CITY OF BARTLETT POLICE DEPARTMENT
YOUTH CITIZENS POLICE ACADEMY

Application for Admission

All applicants must be between 14 and 16 years of age. Any incomplete and/or unsigned application will not be considered. This document is a public record and the information may be released by the police department without your further consent. Please type or print all information.

APPLICANT INFORMATION:

Name: ____________________________________________  Nickname: __________________

Last  First  Middle

Address: ____________________________________________________________________________

___________________________________________________________________________________

Telephone: Home ______________________  Cell _______________________

Date of Birth:    /    /   Driver’s License Number: ______________________  State: _____

School Attending: ____________________________________________  Grade: ______________

PARENT/GUARDIAN INFORMATION:

Name: ____________________________________________  Relationship: _____________________

Address: ____________________________________________________________________________

Telephone: Home ______________________  Work Phone: ______________________  Cell Phone: ______________

E-mail address: ____________________________________________

Name: ____________________________________________  Relationship: _____________________

Address: ____________________________________________________________________________

Telephone: Home ______________________  Work Phone: ______________________  Cell Phone: ______________

E-mail Address: ____________________________________________

B.P.D., B.S.M.C.  B.P.D., Headquarters
5868 Stage Road  3730 Appling Road
Bartlett, TN 38134  Bartlett, TN 38133
901-385-5510  901-385-5500
EMERGENCY CONTACT INFORMATION:

The following designated individuals may act on behalf of the Parent/Guardian in case of emergency where the Parent/Guardian cannot be reached. This information must be filled out before your child can participate in the Youth Citizens Police Academy.

Name: ______________________________________   Relationship: _______________
Address: _______________________________________________________________________
Home Phone: ____________ Work Phone: _____________ Cell Phone: _____________

Name: ______________________________________   Relationship: _______________
Address: _______________________________________________________________________
Home Phone: ____________ Work Phone: _____________ Cell Phone: _____________

Please list any medical conditions or prescription medications taken:
________________________________________________________________________
________________________________________________________________________

BACKGROUND:

Please explain why you want to attend the Bartlett Youth Citizens Police Academy and what you hope to learn, if you are selected to attend:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please list any associations, clubs, or organizations that you belong to. Also, please list any awards or honors you have received.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

How did you hear about the Youth Citizens Police Academy? (Check one)

___City of Bartlett brochure   ___newspaper/TV/radio   ___family/friend   ___other
Please review your answers carefully and read the statement below before signing this application:

I hereby certify that there are no willful misrepresentations, omissions, or falsifications in the foregoing statements and answers to questions. I understand that any omissions or false statements on this application shall be sufficient cause for rejection for enrollment or dismissal from the Bartlett Youth Citizens Police Academy. I further understand that the Bartlett Police Department will be conducting a thorough background investigation that may include, but is not limited to, a criminal history, employment history, and personal reference check.

I authorize any individual, company, organization, or institution to release to the Bartlett Police Department any and all information concerning this application. I hereby release all parties and individuals connected therewith from all liabilities and for any damages whatsoever incurred for furnishing that information.

I also understand that any student will be expelled from the Bartlett Youth Citizens Police Academy if said student is disruptive or otherwise interferes with the presentation of this program. I understand that all applicants will be accepted or rejected upon the sole discretion of the Chief of Police or his designee.

In case of a sudden illness or other serious medical emergency, if I (the undersigned parent/guardian) cannot be reached, I authorize a member of the Bartlett Police Department to take the appropriate action in seeking medical attention.

I consent and authorize the City of Bartlett to record my likeness and/or voice for the use by television, film, radio, or printed media to further promote the programs of the City of Bartlett and the Bartlett Police Department.

_____________________________________ ______________________________
Signature of Applicant     Date Signed

_____________________________________          ______________________________
Signature of Parent/Guardian     Date Signed

A one year eligibility roster for future Youth Citizens Police Academy classes will be maintained if the number of applications received exceeds the current class limits.

Please return this completed application to:  
Bartlett Police Department
5868 Stage Road
Bartlett, TN 38134
901-385-5510

For Citizens Police Academy staff use only:
Received By: __________________________________ Date: ________________________________
Disposition:  Accepted/Rejected  Date: ________________________________
Applicant Notified By: __________________________________ Date: ________________________________
Signature: __________________________________ Date: ________________________________
Hold Harmless Agreement

I, ______________________ hereby release, discharge, and agree to hold harmless the City of Bartlett Police Department, its officers, agents and employees from any and all liability, claims, demands, rights or causes of action, present or future, whether known or unknown, anticipated, or not anticipated, which may occur as the result of my child’s participation in the Youth Citizens Police Academy program, even under circumstances in which that personal injury, illness, death, property damage or loss is caused in whole or in part by the action, inaction, or negligence of the released parties to the fullest extent of the law.

I have carefully read this agreement and fully understand its contents. I have had the opportunity to consult my own independent legal council, and do hereby voluntarily execute this agreement and release of liability.

_______________________   ____________________
Signature of Parent/Guardian      Date

_______________________
Witness
Youth Citizens Police Academy
Field Trip Permission Slip

Dear Parents,

During the weeklong session that your child will be enrolled in the Bartlett Youth Citizens Police Academy, we will have the opportunity to visit the Tennessee Wildlife Resources Hunter Education Center, 3200 Brother Boulevard, Bartlett, TN. The students will be firing handguns with live ammunition at targets in the shooting range, under trained supervision.

The field trip is scheduled during regular class time on the Friday (the last day) of the course. Participants will return to the Bartlett Justice Center by 11:00 a.m.

Transportation will be provided.

Please complete and return the section below, giving permission for your child to participate in this field trip.

------------------------------------------------------------------------------------------------------------------
My child, ______________________________, has permission to participate in the field trip on the Friday of the week of Youth Citizens Police Academy to the Tennessee Wildlife Resources Hunter Education Center, 3200 Brother Boulevard, Bartlett, TN.

__________________________________________________________________________
Signature

__________________________________________________________________________
Relationship

5868 Stage Rd., Bartlett, TN 38134
Phone: (901) 385-5510
Fax: (901) 380-5681