

A. Keith McDonald
MAYOR



City of Bartlett
Police Department

Jeff Cox
CHIEF OF POLICE



**CITY OF BARTLETT POLICE DEPARTMENT
YOUTH CITIZENS POLICE ACADEMY**

Application for Admission

All applicants must be between 14 and 16 years of age. Any incomplete and/or unsigned application will not be considered. This document is a public record and the information may be released by the police department without your further consent. Please type or print all information.

APPLICANT INFORMATION:

Name: _____ Nickname: _____
Last First Middle

Address: _____

Telephone: Home _____ Cell _____

Date of Birth: ___ / ___ / ___ Driver's License Number: _____ State: _____

School Attending: _____ Grade: _____

PARENT/GUARDIAN INFORMATION:

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail address: _____

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail Address: _____

**B.P.D. Justice Center - PIE
3730 Appling Road
Bartlett, TN 38133
901-385-5510**

EMERGENCY CONTACT INFORMATION:

The following designated individuals may act on behalf of the Parent/Guardian in case of emergency where the Parent/Guardian cannot be reached. This information must be filled out before your child can participate in the Youth Citizens Police Academy.

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Please list any medical conditions or prescription medications taken:

BACKGROUND:

Please explain why you want to attend the Bartlett Youth Citizens Police Academy and what you hope to learn, if you are selected to attend:

Please list any associations, clubs, or organizations that you belong to. Also, please list any awards or honors you have received.

How did you hear about the Youth Citizens Police Academy? (Check one)

___ City of Bartlett brochure ___ newspaper/TV/radio ___ family/friend ___ other

Please review your answers carefully and read the statement below before signing this application:

I hereby certify that there are no willful misrepresentations, omissions, or falsifications in the foregoing statements and answers to questions. I understand that any omissions or false statements on this application shall be sufficient cause for rejection for enrollment or dismissal from the Bartlett Youth Citizens Police Academy. I further understand that the Bartlett Police Department will be conducting a thorough background investigation that may include, but is not limited to, a criminal history, employment history, and personal reference check.

I authorize any individual, company, organization, or institution to release to the Bartlett Police Department any and all information concerning this application. I hereby release all parties and individuals connected therewith from all liabilities and for any damages whatsoever incurred for furnishing that information.

I also understand that any student will be expelled from the Bartlett Youth Citizens Police Academy if said student is disruptive or otherwise interferes with the presentation of this program. I understand that all applicants will be accepted or rejected upon the sole discretion of the Chief of Police or his designee.

In case of a sudden illness or other serious medical emergency, if I (the undersigned parent/guardian) cannot be reached, I authorize a member of the Bartlett Police Department to take the appropriate action in seeking medical attention.

I consent and authorize the City of Bartlett to record my likeness and/or voice for the use by television, film, radio, or printed media to further promote the programs of the City of Bartlett and the Bartlett Police Department.

Signature of Applicant

Date Signed

Signature of Parent/Guardian

Date Signed

A one year eligibility roster for future Youth Citizens Police Academy classes will be maintained if the number of applications received exceeds the current class limits.

Please return this completed application to: **Bartlett Police Department**
3730 Appling Road
Bartlett, TN 38133
901-385-5510

For Citizens Police Academy staff use only:

Received By: _____ Date: _____

Disposition: Accepted/Rejected Date: _____

Applicant Notified By: _____ Date: _____

Signature: _____ Date: _____

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Hold Harmless Agreement

I, _____ hereby release, discharge, and agree to hold harmless the City of Bartlett Police Department, its officers, agents and employees from any and all liability, claims, demands, rights or causes of action, present or future, whether known or unknown, anticipated, or not anticipated, which may occur as the result of my child's participation in the Youth Citizens Police Academy program, even under circumstances in which that personal injury, illness, death, property damage or loss is caused in whole or in part by the action, inaction, or negligence of the released parties to the fullest extent of the law.

I have carefully read this agreement and fully understand its contents. I have had the opportunity to consult my own independent legal council, and do hereby voluntarily execute this agreement and release of liability.

Signature of Parent/Guardian

Date

Witness

3730 Appling Road, Bartlett, TN 38133
Phone: (901) 385-5500

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**Youth Citizens Police Academy
Field Trip Permission Slip**

Dear Parents,

During the weeklong session that your child will be enrolled in the Bartlett Youth Citizens Police Academy, we will have the opportunity to visit **the Tennessee Wildlife Resources Hunter Education Center, 3200 Brother Boulevard, Bartlett, TN.** The students will be firing handguns with live ammunition at targets in the shooting range, under trained supervision.

The field trip is scheduled during regular class time on the Friday (the last day) of the course. Participants will return to the Bartlett Justice Center by 11:00 a.m.

Transportation will be provided.

Please complete and return the section below, giving permission for your child to participate in this field trip.

My child, _____, has permission to participate in the field trip on the Friday of the week of Youth Citizens Police Academy to **the Tennessee Wildlife Resources Hunter Education Center, 3200 Brother Boulevard, Bartlett, TN.**

Signature

Relationship

3730 Appling Road, Bartlett, TN 38133
Phone: (901) 385-5500