms, are cleaned daily and the grass mowed weekly. However, weather conditions can sometimes temporarily disrupt the mowing schedule. Your patience in this regard is appreciated.

Park Watch

Parks belong to everyone and add tremendous value to the community. Vandalism in Bartlett parks, unfortunately, is on the rise. Parks and Recreation Maintenance Staff has to spend many hours of their time and additional taxpayer dollars repairing the damage.

The objective of Park Watch is to encourage park visitors and neighbors to take a more active role in protecting our parks. Please be alert to safety hazards, vandalism, and suspicious activity. If you observe any of these in parks or greenways, please report what you see to any park employee or call Bartlett Police at 901-385-5555. To report damage, call the Parks Administrative Office at 901-385-5590.

IMPORTANT: If you observe someone committing a crime, do not attempt to take any action yourself. This is a job for the police. The best thing you can do is to note the location, description of the people involved, license numbers of any vehicles, and report the incident as soon as possible.

Frequently Asked Questions

Q. How do I report a maintenance concern at one of the parks?
A. You may telephone the Parks and Recreation Administrative Office at 901-385-5590 for all concerns or questions regarding parks, including the maintenance.

Q. What should I do if I see someone vandalizing a park?
A. All issues related to violations of park rules should be referred to the Bartlett Police Department at 901-385-5555. Vandalism in parks results in additional costs to Bartlett taxpayers to repair and replace facilities.

Q. What is Park Maintenance responsible for?
A. Our crews handle the overall maintenance of the parks, including mowing, landscaping, rubbish removal, sanitation, and other routine tasks necessary to maintain safe, clean and green parks. They ensure that park amenities (playgrounds, lights, athletic fields, and restrooms) are clean and in good working condition.

Q. How do I rent a picnic pavilion or gazebo?
A. To obtain a permit for a special event or to reserve spaces within parks, contact the Parks Administrative Office at 901-385-5590.

Q. I lost something when I visited a park. Is there a Lost and Found?
A. Contact the Athletics Department at 901-385-5599.
BARTLETT PARKS

1. A.E. Beaty Park
2. Arthur Byrd Park / Burloe Bike Trail
3. Bartlett Country
4. Bartlett Grove Park
5. Bartlett Senior Center
6. Bartlett Soccer Park
7. Blue Lagoon
8. Davies Plantation Park
9. Deermont Park
10. Dixon Brewer Park
11. Easthill Park
12. Ellendale Park
13. Elmore Civic Park
14. Elva T. Bledsoe Park
15. Flaherty Municipal Center
16. Fletcher Creek Greenway
17. Freeman Smith Park (SCCB)
18. Kirby Whitten Property
19. Municipal Park
20. Nesbit Park (formerly Bartlett Park)
21. Performing Arts Center
22. Quail Ridge Park
23. Rivercrest Park
24. Rockyford Park
25. Shadowlawn Park
26. Singleton Community Center
27. Sleepy Hollow Park
28. Stoneridge Park
29. Sugartree Park
30. W.J. Freeman Park
31. Yale Road Park
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<tr>
<th>Parks</th>
<th>Walking Trail</th>
<th>Lake</th>
<th>Shelter</th>
<th>Rest Rooms</th>
<th>Picnic Area</th>
<th>Play Ground</th>
<th>Tennis Courts</th>
<th>Athletic Field</th>
<th>Concession Building</th>
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<td>4734 Shadowtown Road</td>
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<td>Singleton Community Center</td>
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<td>Sleepy Hollow Park</td>
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<td>North Hampton and Sleepy Hollow</td>
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<td>Sugartree Park</td>
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<tr>
<td>5458 Pine Oak Lane.</td>
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<td>W. J. Freeman Park</td>
<td>9/10 mi</td>
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<td>2629 Bartlett Blvd</td>
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<tr>
<td>Yale Road Park</td>
<td>1/2 mi</td>
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<tr>
<td>6241 Yale Road</td>
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</tbody>
</table>
The Bartlett Parks and Recreation Department offers team sign-ups for youth and adult sports as well as youth individual sign-ups.

**Ball field permits and tennis reservations:**
Call 901-385-5599, or visit the Athletic Office, Monday - Friday from 1:00 - 5:00 p.m. Permits for the upcoming week (Monday – Sunday) will start at 1:00 p.m. on Friday prior to the week the permit is needed.

**PERMITS WILL NOT BE FAXED.**

Permit requests are accepted only after 1:00 p.m. Monday through Friday.

### Baseball

**Youth Baseball Individual Registration - BPRD**

<table>
<thead>
<tr>
<th>T-Ball, Coach Pitch &amp; Baseball</th>
<th>Ages: 5–17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration:</td>
<td>5–17</td>
</tr>
<tr>
<td>Where:</td>
<td>Ages: 5–17</td>
</tr>
<tr>
<td>Cost:</td>
<td>Ages: 5–17</td>
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<tr>
<td>T-Ball, Coach Pitch &amp; Baseball</td>
<td>Ages: 5–17</td>
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<tr>
<td>Registration:</td>
<td>Ages: 5–17</td>
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<tr>
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<tr>
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<td>Ages: 5–17</td>
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<tr>
<td>Where:</td>
<td>Ages: 5–17</td>
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<tr>
<td>Cost:</td>
<td>Ages: 5–17</td>
</tr>
</tbody>
</table>

Any sign ups after midnight on February 15, if allowed, will be assessed a $20 late fee.

**Youth Baseball Team Registration**

<table>
<thead>
<tr>
<th>Registration:</th>
<th>January 25 - February 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Where:</td>
<td>Registration.CityOfBartlett.org</td>
</tr>
<tr>
<td>League Fee:</td>
<td>T-Ball / Coach Pitch</td>
</tr>
<tr>
<td></td>
<td>$300 per team</td>
</tr>
<tr>
<td></td>
<td>$15 per non-resident</td>
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<tr>
<td></td>
<td>Recreational Baseball</td>
</tr>
<tr>
<td></td>
<td>$450 per team</td>
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<tr>
<td></td>
<td>$15 per non-resident</td>
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<tr>
<td></td>
<td>Competitive Baseball</td>
</tr>
<tr>
<td></td>
<td>$450 per team</td>
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<td>$15 per non-resident</td>
</tr>
</tbody>
</table>

### Fall Baseball

**Youth Fall Baseball Indv. Registration - BPRD**

<table>
<thead>
<tr>
<th>T-Ball, Coach Pitch &amp; Baseball</th>
<th>Ages: 5–17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration:</td>
<td>5–17</td>
</tr>
<tr>
<td>Where:</td>
<td>Ages: 5–17</td>
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<tr>
<td>Cost:</td>
<td>Ages: 5–17</td>
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<tr>
<td>T-Ball, Coach Pitch &amp; Baseball</td>
<td>Ages: 5–17</td>
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<tr>
<td>Registration:</td>
<td>Ages: 5–17</td>
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<tr>
<td>Where:</td>
<td>Ages: 5–17</td>
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<tr>
<td>Cost:</td>
<td>Ages: 5–17</td>
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<tr>
<td>T-Ball, Coach Pitch &amp; Baseball</td>
<td>Ages: 5–17</td>
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<tr>
<td>Registration:</td>
<td>Ages: 5–17</td>
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<tr>
<td>Where:</td>
<td>Ages: 5–17</td>
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<tr>
<td>Cost:</td>
<td>Ages: 5–17</td>
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</tbody>
</table>

**Youth Fall Baseball Team Registration**

<table>
<thead>
<tr>
<th>Registration:</th>
<th>June 14 – July 5</th>
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</thead>
<tbody>
<tr>
<td>Where:</td>
<td>Registration.CityOfBartlett.org</td>
</tr>
<tr>
<td>League Fee:</td>
<td>T-Ball / Coach Pitch</td>
</tr>
<tr>
<td></td>
<td>$300 per team</td>
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<tr>
<td></td>
<td>$15 per non-resident</td>
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<td>Recreational Baseball</td>
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<td>$450 per team</td>
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<td>$15 per non-resident</td>
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<td></td>
<td>Competitive Baseball</td>
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<td>$450 per team</td>
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<td>$15 per non-resident</td>
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### Certifications

**POPS Training & Certification Program**

Certification is required of those wishing to coach in any Bartlett youth sports programs.

The mission of Doyle is to provide a positive atmosphere of success by establishing a strong foundation of balance in Physical, Mental, Emotional and Spiritual growth in athletes and their families. The material covers skill development, 10 qualities of the best coach, safety issues & legal responsibilities, and practice organization. After passing the test, the coach will receive a certification card (renewable yearly with fee), continuing education programs via the internet, and 2 million dollar liability insurance coverage. For information on clinics, contact the Bartlett Parks and Recreation at 901-385-5599.

Coaching School: March 8, 2021

ALL volunteer coaches, whether BPRD or other organizations playing on City of Bartlett facilities, must favorably complete a background check, concussion training and coaches certification for their sport.
**Fall Softball**

### Girls Fall Softball Registration
- **Ages:** 5–17
  - Child must be 5 before 5/1/21 and can’t be 18 before 5/1/21
- **Registration:** June 14 – July 5
- **Where:** Registration.CityOfBartlett.org
- **Cost:** $60 Resident
  - $75 Non-Resident

### Girls Fall Softball Team Rosters
- **Registration:** June 14 – July 5
- **Where:** Registration.CityOfBartlett.org
- **League Fee:**
  - T-Ball / Coach Pitch
    - $300 per team
    - + $15 per non-resident
  - Recreational Baseball
    - $450 per team
    - + $15 per non-resident
  - Competitive Baseball
    - $450 per team
    - + $15 per non-resident

### Adult Fall Softball
- **Team sign ups only.**
- **Registration:** June 14 – August 6
- **Where:** Registration.CityOfBartlett.org
- **League Fee:**
  - Men’s, Women’s and Co-Ed

---

**Volleyball**

### Girls Volleyball Individual Sign-Ups - Ages 11–15
- **Registration:** June 14 – July 5
- **Where:** Registration.CityOfBartlett.org
- **Cost:**
  - $50 Resident
  - $65 Non-Resident

### Adult Basketball

#### Adult Summer League
- **Men’s Basketball**
- **Team sign ups only.**
- **Rosters Available:** April 26 – May 12
- **League Fee:** $525 per team

---

**Softball**

### Girls Softball Individual Sign-Ups
- **Ages:** 5–17
  - Child must be 5 before 5/1/21 and can’t be 18 before 5/1/21
- **Registration:** January 25 – February 15
- **Where:** Registration.CityOfBartlett.org
- **Cost:**
  - $80 Resident
  - $95 Non-Resident

Any sign ups after midnight on February 15, if allowed, will be assessed a $20 late fee.

### Girls Softball Team Registration
- **Registration:** January 25 – February 15
- **Where:** Registration.CityOfBartlett.org
- **League Fee:**
  - $400 per team
  - + $15 per non-resident

### Adult Softball
- **Team sign ups only.**
- **Registration:** January 25 – February 25
- **Where:** Registration.CityOfBartlett.org
- **League Fee:**
  - Men’s, Women’s and Co-Ed

### Men’s Senior Adult Softball 55+

Please contact the Athletic Office at 901-385-5599 for more information.

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**Soccer**

### Bartlett Youth Soccer Association

#### Spring 2021: April – May
- **Ages:** Birth Years 2003 - 2017
- **Online Registration:** January 1 – 31
- **Fee Payment Dates:** Payments are made through Venmo

<table>
<thead>
<tr>
<th>Leagues</th>
<th>Fee</th>
<th>Non Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>League 5 (2017 - 2015)</td>
<td>$90</td>
<td>+$15</td>
</tr>
<tr>
<td>Leagues 3 &amp; 4 (2014 - 2009)</td>
<td>$100</td>
<td>+$15</td>
</tr>
<tr>
<td>Leagues 1 &amp; 2 (2008 - 2003)</td>
<td>$110</td>
<td>+$15</td>
</tr>
</tbody>
</table>

(Includes jersey, practice bib, socks, awards, and team equipment)

#### Fall 2021: Mid August – October
- **Ages:** Birth Years 2004 – 2017
- **Online Registration:** June 1 – June 30
- **Fee Payment Dates:** Payments are made through Venmo

<table>
<thead>
<tr>
<th>Leagues</th>
<th>Fee</th>
<th>Non Resident</th>
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</thead>
<tbody>
<tr>
<td>Leagues D6, D5 (2017 - 2016)</td>
<td>$95</td>
<td>+$15</td>
</tr>
<tr>
<td>Leagues D4, D3 (2015 - 2010)</td>
<td>$105</td>
<td>+$15</td>
</tr>
<tr>
<td>Leagues D2, D1 (2009 - 2004)</td>
<td>$115</td>
<td>+$15</td>
</tr>
</tbody>
</table>

(For more information, go to www.bartlettsoccer.com or email david@bartlettsoccer.com.)

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RECREATION FOR ACTIVE ADULTS AGE 50+

During this time, the Bartlett Senior Center is pleased to offer select activities that allow our members to social distance while enjoying the ability to access the much-needed Bartlett Parks and Recreation services.

Please note that during this time, guidelines are in place to help protect our citizens; therefore, we ask our members to be prepared to follow current guidelines, which could include staying six feet apart from other members when in the facility, wearing a face mask or agreeing to set seating arrangements in classrooms.

Current guidelines are based on CDC, Shelby County Health Department, state and local recommendations, and can change based on the data. Please keep in mind these guidelines can change on a regular basis. We thank you for your patience and look forward to seeing you soon.

MEMBERSHIP

We offer two levels of membership to meet the participation needs of our members.

Basic Membership – This is an annual membership, and the fee is $15 per year. This fee includes access to the Bartlett Senior Center library, exercise room, computer lab, pool room, and free activities/classes. Paid classes and other services are not included; however, members with the Basic Membership may opt to pay separately for individual classes or activities.

Premium Membership – This is a monthly membership, and the fee is $19 per month based on an automatic draft. A member may also pay for the entire year at one time ($228) and bypass the automatic draft. This fee includes access to all of the amenities in the Basic Membership, as well as access to many of the paid classes, such as Zumba, Tai Chi, Yoga and Line Dance Lessons. Some services, such as manicure services and B-12 shots, are not included in the Premium membership and must be paid separately.

For more information on membership levels and a complete list of classes included, go to CityOfBartlett.org/SeniorCenter and access the Bartlett Senior Center Member Policies and Procedures, or stop by the Center and see a staff member.
**Current Activities**

*Please note that all activities listed require an appointment in advance. Also, all activities, with the exception of B-12 Shots, require membership to be current in order to make an appointment.*

**A.M. Stretch**
Mondays, Wednesdays, Fridays
9:30 a.m. – 10:30 a.m.
$3 / person

**B-12 Shots**
Second Thursday of the month,
9:00 a.m. – 12:00 p.m.
B-12 Shots - $10
Services are provided by Hardy Healthcare of Bartlett.
For more details, please call 901-385-6439.

**Creative Writing**
Tuesdays, 10:00 a.m. – 11:30 a.m.

**Crochet & Knit**
Tuesdays, 1:00 p.m. – 3:00 p.m.

**Line Dance Class**
Thursdays, 10:00 a.m. – 11:30 a.m.
$3 / person

**Legal Aid**
Third Monday of each month,
2:30 p.m. – 3:45 p.m.
Legal assistance for wills and estate planning.

**Manicure & Pedicure**
Third Friday of each month
$15 – Manicure
$21 – Pedicure
Special Care add $10
Fees must be paid in advance to reserve your appointment.

**Scrapbooking**
Mondays, 12:00 p.m. – 3:00 p.m.

**Paper Art**
Wednesdays, 8:30 a.m. – 11:30 a.m.

**Quilting Class**
Mondays, 12:00 p.m. – 3:30 p.m.

**Tai Chi**
Tuesdays & Thursdays,
1:30 p.m. – 2:30 p.m.
$3 / person

**Yoga**
Tuesdays & Thursdays,
8:15 a.m. – 9:15 a.m.

**Zumba®**
Mondays, Wednesdays, Fridays,
8:15 a.m. – 9:00 a.m.
$3 / person

*Please note that all activities listed require an appointment in advance. Also, all activities, with the exception of B-12 Shots, require membership to be current in order to make an appointment.

**Facility Amenities**

**Billiards Room**
Two nine-foot billiards tables are available for open play.

**Library**
A variety of books are available for members to check out each day.

**Computer Lab**
Two computer stations with internet access are available.

**Exercise Room**
Two treadmills, an elliptical machine, a recumbent bicycle, and a rowing machine are available.

**Get the Latest Updates**

**Email Updates**
Members are eligible to receive activity reminders and updates via email. Be sure to fill in your email address on your membership card if you would like to be included in these updates.

**Online Updates**
To find out about upcoming events or see an online copy of the weekly schedule, go to CityofBartlett.org/SeniorCenter

**Class Offerings / Cancellations**
Activities are offered/cancelled based on enrollment since fees collected must offset personnel, equipment and other program expenses. Please keep this in mind when you are considering signing up for an activity. If we do not have a minimum number of participants, the activity will be cancelled.
COVID-19 Protocols
Singleton follows all guidelines set by the CDC, the State, and the City. If mandated by the Health Department, all visitors will be required to wear face masks prior to entering the building, be screened for possible symptoms or fever, be ask to socially distance from other visitors outside of their household, and programing could be limited based on guidelines. Washing your hands for at least 20 seconds is highly encouraged to wash their hands frequently to prevent the spread of germs. Hand sanitizing stations are also available throughout the facility, and guests are encouraged to sanitize their hands frequently when hand washing isn’t available. Singleton staff sanitizes the building and high touch areas frequently throughout the day. Please check our website for the most up to date guidelines and procedures prior to visiting Singleton.

Proof of Residency
Those wishing to purchase an ID card for themselves or their child must provide a valid photo ID (TN Driver’s License or identification with your current address) to verify residency.

Cancellation/Refund Policy
Programs and activities are either offered or cancelled based on the enrollment or the current COVID protocols set forth by the City, the State, or the CDC. In the event that an activity is cancelled or a schedule change prohibits participation, a full refund or credit to the customer’s account will be made. Please allow up to three weeks for refunds to be issued.

New Programs & Instructors Needed
Singleton Community Center aims to offer programs of the best quality and variety. Qualified, innovative adults who would like to share their knowledge, talents, skills, expertise, hobbies, and / or career experience are needed to teach classes. Our educational and recreational program opportunities include all types of arts and crafts, dancing, cooking specialties and special interest programs. If you have an idea for a program or class that you would like to offer here we welcome the opportunity to meet with you. Please contact Kevin Rooney at 901-385-5593 or email (kevin.rooney@cityofbartlett.org) for information about submitting proposals.
Facility Rentals

Are you planning a wedding, reception, family reunion or party? Do you need space for a meeting, picnic or special occasion? Our facilities will meet your specific needs at competitive rates. Consider our facility when planning your activity.

Deposit is due up front in order to book your rental. The rental balance is due two-weeks prior to the event date. We can only accept cash on rental balances paid less than 14 days before an event.

Proof of residency must be shown prior to honoring the Bartlett resident rental rates. Acceptable proof must include a valid Photo ID AND one of the following documents: tax receipt for Bartlett City taxes, Bartlett business license, Bartlett water bill, mortgage papers or rental/lease agreement (other documents must be approved by management). The fees are as follows:

Due to COVID-19 protocols rental room capacities may be limited and social distancing maybe required for your rental. Please call ahead to find out what the current guidelines are for Singleton. In the event that a rental is to be cancelled due to COVID-19 procedures out of the City or Renter’s control no fees will be assessed for a refund.

Regular Hours (M-Th, 8:00 a.m. – 9:00 p.m., Fri. 8:00 a.m. – 8:00 p.m., Sat, 8:00 a.m. – 5:00 p.m.)

No rentals are to extend beyond 11:00 p.m. Teen parties must end at 9:30 p.m.

<table>
<thead>
<tr>
<th>Regular Hours</th>
<th>Resident Rate</th>
<th>Non-Resident Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classrooms</td>
<td>$30 per Hour</td>
<td>$40 per Hour</td>
</tr>
<tr>
<td>Stage Room</td>
<td>$40 per Hour</td>
<td>$50 per Hour</td>
</tr>
<tr>
<td>Auditorium</td>
<td>$60 per Hour</td>
<td>$70 per Hour</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$60 per Hour</td>
<td>$70 per Hour</td>
</tr>
<tr>
<td>Gymnasium, One Side Only</td>
<td>$65 per Hour</td>
<td>$75 per Hour</td>
</tr>
<tr>
<td>Gymnasium, Whole Gym</td>
<td>$130 per Hour</td>
<td>$150 per Hour</td>
</tr>
<tr>
<td>Concession Stand</td>
<td>$100 Flat Fee</td>
<td>$125 Flat Fee</td>
</tr>
<tr>
<td>Basketball Tournament; Weekend</td>
<td>$1,750</td>
<td>$1,900</td>
</tr>
<tr>
<td>Basketball Tournament; Full Week</td>
<td>$2,200</td>
<td>$2,400</td>
</tr>
<tr>
<td>Deposit – Auditorium, Stage Room, Gym and Classrooms</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>Deposit for Teen Parties/Dances &amp; and Concerts</td>
<td>$500 Cash</td>
<td>$500 Cash</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>After Hours</th>
<th>Resident Rate</th>
<th>Non-Resident Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classrooms</td>
<td>$65 per Hour</td>
<td>$75 per Hour</td>
</tr>
<tr>
<td>Stage Room</td>
<td>$80 per Hour</td>
<td>$90 per Hour</td>
</tr>
<tr>
<td>Auditorium</td>
<td>$125 per Hour</td>
<td>$145 per Hour</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$50 Flat Fee</td>
<td>$60 Flat Fee</td>
</tr>
<tr>
<td>Gymnasium, One Side Only</td>
<td>$145 per Hour</td>
<td>$165 per Hour</td>
</tr>
<tr>
<td>Gymnasium, Whole Gym</td>
<td>$290 per Hour</td>
<td>$350 per Hour</td>
</tr>
<tr>
<td>Deposit – Auditorium, Stage Room, Gym &amp; Classrooms</td>
<td>$200</td>
<td>$200</td>
</tr>
<tr>
<td>Deposit for Teen Parties/Dances/Concerts</td>
<td>$500 Cash</td>
<td>$500 Cash</td>
</tr>
</tbody>
</table>
Preschool

Singleton Preschool is a traditional program that provides a safe, developmentally appropriate and community-centered learning environment for students ages 2-5. Children must be of age by August 15, 2020. 3 and 4 year-olds must be completely potty trained.

For all sessions, a $25 registration fee plus May’s tuition is due at time of registration.

Follow us on Facebook @SingletonPreschoolBartlett.

Singleton Preschool will follow all CDC, State, and Local guidelines when school is in session. Staff and students will be screened prior to entering the building, and anyone who is showing symptoms or illness or having >100.4 will be sent home. Additional cleaning and sanitization will happen throughout the day with classrooms and school items. Please contact the front office for more information about our cleaning procedures.

Preschool - 2 Year Olds

Are you looking to ease your two-year old child into the classroom setting? Singleton Preschool has a Friday morning, playtime for children who will be two years old by August 15th. Students will learn about shapes, colors, numbers and letters; play and meet new friends.

Schedule: Fridays, 9:00 a.m. - 12:00 p.m.
Resident Fee: $60/month
Non-Resident: $65/month

Must pay $25 registration fee plus May’s tuition upon registration.

Preschool - 3 Year Olds

We offer both a two-day and a four-day-a-week option for our three-year-old students. Pre-kindergarten academics will be included as well as encouragement of imagination, creative abilities, and developing socially with their peers. An optional Stay & Play program can extend the day until 2:30 p.m. for up to four-days-per-week!

Schedule: Monday/Wednesday or Tuesday/Thursday or Monday – Thursday 9:00 a.m. - 12:00 p.m.
Resident Fee: $90/month for 2 mornings
$180/month for 4 mornings
Non-Resident: $95/month for 2 mornings
$190/month for 4 mornings
Stay & Play Fee: $7 per day

Must pay $25 registration fee plus May’s tuition upon registration.

Open Gym - Basketball & Pickleball

The gym will be available to the public for Open Play unless a scheduled class, sports league or activity is in the gym. A gym calendar is published each month to outline the days that are available. Bartlett Parks & Recreation activities and gym rentals will take precedence over Open Play.

Gymnasium 

Rules

• Current COVID-19 protocols set forth could limit gym activities and the amount of people allowed in the gym at a time. If mandated, players, coaches, and referees will be required to wear masks when coming and going from the gym. If mandated, spectators will be required to wear masks at all times while in the gym, and to social distance from other spectators outside of their household in the bleachers. All visitors and staff will be screened for symptoms or fever prior to entering the gym.

• An Annual I.D. card (resident or non-resident) or day pass is required to use the gym or check out equipment. Individuals under 18 years must be accompanied by a Parent/Guardian to purchase an ID card or day pass. Those under 16 must be accompanied by a Parent/Guardian while they use the gym.

• Non-marking gym shoes will be worn at all times.

• No profanity. We have ZERO tolerance for foul language.

• Singleton Community Center is a substance-free facility and will have ZERO tolerance for the presence and/or abuse of alcohol, tobacco (including vaping devices/e-cigarettes), and/or drugs. Individuals shall not be permitted in the facility while under the influence of drugs or alcohol.

• Reservations for court time must be phoned in on Fridays after 1:00 p.m. for the following week. Bartlett Parks and Recreation teams may reserve the basketball courts for free. All other teams must rent court time.

Singleton Community Center
Preschool - 4 Year Olds

We are offering two different class options for four-year-olds for the 2020-21 school year: a two-day-a-week (Monday/Wednesday or Tuesday/Thursday) or a four-day-a-week "Transitional Pre-K" class (Monday-Thursday).

Our Transitional Pre-K class is a great choice for students who are ready to experience a consistent, four-day-a-week class schedule. Students spend the first semester refining their preschool skills and the second semester focusing on the TN Kindergarten Learning Standards. An optional Stay & Play program can extend the day until 2:30 p.m. for up to four-days-a-week!

Schedule: Monday/Wednesday or Tuesday/Thursday or Monday – Thursday
9:00 a.m. – 12:00 p.m.
Resident Fee: $90/month for 2 mornings
$180/month for 4 mornings
Non-Resident: $95/month for 2 mornings
$190/month for 4 mornings
Stay & Play Fee: $7 per day

Must pay $25 registration fee plus May's tuition upon registration.

Stay & Play Option

There will be 2 or 4 days of Stay & Play available in the 2020-21 school year! Two-day-per-week students will be 2 days and four-day-per-week students may choose 2 or 4 days-per-week. Prices for Stay & Play are based on the number of days it is offered during that month. Stay & Play fees must be paid in full with regular tuition on the 1st day of each calendar month. Please note that due to Staff scheduling, no refunds will be given for any reason unless cancelled due to COVID-19 guidelines, and no ‘drop-in’ students will be allowed.

Friday Book Club

For Children

Parents and students love Singleton's Book Club! Students listen, interpret and create through literature-themed dramatic play activities, music, movement and crafts.

Schedule: Fridays, 9:00 a.m. – 12:00 p.m.
Resident Fee: $50/month
Non-Resident: $55/month

Must pay $25 registration fee plus April's tuition upon registration. Registration fee is waived for families who pre-register for Preschool at the same time.

Spring Break Camp

Don't stay at home and be bored during spring break! Come to our camp and enjoy arts and crafts, games, sports, and activities designed to keep you entertained and safe. Follow us on Facebook @SingletonSummerCamp.

Resident Fee: $125/week*
Non-Resident: $135/week*

*Discounts available for multiple children registered. Campers need to bring a lunch and water bottle each day. Concessions are sold for snack time. Campers will meet in the gym at Singleton Community Center for planned activities each day.

Camp Singleton: Summer Camp & Teen Camp

Our summer day camp program, Camp Singleton, is available to children ages 5 through 15 years old. Children must have completed kindergarten to be in our program and children in 8th grade to age 15 will attend Teen Camp.

Payment is due at time of registration and are available on a weekly or full summer basis. In order to take advantage of the full-summer discount, you must pay ½ of tuition at time of registration. The remaining tuition and a copy of the camper’s current TN vaccination record are due before the first day of camp. We take cash, check, or credit card for payment.

Ages 5 - 12

Activities include active and passive games, arts & crafts, special events, and field trips. Children are divided by age into groups. The registration fee includes all field trips and activity fees. Campers must bring a lunch and water bottle each day. Concessions are sold for snack time.

Teen Camp: Ages 13 - 15

Teen campers participate in a wide range of activities, such as field trips, sporting events, special interest classes, community service projects, career exploration and life skill challenges.

*Discounts available for siblings: $5 off per week for 1st sibling, $10 off per week for 2nd sibling
* Tuition includes field trips, free lunch on Mondays, special events and daily activities.
Arts & Crafts

Students will be asked to wear a mask when coming and going from the classroom, and social distancing will be required. Due to COVID-19 protocols some classes may be unavailable. Please call ahead (901) 385-5593 or check with the instructor to make sure the class is still scheduled to meet.

Instructor: Julie M. Anderson-Malanga (B.F.A; MS) Cell: 605-521-4000
Email: ajulesmarie@yahoo.com

Julie has a Bachelor of Fine Arts degree and Master’s of Art Education: Curriculum and Instruction. Contact Julie to register and make payments.

This 12 week art class is a perfect class for the artist that wants to do a little more in many areas of the visual arts! Abundant art materials will be emphasized, as well as artists and techniques. Create an assemblage like Louise Nevelson. Using water based oil paint, you can create like the Masters. Make a detailed color wheel and understand how it affects the artwork. Design an animal on scratchboard showing realistic texture! Use the Impressionistic technique to make an acrylic painting! And much more!

Tuesday After-School Art Classes

<table>
<thead>
<tr>
<th>Ages:</th>
<th>6 – 15 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Tuesdays, 5:30 p.m. – 7:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$200 for 12 weeks</td>
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</tbody>
</table>

Homeschool Art Classes

<table>
<thead>
<tr>
<th>Ages:</th>
<th>9–16 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Wednesdays, 10:00 a.m. – 1:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$300 for 12 weeks</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Ages:</th>
<th>5 – 8 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Wednesdays, 1:30 p.m. – 2:30 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$175 for 12 weeks</td>
</tr>
</tbody>
</table>

Saturday Art Classes

<table>
<thead>
<tr>
<th>Ages:</th>
<th>9–16 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Saturdays, 10:00 a.m. – 1:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$300 for 12 weeks</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<th>5 – 8 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Saturdays, 1:30 p.m. – 2:30 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$200 for 12 weeks</td>
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</table>

Adult Art Classes

<table>
<thead>
<tr>
<th>Ages:</th>
<th>18+</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Wednesdays, 6:00 p.m. – 8:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$250 for 12 weeks</td>
</tr>
</tbody>
</table>

Pottery

Come, relax and have fun, be creative and learn the fundamentals of pottery. Our classes are taught so all levels of experience can enjoy creating and learning new processes and techniques. The community atmosphere encourages sharing of ideas while making connections with like-minded people.

Classes are $120 for 6 weeks. All partial sessions are $25/week.

Supplies:

<table>
<thead>
<tr>
<th>Tools:</th>
<th>$20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay:</td>
<td>$25</td>
</tr>
</tbody>
</table>

Adult Wheel Class

<table>
<thead>
<tr>
<th>Sessions:</th>
<th>January 12 – February 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Tuesdays, 10:00 a.m. – 12:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$130 for 6 weeks</td>
</tr>
<tr>
<td>Instructor:</td>
<td>Jodie Gibson</td>
</tr>
</tbody>
</table>

Hand Building (All Levels)

Tuesday Evenings

<table>
<thead>
<tr>
<th>Sessions:</th>
<th>January 12 – February 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Tuesdays, 6:30 p.m. – 8:30 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$120 for 6 weeks</td>
</tr>
<tr>
<td>Instructor:</td>
<td>Sharron Williams</td>
</tr>
</tbody>
</table>

Wednesday Mornings

<table>
<thead>
<tr>
<th>Sessions:</th>
<th>January 13 – February 17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Wednesdays, 10:00 a.m. – 12:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$120 for 6 weeks</td>
</tr>
<tr>
<td>Instructor:</td>
<td>Jodie Gibson</td>
</tr>
</tbody>
</table>

Thursday Mornings

<table>
<thead>
<tr>
<th>Sessions:</th>
<th>January 14 – February 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Thursdays, 10:00 a.m. – 12:00 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$120 for 6 weeks</td>
</tr>
<tr>
<td>Instructor:</td>
<td>Jodie Gibson</td>
</tr>
</tbody>
</table>

Wednesday Evenings

<table>
<thead>
<tr>
<th>Sessions:</th>
<th>January 12 – February 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Tuesdays, 6:30 p.m. – 8:30 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$120 for 6 weeks</td>
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<tr>
<td>Instructor:</td>
<td>Sharron Williams</td>
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</table>

Thursday Evenings

<table>
<thead>
<tr>
<th>Sessions:</th>
<th>January 14 – February 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schedule:</td>
<td>Thursdays, 6:30 p.m. – 8:30 p.m.</td>
</tr>
<tr>
<td>Fee:</td>
<td>$120 for 6 weeks</td>
</tr>
<tr>
<td>Instructor:</td>
<td>Sharron Williams</td>
</tr>
</tbody>
</table>

Singleton Community Center
Music Lessons

Students will be asked to wear a mask when coming and going from the classroom, and social distancing will be required. Due to COVID-19 protocols some classes may be unavailable. Please call ahead 901-385-5593 or check with the instructor to make sure the class is still scheduled to meet.

Sewing

Instructor Mary Dolan will teach students how to create a variety of items with their sewing machine: aprons, pillowcases, clothing, potholders, blankets, costumes, clothing alterations and more! Students will need to bring their own sewing machine and all other supplies will be provided. If you’d like to learn more contact Mary at sewingbydesign@bellsouth.net or 901-384-8484. Maximum of 12 students.

Schedule: Wednesdays, continuous
Time: 12:30 p.m. – 3:30 p.m.
Resident Fee: $20/month
Non-Resident Fee: $25/month

Piano

If you have always wanted to learn to play piano, it’s never too late to begin. Private, weekly lessons are one half-hour long. Donna is equipped to instruct beginner to intermediate students. Call 901-385-5593 to register. If the facility shuts down classes will continue virtually.

Ages: 3 through High School
Schedule: January 11 – April 12
(no classes on January 18 for MLK Day, March 15 – March 19 for Spring Break, or April 1 – April 6 for Easter)
Make-up Days: April 13 – April 26
Resident Fee: $250/12 half-hour sessions
Non-Resident Fee: $275/12 half-hour sessions
Instructor: Donna Metler

Bartlett Songwriters’ Alliance

The Bartlett Songwriters’ Alliance meets at 7 p.m. on the first Tuesday of every month at Singleton Community Center. The Alliance seeks to promote creative expression through the art of songwriting and offers workshops, clinics and other learning opportunities presented by skilled artists and music industry professionals. They offer mentoring relationships for beginners and those interested in getting started writing music as a hobby or professional endeavor. Showcase opportunities are scheduled at various times throughout the year. Meetings are free and open to everyone. For more information contact BJ Banks at 901-364-2308, or email: bjbanks7777@gmail.com

Schedule: Wednesdays, January 27 – April 7
(No class March 17 due to Spring Break)
Resident Fee: $75/two 45-min. sessions
Non-Resident Fee: $85/two 45-min. sessions
Instructor: Donna Metler

Additional equipment needed for class.
For more information please contact Donna at dmmetler@comcast.net.

Percussion Lessons

Donna Metler is offering in-person beginner percussion programs for grades K-8. Both 10 week programs will meet on Wednesdays from January 27 – April 7 and will be off for Spring Break.

Bring Your Own Bells – K through 3rd
Orff-based ensemble class for primary children, with a focus on music reading and fun. We will work on learning to play basic melodies and orchestrate them into full pieces. Class meets for 45 minutes for 10 sessions. Class has a minimum of 5 students, with a maximum of 12. Social distancing will be maintained and masks will be worn. Sheet music and other supplemental materials will be delivered via an online learning management system to limit possible contamination. Should this class be unable to complete the semester in person, the class will continue via Zoom.

Bring Your Own Bucket – Grades 4 & Up
Bucket drumming and rhythm class for elementary age students. Students will work on rhythmic reading and playing using bucket drums and hand percussion, including recycled and found objects. Class meets for 45 minutes for 10 sessions. Minimum 5 students, maximum of 12. Social distancing will be maintained and masks will be worn. Sheet music and other supplemental materials will be delivered via a Google Classroom. Should this class be unable to complete this semester in person, this class will continue via Zoom.
Fitness
Singleton is happy to offer a wide variety of fitness classes for users of all abilities. Your very first visit is free, and all fitness classes are $5 per visit after that. An 8-count punch card may be purchased for $35, and is valid for all Fitness classes (excluding pickleball and running).

Students will be asked to wear a mask when coming and going from the classroom, and social distancing will be required. Due to COVID-19 protocols some classes may be unavailable. Please call ahead 901-385-5593 or check with the instructor to make sure the class is still scheduled to meet.

Yoga
This class will teach students to learn to breathe, stretch and relax through this ancient method of gentle physical postures. Yoga can help you increase your strength, balance and flexibility while relieving tension in your body and mind.

<table>
<thead>
<tr>
<th>Classes and Times:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Class</td>
<td>Time</td>
</tr>
<tr>
<td>All Levels</td>
<td>Tuesdays, 5:45 p.m. - 6:45 p.m.</td>
</tr>
<tr>
<td>Mom &amp; Toddler Yoga</td>
<td>Wednesdays, 10:00 a.m. - 11:30 a.m.</td>
</tr>
<tr>
<td>All Levels</td>
<td>Thursdays, 11:00 a.m. - 12:00 p.m.</td>
</tr>
<tr>
<td>All Levels</td>
<td>Saturdays, 9:30 a.m. - 10:30 a.m.</td>
</tr>
</tbody>
</table>

Senior Yoga
Half the class is an easy resistance hand workout geared for seniors. The other half is gentle stretching, twisting, and bending all done in a chair. This is a great program for people with limited mobility.

| Class Schedule: | Thursdays, 10:30 a.m. - 11:30 a.m. |
| Instructor:     | Paula Hatmaker               |

Bench Aerobics
Bench-style aerobics provide fantastic cardiovascular conditioning for individuals of all fitness levels.

Schedule: Monday, Tuesday, Thursday, 5:45 p.m. - 7:00 p.m.
Instructor: Mary Bobbitt

Zumba
Ditch the workout... join the party! Zumba is a Latin-inspired, dance fitness class that incorporates Latin and international music and dance movements, which create a dynamic, exciting, and effective fitness system. Have fun while working out!

Schedule: Mondays & Wednesdays, 6:00 p.m. - 7:00 p.m.
Instructor: Angela Lester

Adult Pickleball
Come learn the basics of one of the fastest growing sports out there! Pickleball is a fun sport that combines many elements of tennis, badminton, and ping pong. It is played with a paddle and a plastic ball with holes. Call Singleton Office for upcoming lessons.

Running
If you are a runner looking for a group to run with or if you want to get into running, the Bartlett Runners may be just what you are looking for. If you are new to running, our group has plenty of experienced runners that will give you advice about what shoes to wear, proper training, stretching exercises and nutrition. We can help you meet your goal of running anything from a 5K to a marathon.

Schedule: Wednesdays, 6:30 p.m.
Fee: Free
Instructor: Paul Ireland

Tennis
Lessons are taught by Gary Pittman, a USPTA professional. Lessons will be given at Municipal Park (Altruria Road)

Schedule: Mondays
Beginners (9 & Under): 5:00 p.m. - 6:00 p.m.
Juniors (10 & up): 6:00 p.m. - 7:00 p.m.
Adults: 7:00 p.m. - 8:00 p.m.
Resident Fee: $80
Non-Resident Fee: $85
Instructor: Gary Pittman
USPTA certified

In case of inclement weather, call the Inclement Weather Hotline for information regarding clinic cancellations at 901-385-5595.

Physical Arts
Students will be asked to wear a mask when coming and going from the classroom, and social distancing will be required. Due to COVID-19 protocols some classes may be unavailable. Please call ahead (901) 385-5593 or check with the instructor to make sure the class is still scheduled to meet.

Esprit de Corps Dance Company
2019 Destined 2 Dance Awards “Studio of the Year” Esprit de Corps Dance Company offers recreation classes for ages 3-18 in the following styles for the upcoming Fall Semester: Jazz, Lyrical, Ballet, Hip-Hop, Tumbling.

Sibling and multiple class discounts available. Competitive classes available through Esprit de Corps Dance Company.

Feel free to check out our social media pages for upcoming programs: www.instagram.com/espritdecorpdc www.facebook.com/espritdecorpsdanceco
Kendo

Kendo is the Art of Japanese fencing. Ages 12 and up.

For more information, email Harry Dach at sasebojudo@gmail.com or Jodie Hilton at widow128@gmail.com. You can also visit www.MemphisKendo.blogspot.com.

Schedule: Wednesdays, 7:00 p.m. - 9:00 p.m.
Fees: $25/month
Instructor: Sensei, Harry Dach
Sensei Jodie Hilton

Aikido

Aikido is one of the most contemporary of the traditional martial arts. It differs from other martial arts in that practitioners (Aikidoka) strive to defend themselves and others without causing injury to their attackers. The basic movements of Aikido are circular, or more precisely, spiral in nature; generally attacks are linear. The practitioner of Aikido seeks to harmonize or blend with the linear attack and convert it into a spherical motion. For ages 18 and older.

Schedule: Monday & Wednesday, 6:30 p.m. - 8:30 p.m.
Saturday, 11:00 a.m. - 1:00 p.m.
Resident Fee: $30/month
Non-Resident Fee: $35/month
Instructor: Robert Kores

Acrobatics & Tumbling

Acrobatic and tumbling classes are available for beginner and advanced tumblers 5 years of age or older. Improvement is built on basic progressions emphasizing technique, building strength, coordination, flexibility, self esteem and confidence. All classes are taught by Todd Gangwish, owner of the Cheerleader Training Center, Inc.

Classes are one hour long and divided by ability level. Each student will have to contact and meet with the instructor to determine which class is appropriate for him or her. Call Todd at 901-581-0322 for more information or to schedule an appointment.

Schedule: Monday or Wednesday
Beginner: 3:30 p.m.
Intermediate: 4:30 p.m.
Advanced: 5:30 p.m.
Resident Fee: $15/Class
Non-Resident Fee: $20/Class
Instructor: Todd Gangwish, 901-581-0322

Baton

Learn how to twirl a baton from the Tennessee Twirlers’ highly acclaimed instructors. You will learn one baton, two batons, flag baton, strut, parade and dance twirl. These classes will participate in shopping center shows and parades. We are a program offering college scholarships and educational tours to our students.

Schedule: Wednesdays,
Beginners: 6:00 p.m.
All Other Levels: 6:45 p.m.
Resident Fee: $120 per session
Additional Siblings: $55
Non-Resident Fee: $125 per session
Additional Siblings: $60
Instructor: Tennessee Twirlers

Belly Dance

Start out a novice, end up a goddess! In these classes, students will learn various dance styles from the Middle East and North Africa. The classes are multi-level and focus on technique and choreography. Jasmine will teach you how to move your body and find grace and flexibility. At the same time, you will be exposed to the culture and history of the regions from which this dance originates.

Visit www.dancewithjasmine.com for more information about Jasmine and belly dancing.

Schedule: Tuesdays, 6:00 p.m. - 7:00 p.m.
Resident Fee: $75 for 6 weeks
Non-Resident Fee: $80 for 6 weeks
**Special Interest**

Students will be asked to wear a mask when coming and going from the classroom, and social distancing will be required. Due to COVID-19 protocols some classes may be unavailable. Please call ahead 901-385-5593 or check with the instructor to make sure the class is still scheduled to meet.

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**Year Round Tutoring**  
(Grades K-College)

Students will receive a personalized program in the subject area of your choosing. We work closely with parent and teacher to ensure a successful school year. There are 4 sessions to coordinate with the 4 report card periods. We also offer SAT prep.

---

**Session I:**  
TBA

**Session II:**  
TBA

**Instructor:**  
Dr. Candace Washington  
901-265-3344

For more information, visit  
www.expandededucationalservices.com

**Algebra Camp**  
(Middle & High School)

An intensive 2-week program designed to develop an understanding and appreciation of algebraic terms, functions, and equations. We promote a simple hands-on approach to Pre-Algebra, Algebra 1, Geometry and Algebra 2.

**Schedule:**  
TBA

**Time:**  
9:00 a.m. – 1:00 p.m.

**Instructor:**  
Dr. Candace Washington  
901-265-3344

For more information, visit  
www.expandededucationalservices.com

**Summer Skills Enrichment**  
(K-College)

We create a personalized program just for your child in the subject area of your choosing – math, reading, or writing. The purpose is to introduce new grade appropriate skills and reinforce others. This will ensure your child will not lose information over the summer months.

**Dates:**  
TBA

**Days:**  
Tuesday & Thursday

**Time:**  
9:00 a.m. – 4:00 p.m.

**Instructor:**  
Dr. Candace Washington  
901-265-3344

For more information, visit  
www.expandededucationalservices.com

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**Driver Education**

Instruction is provided by Pitner Driving School, Inc. and consists of 30 hours of classroom learning and 6 hours of actual behind-the-wheel driving time. The student must be at least fifteen years of age on the first day of class. Course satisfies the requirements to receive teenage insurance discount. Pitner Driving School is also a licensed third party tester. Class is for ages 15 – 19.

**Regular Fee:** $560*

**Deluxe Fee:** $660*

**Instructor:** Pitner Driving School, Inc.

*Prices subject to change due to fluctuating gas prices

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**After School Enrichment Program**  
(PK – 12)

A fun, safe, engaging environment created to maximize your child’s after school hours. Our activities will improve student academic performance plus build and enhance social skills. The weekly fee includes snacks and transportation from school in addition to all activities and most electives.

**Schedule:**  
Mondays – Fridays during the school year

**Time:**  
2:30 p.m. – 6:00 p.m.

**Instructor:**  
Dr. Candace Washington  
901-265-3344

For more information, visit  
www.expandededucationalservices.com

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**Don't Let a Good Class Die**

Waiting to the last minute to register may mean that the class does not hold. At some point, a decision must be made on whether to cancel the class due to lack of enrollment. If you see something you want to participate in, go ahead and call us and we will put your name and phone number on the class roster.
Bartlett Recreation Center

7700 Flaherty Place, Bartlett, TN 38133
Phone 901-385-6470
Fax 901-385-6405

Michael Goldberg, Facility Manager
Chris Hartman, Member Service Manager
Derek Dent, Fitness Manager
Cassi Yates, Program Manager
Amanda Brunner, Assistant Aquatics Manager
Scott O’Reilly, Aquatics Manager/Head Swim Coach
Mark Patterson, Maintenance Supervisor
Jayme Rosi, Nursery Coordinator

mgoldberg@CityofBartlett.org
chartman@CityofBartlett.org
ddent@CityofBartlett.org
cassi.yates@CityofBartlett.org
amanda.brunner@CityofBartlett.org
soreilly@CityofBartlett.org
mpatterson@CityofBartlett.org
jrosi@CityofBartlett.org

Regular Hours:
Monday - Thursday, 5:00 a.m. - 10:00 p.m.; Friday, 5:00 a.m. - 8:00 p.m.
Saturday, 8:00 a.m. - 6:00 p.m; Sunday, 1:00 p.m. - 6:00 p.m.

Party Information

Party Times Available:
Friday 5:00 p.m. - 7:00 p.m.
Saturday 1:00 p.m. - 5:00 p.m.
Sunday 2:00 p.m. - 5:00 p.m.

Party Reservation Procedure:
Please allow a minimum of 2 weeks for us to plan your party. A security deposit paid in advance is required to hold your date and time. Remaining balance is due two weeks prior to your event. Call 901-385-6470 to make your reservation.

Packages:
Let us build a package to suit your needs. We have rooms, gymnasium, inflatables, the pool and the Splash Pad (June–August only). Contact 901-385-6470 for all the details.

**Please note that all BRC classes, schedules, times, and fees are subject to change.**

Youth Activities

Kids Night Out
Ages 3 – 12

Hey Kids! Join the Bartlett Recreation Center for a night of non-stop fun and activities. Kids Night Out provides parents with the opportunity to spend some time alone while they leave their children at the Bartlett Recreation Center! We will provide a safe and structured night with our qualified staff. No Refunds.

Dates: February 5
April 2
June 4

Registration: Due the prior Wednesday of the event

Time: 6:30 p.m. - 9:30 p.m.

Member Fee: $10/child
Non-member Fee: $15/child
Late Registration Fee: Additional $5/child

Small Fri Tri

Parents, bring your young athletes to the 12th Annual Small Fry Tri. Kids will run, bike and swim (OK, just run through the sprinklers) to the finish line, where everyone receives a trophy. Parents, older siblings or “personal trainers” may help the athletes navigate through the course. All you need to bring is a bicycle or tricycle and a helmet.

Pre-registration begins June 1st and is highly recommended due to the popularity of this event! You may pre-register at the Bartlett Recreation Center or online at registration.cityofbartlett.org. The registration fee is $10.

Check-in begins at 8:00 a.m. and race time is 9:00 a.m. at the Bartlett Recreation Center. There is a maximum of 100 racers, so do not miss your chance to be a part of the BRC’s Small Fry Tri!

Don't Let a Good Program Die!

Nothing kills a good program quicker than waiting until the last minute to register. At some point a decision must be made on whether to cancel the program due to lack of enrollment. Registering at the last minute may mean that the program has already been cancelled. Please register early!
**Gym Games – Day Program (Ages 6–11)**

A drop-in program for exercise and fun. Just wear your gym shoes. When Bartlett City Schools are out...look for the Gym Games flyers to tell you when we can monkey around! Age appropriate activities provided in the gym or outside for 2 hours. Our trained BRC staff will lead all of our activities. Parents are required to sign children in and out each time with the Gym Games instructor. This is a member’s only FREE event.

**Schedule:** January 18, March 16 & 18
Tuesdays & Thursdays in June & July

**Time:** 9:00 a.m. – 11:00 a.m.

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**Gym Games – Evening Program (Ages 6–11)**

Too old for childcare, yet too young to run around the Recreation Center by yourself? Join our drop-in program. Age appropriate activities provided in the gym for 2 hours. Our trained BRC staff will lead all of our activities. Parents are required to sign children in and out each time with the Gym Games instructor. Remember: wear gym shoes! This is a member’s only FREE event.

**Schedule:** Monday – Thursday

**Time:** 5:00 p.m. – 7:00 p.m.

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**Sizzlin’ Summer Camp**

Summer is coming and the BRC is here to host our annual Sizzlin’ Summer Camp. Here, campers will enjoy a safe and structured camp while focusing on the recreational fundamentals of sports and games. It is our intention to introduce and provide a fun and recreational atmosphere for campers while teaching basic fundamentals, sportsmanship and games. There will be a field trip each week. Camp will consist of activities in and around the BRC, and will include the swimming pool and Splash Pad! Register early so that you don’t miss out – we had several weeks of Camp sellout in 2021!

**Ages:** 6 – 12 (must be 6 at the start of the first day/session)

**Registration:** Begins March 1, 2021

**Dates:**
- May 24 – 28 (Week 1)
- *June 7 – 11 (Week 3)*
- June 14 – 18 (Week 4)
- June 21 – 25 (Week 5)
- June 28 – July 2 (Week 6)
- July 6 – 9 (Week 7)
- July 12 – 16 (Week 8)
- July 19 – 23 (Week 9)
- July 26 – 30 (Week 10)
- August 2 – 6 (Week 11)

**Time:**
- 8:00 a.m. – 5:00 p.m.
- Before camp care: 7:00 a.m. – 8:00 a.m.
- After camp care: 5:00 p.m. – 6:00 p.m.

**Fee:**
- $35/day or $135/week*
- $40/day or $160/week*

*10% discount to pay-in-full for 5+ weeks

**Max number of campers:** 50 per session.

**Schedule is subject to change.**

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**Junior Youth Members (J.Y.M.)**

The Bartlett Recreation Center has developed a program for our youth members ages 12-15. Upon completion, J.Y.M. equips youth with the knowledge to appropriately use the fitness center with indirect supervision. The program addresses the fundamental principles of an exercise program, as well as fitness facility etiquette through a progressive learning track that is divided into two (2), 1 hour classes. The purpose of this program is to help youth move toward a healthy lifestyle by utilizing their family membership at the BRC. Once J.Y.M. certified, youth will be allowed to use the BRC without a parent for up to 3 hours a day – 5 days a week. There will be one class offered per month. For more information call 901-385-6470.

**Dates:**
- January 4 & 11
- February 1 & 8
- March 1 & 8
- April 5 & 12
- May 3 & 10
- June 7 & 14
- July 12 & 19

**Times:**
- Mondays, 6:00 p.m. – 7:00 p.m.

**Fee:**
- $20 for BRC Members
- No refunds. Max of 25 per session.

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**Youth Strength Orientation (Ages 12 – 15)**

Is your child or teen getting enough exercise? The BRC has youth fitness equipment orientations to help your child understand the importance of exercise as a lifelong component of good health and wellness. This is a scheduled appointment with one of our certified personal trainers as an introduction for youth and teens to age-appropriate strength training equipment and cardiovascular machines in a safe, supervised environment. A parent must be in the building during orientation.

**Ages:** 12 – 15

**Registration:**

**Dates:**
- Begins March 1, 2021
- May 24 – 28 (Week 1)
- *June 7 – 11 (Week 3)*
- June 14 – 18 (Week 4)
- June 21 – 25 (Week 5)
- June 28 – July 2 (Week 6)
- July 6 – 9 (Week 7)
- July 12 – 16 (Week 8)
- July 19 – 23 (Week 9)
- July 26 – 30 (Week 10)
- August 2 – 6 (Week 11)

**Time:**
- 8:00 a.m. – 5:00 p.m.
- Before camp care: 7:00 a.m. – 8:00 a.m.
- After camp care: 5:00 p.m. – 6:00 p.m.

**Fee:**
- $35/day or $135/week*
- $40/day or $160/week*

*10% discount to pay-in-full for 5+ weeks

**Max number of campers:** 50 per session.

**Schedule is subject to change.**
Next Level Basketball
(Ages 5 – Adult)

Next Level basketball training provides elite and intermediate basketball players with the training necessary to help each player reach their "Next Level". Maximum of 10 participants per session.

Date: Sessions begin week of January 4, 2021
Time: 4:30 p.m.
Member Fee: $35
Non-Member Fee: $40

Fitness Classes

A wide variety of group exercise classes are available for your needs. Check with the front desk for the current BRC class schedule. Formats and location of classes are subject to change without prior notice.

Barre Burn

Utilizing the ballet barre to perform small isometric movements set to fantastic music, Barre Burn is a total body workout that lifts your seat, tones your thighs, abs, and arms, and burns fat.

Body Fit

The ultimate class for all fitness levels who want to get an ALL-IN-ONE workout. The class will provide cardio to get your heart pumping and incorporate weights to reshape your body.

Boot Camp

High energy class designed to provide an all over body conditioning.

BOSU HIIT

An entirely new way to train your body or take it to whole new level. HIIT will include cardio and strength intervals using BOSU which will improve core stability and overall strength.

Cardio Jam

A full body hi/low impact workout incorporating simple dance and kickboxing moves that will torch calories while shaping and toning your muscles.

Cardio Kick

A full body workout that consists of a sport specific warm-up, higher paced intervals, easy to follow combinations, kickboxing specific strength/endurance training and a cool-down.

Core Conditioning

A class consisting of stabilization techniques and strengthening for the whole body. Focusing on the entire core incorporating the abs, oblique's and lower back.

Pilates

Emphasis on the support and strengthening the ‘Power house’. Intense engagement of the muscles in this area produces the dramatic results in posture and body shape.

Senior Fitness Class

This is a free class for our senior members where they can work on their overall fitness level with a trained professional. You can attend the cardiovascular part, the strength part, or both.

Times: Low-Impact Aerobics:
8:45 a.m. – 9:15 a.m.
Strength, Stretching & Balance:
9:15 a.m. – 10:00 a.m.

Spinning

This indoor cycling class blends cycling techniques, sound training principles & expert coaching providing you with a training session that will burn calories, energize, challenge and inspire you. Designed for all ages & fitness levels. New riders are STRONGLY ADVISED to arrive 10 minutes early for individualized set up on a bike. Numbers are available at the front desk to guarantee a bike.

Total Body Conditioning

Strengthen your whole body using dumbbells, resistance bands, body bars, stability balls, and more.

Turbokick

A full body workout that consists of a sport specific warm-up, higher paced intervals, easy to follow combinations, kickboxing specific strength/endurance training and a cool-down.

Shallow Water

A fitness class designed to sculpt & firm muscles while improving balance, heart and lung function using 360 degrees of resistance. There is some impact.

Deep Water

Classes will increase core strength, stability, and stamina. This is an impact-free environment.

Aqua Zumba

The ultimate “Pool Party.” A cardio and resistance workout to international music.

Yoga

This class is a great stress reducer by incorporating deep-breathing techniques and movements to increase flexibility, balance, & core strength.

Yoga - ALL Levels

This class is for participants wanting to work on more advanced poses.
Yoga - Restorative
This is a gentle class designed for people who want a slower pace and extra support of props for added stability and balance.

Zumba/Latin Rhythm
Turn up the music and groove! This class includes a variety of Latin dance rhythms working the entire body.

Fire Workout
An intense 45 minute workout that focuses on upper body, lower body, core, flexibility, balance, coordination, plyometric, and cardiovascular principles. Note: This is a paid class.

BRC Aerobathon
Two hours of aerobics! This is an excellent opportunity for you to try all of our classes. Come for all or just part of our workout. Enter in our drawing for several door prizes.

Strength/Cardio Orientation
This session is geared for any person 16 years and older, no matter what fitness level. Allow our qualified instructors to orient you on our state-of-the-art strength and cardio equipment – from Life Fitness to Hammer Strength. Contact a personal trainer for an appointment at 901-385-6470. Free to BRC members.

Team Training
Are you and a friend or family member interested in becoming more physically fit? Are you having problems getting started? Enjoy the benefits of training with one of our certified personal trainers and a partner. This program can help get you started on the right track. Each participant will have before and after body composition analysis. This program is available to both members and non-members of the BRC. Call the fitness desk for more details or to schedule your first session today 901-385-6470.

Personal Training
Our staff of certified personal trainers is available daily to help you reach fitness goals, improve well-being, manage stress, provide strength and cardio workout supervision and ensure that the time you are spending exercising is both safe and effective. Appointments are available at your convenience and can be made with one of our certified trainers over the phone or in person at the fitness desk. Additional costs vary and payment plans are available. Contact one of our certified personal trainers for more information 901-385-6470.

Sports Specific Training
If you want to improve your athletic ability, decrease injury and get a jump start on the competition, maybe a personal trainer is just what you need to reach your potential. Our personal trainers at the Bartlett Recreation Center can develop an exercise program specifically tailored to meet your individual needs and goals. Contact a personal trainer for an appointment at 901-385-6470. Free to BRC members.

Fitness Assessment
Find out your exact fitness level with the TriFit 620 Fitness Assessment. Our staff of Personal Trainers will take you through a personalized assessment to determine your fitness levels and to design a program to improve or maintain your lifestyle. TriFit includes a series of tests ranging from body fat analysis to aerobic capacity. Health risk appraisals and meal planning are also available. A $25 charge is assessed for non-members. Contact a personal trainer for an appointment at 901-385-6470. Free to BRC members.

Bridal Boot Camp
Is your wedding day fast approaching? The BRC is now recruiting all brides and their bridal party for an intense 8-week program to get in shape for the big day. The participants will meet two (2) times per week for a combination of conditioning, toning and aerobic workouts. Each participant will receive individual fitness assessments. Minimum of 4 per class. For more information or to schedule a class, contact the BRC at 901-385-6470.

Golf Fitness
Drive it farther, hit it straighter and keep up with your friends! See yourself on the tee this year: fit, flexible and ready to play 18 holes the first round of the season. This class will include an overview of general fitness including exercises, stretching and strength training, for upper and lower body, and information on cardiovascular workouts. Golf Fitness will help you build flexibility, strength and endurance to enhance your golf game and provide you with lifestyle ideas to build fitness activities into everyday life! This four week program has a minimum of 7 and maximum of 10 participants.

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Date: January 9, 2021
Time: 9:00 a.m. - 11:00 a.m.

Member Fee: $100 / 4 week session
Non-Member Fee: $130 / 4 week session
### Fire Workout
This program is the perfect supplemental workout for those looking to improve overall strength, flexibility, balance, core strength, coordination, and endurance. Feel the burn! Class Maximum 10.

<table>
<thead>
<tr>
<th>Ages</th>
<th>12 – Adult</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates</td>
<td>January 5 – August 5</td>
</tr>
<tr>
<td>Schedule</td>
<td>Tuesdays &amp; Thursdays, 8:15 a.m. Saturdays, 9:30 a.m.</td>
</tr>
<tr>
<td>Member Fee</td>
<td>$120 / 8 classes</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$140 / 8 classes</td>
</tr>
<tr>
<td>Walk-Ins</td>
<td>$20 per class (Members)</td>
</tr>
<tr>
<td></td>
<td>$25 per class (Non-Member)</td>
</tr>
</tbody>
</table>

### BRC Running Group
Program where members and non-members can improve on 5K, half-marathons, and full marathons. The program last 10 weeks and meet every Monday at 6pm. Class averages 30 members which is the capacity.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Mondays, 6:00 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member Fee</td>
<td>$45</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$55</td>
</tr>
</tbody>
</table>

### Sports Conditioning
This four week program consists of cardio and strength training exercises to improve jumping, running, and overall strength. It will enable participants to learn proper lifting techniques and ways to prepare for their sport. Minimum 3 & Maximum 5 per class.

<table>
<thead>
<tr>
<th>Ages</th>
<th>12 – 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates</td>
<td>Tentatively begins January 12, 2021</td>
</tr>
<tr>
<td>Times</td>
<td>TBA</td>
</tr>
<tr>
<td>Member Fee</td>
<td>$65 / 4 weeks</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$85 / 4 weeks</td>
</tr>
</tbody>
</table>

### Small Group Training
Do you know how to strength train properly? This program includes two 1-hour strength training sessions per week, individualized cardio programs and nutrition information. Learn the facts of proper form, theory and application through this eight week clinic (minimum of 3 and maximum of 5 people per class). Classes are grouped based on your experience level. For more information or to register for a class, contact one of our certified personal trainers.

<table>
<thead>
<tr>
<th>Dates</th>
<th>January 11 – March 4 March 22 – May 13 May 31 – July 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member Fee</td>
<td>$130 / 8 week session</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$170 / 8 week session</td>
</tr>
</tbody>
</table>

### Quest for Fitness
This four week program consists of cardio and strength training exercises. It will enable participants to learn proper ways to exercise and about healthy eating, while under the supervision of a BRC personal trainer. Class meets twice a week for 1 hour. Minimum 3 & Maximum 5 per class.

<table>
<thead>
<tr>
<th>Date</th>
<th>Tentatively begins January 11, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Times</td>
<td>TBA</td>
</tr>
<tr>
<td>Member Fee</td>
<td>$65 for four weeks</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$85 for four weeks</td>
</tr>
</tbody>
</table>

### Lunch Crunch
Want an intense workout but don't have a lot of time to spare? This form of interval training is a cardiovascular exercise strategy alternating short periods of intense anaerobic exercise with less intense recovery periods. Packed into a short 30 minute time frame, it's sure to fit any busy schedule.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Mondays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>TBA</td>
</tr>
<tr>
<td>Member Fee</td>
<td>$10 / session</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$15 / session</td>
</tr>
</tbody>
</table>

### Adult Activities
#### BRC Co-Ed Adult Kickball League
This is a great way to KICK IT with other active adults.

Check out all the rules and information on our website: www.cityofbartlett.org/kickball.

Team registration will begin January 4 until March 23, 2021. ($375/ team) Two divisions of play offered: ‘A’ and ‘B’. 10 game season plus Tournament. League play begins the first Tuesday in April at Appling Softball Complex.

<table>
<thead>
<tr>
<th>Registration</th>
<th>January 4 – March 30</th>
</tr>
</thead>
<tbody>
<tr>
<td>League Begins</td>
<td>April 6</td>
</tr>
<tr>
<td>Fees</td>
<td>$375/team</td>
</tr>
<tr>
<td>Divisions</td>
<td>Coed Divisions &quot;A&quot; &amp; &quot;B&quot;</td>
</tr>
</tbody>
</table>

*A late fee of $50 will be applied to teams who register after March 23, 2021.*

#### Co-Ed Wallyball
#### Open Play
What happens when you put a volleyball game in a racquetball court? You get Wallyball! This fun, action-packed game will give you and your family a workout while building team skills and meeting new people. Scoring and general play is like volleyball except the ball may be hit off the sidewalls as well as directly over the net. Sign up and reserve the court today.

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Mondays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time</td>
<td>TBA</td>
</tr>
<tr>
<td>Member Fee</td>
<td>$10 / session</td>
</tr>
<tr>
<td>Non-Member Fee</td>
<td>$15 / session</td>
</tr>
</tbody>
</table>
Open Play Basketball
Do you have game? Do you have what it takes to run with the “Big Dogs?” This is full court basketball; open to BRC members. Games are played on the south court and each game is 10 minutes in length.

Schedule: Sundays, 2:30 p.m. – 5:00 p.m.
Tuesdays, 7:00 p.m. – 9:00 p.m.
Thursdays, 7:00 p.m. – 9:00 p.m.

Member’s Racquetball Challenge Court
First two players on the list start the racquetball matches. The winner of the match stays on the court (max of 2 games). The loser of the match adds their name to the bottom of the list if they wish to continue to play. All matches played to 11. Event is for BRC members only.

Date: Tuesdays & Thursdays
Time: 6:00 p.m. – 8:00 p.m.
Fee: FREE for BRC members
Courts: Court 1-doubles Court 2-singles

Adult Pickleball Open Play (Ages 16+)
Pickleball is a racquet sport in which two to four players use solid paddles made of wood or composite materials to hit a polymer perforated ball over a net. The sport shares features of other racquet sports, the dimensions and layout of a Badminton court, and a net and rules similar to tennis with a few modifications. Pickleball was invented in the mid-1960s as a children’s backyard pastime but quickly became popular among adults as a fun game for players of all skill levels.

Dates: Thursday evenings:
7:00 p.m. – 9:00 p.m.
Saturday mornings:
8:00 a.m. – 10:00 a.m.
Fee: FREE for BRC members
Regular day pass rates for non-members

BRC Breakfast Bunch
Come with a friend and make some new ones. Join other Bartlett Recreation Center senior members for breakfast. It is a Dutch treat breakfast! No transportation is furnished by the BRC. Call 901-385-6470 for dates.

Schedule: Third Tuesday of month
Time: 9:00 a.m.

BRC Potlucks
Programs such as “Valentine” and “Spring Fling” Potluck Luncheons are held at the BRC. Members are asked to bring their favorite vegetable, salad or dessert. The BRC will provide the entree and drinks. Sign up at the front desk.

Dates: February 11, April 15 and July 8
Time: 11:30 a.m.

8th Annual “Spring Fling” Pickleball Tourney
The 2021 Spring Fling Pickleball Tourney benefits Youth Villages of West Tennessee, a non-profit organization. Youth Villages was formed in 1986 with the merger of two residential campuses in Memphis and has since grown to a national organization serving more than 22,000 children every year. In West Tennessee, Youth Villages offers a full range of programs serving emotionally and behaviorally troubled young people – Intensive In-Home Services, Residential Treatment, Foster Care and Adoption, Mentoring, Transitional Living and Specialized Crisis Services. IFP/USAPA rules apply. Minimum age requirement is 18. Play format will be determined based on number of entries. Participants are guaranteed multiple games and/or matches. A minimum of 10 teams is required.

Registration: January 11 – March 26
(entrances must be received by 6:00 p.m. on March 26)
Tourney Dates: April 9 – 11
Events: Men’s Doubles Women’s Doubles Mixed Doubles
Fees: $35 for 1st division, $5 each additional division

*We also accept pickleball court reservations for BRC Members every Monday through Friday from 1:00 p.m. – 4:00 p.m. for 1 court of play while Bartlett City Schools are in session. Members may make one reservation at time up to 2 weeks in advance. Reservations can be made in person or by phone at the Front Desk.
Aquatic Programs

On-Going Aquatic Programs

Lap Swim: This is fitness swimming for individuals to do their own workouts. Two lanes are available at all times.

Open Swim: Recreational swim for all ages. An adult must accompany non-swimmers (to be considered a swimmer you must be able to swim one length of the pool non-stop) in the water unless they have passed a swim test given by the lifeguard on duty. Space is available for open swim during operating hours, unless otherwise specified.

The pool closes ½ hour earlier than the Center. All programs below are subject to change.

Home School Swim Time
Join us to enjoy open swim time with other BRC home school families. This time gives home school members the opportunity to meet other home school families here at the BRC.

Session: January 14 – May 20, 2021
Schedule: Thursdays, 1:00 p.m. – 2:30 p.m.
Fees: $5/person/day for non-members
FREE for BRC members

Private Swim Lessons
Have you always wanted to learn to swim or improve your skills? Now you can! Classes are taught by appointment only. This is for children starting at age 4 up to adults.

Member Fees: 1 Student, 1 Lesson $45 per ½ Hour
1 Student, 4 Lessons $100 per ½ Hour
Non-member Fees: 1 Student, 1 Lesson $75 per ½ Hour
1 Student, 4 Lessons $130 per ½ Hour

American Red Cross Group Swim Lessons
American Red Cross Swimming Lessons are taught by certified instructors. Learn new skills or improve on endurance and proficiency year round. Six lessons per session.

Spring Classes:
Schedule: Saturdays, March 20 – May 15
(no classes held Easter weekend)
Registration: Begins February 23, 2021
for BRC members
Begins February 25, 2021
for non-members
Fees: $80 for members
$110 for non-members

Classes and Times:

<table>
<thead>
<tr>
<th>Class</th>
<th>Ages</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent &amp; Child*</td>
<td>9 - 23 mos.</td>
<td>11:30 a.m. – 12:00 p.m.</td>
</tr>
<tr>
<td>Parent &amp; Child*</td>
<td>2 - 3 yrs</td>
<td>12:15 p.m. – 12:45 p.m.</td>
</tr>
<tr>
<td>Pre-school &amp; Levels 1 - 3</td>
<td>4 yrs &amp; up</td>
<td>10:30 a.m. – 11:15 a.m.</td>
</tr>
<tr>
<td>Pre-school &amp; Levels 1-3</td>
<td>4 yrs &amp; up</td>
<td>11:30 a.m. – 12:15 p.m.</td>
</tr>
</tbody>
</table>

*Adult must be in the water with the child

Summer Classes:
Registration: Begins April 6, 2021
for BRC members
Begins April 8, 2021
for non-members
Session I: Saturdays, June 5 – July 17
(no classes held July 4th)

Classes and Times:

<table>
<thead>
<tr>
<th>Class</th>
<th>Ages</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent &amp; Child*</td>
<td>9 - 23 mos.</td>
<td>11:30 a.m. – 12:00 p.m.</td>
</tr>
<tr>
<td>Parent &amp; Child*</td>
<td>2 - 3 yrs</td>
<td>12:15 p.m. – 12:45 p.m.</td>
</tr>
<tr>
<td>Pre-school &amp; Levels 1 - 3</td>
<td>4 yrs &amp; up</td>
<td>10:30 a.m. – 11:15 a.m.</td>
</tr>
<tr>
<td>Pre-school &amp; Levels 1-3</td>
<td>4 yrs &amp; up</td>
<td>11:30 a.m. – 12:15 p.m.</td>
</tr>
</tbody>
</table>

*Adult must be in the water with the child
Day Classes:
Schedule: Monday - Wednesday
Session I: June 7 - 17
Session II: June 21 - July 1

Classes and Times:
<table>
<thead>
<tr>
<th>Class</th>
<th>Ages</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-school &amp; Levels 1 - 3</td>
<td>4 yrs &amp; up</td>
<td>12:00 p.m. - 12:45 p.m.</td>
</tr>
<tr>
<td>Pre-school &amp; Levels 1-3</td>
<td>4 yrs &amp; up</td>
<td>1:00 p.m. - 1:45 p.m.</td>
</tr>
</tbody>
</table>

Evening Classes:
Schedule: Monday - Wednesday
Session IV: June 7 – 17
Session V: June 21 – July 1

Classes and Times:
<table>
<thead>
<tr>
<th>Class</th>
<th>Ages</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-school &amp; Levels 1 - 3</td>
<td>4 yrs &amp; up</td>
<td>5:45 p.m. - 6:30 p.m.</td>
</tr>
<tr>
<td>Pre-school &amp; Levels 1-3</td>
<td>4 yrs &amp; up</td>
<td>6:45 p.m. - 7:30 p.m.</td>
</tr>
</tbody>
</table>

American Red Cross
Lifeguard Class
This class will focus on emergency response, rescue techniques, first aid, and spinal management, CPR/FPR/AED, Oxygen Administration and PDT. You must be 15 years of age and able to pass a swim test.

Registration: February 9, 2021 for BRC members
February 11, 2021 for non-members
Member Fee: $200
Non-Member Fee: $230

Session I:
Schedule: Monday – Friday, March 8 - 12, 2021
Time: 9:00 a.m. - 3:30 p.m.

Session II:
Schedule: Monday – Friday, May 3 - 7, 2021
Time: 5:30 p.m. - 9:30 p.m.

Water Exercise Classes
Water exercise classes are free to Bartlett Recreation Center Members. There is no pre-registration and the classes are offered on a first-come first-serve basis.

Shallow Water Exercise: A fitness class for those who can tolerate some impact. Students work at a personal level of intensity to achieve cardio and aerobic benefit, as well as strengthening, toning, endurance and flexibility. This class stays in the shallow end of the pool.

Deep Water Exercise: A no-impact class that is well suited to those who desire cardio and aerobic benefits but who cannot tolerate impact. Water exercise belts allow non-swimmers, who are comfortable in deep water, to exercise. Belts are limited. You are encouraged to bring your own.

Days & Times: Monday – Friday, 9:00 a.m. to 9:45 a.m.

Aqua Zumba: Aqua Zumba is like two workouts in one: a great cardio set with resistance training at the same time. While you enjoy moving to saucy international rhythms you’ll also be targeting your core and your upper body.

Days & Times: Thursdays: 10:00 a.m. - 10:45 a.m.

BXST - Bartlett
Extreme Swim Team
This program will offer youth of all abilities the opportunity to be involved in a competitive team building sport. The swim coach will assign swimmers to a group after tryouts.

To set up a try out date and time e-mail the Head Swim Coach Scott O’Reilly at: soreilly@CityofBartlett.org. For more information, visit: www.CityofBartlett.org/BXST.

Practice Schedule Through May 2021:
Senior:
Monday – Friday
3:30 p.m. - 5:30 p.m.
Saturday
7:00 a.m. - 9:00 a.m.
Red Group:
Monday – Friday
4:30 p.m. - 6:15 p.m.
Saturday
7:00 a.m. - 9:00 a.m.
Black Group:
Monday – Thursday
5:30 p.m. - 7:00 p.m.
Saturday
7:00 a.m. - 8:30 a.m.
White Group:
Monday – Thursday
6:15 p.m. - 7:15 p.m.
Saturday
8:30 a.m. - 9:15 a.m.

Summer Practice Schedule: TBA

Monthly Fees:

<table>
<thead>
<tr>
<th>Group</th>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>$50</td>
<td>$65</td>
</tr>
<tr>
<td>Black</td>
<td>$60</td>
<td>$75</td>
</tr>
<tr>
<td>Red</td>
<td>$70</td>
<td>$85</td>
</tr>
<tr>
<td>Senior</td>
<td>$80</td>
<td>$95</td>
</tr>
<tr>
<td>BXST 101*</td>
<td>$40</td>
<td>$55</td>
</tr>
</tbody>
</table>

* $10 discount for each additional sibling.

Other Fees**:
Annual USS Registration: $76
Yearly Team Registration: $110

**These fees are non-refundable and subject to change.
BRC Splash Pad

The BRC Splash Pad (also known as a spray park, spray ground, aquatic play pad or water playground) is a zero-depth aquatic solution that takes its cue from nature by combining the sensations of different water movements—flowing, misting, jetting. It is a safe and refreshing recreational water play system where children of all ages can cool off and have a blast—a 3,000 sq./ft. attraction to provide entertainment for the entire family. The BRC Splash Pad opens Memorial Day Weekend and will be open through Labor Day. For list of rules, please visit CityofBartlett.org.

May 29 – August 8:

<table>
<thead>
<tr>
<th>Days</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Thursday</td>
<td>9:00 a.m. – 8:00 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>9:00 a.m. – 7:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00 a.m. – 5:00 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>1:00 p.m. – 5:00 p.m.</td>
</tr>
</tbody>
</table>

August 9 – September 6:

<table>
<thead>
<tr>
<th>Days</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Friday</td>
<td>10:00 p.m. – 6:00 p.m.</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00 a.m. – 5:00 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>1:00 p.m. – 5:00 p.m.</td>
</tr>
</tbody>
</table>

Member Fee:  
- FREE for BRC members
- FREE with child/children
- Residents: $5/child Day Pass or $90 Family Pass (Splash Pad Only)
- $156 Splash Pad & BRC Membership
- Non-Resident: $12/child Day Pass or $234 for Splash Pad & BRC Membership

*Operating hours subject to change
For Your Information

Employment

The City of Bartlett employs numerous part-time employees annually for various positions throughout the year. The type of work varies from instructor to gym supervisor and sports official. A qualified staff is always sought for various programs. Check for job opportunities at www.CityofBartlett.org.

Participant Insurance

Individual accident health insurance is not provided by the Bartlett Parks and Recreation Department. Participants are encouraged to obtain their own insurance coverage prior to and for the duration of the activity they take part in from their own insurance agent. By applying for these programs, the registrant realizes the inherent risks involved in the programs and appreciates the nature of risk and will hold Bartlett Parks and Recreation Department and the City of Bartlett harmless for any damages caused by participants in the program.

Errors and Adjustments

While we try to be accurate when this brochure is printed, we are not perfect. There is so much information to communicate. There may be some unavoidable errors or changes to the programs, fees, schedules and other information herein. The City of Bartlett reserves the right to make any adjustments found to be necessary and apologizes for any inconvenience which may be caused.

Cancellations or Rescheduling

All classes have a minimum number of students in order to be held. The City of Bartlett reserves the right to cancel, combine, change time or date, or make any revisions that may be necessary.

The City of Bartlett is committed to the policy that all persons shall have access to its programs, facilities and employment without regard to race, creed, color, sex, national origin, or handicap. The City of Bartlett does not discriminate against anyone for any reason.