



# *City of Bartlett*

## *Department of Public Works*

### *Solid Waste Division Policy*

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## **Residential Services**

The Solid Waste Division provides weekly collection for household garbage, yard waste, and bulk items for the residents of the City of Bartlett. A solid waste fee is automatically assessed to each residential water meter account for this service and the current charge is \$30.00 per month. All City of Bartlett residents are required to have this service. Each residence is assigned one (1) City issued 95 gallon wheeled garbage cart with a City seal and cart number on it. All carts with a City seal are the property of the City and are not to be painted, mutilated, altered or modified in any way. Additional carts are available for purchase from the Solid Waste Division for \$55.00 for those residents needing more than one cart. These carts do not have City seals and are the personal property of the resident. The City will only collect household garbage from the City issued wheeled cart or one purchased from the City. **No** other carts, cans or containers may be used for household garbage collection. All items for collection should be placed behind the curb or at the end of the driveway or alongside it at the roadway by 7:00 am on your scheduled collection day. **No** items are to be placed in the roadway.

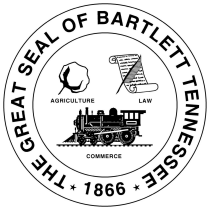
### **Solid Waste Observed Holidays:**

*Please remember that Solid Waste services will be delayed one day following these holidays.*

- New Year's Day
- Martin Luther King Jr. Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

### **Household Garbage Collection:**

- Place your wheeled cart behind the curb by 7:00 am on the day of your scheduled collection but no earlier than 7:00 pm the night before. All carts are to be returned to a location behind the front of the residence by no later than 7:00 am the morning following your scheduled pickup.
- Please do not block access to your carts with parked vehicles on collection day.
- At no time are carts to be placed in the roadway. If there is no curb at your residence then the cart may be placed at the end of the driveway or alongside the roadway.
- All household garbage should be placed in your cart for collection. Propping the lid up is acceptable as long as the cart is not overflowing. If occasionally you have a larger amount of household garbage than your cart can hold you may place it next to your cart so long as it is securely bagged (30 lbs. max.) and not loose. Garbage scattered from broken/torn bags left outside the cart will not be cleaned up by City crews.



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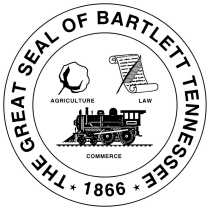
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- Additional carts are available for purchase from the Solid Waste Division for \$55.00 for those residents needing more than one cart. A maximum of three (3) household garbage carts per residents is allowed. Purchased carts are the personal property of the resident.
- Some items the City will **not** pick up are gasoline, liquid paint, pool chlorine, batteries, motor oil, antifreeze, pesticides and transmission fluid. These items should **never** be placed in your cart. These items can be taken to the Memphis and Shelby County Hazardous Waste facility at 6305 Haley Road. The City of Bartlett makes an annual contribution to the operating cost of the facility so our residents may have use of the facility at no additional cost to them. The Memphis and Shelby County Hazardous Waste facility is open Tuesday and Saturdays from 8:30 am to 1:00 pm. More information on what items they accept can be found on the Shelby County webpage at <https://shelbycountyttn.gov/439/Household-Hazardous-Waste>
- Do not place dead animals or hot ashes in your cart.
- To help prevent spillage the City recommends placing all household garbage in plastic bags before placing it in your cart. This will also help keep all carts in a clean and sanitary condition.
- Your cart's weight should not exceed 150 pounds when filled.
- All carts with City seals are City property and are assigned to a specific address. We suggest you record the cart number for future reference.
- It is the resident's responsibility to replace a cart if it is stolen or damaged by means other than normal use.
- Repair to City owned carts may be scheduled by calling our Solid Waste Office.

#### **Yard Waste & Mulchable Material Collection:**

- Yard waste and mulchable materials are defined as trimmings from bushes, shrubbery, trees, wooden fencing, boards etc., that are generated during the routine maintenance of a residence. This material is taken to an area mulch contractor to be recycled into useable mulch.
- In order to provide timely collections for the entire community, the City will pick-up twelve (12) cubic yards of debris per week from each residence. That is a pile that is approximately thirteen (13) feet long x five (5) feet wide x five feet (5) high.
- Yard waste and mulchable materials should be neatly piled behind the curb by 7:00 am on the day of your scheduled collection. All mulchable materials are to be piled separate from other debris and no more than ten (10) feet from the pavement.
- Any yard waste or mulchable materials placed out for pick up can be no longer than eight (8) feet or larger than two (2) feet in diameter.
- At no time are yard waste and mulchable materials to be placed in the roadway. Items should not be placed under low hanging power, cable or phone lines, in drainage ditches, around fire hydrants, next to utility poles or their support cables, cable or phone boxes, power transformers or mailboxes.



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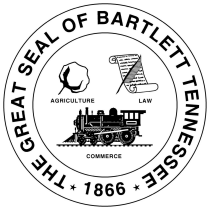
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- Please do not block access to your yard waste and mulchable piles with parked vehicles on collection day or place debris in such a location that it would block a motorist view.
- Larger amounts of debris generated by a resident, more than the twelve (12) cubic yards allowed, are not considered to be within the scope of the household services that the City provide. In such cases the resident has three (3) options:
  - ❖ The resident may hire a contractor to remove the debris.
  - ❖ The resident, NOT a contractor, is allowed to bring the debris to the Solid Waste Complex at 5250 Shelter Run Lane. Residents must show proof of residence and should call the Solid Waste office before bringing the debris.
  - ❖ Call the Solid Waste office at 385-6486 for a cost estimate for the City to make a special collection. Our current price is \$400.00 per truck load plus fees.
- **Please Note:** If you hire a company or individuals to trim your bushes, shrubbery, or trees resulting in more than the twelve (12) cubic yards allowed the company or individuals who were hired to do the work are responsible for the removal and disposal of the debris not the City. Be sure the removal and disposal cost of the debris is included in your contractor's price.
- The City offers a 95 gallon yard waste cart for purchase to its residents for \$55.00. This cart is used for mulchable materials only such as leaves, sticks, and small trimmings and other organic yard waste. ***Unfortunately these carts cannot be used for grass clippings because there are no mulch contractors that will accept grass clippings.*** Once purchased the cart is the property of the resident. A maximum of three (3) yard waste carts per residents is allowed.

#### **Grass Clippings:**

There are three (3) ways you can handle the grass clippings from your yard.

- Grasscycling: This is a simple natural way of recycling grass clippings by leaving them on your lawn when mowing. Not only does this allow the natural nutrients to return to the soil you are also helping to reduce the City's landfill cost which helps keep your Solid Waste fees down. You can visit <http://www.recycleworks.org/compost/grasscycling.html> for more information on Grasscycling.
- Bagging: You can bag your grass and place it at the curb and it will be collected on your scheduled pickup day. Thirty (30) gallon bags are the maximum size bags allowed for clippings. At no time are grass bags to be placed in the roadway. Grass bags should not be placed under low hanging power, cable or phone lines, in drainage ditches, around fire hydrants, next to utility poles or their support cables, cable or phone boxes, power transformers or mailboxes.
- Household Garbage Cart: You can place your loose or bagged grass clippings in your regular household garbage cart to be collected on your scheduled pickup day. ***Unfortunately yard waste carts cannot be used for grass clippings because there are no mulch contractors that will accept grass clippings.***
- The City will not pick up loose grass.



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#### **Leaf Collection:**

There are four (4) ways that you can dispose of the leaves from your yard:

- **Mulching:** This is a simple and natural way to recycle your leaves by mulching them up with your lawn mower. Not only does this allow the natural nutrients to return to the soil it helps the City keep your Solid Waste fees down.
- **Yard Waste Carts:** The City offers a 95 gallon yard waste cart for purchase to its residents for \$55.00. This cart is used for mulchable materials only such as leaves, sticks, and small trimmings and other organic yard waste. ***Unfortunately these carts cannot be used for grass clippings because there are no mulch contractors that will accept grass clippings.*** Once purchased the cart is the property of the resident. A maximum of three (3) yard waste carts per residents is allowed.
- **Bagging:** You can bag your leaves and place them at the curb for collection on your scheduled pickup day. Leaf bags should weigh no more than fifty (50) pounds each. At no time are leaf bags to be placed in the roadway. Leaf bags should not be placed under low hanging power, cable or phone lines, in drainage ditches, around fire hydrants, next to utility poles or their support cables, cable or phone boxes, power transformers or mailboxes.
- **Loose Leaf Collection:** ***From November 1<sup>st</sup> through March 31<sup>st</sup> only*** loose leaves will be collected by the City's leaf vacuum trucks. During this time residents may place their loose leaves at the curb or shoulder of the roadway in a dome shaped pile or windrow. The leaf pile or windrow should be loose leaves only and be free of all other debris such as limbs, sticks or twigs. Leaves must be placed no more than five (5) feet from the pavement and at no time should the leaves be placed in the roadway or drainage ditch. The City's loose leaf crews will make one full collection of the City before beginning another collection cycle. The time between collections varies depending upon the volume of leaves out for collection. **Sometimes it may be four (4) to six (6) weeks between collections.** Loose leaves that become scattered after they have been placed in piles or windrows will not be cleaned up by the City.

#### **Bulk Items:**

- Bulk items are items of solid waste too large, heavy or bulky to be disposed of in the wheeled household garbage carts. This includes boxes, furniture; mowers with all oils and fuels drained and toys.
- Bulk items do not include any items otherwise excluded from City collection.
- Please contact our Solid Waste Division at 385-6486 for more information on bulk items.
- Tires are considered bulk items but should be kept separate from all other waste because they are taken for shredding. There is a limit of four (4) tires per household per week.



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#### **Appliances:**

The City picks up major appliances on Tuesdays and Thursday. Prior to pick up a sticker must be purchased for every appliance. The cost of this sticker is \$30.00 and must be placed on the side of the appliance that is facing the street. This sticker is good for appliances such as; Stoves, Cook-tops, Ovens, Freezers, Refrigerators, Water-heaters, Dishwashers, Washers, Dryers, A/C units, Furnaces.

Stickers may be purchased at the following locations:

Bartlett Public Works  
3585 Altruria Road

Bartlett City Hall  
6400 Stage Road

#### **Recycling Centers:**

Bartlett encourages its residents to reuse, reduce and recycle whenever possible in order to minimize the amount of solid waste that is disposed of at the landfill which helps keep the City's solid waste cost down. The City recycles approximately forty percent of the solid waste generated by its residents. This accomplishment is made possible by our resident's participation in our recycling centers and our yard waste program.

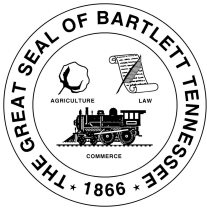
In an effort to make recycling at our three recycling centers easy for our residents the City offers single stream recycling. Single stream recycling is a system in which all recyclables can be placed into a single bin for recycling.

#### ***Acceptable Materials:***

- Magazines
- Junk mail
- Office Paper
- Phone Books
- Paper Bags
- Newspapers
- Plastics (#1- #7)
- Cardboard (flatten)
- Aluminum Cans
- Paperboard (food/milk/juice containers)
- Metal Cans
- Glass Bottles and Jars

#### ***Unacceptable Materials:***

- Garden Hoses
- Plastic Foam (cups, egg cartons)
- Plastic Bags, Films, Packing
- Fabrics
- Pizza Boxes
- Syringes
- Food
- Helium Tanks



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***Recycling Center Locations:***

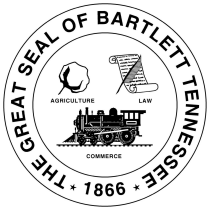
Solid Waste Complex  
5250 Shelter Run Lane  
Monday – Friday 7am to 3pm  
Attendant available upon request

Bartlett Station Area  
5868 Stage Road  
Open 24/7  
Attendant available Monday – Saturday 9am to 5pm

Ellendale Area  
7662 Highway 70  
Open 24/7  
Attendant available only on Saturdays 9am to 5pm

**Items that the Solid Waste Division will NOT collect:**

- ❖ Dirt
- ❖ Shingles
- ❖ Concrete
- ❖ Bricks or concrete blocks
- ❖ Tile
- ❖ Asphalt
- ❖ Gravel
- ❖ Household Hazardous Waste (<https://shelbycountyttn.gov/439/Household-Hazardous-Waste>)



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## **Commercial Services**

The Solid Waste Division offers small commercial offices or businesses a weekly collection service. This service is for cart pick up only and does not include yard waste/mulchable material, grass clippings, appliances, or bulk item pick up.

### **Solid Waste Observed Holidays:**

*Please remember that Solid Waste services will be delayed one day following these holidays.*

- New Year's Day
- Martin Luther King Jr. Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

### **Commercial Collection:**

- Commercial customers must purchase the 95 gallon wheeled garbage cart to be used at their business from the Solid Waste Division at a cost of \$55.00 each. The purchased cart is the property of the commercial customer and it is their responsibility to maintain.
- **No** other carts, cans or containers may be used for commercial collection.
- Commercial customers are allowed up to three (3) carts total. If a commercial customer generates more than three (3) carts of waste per week they must make arrangements with a private provider for a dumpster service.
- The City does **NOT** offer dumpster service.
- Solid Waste will only pick up what is placed in your cart(s) for collection. Solid Waste crews will **NOT** collect waste placed outside of the carts. Propping the lid up is acceptable as long as the cart is not overflowing.

### **Commercial Services Cost:**

- Weekly collection for one (1) cart is \$30.00 per month.
- Weekly collection for two (2) carts is \$35.00 per month.
- Weekly collection for three (3) carts is \$40.00 per month.
- There will be a onetime \$20.00 setup fee for each account.
- All carts must be purchased through the Solid Waste Division at a cost of \$55.00 each.