CITY OF BARTLETT
TENNESSEE

A GREAT PLACE TO
LIVE, WORK, RAISE A FAMILY
AND RETIRE…

A. Keith McDonald, Mayor

FISCAL 2016 BUDGET

CITY OF BARTLETT
TENNESSEE

Fiscal Year 2016 Adopted Budget

June 09, 2015

A. Keith McDonald, Mayor

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Bartlett

Tennessee

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Bartlett, Tennessee** for its annual budget for the fiscal year beginning **July 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BARTLETT VISION 2020

VISION STATEMENT

Our vision of Bartlett is for a dynamic, well-planned and growing community with a strong diversified economy and a high quality of life from childhood through retirement.

QUALITY OF LIFE

PRINCIPLES

- To provide a good place to live, work, play, raise a family and retire.
- To continue to maintain a clean, attractive, well-kept community.
- To provide a wide selection of high quality housing within the community.
- To encourage the conservation of structures, sites and districts of archeological, historical and architectural significance.
- To encourage all citizens and businesses in the City to keep their properties clean, neat and maintained.
- To encourage the development of private recreational facilities and services to meet special needs and compliment public recreational facilities and services.
- To promote and encourage the arts.
- To continue to encourage citizens to be pro-active and involved in community affairs.
- To groom future community leaders by promoting Leadership Bartlett and Youth Leadership Bartlett, and the Mayor’s Youth Council.
- To stand for excellence and quality in all we do.

EDUCATION

PRINCIPLES

- To foster continuous improvement, community and parental involvement in all public and private schools that serves the city of Bartlett.
- To promote Bartlett Municipal School System as a valuable asset and a critical building block of the community.
- To reward excellence in teaching.
- To broaden the scope of business/school partnerships through mentoring, and career programs.
- To prepare our youth for life's challenges and for life-long learning.
- To motivate our youth to become informed and responsible citizens who contribute to the Bartlett community.
- To foster environments that facilitates the development of the whole person, both morally and ethically.

- To encourage superior motivation, learning results and educational services for both college-bound and technology students.
- To encourage attendance at school and graduation of all students.
- To promote and support the Bartlett Education Foundation which encourages academic excellence.

ECONOMIC DEVELOPMENT

PRINCIPLES

- To identify and encourage effective public and private partnerships for economic development with an emphasis on creating high paying career opportunities for Bartlett citizens.
- To have a fertile economic climate for making Bartlett a strong partner in the regional economy.
- To implement strategies that will position and market Bartlett as a business-friendly environment for corporate and regional offices for healthcare, technology and research and development.
- To aggressively recruit businesses those enhance Bartlett's economic vitality.
- To plan for future employment centers in the annexation reserve.
- To develop innovative strategic partnerships and alliances between government and business to enhance economic growth through new business identification, planning and economic growth.
- To recruit institutions of higher education.
- To promote the creation of walkable streetscapes and commercial cores.

GENERAL GOVERNMENT

PRINCIPLES

- To protect the health, safety and general welfare of the citizens of Bartlett by providing adequately staffed and funded police, fire, ambulance, public works, utilities, code enforcement and parks and recreation departments.
- To maintain excellence in financial reporting and bond rating.
- To keep Bartlett's property taxes low.
- To establish operating policies and procedures which support excellence in the services provided, and sound management of financial resources
- To establish fiscal policy that balances the needs and capabilities of the community.
- To plan, coordinate and develop the basic infrastructure necessary for the future growth of the city.
- To establish plans for new capital improvement projects those balance the needs with the financial capabilities of the community.
- To encourage city employees, while respecting the rules of government, to continue to be proactive, cordial and helpful when working with citizens, developers and businesses that have proposals, problems, or complaints to discuss.

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AGRICULTURE

LAW

COMMERCE

CITY OF BARTLETT

TENNESSEE

INTRODUCTION

City of Bartlett

A. Keith McDonald, Mayor

June 12, 2015

Board of Mayor and Aldermen
City of Bartlett, Tennessee

This letter transmits the Budget for the fiscal year beginning July 1, 2015. In setting the City's annual financial plan of resources and uses of funds, the adoption of an annual Budget is a significant action by the Board of Mayor and Aldermen. This document outlines the authorization of allocation of resources and establishes department level operational expenditures for the coming year as well as a five-year capital improvement program to meet future infrastructure needs of the City.

The City has weathered the recent cycle of recession and recovery very favorably. The Board of Mayor and Aldermen have adopted budgets in recent years with conservative estimates of growth in revenues while at the same time providing essential services to the citizens of Bartlett. The FY15 General Fund budget projected a net from operations (revenues less expenditures) of $0. Through careful management of resources and monitoring of department expenditures, the administration is confident meeting this projection.

The FY16 annual operating budget represents the City's plans, policies, and strategies for maintaining a level of service to meet the needs and expectations of the citizens in the community. Bartlett is a corporation established in 1866 and has a population, according the 2010 federal census and adjusted for 2012 annexation results, of 56,488. The City's charter was last amended on April 14, 1993 and operates under a strong Mayor and Aldermen form of government as provided for in Tennessee state statutes.

The City is located in the geographic center of Shelby County, Tennessee and is the second largest city in the county after Memphis. The Memphis MSA (Metropolitan Statistical Areas), in which the City is located, has a population of over one million people. The City covers over 32 square miles and has a reserve annexation area of about 9 square miles. Growth in the City, both population and commercial and residential development, has remained steady from the 1970's through the 2000's. While the City is home to many companies with regional and international operations it continues to maintain its small town atmosphere. Historic Bartlett Station, the Gotten House Museum, the Bartlett Performing Arts and Conference Center and thirty-one public parks provide year round cultural and recreational opportunities for the City's residents.

As required by the Bartlett City Charter this budget document is presented for your approval for the fiscal year 2016 operating and capital budgets. The State of Tennessee is slowly rebounding as well from the recent recession which impacts cities across the state. One of the main revenue sources for the state is the state sales tax, an elastic tax which can vary substantially month to month and year to year depending upon consumers' discretionary income. Higher fuel and energy costs tend to lower sales tax revenue, a portion of which is shared with cities. However, the City experienced over 9% growth in the per capita state sales tax allocations from FY14 to FY15. This growth was partially due to increased economic activity in the state and partly due to increased population figures certified by the state in FY14. The FY16 budget projects a 3% growth over the prior year. The local economy has seen an increase in economic activity as well in the last two years. Revenue from the local option sales tax was up over 4.0% in FY15 from FY14 levels. The FY16 budget anticipates an increase of 3% over the prior year.

The housing market in Bartlett, while still not at 2003-2006 levels, has rebounded over 150% since calendar year 2010; calendar year 2015 is well ahead of 2014 for the first six months of the year. Current property tax revenue was up 1% in FY15 over the previous year. Although this is a small increase, it represents positive growth each year since FY10.

The Board of Mayor and Aldermen was faced with several challenges in planning for future growth and development in the City. Calendar year 2013 was a reappraisal year for Shelby County and all the municipalities in the county. Property values decreased in the City by about 7.3% overall which resulted in a certified tax rate calculation of $1.62 per $100 of assessed value. This rate was an increase from the prior year's tax rate of $1.49 per $100 assessed valuation; however it was determined to bring in the same amount of property taxes, less any growth or increase in assessments due to annexation, as the previous year. Growth from commercial and residential property assessments coupled with new assessments from the City's planned annexation in 2012 has allowed the City to maintain a property tax rate of $1.62 per $100 for the 2015 tax year.

Secondly, the City has addressed the rising health care costs for its employees in 2014 by entering into an Interlocal Health Benefit Plan. Members of the plan include employees of three municipalities and five municipal school systems in Shelby County. In an effort to mitigate the effects of rising costs, the City contracted with a third-party health consulting firm to provide guidance for the operation of the health insurance program. Through a more thorough competitive bid process and the establishment of a health insurance pool made up of the above mentioned employees, the City expects to maintain current premium levels for its employees while also saving several hundred thousand dollars in payments to its primary health insurance provider. In an atmosphere of significant cost increases for health insurance plans, the City is striving to contain spiraling cost increases and provide the same or similar levels of affordable health insurance for its employees. Health insurance coverage under this new plan began July 1, 2014. The Interlocal Health Insurance Committee is currently monitoring the planned start of a walk-in health clinic for employees covered under the plan. The City expects lower prescriptions costs and other health benefits from this facility.

The City annexed by ordinance on December 31, 2012, 3,315 acres containing 927 parcels with an assessed valuation of over $58 million. Approximately 850 households with a population of 1,875 residents are included in the annexed area. A key challenge for the City at that time was to begin providing services to this annexed territory beginning January 1, 2013. The FY 2014 and FY 2015 budget provided resources associated with the annexation area and provided for police, fire, sanitation, and other city services expected by the residents. The current FY2016 Capital Improvement Program budget provides equipment and vehicles for police, fire, public works to service the annexed area as well as sewer upgrades where needed. The increased revenues from property tax assessments and state shared revenues based on population have provided needed resources to mitigate the costs of services to this area. The Board carefully considered these revenue streams and allocation of resources to provide needed services and has continued to support department heads in this effort.

The City-wide referendum which passed in August 2013 established the Bartlett Municipal School System. In anticipation of this system being approved, the residents of the City approved an increase in the City's local option sales tax of 0.5% in August 2012. Revenues from this sales tax increase generated $4.0 million In FY14 and an expected revenue of $4.3

million in FY16. A portion of the proceeds have been used to fund a portion of the operational costs of the school system. The City provided over $1.7 million to the school system in FY15 to cover operational expenditures from July 2014 through June 2015. The FY2016 budget appropriates $1.722 million for the municipal school system and an additional $608,000 appropriation to defray costs for the transfer of county school buildings to the municipal school system for its use. The City also appropriated $950,000 to the Bartlett school system for the purpose of one-time capital improvements to Bartlett High School, Ninth Grade Academy, network upgrades, and student electronic equipment. Through the use of careful planning the City has positioned itself to meet the challenges of operating a successful school system and is confident the local school will provide incentives for future residential and commercial growth within Bartlett.

Another challenge for the Board of Mayor and Aldermen in the FY 2016 budget process was to maintain the sustainability of the City's pension plan for future retirees. The City has administered a defined benefit plan since March 2001. With projected pension costs scheduled to exceed $4 million annually, the administration was looking to curb these costs and still provide future employees with a sustainable pension plan. During FY15 new employees hired after June 30, 2014 were enrolled in a modified defined contribution plan that required a 5% of gross payroll contribution by each employee, guaranteed a 5% contribution from the city plus annual interest earnings of 5% on each individual account. The defined benefit plan was frozen for new employees on June 30, 2014. The Board adopted a policy to fund 100% of the actuarially recommended contribution to the defined benefit plan each year while also contributing the 5% city contribution plus 5% interest to individual accounts in the defined contribution plan.

The Board of Mayor and Aldermen met on January 15, 2015 to review the City's Vision and Mission Statements and to develop 3-5 year strategic goals for economic growth, provide superior services to its citizens, and maintain a clean and safe environment.

The City's long-term strategic goals are focused on general areas of

- Providing Superior Services
- Economic Growth in the Community
- Provide Clean and Safe Environment for Citizens
- Integrity in the Workplace

Specific long-term strategies to promote the attainment of these goals include**:**

- Adopt a more complete bikeway plan through a multi-year capital improvement program
- Develop a master plan for Freeman Park with state of the art facilities for sports and entertainment venues
- To support the City's municipal school system to provide an innovative and exemplary education for all students in a safe, high-performing district that encourages them to expand their horizons, achieve their potential, and live lives of integrity.
- Develop a retail recruitment plan to complement the City's commercial and healthcare industries
- Control the City's debt and debt service requirements and maintain or improve its Standard & Poor's AAA and Moody's Aa1 bond ratings.
- Limit debt to no more than $5 million each year.

Budget Overview

The Fiscal Year 2016 proposed budget for all funds, including Bartlett School Fund, is $141,415,465. Excluding Bartlett School Fund, the Fiscal Year 2016 proposed budget for all funds is $70,164,650, which represents a 6.46% increase compared to Fiscal Year 2015 Projections. The proposed General Fund budget is $47,310,645 which represents a 5.31% increase compared to the projected $44,926,395 General Fund budget for Fiscal Year 2015.

Highlights of the FY2016 budget include:

→ Current service levels are maintained for all departments of the city.

→ The property tax rate will remain at $1.62.

→ Local sales tax budgeted reflects an estimated 3% increase over FY2015.

→ A portion of the half-cent local option sales tax is budgeted to reimburse the City's costs for School Resource Officers, Crossing Guards, School Ground Maintenance, and DARE Programs for the Bartlett Municipal School System. Remainder will be reserved for future capital projects for schools as needed

→ Sanitation fees will be increased by $1 per month per customer to remain self-supporting Sanitation Fund. Capital items will be pay-as-you-go rather than debt supported.

→ This budget includes a general salary increase of 2% for full-time approved employees; career ladder salary increases are also included for scheduled and approved personnel.

→ Included in the capital improvement program budget are appropriations for $9.2 million in vehicles, equipment, recreation improvements, road and bridge projects, city hall and justice center renovations, improved public two-way radio communications, and a new water tank. Over $3.2 million is appropriated for road and bridge projects and $3 million has been appropriated for a major upgrade to the public safety radio system. The City will issue approximately $6.175 million in General Obligation Bonds to partially fund these projects.

→ We are recommending that we continue our policy of maintaining our unassigned general fund balance at a level that is at least 20 percent of general fund expenditures and $1,000,000 for emergencies and this budget does that.

General Fund

The FY2016 budget is balanced as required by the city charter and state statutes. The General Fund budget shows an increase over FY15 budget of $2.4 million or a 5.31% increase. The increase is due in part from the increased costs in providing services to the newly formed municipal school system. Transfers to the school system and payments on its behalf will amount to $3.3 million, an increase of $958 thousand over FY2015. This increase is largely due to an investment in capital items for the municipal school district. We will use $756 thousand in General Fund reserves to balance this budget. This is planned expenditure resulting from the $1.7 million surplus generated in FY15.

Special Revenue Funds

Gas tax revenue is used to pay for street lighting. This year we proposed adding $650,000 in paving to this budget. Solid Waste fund is intended to be self-supporting; solid waste fees will increase $1.00 per month per customer to help offset equipment purchases. The General-Improvement fund is used to fund city wide improvements and contribute to general fund balance. Drug funds used to support drug education and enforcement throughout city. Drainage fund supports efforts to monitor drainage and storm water and forestry. We are proposing a $100,000 transfer from the General Fund to cover projected expenditures in Drainage. The Bartlett City Municipal School Fund is presented as a special revenue fund. The Bartlett City Board of Education presented its budget for inclusion in this budget document. The school fund budget totaled $71.2 million for FY2016 and included $3.3 million in contributions from the city's General Fund.

Water/Wastewater Fund

The fund's revenues and expenses are budgeted to provide sufficient operating income to comply with state regulations and maintain operations and capital improvements. The budgeted in-lieu of tax payment to the city General Fund will remain this year as the maximum allowed by Tennessee state statute.

Debt Service Fund

One third of the 2¼ cent local option sales tax allocation to Bartlett goes to this fund to pay debt service for General Obligation debt. We are transferring $500,000 from the General Fund to help offset expenditures in the Debt Service Fund. Water and sewer revenue pays for the revenue and refunding debt obligations of the Water/Sewer fund.

The Debt Service Fund is used to provide resources to pay the principal and interest on general obligation bonds and notes. Fiscal year 2016 shows an increase in appropriations of $204,743 from FY2015 resulting from payments on outstanding debt and the issuance of general obligation bonds in September 2015. The Debt Service Fund will use $134,076 of reserves to balance its budget. The City expects to issue $6.175 million in general obligation bonds in FY2016. Additionally, the City plans to issue $1,063,150 in capital outlay notes to fund various projects and equipment as contained in the City's Capital Improvement Plan this year. The finance department is working with the City's financial advisor to determine if any current debt may qualify to be refunded. The City currently enjoys bond ratings of AAA from Standard & Poor's and Aa1 from Moody's rating services and will strive to maintain those ratings to qualify for the lowest possible interest rates on its long-term debt.

Capital Improvements Fund

We are requesting $9,199,985 for capital improvement projects, of that, $1,092,213 will be provided by TDOT funds, $869,405 from unspent projects in previous years, and $1,063,150 will be needed for acquisition of vehicles and equipment for the FY2016 CIP Fund. Major projects and capital acquisitions include fire ambulances, city hall renovations, street and bridge improvements, justice center maintenance, public radio system, and recreation maintenance projects. Water and sewer projects include a new water tank. Bond market conditions should be favorable and we are proposing a general obligation bond issue of $6.175 million. The City strives to limit the issuance of General Obligation debt to no more than $5 million per year. However, with the two-way radio public safety improvements projected to cost $3 million, the Board agreed to exceed its yearly threshold for FY16. The City will also access some short-term funding for acquisition of CIP vehicles and equipment as presented in the FY2016 CIP project summary.

Revenue Anticipation Notes

Bartlett city schools have completed the initial year of operation. It is expected the Bartlett City Board of Education will need additional cash flow funding for operations prior to state and local funding being available. The city of Bartlett may borrow up to $8 million in revenue anticipation notes (RANs) which will then be loaned to the Bartlett City Board of Education to facilitate its operations prior to receiving funds during the year. The City of Bartlett will enter into a loan agreement with the Bartlett City Board of Education for the repayment of these loan proceeds prior to the end of the fiscal year. The RANs will be carried on the General Fund balance sheet during the year prior to repayment to the financial institution.

Budget Projections

The budget is an important plan with reflects the visions of the Board for providing excellent services to the citizens of the community. The city of Bartlett is planning for future growth due to its location and business friendly environment. The municipal school system in operation this year will also provide incentive for families to locate within Bartlett. To position the City for this expected growth we believe controlling costs along with a prudent use of reserve funds will allow us to continue to improve service levels for the citizens of Bartlett. During the last few years, with the support of the Board, we have built up our reserve funds to a level that has favorably positioned the City as economic conditions improve.

REVENUES & EXPENDITURES PROJECTIONS

	FY 2014 Actual	FY 2015 Projection	FY 2016 Adopted	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected
General Fund Revenues	$44,569,032	$45,723,529	$46,554,084	$48,416,247	$49,868,735	$51,364,797
General Fund Expenditures	44,544,415	44,926,395	47,310,645	48,256,858	49,704,564	51,195,701
Special Revenue Funds Revenue	$10,567,071	$78,084,395	$80,372,815	$82,382,135	$83,617,867	$84,872,135
Special Revenue Funds Expenditures	9,662,509	77,690,685	81,350,730	82,164,237	83,396,700	84,647,651
Utility Fund Revenues	$ 8,475,689	$ 8,536,100	$ 8,627,200	$ 8,713,472	$ 8,844,174	$ 8,976,837
Utility Fund Expenditures	7,095,789	7,928,143	8,540,014	8,710,814	8,841,476	8,974,099
Debt Service Fund Revenues	$ 3,953,958	$ 3,900,000	$ 4,080,000	$ 4,161,600	$ 4,244,832	$ 4,329,729
Debt Service Expenditures	4,186,547	4,009,333	4,214,076	4,256,217	4,298,779	4,341,767

In making the above projections the administration looked for guidance on fiscal policies established by the Board of Mayor and Aldermen. The fund balance policy in the General Fund requires that the City maintain an unassigned fund balance of at least 20% of general fund expenditures plus $1,000,000 in committed fund balance for emergency purposes. The objective is to develop a balanced budget without the use of reserves. One-time uses of reserves may be approved for certain capital items and expenditures. These appropriations are used infrequently when prior year operations result in surpluses or when the reserves can be replenished within two to three fiscal years. Special revenue funds rely on certain fees or designated revenue streams other than property taxes. The Board monitors the budget and actual operations of these funds on a monthly basis. The utility fund is self-supporting through customer user charges. State law requires the operation of utility funds to generate a positive change in net position each year. The Board reviews operations annually and determines if changes are needed to user rates or adjustments to operations. The budget for the City's Debt Service Fund includes sources and uses of funds to service the general obligation debt and capital note requirements each year. The planning purposes the administration considers capital improvement needs for the year and four year projections. The Board prioritizes these capital expenditures, determines the bond or note expenditures necessary and authorizes funding sources based on the City's debt management policy.

Concurrent with adoption of the FY16 budget, the Board of Mayor and Aldermen adopts a property tax rate. As previously noted, the budget provides for a property tax rate of $1.62. Property tax revenues account for approximately 43% of the total revenue in the General Fund with local taxes (sales, business, etc.) accounting for an additional 28% of total revenue. In addition to 176 new single family homes, valued at over $37.6 million, there are 56 commercial developments valued at $8.2 million that will be completed in 2015 which will be added to the City's tax rolls in FY17. With the Board's direction the administration is confident the City will make steady progress on fulfilling the goals and objectives outlined in its vision statement labeled Bartlett Vision 2020 which is presented later in this budget document.

The budgeting process and this document are further efforts and commitments to transparency in the affairs of the community. Department head meetings, board work sessions, and open public participation has resulted in a document which we hope will build on and garner the public's trust in the operations of the City. We have attempted to cover some highlights in this letter. For a better understanding of the City's plan of operations for the coming fiscal year, the reader should review this document in its entirety. Inquiries or comments may be directed to Dick Phebus, Finance Director or Mark Brown, Chief Administrative Officer. The budget may be viewed on the City's website at www.cityofbartlett.org.

Thank you for your consideration and continued support and we look forward to working with you throughout next year.

Dick Phebus
Director of Finance

ORDINANCE 15-02

AN ORDINANCE TO ADOPT THE 2015-2016 GENERAL FUND, STREET AID FUND, SOLID WASTE FUND, GENERAL IMPROVEMENT FUND, DRUG ENFORCEMENT FUND, DEA ENFORCEMENT FUND, DRAINAGE FUND, PARKS IMPROVEMENT FUND, BARTLETT CITY SCHOOL FUND, UTILITY FUND, DEBT SERVICE FUND AND CAPITAL IMPROVEMENTS FUND BUDGETS.

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2015-2016 Fiscal Year for the City of Bartlett are as follows:

GENERAL FUND EXPENDITURES:		**Fiscal Year 15/16**
ADMINISTRATIVE:		
Legislative Board	$	766,289
Mayor’s Office	$	770,639
Community Affairs	$	266,724
Building and Grounds	$	301,922
Bartlett Station Municipal Center	$	404,895
Library	$	1,126,558
Finance and Administration	$	1,491,172
City Court	$	976,118
Personnel	$	467,579
Planning and Economic Development	$	389,758
Total Administrative	**$**	**6,961,654**
PUBLIC SAFETY:		
Police Department	$	13,873,281
Fire Department	$	7,114,095
Ambulance Department	$	2,557,838
Code Enforcement	$	814,313
Total Public Safety	**$**	**24,359,527**
PUBLIC WORKS:		
Administration	$	551,234
City Shop	$	955,246
General Maintenance	$	1,385,117
General Services	$	346,514
Grounds Maintenance	$	1,323,142
Animal Control	$	763,745
Engineering Administration	$	371,564
Engineering & Inspection	$	418,630
Total Public Works	**$**	**6,115,192**
PARKS AND RECREATION:		
Administration	$	389,251
Community Center	$	1,024,526
Athletics	$	713,328
Maintenance	$	1,297,561
School Ground Maintenance	$	178,980
Senior Citizen Center	$	347,334
Recreation Center	$	1,648,617
Total Parks and Recreation	**$**	**5,599,597**

PERFORMING ARTS:

Performing Arts Center	$	652,956	
Total Performing Arts	**$**	**652,956**	

OTHER GENERAL FUND ITEMS /TRANSFERS OUT

Transfer Out to Debt Service	$	500,000	
Transfer Out Bartlett City School	$	1,722,825	
Transfer Out BCS Capital Projects	$	950,000	
Transfer Out Shelby County Board of Education	$	608,193	
Transfer Out Balance of Sales Tax Half Cent	$	249,426	
Transfer Out DARE Program	$	48,000	
Transfer Out Drainage Fund	$	100,000	
Transfer Out Bartlett Station	$	100,000	
Total Transfers Out	**$**	**4,278,444**	

TOTAL GENERAL FUND EXPENDITURES	**$**	**47,967,370**

GENERAL FUND REVENUES/TRANSFERS:

Property Taxes	$	20,145,000		
Local Taxes	$	13,299,500		
Licenses & Privileges	$	1,652,000		
Intergovernmental	$	5,519,500		
General Charges for Services	$	3,830,084		
Department Revenues	$	656,725		
Court Charges	$	1,715,000		
Other Revenue	$	133,000		
Transfer In from General Improvement Fund	$	260,000		
Use of Fund Balance	$	756,561		
TOTAL GENERAL FUND REVENUES/TRANSFERS			**$**	**47,967,370**

SPECIAL REVENUE FUNDS EXPENDITURES

Street Aid Fund	$	2,395,000		
Solid Waste Fund	$	6,299,652		
General Improvement Fund	$	650,000		
Drug Enforcement Fund	$	304,600		
DEA Enforcement Fund	$	279,900		
Drainage Control Fund	$	120,763		
Park Improvement Fund	$	50,000		
Bartlett City School Fund	$	71,250,815		
TOTAL SPECIAL REVENUE FUNDS EXPENDITURES			**$**	**81,350,730**

SPECIAL REVENUE FUNDS REVENUES/SOURCES

Special Revenue Funds Revenue	$	80,372,815		
Use of Fund Balance	$	977,915		
TOTAL SPECIAL REVENUE FUNDS REV./SOURCES			**$**	**81,350,730**

UTILITY FUND EXPENDITURES

Administration	$	2,326,759
Water & Wastewater Services	$	1,836,161
Plant Operations	$	1,783,643

Sewer Treatment	$	893,108		
Total Utility Operation Expenditures	**$**	**6,839,671**		
Utility Debt -- Principal	$	1,362,000		
Utility Debt -- Interest & Charges	$	338,343		
Total Utility Debt Expenditures	**$**	**1,700,343**		
Contribution to Fund Balance	**$**	**87,186**		
TOTAL UTILITY FUND EXPENDITURES			**$**	**8,627,200**
UTILITY FUND REVENUES/SOURCES				
Utility Fund Revenues	$	8,627,200		
TOTAL UTILITY FUND REVENUES/SOURCES			**$**	**8,627,200**
GENERAL DEBT SERVICE FUND EXPENDITURES				
Principal	$	3,314,000		
Interest and Other Charges	$	900,076		
TOTAL GENERAL DEBT SERVICE EXPENDITURES			**$**	**4,214,076**
GENERAL DEBT SERVICE REVENUES/SOURCES				
Debt Service Revenues	$	4,080,000		
Use of Fund Balance	$	134,076		
TOTAL GENERAL DEBT SERVICE REV./SOURCES			**$**	**4,214,076**

SECTION 2: SOLID WASTE FEE -- BE IT FURTHER ORDAINED, that the monthly Solid Waste Fee for residential and commercial pickup is increased by $1 per month.

SECTION 3: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED, that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2015-2016 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 4: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED, that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 5: The CITY WATER RATE -- BE IT FURTHER ORDAINED the City Water Rates be assessed according to the following schedule:

		Rates
Residential -- City Customers -- The first 2,000 gallons	$	5.80
Residential -- City Customers – Over 2,000 gallons, per 1,000 gallons	$	1.80
Residential -- Rural Customers -- The first 2,000 gallons	$	8.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	$	2.70
Commercial -- City Customers -- The first 2,000 gallons	$	10.88
Commercial -- City Customers – Over 2,000 gallons, per 1,000 gallons	$	2.10

Commercial -- Rural Customers -- The first 2,000 gallons	$ 15.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	$ 3.15

SECTION 6: The CITY SEWER RATE -- BE IT FURTHER ORDAINED the City Sewer Rates be assessed according to the following schedule:

	Rates
Residential -- City Customers -- The first 2,000 gallons	$ 6.19
Residential -- City Customers -- each additional. 1,000 gallons	$ 1.64
Residential -- Rural Customers -- The first 2,000 gallons	$ 9.09
Residential -- Rural Customers -- each additional 1,000 gallons	$ 1.79
Commercial -- City Customers -- The first 2,000 gallons	$ 14.89
Commercial -- City Customers -- each additional 1,000 gallons	$ 1.79
Commercial -- Rural Customers -- The first 2,000 gallons	$ 22.14
Commercial -- Rural Customers -- each additional 1,000 gallons	$ 1.93

SECTION 7: WATER/SEWER IN LIEU OF AD VALOREM TAX PAYMENTS -- BE IT FURTHER ORDAINED, that the Treasurer is directed to transfer and deliver to the general fund from the Water/Sewer Department, revenues equivalent to the property tax rate per each $100 of Net Book Value of assets of the Bartlett Water/Sewer Department in lieu of property taxes on the day and date regularly that property taxes are collected.

SECTION 8: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED, that "Exhibit B" represents the fiscal year 2015-2016 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2015-2016. Any rate or fee not included in the attached 2015-2016 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 9: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED, that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 10: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED, that Operating budgets not spent or formally encumbered expire at June 30, 2015. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 11: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED, that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 12: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED, that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2016 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Comprehensive Annual Financial Report for the year ended June 30, 2016.

SECTION 13: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED, that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 14: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED, that the policy of the Board of Mayor and Aldermen establishes at 20%, the General Fund Balance as a percent of the next year's operations, and $1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 15: SEVERABILITY -- BE IT FURTHER ORDAINED, that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 16: EFFECTIVE DATE -- BE IT FURTHER ORDAINED, that this Ordinance becomes effective July 1, 2015.

FIRST READING:	May 12, 2015
SECOND READING:	May 26, 2015
THIRD READING:	June 09, 2015

W.C. Pleasant

W.C. Pleasant, Register to the Board of Mayor and Aldermen

A. Keith McDonald

A. Keith McDonald, Mayor

Attest: ______________________

Stefanie McGee, City Clerk

ORDINANCE 15-03

AN ORDINANCE TO LEVY AND ASSESS A TAX RATE FOR AD VALOREM TAXES UPON REAL PROPERTY AND PERSONAL PROPERTY IN THE CITY OF BARTLETT FOR THE TAX YEAR 2015

BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, hereinafter referred to as the 2015 Tax Rate Ordinance to provide as follows:

SECTION 1: TAX RATE -- There is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of $1.62 for each $100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of $1.62 for each $100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance take effect July 1, 2015.

FIRST READING:	May 12, 2015
SECOND READING:	May 26, 2015
THIRD READING:	June 09, 2015

W.C. Pleasant

W.C. Pleasant, Register to the Board of Mayor and Aldermen

A. Keith McDonald

A. Keith McDonald, Mayor

Attest: ______________________

Stefanie McGee, City Clerk

THE BUDGET DOCUMENT

The City of Bartlett Fiscal 2016 Budget is organized into eight sections. They are Introduction, Summary, General Fund, Special Revenue Funds, Utility Fund, Debt Service Fund, Capital Improvement Plan and the Appendix, each designated by a tab. All funds are appropriated by the Board of Mayor and Aldermen. General, Capital Projects, Bartlett School and Utility are major funds while other funds are nonmajor funds.

Introduction

The Introduction section includes a letter from Director of Finance to Board of Mayor and Aldermen and the Citizens of Bartlett. Also included are the budget ordinance (exhibit A and B are located in the appendix), tax rate ordinance, General Purpose School Fund Ordinance, the budget document, budget process, budget calendar, financial policies, operating policies and the Bartlett organization chart.

Summary

The summary section of the budget includes an all funds summary by function, all funds summary by category, a summary of each fund by category, an organization chart, a Funds and Functions Organizational Structure and a staffing level schedule.

General Fund

The General Fund section presents the operating budget for each function and department (including cost centers). Budgets are presented at a summary level, function level, department, cost center and at a line item detail level, and with an explanation for each FY 2016 notable operating and capital expense line item. Also presented are staffing levels, explanation of the increases in each budget, descriptions of each cost center and performance measures.

Special Revenue Funds

This section includes the budgets for the City's Special Revenue Funds. The revenues for these funds are restricted in use to the function they are collected for. Functions include street paving, solid waste, general improvement, drug enforcement, drainage, park improvements and Bartlett school.

Utility Fund

This section includes summaries and details of the water and sewer operations of the City. Utility Fund is an enterprise fund.

Debt Service Fund

This section includes the budgets for the City's Debt Service Fund. This fund provides for the payment of principal, interest and other costs on the City's outstanding general obligation and water and sewer bonds. Also included are the schedules of bonds payable for both the general and water and sewer long-term debt.

Capital Improvement Plan

This section includes a summary of the five-year capital plan and project detail for each project in the Fiscal Year 2016 capital budget. Sources of funds, expenditures and project start and completion dates are included.

Appendix

The appendix includes a Bartlett community profile, exhibit A and B of budget ordinance, and a glossary.

THE BUDGET PROCESS

The budget process consists of activities that encompass the development, implementation, and evaluation of a plan for the delivering of services and provision of capital assets. A well-developed budget process has a long-term perspective, has links to the goals of the organization, focuses on results and outcomes and involves communication and input from citizens. A good budget process is not just balancing revenues and expenditures but rather a multi-year, strategic plan that provides for the most effective allocation of resources. Our goal in the development of a budget for the city of Bartlett is to help the Mayor and Board of Aldermen make informed choices about the allocation of resources to provide for quality service delivery to the citizens of Bartlett.

The Mayor, the CAO and the Finance Director meet with all departments to go over community issues, goals, expectations for the current year, and long-term plan. Each department then submits their budgets breaking out the current items, new budget items and/or programs with their explanations and costs with their priorities related to their department's goal and the City's goal. After the administration has reviewed all departments' requests, budget decisions are then made based on the departments' requests in respect to the City's goals.

Budget Guidelines

The purpose of the development of the operating and capital improvements budgets is present to the Mayor and Board a comprehensive view of the proposed operations and capital improvements for the budget year. The budget for each fund must be balanced (i.e. total revenues and sources of funds must equal total expenditures) and the capital plan must identify sources of funding. Our goal as specified in the budget ordinance is to maintain the unassigned general fund balance at 20% of projected expenditures with a goal of building an additional balance of $1,000,000 designated for emergencies in the future. Budget development is at the cost center and department level by line item. Each department director is responsible for ensuring that expenditures do not exceed the approved budget. The level of budgetary control is at the cost center and/or department level which is adopted by the Mayor and Board of Aldermen in the Budget Ordinance. The main objective of the budget is to provide the highest level of services to the citizens and maintain the sound financial condition of the City.

Revenue Forecasting

General revenues are based upon growth assumptions based on trend analysis by month for the last ten year period. Each revenue item is evaluated based on monthly collection for the last ten years and growth assumptions are developed to forecast future years' revenues. FY 2016 property tax revenues include growth, new constructions and assessment appeals. All sales taxes are based on growth estimates used by the State of Tennessee and modified according to Bartlett sales tax payers. Sales taxes are budgeted to grow 3% over FY 2015 projection. All revenues based on residential growth such as solid waste, water and sewer and other development fees are based on a few or no new residences this year.

Fund Balance

The cumulative excess of revenues over expenditures in a fund at a point in time. Fund balance is divided into 5 components; nonspendable, restricted, committed, assigned and unassigned. Nonspendable fund balance is not in a spendable form (such as inventory) or is required to be maintained intact (such as the corpus of an endowment fund). Restricted fund balance is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation. Committed fund balance is constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint. Assigned fund balance is for a government to intend to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. Unassigned fund balance is available for any purpose; these amounts are reported only in the general fund. The City of Bartlett maintains our unassigned general fund balance at a level that is at least 20% of projected expenditures plus $1 million for emergencies. In addition to the ability to generate interest income, fund balance aids our credit ratings which directly affect our cost of borrowing, provides stable property tax rate which allows for cash flow needs. With certain limitations, fund balance may be used to balance the subsequent year's budget.

Budget Adoption

The Charter of the City of Bartlett requires the Finance Director to prepare and submit an annual budget and explanatory message at least forty-five (45) days before the beginning of the fiscal year. According to the Charter, the budget message should include the financial policies used to develop the budget, describe the important features of the budget, indicate any major changes from the current year, and summarize the City's debt position. The Charter requires that a public hearing be held, with the proper notice to the public, prior to the adoption of the budget. After the public hearing, the Charter requires the budget to be adopted. If the budget is not adopted before July 1, the current fiscal year appropriation will become the appropriations for next year until a budget is adopted.

Budget Document

The Charter requires that the form and content of the budget may be that as the finance director deems necessary or the board may require, except as required by law. TCA 6-56-201, the Municipal Budget Act of 1982, requires that the form and content of the budget include prior year actual expenditures, current year projected expenditures, and next years requested expenditures and the same format for revenues. The law also requires that no funds from any source be expended without inclusion in a budget ordinance. The Municipal Budget Act also requires that we prepare a statement of spending for proposed new capital projects and funding sources for the projects.

Budget Ordinance

The budget is adopted in the form of an ordinance with such modifications and amendments recommended and approved by the Board. The budget ordinance defines the level of budgetary control at the cost center and/or department level. As indicated previously, no funds may be expended that are not included in the budget ordinance, approved by the Board of Mayor and Aldermen. Changes and amendments may be made to the Budget Ordinance throughout the year in the form of a resolution adopted by the Board of Mayor and Aldermen.

Budget Basis

The basis of budgeting and basis of accounting for the governmental fund types are presented on a modified accrual basis, which means that expenditures, other than accrued interest on long-term debt, are recorded at the time liabilities are incurred and revenues are recognized only when they are received. The modified accrual basis of accounting recognizes revenues when they are earned, measurable *and available to finance current fiscal period expenditures*. Enterprise fund (utility fund in our case) is presented on a modified accrual basis for budgeting and on an accrual basis for accounting. The accrual basis recognizes transactions when they occur, regardless of when the actual cash flow related to these transactions occurs. Under this method of accounting, revenues are recognized in the accounting period when they are earned and become measurable.

Budget Monitoring and Management

The Finance Department monitors the revenue and expenditure activity of the City throughout the fiscal year on a monthly basis. Each department director is given management reports, which include the revised budget, actual expenditures and balance of funds available. The Finance Department presents a summarized financial status report to the Board of Mayor and Aldermen each month in the form of a Treasurer’s Report. Forecasts of projected annual revenues and expenditures are prepared by the Finance Department at the end of each quarter. Budget control is maintained by recording encumbrances as purchase orders are written. All open encumbrances are recorded as an assigned fund balance at year-end and unencumbered, unexpended appropriations lapse at year-end.

City of Bartlett

Budget Calendar

Fiscal 2015-2016

Day	Date	Activity
Month	November	Meet with all departments to go over community issues, goals, expectations for the current year, and long-term plan
Friday	January 30	Budget Instruction Memo Distributed to Departments
Friday	February 13	Operating & CIP budgets Forecasts/Requests Due (The budget coordinator met with each department and went over their budget)
Month	Beginning March 9	Meet with Departments to Discuss Operating/CIP Budget Forecasts/Requests (The Mayor, the CAO, the Finance Director and the Budget Coordinator went over the budget with each department, examined each line item)
Tuesday	March - May	Board Work Sessions as needed (The Mayor presented a summary to the Board of Aldermen and addressed any concerns the Aldermen may have)
Tuesday	May 12	Board Meeting – Budget First Reading (Proposed budget copies were presented to the Board of Mayor and Aldermen)
Tuesday	May 26	Board Meeting – Budget Second Reading
Tuesday	June 9	Board Meeting – Budget Third Reading – Approved
Tuesday	June 23	Board Meeting – Approve the Minutes – Final Approval
Tuesday	June 30	Adopted budget copies were presented to the Board of Mayor and Aldermen

FINANCIAL POLICIES

The City's financial policies establish the framework for Bartlett's financial planning and management. They set guidelines in which the budget and financial plan are developed and managed. They demonstrate the City of Bartlett's commitment to sound financial planning and management and fiscal integrity. These policies help our management team and elected officials have a benchmark against which to measure our financial planning and performance.

Operating Management Policies

- All departments share in the responsibility for meeting management and service delivery goals and ensuring long-term financial stability. Operating budgets and management plans will be developed using current resources available.
- The budget process is intended to allocate limited resources among competing programs based on policy priorities, efficiency and effectiveness of services and availability of resources.
- Additional personnel and programs will be requested only if necessary to maintain existing service levels due to expansion of service areas (i.e. annexation, construction of new facilities etc.) or service levels previously approved by the Mayor and Board. Enhanced service level requests should be made separate from the maintenance level budget and will be reviewed and approved by the Mayor and Board.
- As required by City Charter the budget will be balanced. Current expenditures will be funded by using current revenue sources and revenue growth will be planned in a conservative, prudent manner. Use of fund balance in any fund to balance the current year budget must be approved by the Board of Mayor and Aldermen and part of a strategy to replace reserves in those funds within three years.
- User fees and charges for services will be reviewed annually to ensure that they cover the cost of the program at the rate determined to be responsible and non-burdensome to program participants. Fees will be adjusted as needed based on this analysis.
- Cash management and investment will be maintained in accordance with the City Charter, State law and the investment policy and will ensure the safety and security of city assets. Funds will be managed prudently and diligently with an emphasis on safety of principal, liquidity, and financial return.

Capital Management Policies

- A five-year Capital Improvement Plan will be developed and updated annually, including funding sources. Capital improvement projects will be defined as infrastructure or equipment with a useful life of 2 or more years and a cost of $20,000 or more.
- We will continue to use pay-as-you go capital improvement project financing to the extent revenue is available from fund balances, special revenue funds, grants and other sources other than City debt issuance.
- Self-supporting debt will be used for capital projects that qualify (i.e. utility projects) and rates will be adjusted to support these projects.

Debt Management Policies

- The City of Bartlett will seek to maintain and if possible improve our AAA bond rating from Standard & Poor’s and Aa1 bond rating from Moody’s to minimize debt service costs and preserve access to credit markets.
- Each bond issue will include an analysis of how the new issue and current debt impacts debt capacity and is within our debt policies.
- Financing of projects will not exceed the useful life of the infrastructure improvement or capital acquisition.
- The City will limit the amount of debt issued and planned in any planning period to the amount that can be supported by revenues projected to be available on a prudent and conservative basis.

Reserve Policies

- All fund designations and reserves will be evaluated annually for long-term adequacy and availability in accordance with policies developed and approved by the Mayor and Board.
- The General fund balance will be maintained at a level of 20% of projected General Fund expenditures with a goal of building an additional balance of $1,000,000 designated for emergencies in the future.
- Fund balances will be used prudently and conservatively to fund one time expenditures and stabilize the property tax rate.

Financial Reporting Policies

- The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles (GAAP) and standards of GASB and the GFOA.
- An annual audit will be performed by an independent public accounting firm and a Comprehensive Annual Financial Report will be published.
- The City's financial report and budget will be submitted to the GFOA for review for certification for awards for excellence.
- Financial systems will be maintained to monitor revenues, expenditures and program performance on an on-going basis.

OPERATING POLICIES

Bartlett Vision 2020, which was developed through a committee of the Bartlett Area Chamber of Commerce and the 1997 Master Plan for the city, guides the operating policies for the City of Bartlett. These long term operating policies are used to develop specific initiatives in the operating and capital budgets. Throughout the year, we have monthly financial reports, quarterly financial updates, department head meetings, budget meetings, board work sessions, and open public participations. These have resulted in a budget document which we hope will build on and garner the public's trust in the operations of the City.

<u>Quality of Life Policies</u>

In order to maintain a clean, attractive city this budget includes a new position in Solid Waste. This will allow Bartlett to continue to avoid delays in yard waste collection, provide curbside pick-up of fall leaves, and continue to convert to fully automated packers and continue our recycling efforts. Funds are provided for a City Beautiful grant to promote residential and commercial beautification awards and participation in the America in Bloom program.

In order to encourage citizens to maintain their property the Board of Mayor and Aldermen has implemented a Maintenance Ordinance and a Noise Ordinance. Police officers and Court officials are trained to enforce both. The Mayor's Action Center continues to focus on enforcement of health and safety ordinances included in the Bartlett Codes.

In order to promote the arts $7,500 is included in the budget for the Arts Council. Shelby County Books from Birth also receives $6,000 to promote early childhood literacy by giving free age-appropriate books to children. Funds are included for the continued preservation and maintenance of the Gotten House, which is on the Historic Register.

The office of Community Relations will continue to coordinate events, raise funds and actively promote citizen participation on boards and commissions. Funds are provided for a television show on the Bartlett local cable station called FYI Bartlett. In addition the Board of Mayor and Aldermen and Planning Commission meetings will be broadcast.

In order to promote excellence and quality, funds are provided for tuition assistance, education incentives and career ladder training for all employees. Continued enhancements of hardware and software systems for all departments are planned.

Education

Bartlett City Schools is in its second year of operation. Bartlett City Schools is comprised of eleven schools and approximately 8,000 students located in Bartlett, Tennessee. The Bartlett School Fund will be presented as a special revenue fund. The school fund budget totaled $71.3 million for FY 2016 and included $2.3 million in contributions from the City's General Fund. We pay the total costs to operate the Bartlett library branch. We will also continue to sponsor and host Teacher Appreciation Days and provide awards for teachers recognized for excellence.

Economic Development

In order to promote economic development, this budget includes additional funds for a grant to the Chamber of Commerce ($60,000) to be matched with corporate partner donations.

The Codes and Permits Office will continue to offer next day service for inspections. Continued expansion of the water and sewer system and planned, orderly expansions through annexation will be pursued. The Bartlett Station Commission will continue to promote re-development of the oldest part of Bartlett through tenant incentives, design assistance and developer incentives and tax abatement programs.

General Government

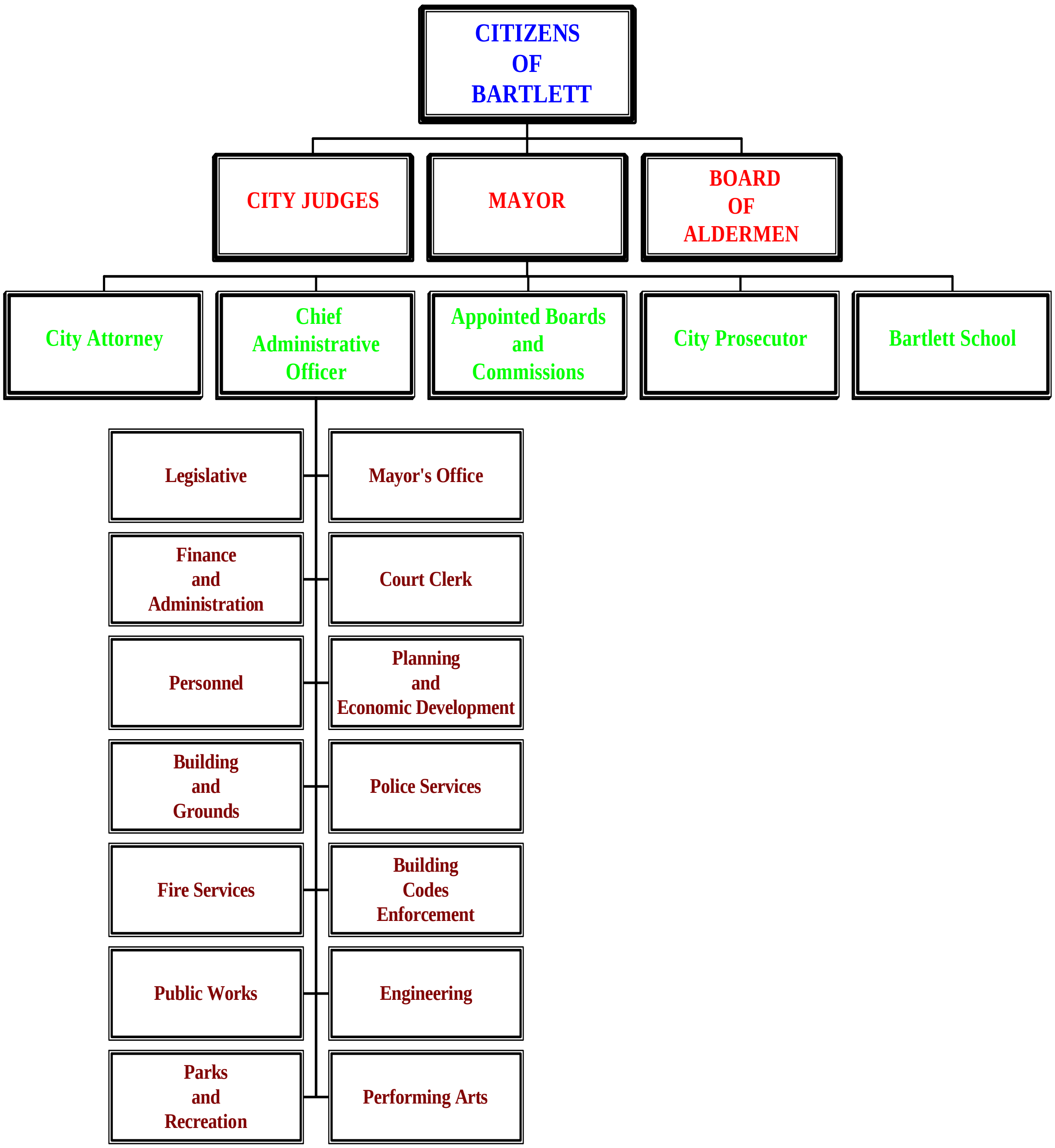
To provide for public safety, we will maintain the ratio of police officers to citizens of 2.25 officers per 1,000 citizens. We are continuing efforts to recruit and maintain enough paramedics to operate four ambulance units.

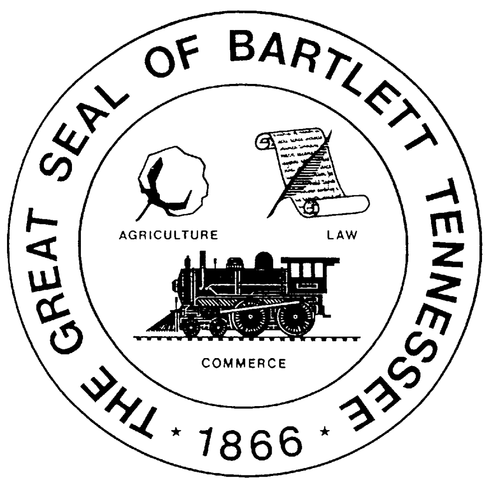
The Code Enforcement Office and Fire Marshall will continue to provide safety inspections for new construction, renovations and commercial facilities to ensure the safety of the structures and our citizens.

The Police Department will provide matching funds for a grant to provide officers in middle and high schools in Bartlett. We will continue to provide crossing guards at schools, both public and private, and enforce speed lanes in school zones.

CITY OF BARTLETT

ORGANIZATION CHART




THE GREAT SEAL OF BARTLETT TENNESSEE
AGRICULTURE
LAW
COMMERCE
1866

CITY OF BARTLETT

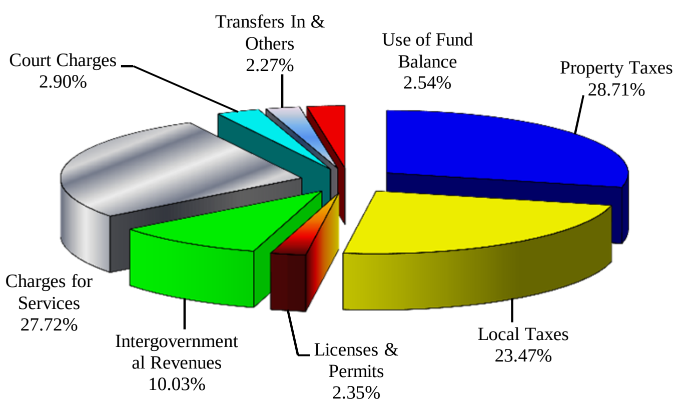
TENNESSEE

SUMMARY

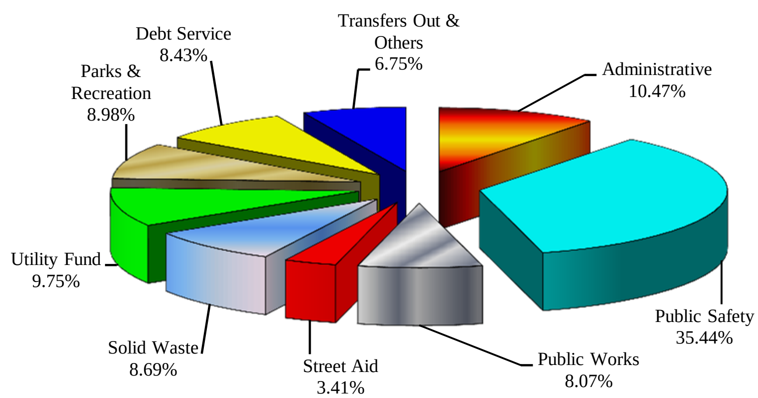
CITY OF BARTLETT
ALL FUNDS - FUNCTION SUMMARY
FY 2016 Adopted Budget

Description	General Fund	Special Revenue Funds	Utility Fund	Debt Service Fund	Total All Funds
Revenues					
Property Taxes	$ 20,145,000	$ 0	$ 0	$ 0	$ 20,145,000
Local Taxes	13,299,500	0	0	3,165,000	16,464,500
Licenses & Permits	1,652,000	0	0	0	1,652,000
Intergovernmental Revenues	5,519,500	1,520,000	0	0	7,039,500
Charges for Services	3,830,084	7,137,000	8,484,200	0	19,451,284
Court Charges	1,715,000	320,500	0	0	2,035,500
Transfers In & Others	393,000	144,500	143,000	915,000	1,595,500
Bartlett School Fund Revenues	0	71,250,815	0	0	71,250,815
Total Revenues	**$ 46,554,084**	**$ 80,372,815**	**$ 8,627,200**	**$ 4,080,000**	**$ 139,634,099**
Expenditures					
Administrative	$ 6,956,654	$ 390,000	$ 0	$ 0	$ 7,346,654
Public Safety	24,279,527	584,500	0	0	24,864,027
Public Works	5,543,467	120,763	0	0	5,664,230
Street Aid	0	2,395,000	0	0	2,395,000
Solid Waste	0	6,099,652	0	0	6,099,652
Utility Fund	0	0	6,839,671	0	6,839,671
Parks & Recreation	6,252,553	50,000	0	0	6,302,553
Debt Service	0	0	1,700,343	4,214,076	5,914,419
Transfers Out & Others	4,278,444	460,000	0	0	4,738,444
Bartlett School Fund Expenditures	0	71,250,815	0	0	71,250,815
Total Expenditures	**$ 47,310,645**	**$ 81,350,730**	**$ 8,540,014**	**$ 4,214,076**	**$ 141,415,465**
Contribution to (Use of) Fund Balance	**$ (756,561)**	**$ (977,915)**	**$ 87,186**	**$ (134,076)**	**$ (1,781,366)**
Beginning Fund Balance	**$ 21,845,297**	**$ 5,693,717**	**$ 14,634,293**	**$ 562,205**	**$ 42,735,513**
Ending Fund Balance	**$ 21,088,736**	**$ 4,715,803**	**$ 14,721,479**	**$ 428,129**	**$ 40,954,147**

WHERE THE $ COMES FROM
(Does not include School)



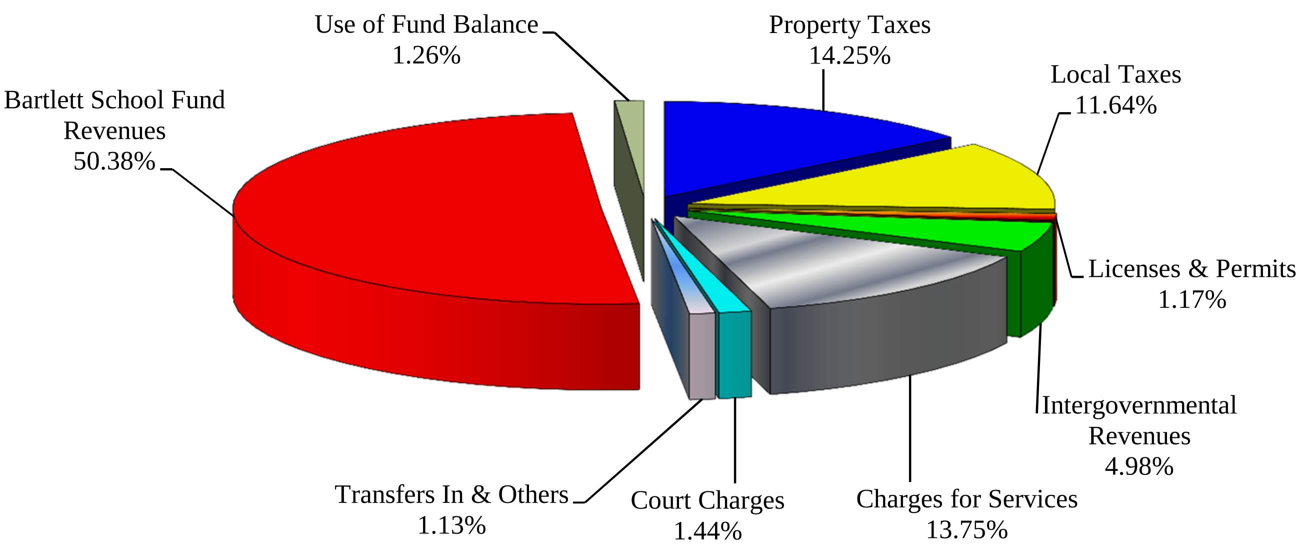
WHERE THE $ GOES
(Does not include School)



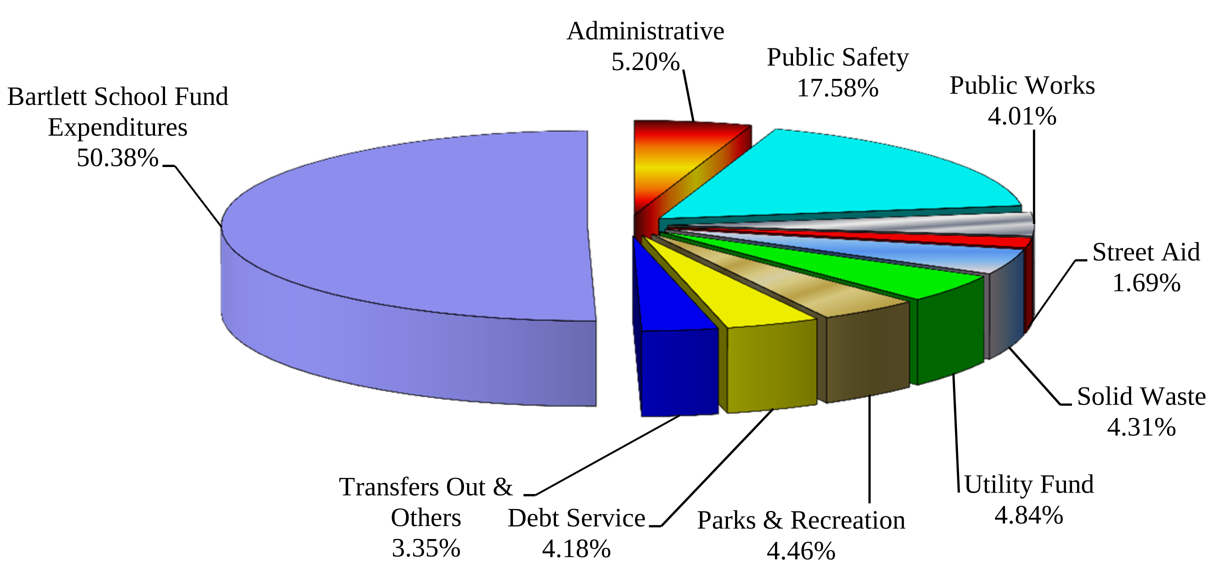
CITY OF BARTLETT
ALL FUNDS
FY 2016 Adopted Budget

Bartlett Municipal School Fund alone (50.38%) is more than all the other funds combined.

WHERE THE $ COMES FROM



WHERE THE $ GOES



CITY OF BARTLETT
ALL FUNDS SUMMARY - SUMMARY BY CATEGORY
FY 2016 Adopted Budget

The City of Bartlett operating funds are divided into four sections: General fund, Special Revenue funds, Utility fund and Debt Service fund. This is summary for all funds in these four sections showing only the total revenues and total expenditures in each section. The four subsequent pages show the summary by categories for all funds in each section. The fifth page shows the Capital Improvement Program summary.

	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
General Fund				
Revenues	$ 44,569,032	$ 45,722,226	$ 45,723,529	$ 46,554,084
Expenditures	44,544,415	45,722,226	44,926,395	47,310,645
Total General Fund	**$ 24,617**	**$ 0**	**$ 797,134**	**$ (756,561)**
Undesignated Beginning Fund Balance	**$ 21,234,962**	**$ 21,048,163**	**$ 21,048,163**	**$ 21,845,297**
Reserves/Encumbrances	(211,416)			
Undesignated Ending Fund Balance	**$ 21,048,163**	**$ 21,048,164**	**$ 21,845,297**	**$ 21,088,736**
Special Revenue Funds				
Revenues	$ 10,567,071	$ 79,706,413	$ 78,084,395	$ 80,372,815
Expenditures	9,662,509	80,691,980	77,690,685	81,350,730
Total Special Revenue Funds	**$ 904,562**	**$ (985,567)**	**$ 393,710**	**$ (977,915)**
Beginning Fund Balance	**$ 4,395,445**	**$ 5,300,007**	**$ 5,300,007**	**$ 5,693,717**
Ending Fund Balance	**$ 5,300,007**	**$ 4,314,441**	**$ 5,693,717**	**$ 4,715,803**
Utility Fund				
Revenues	$ 8,475,689	$ 8,550,300	$ 8,536,100	$ 8,627,200
Expenditures	7,095,789	8,527,876	7,928,143	8,540,014
Total Utility Fund	**$ 1,379,900**	**$ 22,424**	**$ 607,957**	**$ 87,186**
Undesignated Beginning Fund Balance	**$ 12,646,436**	**$ 14,026,336**	**$ 14,026,336**	**$ 14,634,293**
Undesignated Ending Fund Balance	**$ 14,026,336**	**$ 14,048,760**	**$ 14,634,293**	**$ 14,721,479**
Debt Service Fund				
Revenues	$ 3,953,958	$ 3,889,250	$ 3,900,000	$ 4,080,000
Expenditures	4,186,547	4,076,960	4,009,333	4,214,076
Total Debt Service Fund	**$ (232,589)**	**$ (187,710)**	**$ (109,333)**	**$ (134,076)**
Undesignated Beginning Fund Balance	**$ 904,127**	**$ 671,538**	**$ 671,538**	**$ 562,205**
Undesignated Ending Fund Balance	**$ 671,538**	**$ 483,828**	**$ 562,205**	**$ 428,129**
All Operating Funds				
Revenues	$ 67,565,749	$ 137,868,189	$ 136,244,024	$ 139,634,099
Expenditures	65,489,259	139,019,041	134,554,556	141,415,465
Total All Operating Funds	**$ 2,076,490**	**$ (1,150,852)**	**$ 1,689,468**	**$ (1,781,366)**
Beginning Fund Balance	**$ 39,180,970**	**$ 41,046,045**	**$ 41,046,045**	**$ 42,735,513**
Ending Fund Balance	**$ 41,046,045**	**$ 39,895,192**	**$ 42,735,513**	**$ 40,954,147**

CITY OF BARTLETT
GENERAL FUND - SUMMARY BY CATEGORY
FY 2016 Adopted Budget

The General Fund, a major fund, is used to account for all financial resources except those that are accounted for in other funds.

The General Fund encompasses most of the functions and services the public associates with city government. The mayor's office as well as legislative, finance, personnel, planning, and the city courts are part of the administration function. Police services, fire and ambulance and building code enforcement are in the public safety function. Public works, engineering, parks and recreation and performing arts make up the balance of the general fund expenditures.

All of the City's local taxes, except a portion of the local sales tax designated for debt service, are accounted for in the General Fund. The sanitation fee and city service fee are accounted for in the Special Revenue Funds shown separately in this document.

Category	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted
Revenues				
Property Taxes	$ 19,464,995	$ 19,525,000	$ 19,901,767	$ 20,145,000
Local Taxes	12,419,035	12,981,750	12,909,500	13,299,500
License & Permits	1,575,298	1,554,100	1,629,100	1,652,000
Intergovernmental	4,929,659	5,217,750	5,373,500	5,519,500
Charges for Services	3,628,857	3,882,184	3,596,246	3,830,084
Court Charges	1,726,486	1,950,000	1,715,000	1,715,000
Other Revenue	824,702	611,442	598,416	393,000
Total Revenues	**$ 44,569,032**	**$ 45,722,226**	**$ 45,723,529**	**$ 46,554,084**
Expenditures				
Department Revenues/Recoveries	*$ 718,064*	*$ 720,544*	*$ 622,844*	*$ 656,725*
Salaries	21,690,406	22,837,884	22,506,730	23,534,901
Benefits	11,409,420	11,381,061	11,111,101	11,676,470
Other Personnel	766,823	842,268	841,870	856,588
Operations	7,123,501	7,390,439	6,983,694	7,236,217
Capital	133,026	362,726	405,953	384,750
Transfer Out	4,139,301	3,628,392	3,699,892	4,278,444
Total Expenditures	**$ 44,544,415**	**$ 45,722,226**	**$ 44,926,395**	**$ 47,310,645**
Net From Operations	**$ 24,617**	**$ 0**	**$ 797,134**	**$ (756,561)**
Undesignated Beginning Fund Balance	**$ 21,234,962**	**$ 21,048,163**	**$ 21,048,163**	**$ 21,845,297**
Reserves/Encumbrances	(211,416)			
Undesignated Ending Fund Balance	**$ 21,048,163**	**$ 21,048,164**	**$ 21,845,297**	**$ 21,088,736**

CITY OF BARTLETT
SPECIAL REVENUE FUNDS - SUMMARY BY CATEGORY
FY 2016 Adopted Budget

Certain revenues of the City are required by state law or city ordinance to be accounted for in separate funds to insure the revenues are spent for specific designated purposes. The City has one major special revenue fund, Bartlett School Fund, and seven nonmajor special revenue funds: State Street Aid Fund, Solid Waste fund, General Improvement Fund, Drug Enforcement Funds, DEA Enforcement Fund, Drainage Control Fund and Parks Improvement Fund. The Special Revenue Funds and the General Fund combine to make up the General Governmental Funds Group.

Category	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted Budget
Revenues				
Intergovernmental Revenues	$ 1,519,766	$ 1,510,000	$ 1,500,000	$ 1,520,000
Charges for Services	6,810,264	6,508,000	6,859,000	7,137,000
Court Charges	212,443	237,500	275,500	272,500
Transfers In & Others	533,830	53,700	52,200	192,500
Bartlett School Fund Revenues	1,490,767	71,397,213	69,397,695	71,250,815
Total Revenues	**$ 10,567,071**	**$ 79,706,413**	**$ 78,084,395**	**$ 80,372,815**
Expenditures				
Salaries	$ 1,775,173	$ 1,846,392	$ 1,804,276	$ 1,902,369
Benefits	961,989	953,488	945,126	940,668
Other Personnel	126,837	170,000	121,000	138,000
Operations	4,140,885	4,100,857	4,067,699	4,973,378
Capital	463,399	1,469,030	1,347,579	1,685,500
Tranfer Out	750,000	755,000	755,000	460,000
Bartlett School Fund Expenditures	1,444,226	71,397,213	68,650,004	71,250,815
Total Expenditures	**9,662,509**	**80,691,980**	**77,690,685**	**81,350,730**
Net from Operations	**$ 904,562**	**$ (985,567)**	**$ 393,710**	**$ (977,915)**
Beginning Fund Balance	**$ 4,395,445**	**$ 5,300,007**	**$ 5,300,007**	**$ 5,693,717**
Ending Fund Balance	**$ 5,300,007**	**$ 4,314,441**	**$ 5,693,717**	**$ 4,715,803**

CITY OF BARTLETT
UTILITY FUND - SUMMARY BY CATEGORY
FY 2016 Adopted Budget

The City operates a Water and Sewer Fund that provides water treatment and water and sewer service throughout the City. This service is operated as a separate entity in an enterprise fund.

Most of the City's sewer effluent is treated under contract by the City of Memphis at their north treatment facility. The City of Bartlett provides treatment for sewer effluent in the north basin area.

This fund accounts for all revenues and expenditures related to this service including the interest and principle on debt secured by the revenues of the system. Utility fund is presented on a modified accrual basis for budgeting and on an accrual basis for accounting. This is a major fund.

Category	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted
Revenues				
Operating Revenues	$ 8,374,271	$ 8,444,300	$ 8,338,100	$ 8,484,200
Other Revenues	30,514	21,000	28,000	28,000
Non-Operating Revenues	70,904	85,000	170,000	115,000
Total Revenues	**$ 8,475,689**	**$ 8,550,300**	**$ 8,536,100**	**$ 8,627,200**
Expenditures				
Department Revenues/Recoveries	*$ 14,312*	*$ 2,000*	*$ 0*	*$ 0*
Salaries	1,479,308	1,592,723	1,514,035	1,636,685
Benefits	828,924	779,055	746,425	782,451
Other Personnel	0	500	0	0
Operations	2,790,812	3,560,237	3,192,586	3,485,735
Capital	425,229	981,156	891,461	934,800
Total Expenditures	**$ 5,509,960**	**$ 6,911,670**	**$ 6,344,507**	**$ 6,839,671**
Cash Flow	**$ 2,965,728**	**$ 1,638,630**	**$ 2,191,593**	**$ 1,787,529**
Less:				
Debt Service	1,585,829	1,616,206	1,583,636	1,700,343
Total	**$ 1,585,829**	**$ 1,616,206**	**$ 1,583,636**	**$ 1,700,343**
Net Cash Flow	**$ 1,379,900**	**$ 22,424**	**$ 607,957**	**$ 87,186**
Retained Earnings, Beginning of Year	**$ 12,646,436**	**$ 14,026,336**	**$ 14,026,336**	**$ 14,634,293**
Retained Earnings, End of Year	**$ 14,026,336**	**$ 14,048,760**	**$ 14,634,293**	**$ 14,721,479**

CITY OF BARTLETT

GENERAL DEBT SERVICE FUND - SUMMARY BY CATEGORY

FY 2016 Adopted Budget

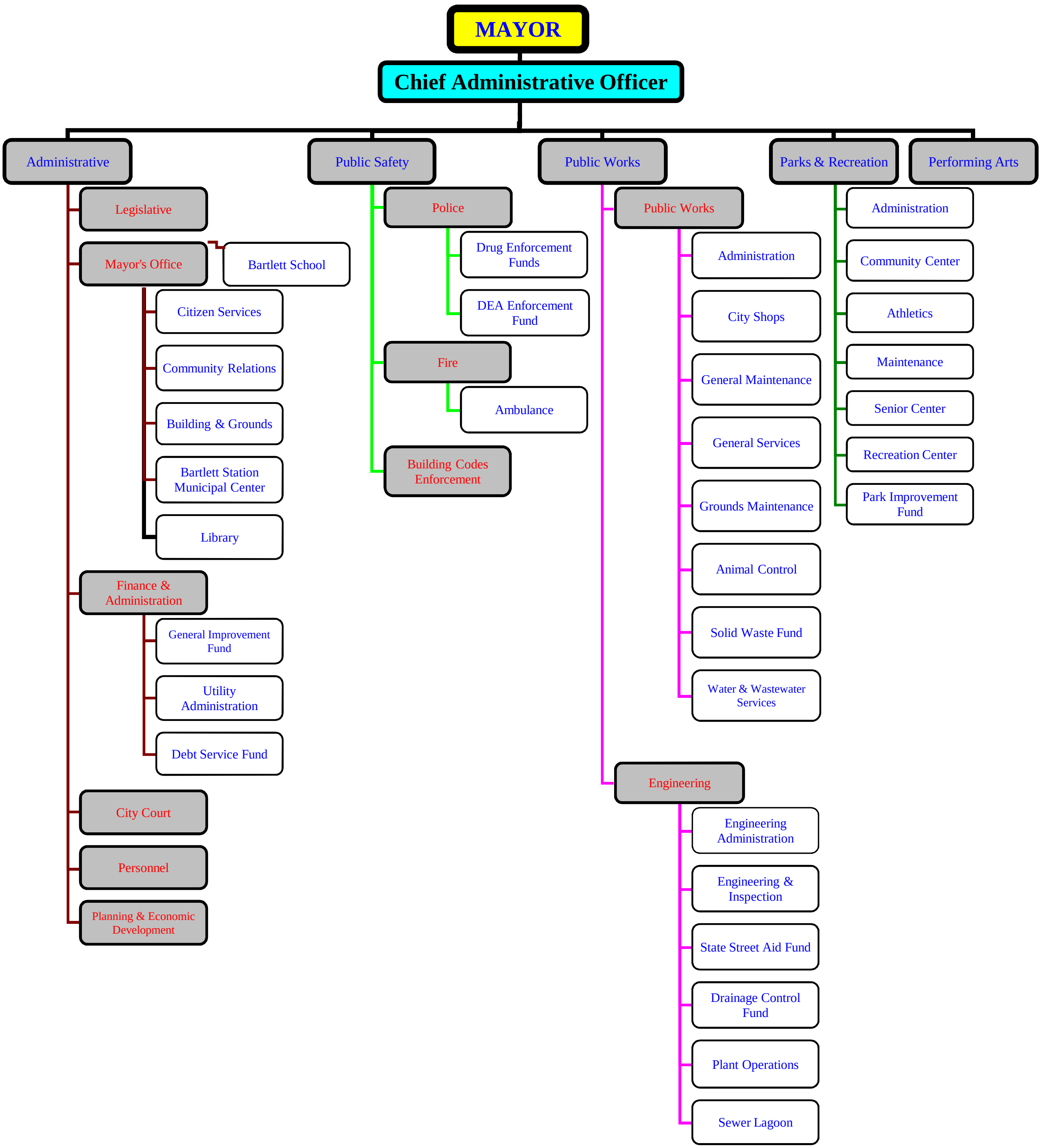
This fund is used for the accumulation of resources for, and the payment of interest and principle on the City's outstanding general obligation debt. Revenues for this fund consist of one third of the local sales tax and transfers from the Solid Waste Fund and General Fund. This is a nonmajor fund.

Category	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted
Revenues				
Local Sales Tax	$ 2,953,958	$ 3,064,250	$ 3,075,000	$ 3,165,000
Transfers	1,000,000	825,000	825,000	915,000
Total Revenues	**$ 3,953,958**	**$ 3,889,250**	**$ 3,900,000**	**$ 4,080,000**
Expenditures				
Agent Fees	$ 1,550	$ 0	$ 1,550	$ 3,500
Issuance Cost	56,404	7,500	8,025	62,200
Bond Principal	3,339,000	3,220,431	3,218,000	3,314,000
Interest	789,593	849,029	781,758	834,376
Total Expenditures	**$ 4,186,547**	**$ 4,076,960**	**$ 4,009,333**	**$ 4,214,076**
Net from Operations	**$ (232,589)**	**$ (187,710)**	**$ (109,333)**	**$ (134,076)**
Beginning Fund Balance	**$ 904,127**	**$ 671,538**	**$ 671,538**	**$ 562,205**
Ending Fund Balance	**$ 671,538**	**$ 483,828**	**$ 562,205**	**$ 428,129**

CITY OF BARTLETT
FY 2016-2020 CAPITAL IMPROVEMENT PLAN (CIP)
SUMMARY BY FUNCTION

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Revenues						
G.O. Bonds	$ 6,175,217	$ 4,030,000	$ 5,800,000	$ 4,695,000	$ 2,825,000	**$ 23,525,217**
Capital Note	1,063,150	934,000	909,000	935,000	910,000	**4,751,150**
FD311 Transfers-unspent projects	498,905	0	0	0	0	**498,905**
FD311 Use of Fund Balance	220,500	0	0	0	0	**220,500**
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	**17,892,213**
Utility Bonds	0	2,286,000	1,780,000	915,000	1,080,000	**6,061,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
Total Revenues	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**
Expenditures						
G.O. Bond/Other Funded						
Administrative	$ 850,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 970,000**
Public Safety	3,674,000	610,000	765,000	610,000	765,000	**6,424,000**
Public Works	434,500	250,000	250,000	250,000	250,000	**1,434,500**
Engineering	3,270,985	7,009,000	18,199,000	5,275,000	2,425,000	**36,178,985**
Parks & Recreation	820,500	265,000	265,000	265,000	265,000	**1,880,500**
Total G.O. Bond/Other Funded	**$ 9,049,985**	**$ 8,164,000**	**$ 19,509,000**	**$ 6,430,000**	**$ 3,735,000**	**$ 46,887,985**
Utility Bond/Other Funded						
Water	$ 150,000	$ 1,686,000	$ 880,000	$ 315,000	$ 480,000	**$ 3,511,000**
Sewer	0	600,000	900,000	600,000	600,000	**2,700,000**
Total Utility Bond/Other Funded	**$ 150,000**	**$ 2,286,000**	**$ 1,780,000**	**$ 915,000**	**$ 1,080,000**	**$ 6,211,000**
Total Expenditures	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**

CITY OF BARTLETT
ORGANIZATION CHART - BY FUNCTION



CITY OF BARTLETT
Funds and Functions Organizational Structure

Major funds are in blue, nonmajor funds are in red. Utility fund is presented on a modified accrual basis for budgeting and on an accrual basis for accounting. All other funds are presented on a modified-accrual basis for both budgeting and accounting.

	General Fund	Special Revenue Funds	Utility Fund	Debt Service Fund	Capital Improvement Fund
Administrative	Legislative				
	Mayor's Office	Bartlett School Fund			Administrative CIP
	Citizen Services				
	Community				
	Building & Grounds				
	Bartlett Station Municipal Center				
	Library				
	Finance	General Improvement Fund	Utility Administration	General Debt Service	
	City Court				
	Personnel				
	Planning & Economic Development				
Public Safety	Police	Drug Enforcement Funds			Police CIP
		DEA Enforcement Fund			
	Fire				Fire CIP
	Ambulance				
	Building Codes Enforcement				Codes Enforcement CIP
Public Works	Public Works Administration	Solid Waste Fund	Water & Wastewater Services		Public Works CIP
	City Shops				
	General Maintenance				
	General Services				
	Grounds Maintenance				
	Animal Control				
	Engineering Administration	State Street Aid Fund	Plant Operations	Utility Fund Debt Service	Engineering CIP
	Engineering & Inspection	Drainage Control Fund	Sewer Lagoon		Utility Water CIP Utility Sewer CIP
Parks & Recreations	Parks Administration	Park Improvement Fund			Parks & Recreation CIP
	Community Center				
	Athletics				
	Parks Maintenance				
	Senior Center				
	Recreation Center				
Performing Arts	Performing Arts				

CITY OF BARTLETT
STAFFING LEVEL SCHEDULE
FY 2016 Adopted Budget

Fiscal Year 2016 staffing level schedule includes the number of full time employees, part time employees and the total full time equivalents (FTE). Full time equivalents are calculated by the number of total working hours divided into 2080 hours, which is a full year. Part time positions are just estimates based on the money allocated for part time. Departments have flexibility to balance their full time and part time positions allocated based on their total budget. Bartlett City Municipal School Fund will presented as a special revenue fund but their staffing level will not include in the City's staffing level schedule. The City, without Bartlett School, only added 2 new full time positions, both in the Public Works division. A utility position was added in the General Services cost center in the General Fund and another utility position was added in the Water & Wastewater Services cost center in the Utility Fund.

Description	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted
GENERAL FUND				
Administrative				
Legislative Board				
Full Time	*8.29*	*7.00*	*7.00*	*7.00*
Part Time (converted to FTE)	*0.37*	*0.75*	*0.34*	*0.40*
Total Legislative Board FTE	***8.66***	***7.75***	***7.34***	***7.40***
Mayor's Office				
Full Time	*6.00*	*6.00*	*6.00*	*6.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Mayor's Office FTE	***6.00***	***6.00***	***6.00***	***6.00***
Community Relations				
Full Time	*1.00*	*1.00*	*1.00*	*1.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Community Affairs FTE	***1.00***	***1.00***	***1.00***	***1.00***
Buildings and Grounds				
Full Time	*2.00*	*2.00*	*1.96*	*2.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Buildings and Grounds FTE	***2.00***	***2.00***	***1.96***	***2.00***
Bartlett Station Community Center				
Full Time	*3.00*	*3.00*	*3.00*	*3.00*
Part Time (converted to FTE)	*3.75*	*3.61*	*2.56*	*3.43*
Total B.S. Community Center FTE	***6.75***	***6.61***	***5.56***	***6.43***
Finance and Administration				
Full Time	*13.00*	*15.00*	*13.29*	*15.00*
Part Time (converted to FTE)	*1.79*	*1.85*	*1.76*	*2.03*
Total Finance & Administration FTE	***14.79***	***16.85***	***15.05***	***17.03***
City Court				
Full Time	*11.00*	*11.00*	*10.90*	*11.00*
Part Time (converted to FTE)	*0.84*	*0.85*	*0.84*	*0.85*
Total City Court FTE	***11.84***	***11.85***	***11.74***	***11.85***

CITY OF BARTLETT
STAFFING LEVEL SCHEDULE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted Budget
Personnel				
Full Time	*3.42*	*4.00*	*4.00*	*4.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.50*
Total Personnel FTE	***3.42***	***4.00***	***4.00***	***4.50***
Planning & Economic Development				
Full Time	*4.00*	*4.00*	*4.00*	*4.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Planning & Eco Devpmnt FTE	***4.00***	***4.00***	***4.00***	***4.00***
Full Time	**51.71**	**53.00**	**51.15**	**53.00**
Part Time (converted to FTE)	**6.75**	**7.06**	**5.50**	**7.21**
Total Administrative FTE	**58.46**	**60.06**	**56.65**	**60.21**
Public Safety				
Police				
Full Time	*145.34*	*153.00*	*147.18*	*153.00*
Part Time (converted to FTE)	*6.71*	*7.25*	*6.65*	*7.25*
Total Police FTE	***152.05***	***160.25***	***153.83***	***160.25***
Fire				
Full Time	*72.90*	*72.00*	*72.00*	*72.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Fire FTE	***72.90***	***72.00***	***72.00***	***72.00***
Ambulance Service				
Full Time	*24.30*	*25.00*	*24.63*	*25.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Ambulance Service FTE	***24.30***	***25.00***	***24.63***	***25.00***
Building Codes Enforcement				
Full Time	*9.00*	*9.00*	*9.00*	*9.00*
Part Time (converted to FTE)	*0.57*	*1.25*	*0.92*	*1.25*
Total Bldg. Codes Enforcement FTE	***9.57***	***10.25***	***9.92***	***10.25***
Full Time	**251.54**	**259.00**	**252.81**	**259.00**
Part Time (converted to FTE)	**7.28**	**8.50**	**7.57**	**8.50**
Total Public Safety FTE	**258.82**	**267.50**	**260.38**	**267.50**
Public Works				
Administration				
Full Time	*4.97*	*5.00*	*5.00*	*5.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Administration FTE	***4.97***	***5.00***	***5.00***	***5.00***
City Shops				
Full Time	*10.17*	*12.00*	*11.78*	*12.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total City Shops FTE	***10.17***	***12.00***	***11.78***	***12.00***

CITY OF BARTLETT
STAFFING LEVEL SCHEDULE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted Budget
General Maintenance				
Full Time	*16.57*	*18.00*	*18.00*	*18.00*
Part Time (converted to FTE)	*0.24*	*0.00*	*0.00*	*0.00*
Total General Maintenance FTE	***16.81***	***18.00***	***18.00***	***18.00***
General Services				
Full Time	*3.00*	*3.00*	*3.00*	*4.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total General Services FTE	***3.00***	***3.00***	***3.00***	***4.00***
Grounds Maintenance				
Full Time	*12.77*	*14.00*	*12.36*	*14.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Grounds Maintenance FTE	***12.77***	***14.00***	***12.36***	***14.00***
Animal Control				
Full Time	*7.71*	*8.00*	*7.81*	*8.00*
Part Time (converted to FTE)	*0.73*	*1.50*	*0.96*	*1.50*
Total Animal Control FTE	***8.44***	***9.50***	***8.77***	***9.50***
Engineering Administration				
Full Time	*3.00*	*3.00*	*3.00*	*3.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Engineering Administration FTE	***3.00***	***3.00***	***3.00***	***3.00***
Engineering & Inspection				
Full Time	*5.00*	*5.00*	*4.86*	*5.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Engineering & Inspection FTE	***5.00***	***5.00***	***4.86***	***5.00***
Full Time	**63.19**	**68.00**	**65.81**	**69.00**
Part Time (converted to FTE)	**0.97**	**1.50**	**0.96**	**1.50**
Total Public Works FTE	**64.16**	**69.50**	**66.77**	**70.50**
Parks & Recreation				
Administration				
Full Time	*3.00*	*4.00*	*4.00*	*4.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Administration FTE	***3.00***	***4.00***	***4.00***	***4.00***
Community Center				
Full Time	*5.00*	*5.00*	*5.00*	*5.00*
Part Time (converted to FTE)	*10.86*	*12.02*	*10.04*	*11.48*
Total Community Center FTE	***15.86***	***17.02***	***15.04***	***16.48***
Athletics				
Full Time	*3.00*	*3.00*	*3.00*	*3.00*
Part Time (converted to FTE)	*6.34*	*7.00*	*5.63*	*6.25*
Total Athletics FTE	***9.34***	***10.00***	***8.63***	***9.25***

STAFFING LEVEL SCHEDULE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted Budget
Maintenance				
Full Time	*12.90*	*13.00*	*12.00*	*13.00*
Part Time (converted to FTE)	*0.53*	*1.40*	*0.71*	*1.40*
Total Maintenance FTE	***13.43***	***14.40***	***12.71***	***14.40***
School Ground Maintenance				
Full Time	*0.00*	*1.00*	*1.00*	*1.00*
Part Time (converted to FTE)	*0.00*	*0.69*	*0.08*	*0.69*
Total School Ground Maintenance FTE	***0.00***	***1.69***	***1.08***	***1.69***
Senior Center				
Full Time	*4.00*	*4.00*	*4.00*	*4.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Senior Center FTE	***4.00***	***4.00***	***4.00***	***4.00***
Recreation Center				
Full Time	*11.00*	*11.00*	*10.19*	*11.00*
Part Time (converted to FTE)	*16.30*	*17.20*	*16.92*	*17.95*
Total Recreation Center FTE	***27.30***	***28.20***	***27.11***	***28.95***
Full Time	**38.90**	**41.00**	**39.19**	**41.00**
Part Time (converted to FTE)	**34.03**	**38.31**	**33.38**	**37.77**
Total Parks FTE	**72.93**	**79.31**	**72.57**	**78.77**
Performing Arts				
Full Time	**2.76**	**3.00**	**2.52**	**3.00**
Part Time (converted to FTE)	**0.69**	**1.00**	**0.68**	**1.00**
Total Performing Arts FTE	**3.45**	**4.00**	**3.20**	**4.00**
FULL TIME	**408.10**	**424.00**	**411.48**	**425.00**
PART TIME (converted to FTE)	**49.72**	**56.37**	**48.09**	**55.98**
TOTAL GENERAL FUND FTE	**457.82**	**480.37**	**459.57**	**480.98**
SPECIAL REVENUE FUNDS				
Solid Waste Fund				
Full Time	*40.08*	*41.00*	*40.08*	*41.00*
Part Time (converted to FTE)	*0.97*	*1.73*	*1.29*	*1.73*
Total Solid Waste Fund FTE	***41.05***	***42.73***	***41.37***	***42.73***
Drainage Control Fund				
Full Time	*1.00*	*1.00*	*1.00*	*1.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Drainage Control Fund FTE	***1.00***	***1.00***	***1.00***	***1.00***
FULL TIME	**41.08**	**42.00**	**41.08**	**42.00**
PART TIME (converted to FTE)	**0.97**	**1.73**	**1.29**	**1.73**
TOTAL SPECIAL REVENUE FUNDS FTE	**42.05**	**43.73**	**42.37**	**43.73**

CITY OF BARTLETT
STAFFING LEVEL SCHEDULE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised Budget	FY 2015 Projection	FY 2016 Adopted Budget
UTILITY				
Administration				
Full Time	*6.00*	*6.00*	*5.00*	*6.00*
Part Time (converted to FTE)	*0.73*	*0.73*	*0.47*	*0.73*
Total Administration FTE	***6.73***	***6.73***	***5.47***	***6.73***
Water & Wastewater Services				
Full Time	*19.28*	*20.00*	*18.75*	*21.00*
Part Time (converted to FTE)	*0.37*	*0.73*	*0.51*	*0.73*
Total Water & Wastewater Services FTE	***19.65***	***20.73***	***19.26***	***21.73***
Plant Operations				
Full Time	*4.98*	*6.00*	*4.99*	*6.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.60*
Total Plant Operations FTE	***4.98***	***6.00***	***4.99***	***6.60***
Sewer Lagoon				
Full Time	*3.95*	*4.00*	*3.76*	*4.00*
Part Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Sewer Lagoon FTE	***3.95***	***4.00***	***3.76***	***4.00***
FULL TIME	**34.21**	**36.00**	**32.50**	**37.00**
PART TIME (converted to FTE)	**1.10**	**1.46**	**0.98**	**2.06**
TOTAL UTILITY FTE	**35.31**	**37.46**	**33.48**	**39.06**

ALL FUNDS				
FULL TIME	**483.39**	**502.00**	**485.06**	**504.00**
PART TIME (converted to FTE)	**51.79**	**59.56**	**50.36**	**59.77**
TOTAL ALL FUNDS FTE	**535.18**	**561.56**	**535.42**	**563.77**

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

★ 1866 ★

CITY OF BARTLETT

TENNESSEE

GENERAL FUND

The General Fund is the general operating fund of the City. It accounts for all financial resources except those required to be accounted for in another fund.

CITY OF BARTLETT
GENERAL FUND SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues				
Property Taxes	$ 19,464,995	$ 19,525,000	$ 19,901,767	$ 20,145,000
Local Taxes	12,419,035	12,981,750	12,909,500	13,299,500
License & Permits	1,575,298	1,554,100	1,629,100	1,652,000
Intergovernmental	4,929,659	5,217,750	5,373,500	5,519,500
Charges for Services	3,628,857	3,882,184	3,596,246	3,830,084
Court Charges	1,726,486	1,950,000	1,715,000	1,715,000
Other Revenue/Transfers	824,702	611,442	598,416	393,000
Total Revenues	**$ 44,569,032**	**$ 45,722,226**	**$ 45,723,529**	**$ 46,554,084**
Expenditures				
Legislative	$ 1,086,817	$ 935,783	$ 654,084	$ 766,289
Mayor's Office	694,539	722,340	727,588	765,639
Community Relations	223,081	269,026	267,818	266,724
Building & Grounds	256,916	309,762	298,735	301,922
Bartlett Station Municipal Center	432,575	425,531	451,689	404,895
Library	1,056,946	1,138,070	1,051,093	1,126,558
Finance	1,269,776	1,432,173	1,318,274	1,491,172
City Court	817,883	959,240	920,175	976,118
Personnel	385,852	438,367	426,302	467,579
Planning	341,018	358,397	357,179	389,758
Police	13,157,304	13,589,315	13,349,121	13,793,281
Fire Services and Ambulance	9,256,979	9,279,352	9,415,760	9,671,933
Codes Enforcement	761,060	799,252	786,159	814,313
Public Works	4,241,353	4,486,665	4,447,757	4,753,273
Engineering	814,423	830,143	813,479	790,194
Parks & Recreation	4,986,291	5,467,333	5,312,193	5,599,597
Performing Arts	622,299	653,086	629,097	652,956
Expenditures	**$ 40,405,114**	**$ 42,093,834**	**$ 41,226,503**	**$ 43,032,201**
Transfers Out				
Trfr. Out Debt Service	$ 500,000	$ 150,000	$ 150,000	$ 500,000
Trfr. Out Bartlett City School	1,466,783	1,600,000	1,715,041	1,722,825
Trfr. Out Bartlett City School Capital Projects	0	0	0	950,000
Trfr. Out Shelby County Board of Education	0	608,193	608,193	608,193
Trfr. Out Balance of Sales Tax Half Cent	2,228,057	1,121,999	1,078,458	249,426
Trfr. Out DARE Program	0	48,200	48,200	48,000
Trfr. Out Drainage Fund	0	0	0	100,000
Trfr. Out Bartlett Station	(55,539)	100,000	100,000	100,000
Total Transfers Out	**$ 4,139,301**	**$ 3,628,392**	**$ 3,699,892**	**$ 4,278,444**
Total Expenditures	**$ 44,544,415**	**$ 45,722,226**	**$ 44,926,395**	**$ 47,310,645**
Net From Operations	**24,617**	**0**	**797,134**	**(756,561)**
Beginning Fund Balance	**$ 21,234,962**	**$ 21,048,163**	**$ 21,048,163**	**$ 21,845,297**
Reserves/Encumbrances	(211,416)			
Ending Fund Balance	**$ 21,048,163**	**$ 21,048,164**	**$ 21,845,297**	**$ 21,088,736**

CITY OF BARTLETT
GENERAL FUND REVENUES
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Property Taxes				
Real Property Tax	$ 17,044,866	$ 17,250,000	$ 17,160,000	$ 17,360,000
Personalty Tax	755,900	775,000	780,000	800,000
Property Tax - Utility	189,894	200,000	200,000	200,000
In-Lieu Of Tax - Utility	308,367	610,000	605,061	610,000
In-Lieu Of Tax - Industry	534,573	85,000	521,000	520,000
In-Lieu Of Tax - MLG&W	221,927	170,000	175,706	175,000
Delinquent Tax	289,847	335,000	330,000	350,000
Interest & Penalty	119,621	100,000	130,000	130,000
Total Property Taxes	**$ 19,464,995**	**$ 19,525,000**	**$ 19,901,767**	**$ 20,145,000**
Local Taxes				
Local Sales Tax	$ 5,907,916	$ 6,128,500	$ 6,150,000	$ 6,330,000
Sales Tax Half Cent	3,978,395	4,068,500	4,140,000	4,260,000
Wholesale Beer Tax	737,384	800,000	780,000	800,000
Wholesale Liquor Tax	219,535	220,000	220,000	220,000
Beer Permits Application	1,750	2,750	2,500	2,500
Retail Liquor Licenses	14,670	15,000	15,000	15,000
Beer Privilege Tax	7,342	7,500	7,500	7,500
Liquor Compliance Fee	1,500	1,500	1,500	1,500
Gross Receipts Business	765,736	1,000,000	800,000	850,000
Business Licenses	3,460	3,000	3,000	3,000
Return Fee-Business License	19,411	15,000	10,000	10,000
Collection Fees - Business Tax	72,293	80,000	70,000	70,000
Catv Franchise Fees	314,752	305,000	315,000	320,000
AT&T Franchise Fee	180,502	155,000	200,000	210,000
Hotel/Motel Tax	194,390	180,000	195,000	200,000
Total Local Taxes	**$ 12,419,035**	**$ 12,981,750**	**$ 12,909,500**	**$ 13,299,500**
License & Permits				
Addition Building Fees	$ 0	$ 500	$ 100	$ 200
Addition Electrical Fees	30	500	100	200
Addition Plumbing Fees	30	500	100	200
Addition Mechanical Fe	0	500	100	200
Issuing Fees	14,464	14,000	15,000	15,000
New Building Permits	93,449	90,000	100,000	110,000
New Electrical Permits	58,440	60,000	65,000	70,000
New Plumbing Permits	47,088	45,000	50,000	55,000
New Mechanical Permits	76,931	60,000	70,000	75,000
Zoning Application Fees	7,051	2,000	2,000	2,000
Planning Fees	2,200	1,500	2,000	2,000
S/D Application Fees	3,580	2,000	2,500	3,000
Miscellaneous Building Permits	17,455	20,000	15,000	15,000
Board Of Zoning Appeals	1,500	1,500	2,000	2,000
Subdivision Inspection Fees	7,672	6,000	30,000	25,000
Subdivision Engineering Fees	8,333	10,000	40,000	30,000
Subdivision Sewer Review Fees	75	100	200	200
Road Cut & Boring Permit	6,990	6,000	6,000	6,000
Site Plan Review	5,000	4,000	6,000	7,000

CITY OF BARTLETT
GENERAL FUND REVENUES
FY 2016 Adopted Budget

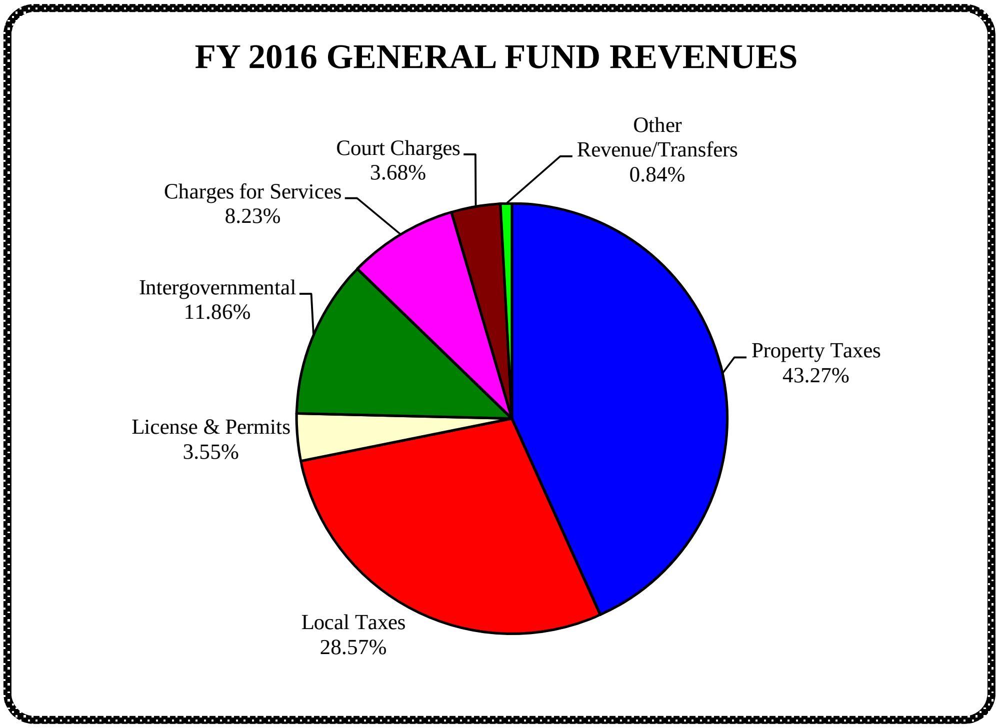
Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Sign Review	8,400	7,000	7,000	7,000
Building Plan Review	8,790	10,000	11,000	12,000
Sign Inspection	13,626	13,000	5,000	5,000
Auto Reg Fee	1,194,193	1,200,000	1,200,000	1,210,000
Total License & Permits	**$ 1,575,298**	**$ 1,554,100**	**$ 1,629,100**	**$ 1,652,000**
Intergovernmental Revenues				
State Sales Tax	$ 3,914,053	$ 4,144,250	$ 4,250,000	$ 4,370,000
State Income Tax	313,907	235,000	250,000	275,000
State Beer Tax	25,842	28,000	27,000	28,000
State Liquor Tax	60,516	60,000	70,000	70,000
State Excise Tax	5,521	6,500	6,500	6,500
State Petroleum Tax	0	115,000	115,000	115,000
State TVA In Lieu Of Tax	604,217	625,000	650,000	650,000
STG Telecom Sales Tax	5,603	4,000	5,000	5,000
Total Intergovernmental Revenues	**$ 4,929,659**	**$ 5,217,750**	**$ 5,373,500**	**$ 5,519,500**
Misc Charges For Services				
City Service Fees	$ 914	$ 2,000	$ 4,000	$ 4,000
Ambulance Fees	777,194	850,000	780,000	943,000
Tow-In Fees	4,250	5,000	5,000	5,000
Publication Fees	820	1,000	1,000	1,000
Police Background Check	17,585	17,000	17,000	17,000
911 Fees	2,594	5,000	5,000	5,000
Bartlett Station Municipal Center Fees	163,304	175,000	149,200	159,200
Community Relations	27,715	23,700	35,075	30,700
Library Fees	75,932	88,000	67,500	70,500
Total Misc Charges For Services	**$ 1,070,307**	**$ 1,166,700**	**$ 1,063,775**	**$ 1,235,400**
Parks & Rec Charges				
Senior Citizens Center	$ 48,299	$ 76,700	$ 56,016	$ 60,300
Community Center	469,858	462,000	465,000	464,000
Athletics	287,666	334,400	335,200	337,200
Recreation Center	1,478,900	1,601,384	1,471,855	1,503,384
Total Parks & Rec Charges	**$ 2,284,723**	**$ 2,474,484**	**$ 2,328,071**	**$ 2,364,884**
BPACC Revenues	**$ 273,827**	**$ 241,000**	**$ 204,400**	**$ 229,800**
Court Fines & Costs				
City Court Fines	$ 1,106,771	$ 1,250,000	$ 1,100,000	$ 1,100,000
City Court Costs	502,001	575,000	520,000	520,000
State Tax On Court Fines	41,343	50,000	40,000	40,000
Bond Forfeitures	6,545	10,000	20,000	20,000
Fines Greater Than Cash	47,440	50,000	30,000	30,000
Other Court Costs	22,386	15,000	5,000	5,000
Total Court Fines & Costs	**$ 1,726,486**	**$ 1,950,000**	**$ 1,715,000**	**$ 1,715,000**
Other Revenues				
Interest	$ 7,405	$ 10,000	$ 7,000	$ 8,000
Sale Of Equipment	28,391	60,000	50,000	50,000
Other Revenues	65,780	75,026	75,000	75,000

GENERAL FUND REVENUES
FY 2016 Adopted Budget

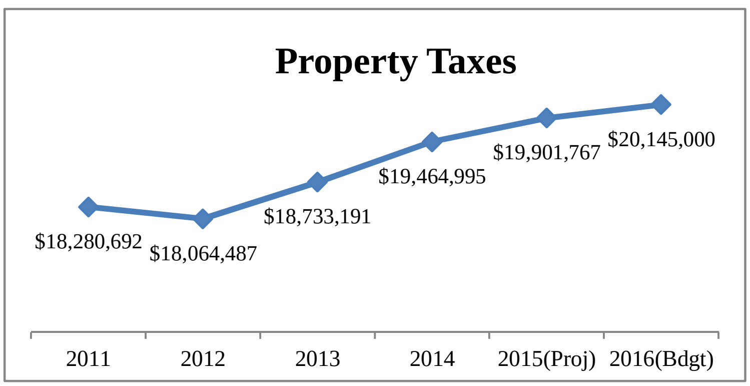
Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Transfer In	262,600	255,000	255,000	260,000
Reserves/Encumbrances	460,526	211,416	211,416	0
Total Other Revenues	**$ 824,702**	**$ 611,442**	**$ 598,416**	**$ 393,000**
TOTAL GENERAL FUND REVENUES	**$ 44,569,032**	**$ 45,722,226**	**$ 45,723,529**	**$ 46,554,084**

ANALYSIS OF GENERAL FUND REVENUE SOURCES

FY 2016 Adopted Budget



General Fund (GF) Revenues are classified into seven major sources; Property Taxes, Local Taxes, License & Permits, Intergovernmental, Charges for Services, Court Charges and Other Revenue. Property and Local Taxes are Bartlett's largest sources of revenue, a combined 71.84% of all General Fund Revenues in FY 2016. The anticipated revenue growth in the 2016 budget is 2.29% (does not include reserves from previous year) since the overall economy has improved compared to the last few years.

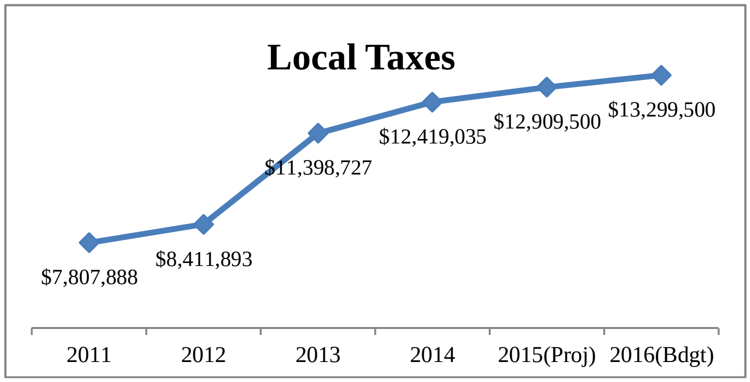


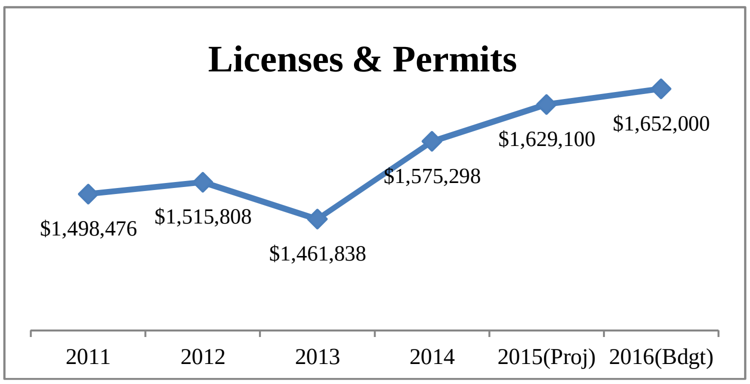
Property Taxes represent the largest percentage (43.27%) of all GF Revenues. Yearly increases from FY 2012 to FY 2016 are due largely in growth (1% to 3%) and an annexation in January 1, 2013. The current Certified Tax Rate is at 1.62. The property tax rate has increased only twice, 2003 (a 15 cent increase) and 2007 (a 23 cent increase), in the last 19 years. Taxes are due on February 28, 2016 and become delinquent March 1, 2016.

Property assessments are made by the Shelby County Tax Assessor based on the estimated appraised value and the following classifications:

Real Estate-Residential and Farm	25% of appraised value
Real Estate-Commercial and Industrial	40% of appraised value
Personal Property-Commercial and Industrial	30% of appraised value
Tennessee Regulators and Personal Property	55% of appraised value

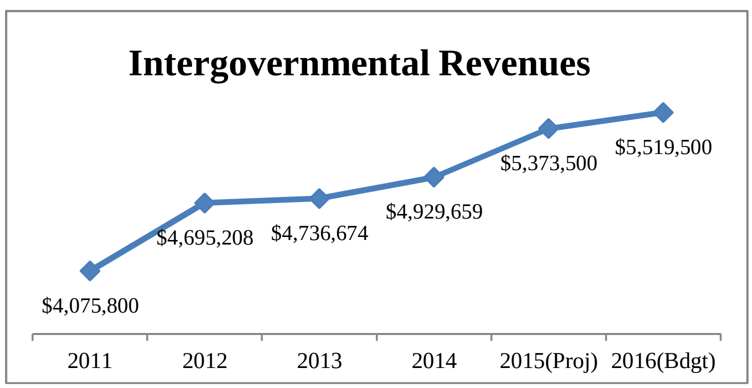
Local Taxes is the second largest source of revenue and represent 28.57% of all GF Revenues. They are comprised primarily of Local Sales Taxes ($6,330,000), almost half of local taxes, Sales Tax School Reimbursement ($4,260,000), Wholesale Beer Taxes ($800,000), and Gross Receipts Business ($850,000). The current local sales taxes rate is 2.75% of the first $1,600 of the gross proceeds. However, 0.50% is designated for Bartlett Municipal School System. The Sales Tax School Reimbursement is budgeted to reimburse legal expenses, police school programs, school grounds maintenance, City School capital projects and other school related expenses.

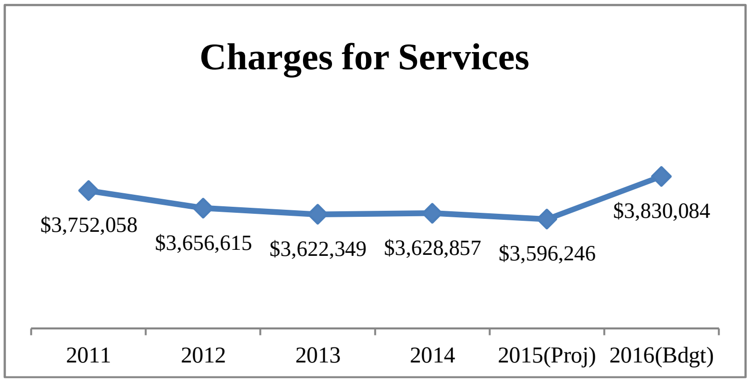




The Office of Code Enforcement sets, monitors and collects most of the **License and Permit** fees. FY 2016 budget for subdivision and new construction permit fees are based on no increase in commercial construction and residential construction. The biggest revenue in License and Permits is the $25 Wheel Tax that generates over 3/4 of the total revenues.

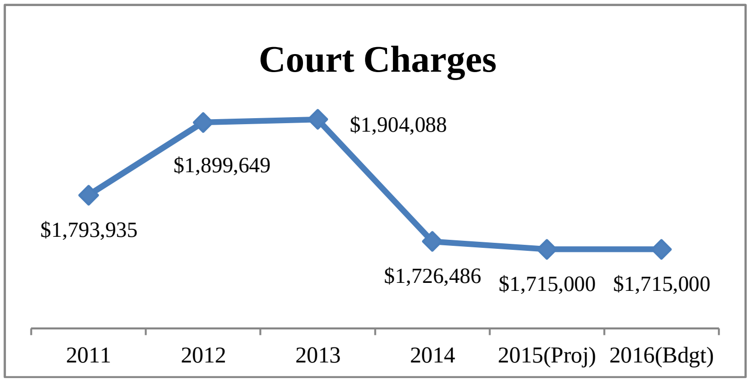
Intergovernmental Revenues are state shared revenues, the largest being Bartlett's share of the State Sales Tax, 79.17%. The biggest increase (15.20%) is in FY 2012, on the state reallocation of our share based on our population increase (from 40k in 2000 to 54k in 2010). State Petroleum Tax allocation change from the Street Aid Fund to the General Fund for street purposes in FY 2015 also create an increase. FY 2016 budget increases are based on a higher state per capita amount allocation, an increase in population (to 56,488) through special census.

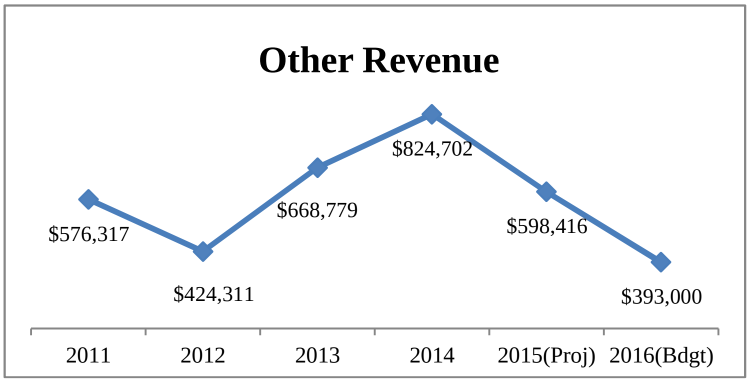




Parks and Recreation fees account for the largest share (39.25%) of **Charges for Services**. The second largest share of Charges for Services is the ambulance fees ($943,000). The ambulance transport fees were increased to match surrounding Cities and the market rates, a net 21% increase for FY 2016 .

Court Charges are fees generated through fines for violations of City Ordinances and Court Costs. Thus, collection varies year by year and trending down the last few years.





Sales of Equipment and a transfer from the General Improvement Fund make up the majority of the **Other Revenues**. The transfer from the General Improvement Fund to the General Fund (based on Bartlett's Ordinance and General Improvement Fund balance) is $260,000 for FY 2016. Without the reserves (carry-forward encumbrances), there would be little changes from year to year. Carry-forward encumbrances are previous year expenditure commitments.

CITY OF BARTLETT
GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
State Police Training Grant	$ 60,600	$ 0	$ 0	$ 0
State Fire Training Grant	43,850	0	0	0
Weed Cutting Fees	115,353	140,000	80,000	125,000
Insurance Recoveries-Police	0	0	0	40,000
Transfer from Grants Fund	20,779	66,219	66,219	0
Intergovernment Reimbursement	33,448	50,000	30,000	40,000
Youth Council Donations	0	0	3,000	5,000
Animal Shelter Donations	7,371	14,000	8,000	8,000
Animal Shelter Boarding	2,182	1,800	1,100	1,200
Animal Shelter Capture Fee	7,330	7,200	7,200	7,200
Animal Shelter Adoption	33,742	54,000	40,000	40,000
Animal Shelter City License	34,289	45,000	42,000	45,000
Animal Shelter Misc Revenues	22,630	17,000	20,000	20,000
Shop Expense Allocation	336,490	325,325	325,325	325,325
Total Department Revenues	**$ 718,064**	**$ 720,544**	**$ 622,844**	**$ 656,725**
Personnel				
Supervisor Salaries	$ 3,366,075	$ 3,647,374	$ 3,547,140	$ 4,368,044
Employee Wages	16,625,115	17,423,961	17,150,127	17,281,625
Overtime Wages	584,015	525,550	599,403	562,550
Special Hours	152,977	186,100	195,443	178,900
Holiday Pay	450,821	538,027	515,211	548,037
Contracted Services	715,528	775,918	777,869	790,038
Part-Time	960,716	1,054,899	1,014,618	1,143,782
Instructional Expense	6,875	7,500	9,125	9,300
Vacation Pay	32,598	25,000	33,374	40,000
Educational Bonus	125,080	136,440	130,800	139,240
Sick Pay	29,098	0	31,008	14,950
Longevity Pay	436,772	485,979	477,744	508,911
FLSA Wages	50,388	67,000	62,134	65,500
Bonus	426,301	47,745	45,042	48,104
Employee Incentive	8,909	11,136	11,017	11,136
Other Personnel Costs	7,680	11,350	9,536	9,750
Employee Health Insurance	3,622,747	3,703,928	3,515,009	3,604,394
Employee Life Insurance	88,438	112,510	110,207	115,905
Employee Testing	36,741	47,500	45,340	47,500
Worker's Compensation Insurance	446,876	461,915	461,915	639,882
Unemployment Compensation	4,194	10,000	10,000	10,000
Retiree Health Insurance	997,572	1,050,813	1,039,422	1,082,486
FICA	1,738,629	1,788,295	1,785,982	1,854,665
Pension Contribution	2,952,505	2,942,273	2,865,120	2,970,985
Contributory Retirement Plan	0	0	17,115	22,275
Total Personnel	**$ 33,866,650**	**$ 35,061,213**	**$ 34,459,701**	**$ 36,067,959**
Staffing Level				
Full-Time	*408.10*	*424.00*	*411.48*	*425.00*
Part-Time (converted to FTE)	*49.72*	*56.37*	*48.09*	*55.98*
Total Full-Time Equivalent (FTE)	***457.82***	***480.37***	***459.57***	***480.98***

CITY OF BARTLETT
GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Operations				
Training	$ 83,555	$ 113,680	$ 98,467	$ 134,660
State Training Salary Supplement	104,400	0	0	0
Firearms Training	32,331	30,000	31,200	48,000
Volunteer Expense	8,383	18,425	12,100	17,300
Travel	66,445	114,865	91,171	118,765
Legal Fees	146,733	317,365	87,000	140,000
Mayor's Youth Council	2,974	2,500	6,000	10,000
Professional Services	102,246	154,950	144,056	118,050
Contracted Services	47,761	50,000	52,000	58,000
Advertising & Promotional Expenses	0	500	500	500
Other Professional Service	226,104	300,800	292,715	311,967
Boards & Commissions	71,302	84,400	77,050	84,400
DUI Testing Fees	3,622	4,000	4,000	4,000
Sexual Offender Register	(87)	2,000	2,000	2,000
Criminal Seizure Expense	0	0	500	500
Postage & Freight	56,697	71,507	66,437	71,005
Notice Publication	41,202	35,500	48,500	48,500
Dues & Subscriptions	51,220	66,060	68,105	74,625
Meetings	7,724	9,635	9,538	10,375
Employee Appreciation	1,852	2,000	1,890	2,000
Utilities	651,256	661,000	636,687	661,000
Phones-Local	142,081	157,178	126,767	129,304
Long Distance Phone Calls	1,861	2,369	2,193	2,399
Cellular Phones	91,937	95,378	91,067	94,077
Data Processing - Software	0	0	61	0
Telecommunication Link	59,288	61,000	58,900	61,000
Library Charge-Shelby Co.	985,830	1,040,000	985,000	1,020,000
Reappraisal Charge from County	198,523	0	0	0
Shop Allocation	218,674	211,490	211,383	209,990
Vehicle Maintenance	382,395	299,200	328,967	334,300
Equipment Maintenance	157,852	155,650	176,018	182,850
Radio Maintenance	32,283	52,775	51,135	51,175
Computer Maintenance	9,630	0	85,231	0
Grounds Maintenance	157,769	162,600	150,080	178,880
Building Maintenance	222,397	267,435	278,600	222,550
Pool Maintenance	24,955	20,000	42,175	45,000
Swim Competitions	27,799	40,000	26,228	35,000
Fuel System Maintenance	1,588	0	0	0
Street Painting & Signs	32,494	32,000	32,000	32,000
Automobile Allowance	175	350	3,700	6,700
Office Supplies	80,744	99,750	95,139	100,850
Printing	70,312	97,611	88,040	111,800
Christmas Expenses	1,631	2,600	2,900	3,400
Medical Supplies	119,921	118,380	127,775	133,200
Special Designation Expend	1,267	2,000	2,000	2,000
Ticket Sales Expenditures-BPAC	6,001	1,000	600	1,000
Petroleum Supplies	666,835	707,750	618,781	699,975
Special Events	4,418	7,000	5,831	7,000
Concession Supplies Client	1,197	1,400	2,060	2,000
Preschool Supplies	5,171	4,600	4,600	4,600

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Recreation Supplies	62,920	65,300	64,939	65,300
Concession Supplies	85,970	80,000	80,500	83,000
Field Trips	16,776	16,000	16,000	16,000
Tournament Expenses	367	700	700	700
Cost of Goods Sold	0	4,000	2,000	4,000
Clothing & Uniforms	186,369	202,950	200,641	205,425
Operating Supplies	218,413	254,603	235,985	244,800
Cleaning Supplies	54,037	61,300	60,963	68,250
Chemical Supplies	3,268	3,700	3,037	2,600
Air Service	6,190	7,100	6,300	6,800
Film & Developing	189	1,000	730	975
Fill Sand, Dirt & Gravel	22,185	20,000	20,000	24,000
Asphalt/Street Repairs	95,590	107,000	100,000	103,000
Concrete & Brick	11,736	14,000	14,000	14,000
Miscellaneous Shop Parts	2,355	2,400	2,400	2,400
Small Tools	27,850	33,100	35,207	34,150
Tournament Awards	14,583	13,700	12,700	12,700
Fire Hose	1,118	11,846	6,000	6,000
Pipe & Materials-System Maintenance	9,491	12,000	12,000	12,000
Miscellaneous Supplies	2,476	3,800	3,550	4,000
Jail Meals & Supplies	19,166	28,000	30,000	28,000
CERT Training Supplies	1,239	1,100	1,100	1,500
Public Awareness	40,584	35,895	35,000	35,000
Fire Prevention	3,162	5,800	5,800	5,800
Community Promotions	8,182	8,000	11,000	8,000
Travel Club	8,483	10,000	10,000	8,000
Equipment Rental	25,768	31,189	31,000	31,250
Street Barricade & Equip Rental	1,580	1,800	1,600	1,800
Equipment Leasing	22,868	40,283	35,580	37,693
Property Insurance	119,269	133,585	84,845	84,845
Vehicle & Equip Insurance	74,648	78,644	83,310	83,310
General Liability Insurance	168,984	177,436	183,146	183,146
Other Insurance	5,782	5,900	4,162	4,162
Landfill Fees	504	444	444	444
Bank Charges	12,439	5,000	250	500
Credit Card Vendor Fees	41,793	38,300	32,381	38,300
Interest Refund	0	500	50	500
State Fees	6,553	6,900	6,900	7,120
Cash Over/Short	3,370	850	919	850
Tow-In Fees	7,456	11,750	11,900	11,900
License Fees	0	1,100	1,100	1,100
Animal Control Fees	1,587	1,800	1,800	1,800
Storage Fees	1,539	0	0	0
Election Expenses	101,352	0	0	0
Contingency	160,148	110,062	100,000	100,000
Damage Claims	29,945	29,000	29,000	29,000
Miscellaneous Other Expenses	24,474	33,900	77,609	35,400
Total Operations	**$ 7,123,502**	**$ 7,390,439**	**$ 6,983,694**	**$ 7,236,217**

GENERAL FUND EXPENDITURES - LINE ITEM SUMMARY

FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Capital				
Fencing & Landscaping	$ 402	$ 800	$ 800	$ 800
Building Improvements	79,942	204,400	196,400	248,000
Communications Equipment	3,134	5,700	6,850	4,100
Data Processing Equipment	4,700	0	4,939	0
Office Equipment	405	11,500	3,000	13,800
Vehicles	4,503	25,000	52,164	0
Furniture	9,474	18,600	18,360	24,200
Other Equipment	30,467	96,726	123,440	93,850
Total Capital	**$ 133,026**	**$ 362,726**	**$ 405,953**	**$ 384,750**
TOTAL GENERAL FUND EXPEND'S	**$ 40,405,114**	**$ 42,093,834**	**$ 41,226,503**	**$ 43,032,201**

THE GREAT SEAL OF BARTLETT TENNESSEE

★ 1866 ★

AGRICULTURE

LAW

COMMERCE

City of Bartlett

ADMINISTRATIVE

FY 2016 Adopted Budget

The Administrative function includes the Legislative Board, Mayor's Office (which includes the Mayor's Office, Citizen Services, Community Relations, Building and Grounds, Bartlett Station Municipal Center and the Library), Finance and Administration, Court Clerk, Personnel, and Planning and Economic Development. The Administrative function budget had a net increase of $483,717 (7.47%) over the FY 2015 Projection. FY 2016 budget included a career ladder pay increase and a general 2% salary increase for full-time employees. There was no staffing change.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*0*	*0*	*3,000*	*5,000*
Salaries	2,716,761	3,031,788	2,882,630	3,137,232
Benefits	1,178,945	1,202,552	1,171,347	1,255,896
Other Personnel	43,740	55,350	51,546	53,850
Operations	2,599,914	2,675,999	2,361,992	2,477,076
Capital	26,044	23,000	8,423	37,600
Total	**6,565,404**	**6,988,689**	**6,472,937**	**6,956,654**

Full-Time Authorized Personnel Positions

Legislative Board	
City Attorney	1
Legal Research Analyst	1
Alderman	6
Total Legislative Board	**8**
Mayor's Office	
Mayor	1
Chief Administrative/Financial Officer	1
Administrative Assistant	1
City Clerk	1
Citizen Services Director	1
Skill Clerk	1
Community Relations Director	1
BSMC Manager	1
Senior Clerk	1
Building Service	2
Custodial	1
Total Mayor's Office	**12**
Finance and Administration	
Finance Director	1
Assistant Finance Director	1
MIS Coordinator	1
Budget/Financial Coordinator	1
Accountant Supervisor	1
Accountant	1
Tax/Revenue Supervisor	1
Senior Clerk	2
Skill Clerk	2
Computer Analyst	1
Computer Support Tech	2
Total Finance and Administration	**14**
City Court	
Prosecutor	1
Judge	2
Court Clerk	1
Assistant Prosecutor	1
Senior Clerk	1
Skill Clerk	5
Total Court Clerk	**11**
Personnel	
Personnel Director	1
Senior Personnel Coordinator	1
Benefit/Payroll Coordinator	1
Skill Clerk	1
Total Personnel	**4**
Planning & Economic Development	
Planning Director	1
Planner	1
Skill Clerk	1
Admin Secretary	1
Total Planning & Econ. Dev.	**4**
TOTAL ADMINISTRATIVE	**53**

CITY OF BARTLETT
ADMINISTRATIVE BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
Youth Council Donations	$ 0	$ 0	$ 3,000	$ 5,000
Total Department Revenues/Grants	**$ 0**	**$ 0**	**$ 3,000**	**$ 5,000**
Personnel				
Supervisor Salaries	$ 1,352,677	$ 1,548,160	$ 1,455,062	$ 1,651,999
Employee Wages	1,223,613	1,332,602	1,285,524	1,325,377
Overtime Wages	8,513	13,800	11,211	14,600
Special Hours	5,200	5,200	5,200	5,200
Part-Time	125,249	132,026	125,633	140,056
Vacation Pay	2,436	0	915	0
Educational Bonus	4,140	4,320	4,200	4,380
Sick Pay	0	0	6,076	6,550
Longevity Pay	36,131	39,758	42,230	45,566
Bonus	46,589	5,289	4,822	5,194
Employee Incentives	8,909	11,136	11,017	11,136
Other Personnel Costs	7,000	7,850	6,206	6,350
Employee Health Insurance	336,616	337,687	339,305	352,974
Employee Life Insurance	9,919	14,578	13,171	15,075
Employee Testing	36,741	47,500	45,340	47,500
Worker's Compensation Insurance	10,705	11,325	11,325	18,078
Unemployment Compensation	2,613	0	0	0
Retiree Health Insurance	127,468	144,038	137,360	148,870
FICA	210,579	231,114	221,947	239,672
Pension Contribution	384,347	403,307	375,563	403,418
Contributory Retirement Plan	0	0	3,415	4,983
Total Personnel	**$ 3,939,446**	**$ 4,289,690**	**$ 4,105,522**	**$ 4,446,978**
Staffing Level				
Full-Time	*51.71*	*53.00*	*51.15*	*53.00*
Part-Time (converted to FTE)	*6.75*	*7.06*	*5.50*	*7.21*
Total Full-Time Equivalent (FTE)	***58.46***	***60.06***	***56.65***	***60.21***
Operations				
Training	$ 13,929	$ 33,310	$ 30,540	$ 48,660
Travel	27,821	58,570	46,647	68,500
Legal Fees	146,733	317,365	87,000	140,000
Mayor's Youth Council	2,974	2,500	6,000	10,000
Professional Service	68,301	99,000	102,917	69,050
Contracted Services	0	0	3,000	0
Advertising & Promotional Expenses	0	500	500	500
Other Professional Service	78,050	92,700	95,340	109,067
Boards & Commissions	71,302	84,400	77,050	84,400
Postage & Freight	28,415	36,100	35,224	37,100
Notice Publication	41,202	35,000	48,000	48,000
Dues & Subscriptions	30,664	31,880	33,463	40,230
Meetings	4,722	5,750	5,320	6,450
Utilities	162,751	162,000	152,000	162,000
Phones - Local	50,671	52,240	44,005	45,480
Long Distance Phone Calls	411	455	568	565

ADMINISTRATIVE BUDGET SUMMARY

FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Cellular Phones	26,683	26,460	24,005	25,810
Telecommunication Link	6,706	11,000	8,900	11,000
Library Charge-Shelby Co.	985,830	1,040,000	985,000	1,020,000
Reappraisal Charge from County	198,523	0	0	0
Shop Allocation	7,800	7,800	7,550	6,300
Vehicle Maintenance	2,118	7,800	4,944	6,900
Equipment Maintenance	8,735	14,200	18,091	18,200
Radio Maintenance	115	425	425	425
Computer Maintenance	42	0	300	0
Grounds Maintenance	10,024	12,500	10,300	12,000
Building Maintenance	38,295	72,185	73,391	41,500
Automobile Allowance	164	350	3,700	6,700
Office Supplies	31,651	34,000	33,284	35,050
Printing	42,272	61,200	54,972	80,200
Office Supply Inventory	20	0	0	0
Petroleum Supplies	13,345	18,700	13,218	14,700
Concession Supplies Client	417	400	1,060	1,000
Clothing & Uniforms	1,354	2,250	1,412	3,000
Operating Supplies	63,375	61,000	51,111	59,000
Cleaning Supplies	10,775	10,700	10,917	11,500
Film & Developing	30	450	230	450
Small Tools	197	550	550	550
Tournament Awards	1,135	2,000	2,000	2,000
Community Promotions	8,182	8,000	11,000	8,000
Equipment Rental	16,591	18,439	20,000	18,500
Equipment Leasing	5,779	9,200	7,400	8,200
Property Insurance	35,991	40,311	25,441	25,441
Vehicle & Equip Insurance	1,659	2,005	1,922	1,922
General Liability Insurance	61,133	64,192	65,276	65,276
Other Insurance	50	150	50	50
Bank Charges	12,439	5,000	250	500
Interest Refund	0	500	50	500
State Fees	400	400	400	400
Cash Over/Short	34	500	669	500
Storage Fees	1,539	0	0	0
Election Expenses	101,352	0	0	0
Contingency	160,148	110,062	100,000	100,000
Damage Claims	120	1,500	700	1,500
Miscellaneous Other Expenses	16,945	20,000	55,900	20,000
Total Operations	**$ 2,599,914**	**$ 2,675,999**	**$ 2,361,992**	**$ 2,477,076**
Capital				
Building Improvements	$ 19,021	$ 13,400	$ 5,400	$ 20,000
Communications Equipment	0	0	0	900
Data Processing Equipment	490	0	1,703	0
Office Equipment	0	8,500	0	10,800
Furniture	6,533	1,100	1,320	5,900
Total Capital	**$ 26,044**	**$ 23,000**	**$ 8,423**	**$ 37,600**
TOTAL ADMINISTRATIVE	**$ 6,565,404**	**$ 6,988,689**	**$ 6,472,937**	**$ 6,956,654**

Legislative Board

City of Bartlett

FY 2016 Adopted Budget

What We Do

The Legislative Department represents the citizens of Bartlett through the Board of Mayor and Aldermen; also included in this department is the City Attorney. The City of Bartlett elects a Mayor and six Aldermen in non-partisan at-large positions. The Board enacts legislation necessary to protect the health, safety and welfare of our citizens; approves policies; approves a balanced budget that meets the needs of Bartlett; plan for the orderly development of the community; and approves the appointment of department directors and professional staff who manage service delivery.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	197,257	197,430	174,278	200,730
Benefits	80,353	97,577	69,772	80,925
Operations	806,928	640,776	410,034	484,634
Capital	2,278	0	0	0
Total	**1,086,817**	**935,783**	**654,084**	**766,289**

FY 2015 Performance Highlights

The Legislative Department reviewed and approved balanced operating and capital improvements budgets that continued to provide a high level of services to Bartlett citizens. The Board of Mayor and Aldermen continued to provide support and approval of our strategy to reduce debt service costs as a percentage of expenses and maintain the property tax rate.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Meet 2nd and 4th Tuesday each month	# of meetings held	23	23	23
Review and adopt balanced operating budget by June 30	Budget approved by June 30	Approved	Approved	Approved
Review and adopt Capital Plan by June 30	Budget approved by June 30	Approved	Approved	Approved

CITY OF BARTLETT
LEGISLATIVE BOARD
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 49,200	$ 50,550	$ 50,850	$ 53,850
Employee Wages	146,549	146,880	123,428	146,880
Vacation Pay	1,509	0	0	0
Bonus	1,293	174	86	87
Employee Health Insurance	27,007	28,718	24,976	23,880
Employee Life Insurance	281	396	81	81
Worker's Compensation Insurance	573	819	819	3,680
Retiree Health Insurance	8,441	12,729	8,099	10,037
FICA	14,791	19,100	13,034	15,058
Pension Contribution	27,968	35,641	22,677	28,102
Total Personnel	**$ 277,611**	**$ 295,007**	**$ 244,050**	**$ 281,655**
Staffing Level				
Full-Time	*8.29*	*7.00*	*7.00*	*7.00*
Part-Time (converted to FTE)	*0.37*	*0.75*	*0.34*	*0.40*
Total Full-Time Equivalent (FTE)	***8.66***	***7.75***	***7.34***	***7.40***
Operations				
Training	$ 2,545	$ 5,000	$ 6,400	$ 15,000
Travel	12,484	20,000	19,000	20,000
Legal Fees	120,853	277,365	50,000	100,000
Other Professional Service	18,200	25,000	25,000	25,000
Boards & Commissions	70,302	83,500	76,000	83,500
Chamber of Commerce $60k Bartlett Arts Council $7.5k Shelby County Books from Birth $6k and others.				
Postage & Freight	1,727	2,500	2,000	2,500
Notice Publication	41,202	35,000	48,000	48,000
Dues & Subscriptions	16,335	16,000	17,500	24,000
Meetings	1,654	1,500	1,700	2,000
Long Distance Phone Calls	47	50	50	50
Cellular Phones	4,248	4,100	4,100	4,100
Reappraisal Charge from County	198,523	0	0	0
Office Supplies	79	500	500	500
Printing	1,000	1,000	800	1,000
Operating Supplies	35	500	500	500
General Liability Insurance	51,142	53,699	53,484	53,484
Election Expenses	101,352	0	0	0
Contingency	160,148	110,062	100,000	100,000
Miscellaneous Other Expenses	5,052	5,000	5,000	5,000
Total Operations	**$ 806,928**	**$ 640,776**	**$ 410,034**	**$ 484,634**
Capital				
Furniture	$ 2,278	$ 0	$ 0	$ 0
Total Capital	**$ 2,278**	**$ 0**	**$ 0**	**$ 0**
Total Legislative Board	**$ 1,086,817**	**$ 935,783**	**$ 654,084**	**$ 766,289**

Mayor's Office

City of Bartlett

FY 2016 Adopted Budget

Summary Revenue/Expenditure Type*

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*0*	*0*	*3,000*	*5,000*
Salaries	752,447	778,028	772,976	798,721
Benefits	315,257	304,253	318,667	330,758
Operations	1,573,097	1,760,548	1,701,177	1,712,759
Capital	23,256	21,900	7,103	28,500
Total	**2,664,058**	**2,864,729**	**2,796,923**	**2,865,738**

What We Do

The Mayor and Executive staff uphold the laws of Bartlett, Shelby County, Tennessee and the U.S. The Mayor's Office also provides strategic leadership to the City departments and their management. Through the supervision of all City departments, we manage the delivery of all City Services. In cooperation with the Finance Director, we prepare and submit the annual budget for approval by the Board of Mayor and Aldermen. The Mayor is the executive head of the city responsible for the enforcement of the ordinances of the city and laws of the state within the City. The Mayor presides at all meetings of the Board. *Included in this summary are Citizen Services, Community Relations, Building and Grounds, Bartlett Station Municipal Center and the Library which are managed by the Mayor's Office.

FY 2015 Performance Highlights

The Mayor and Executive staff continued to deliver a high level of services to Bartlett citizens at less than budgeted costs. Continued emphasis on training and development helped retain the professional staff and maintain the morale of all employees. The Mayor and Executive staff recommended a revised 5 year capital improvements plan and operating budget.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Maintain high level of services/delivered from all departments	Approval of Board of Mayor & Aldermen & Citizen satisfaction with service delivery	Meet Measure	Meet Measure	Meet Measure
Retain professional staff in all departments	Retention of Department heads and assistants.	100%	100%	100%
Submit balanced budget	Approval of Board of Mayor & Aldermen of budget.	Yes	Yes	Yes
Maintain general fund balance at 20% of expenditures plus $1,000,000 for emergencies.	Fund balance as of % expenditures Committed $1,000,000 for emergencies	>20% Yes	>20% Yes	>20% Yes

CITY OF BARTLETT
MAYOR'S OFFICE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
Youth Council Donations	$ 0	$ 0	$ 3,000	$ 5,000
Total Department Revenues/Grants	**$ 0**	**$ 0**	**$ 3,000**	**$ 5,000**
Personnel				
Supervisor Salaries	$ 324,542	$ 333,338	$ 333,344	$ 340,780
Employee Wages	93,645	96,781	98,117	104,268
Overtime Wages	0	500	500	1,000
Longevity Pay	6,254	7,520	7,563	9,042
Bonus	7,030	522	431	522
Employee Health Insurance	38,605	38,171	48,590	48,263
Employee Life Insurance	1,773	2,323	2,266	2,403
Worker's Compensation Insurance	1,386	1,414	1,414	1,838
Retiree Health Insurance	20,909	21,506	21,573	22,252
FICA	32,582	33,042	33,250	34,238
Pension Contribution	61,985	60,217	60,404	62,307
Total Personnel	**$ 588,711**	**$ 595,334**	**$ 607,452**	**$ 626,913**
Staffing Level				
Full-Time	*6.00*	*6.00*	*6.00*	*6.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***6.00***	***6.00***	***6.00***	***6.00***
Operations				
Training	$ 4,381	$ 8,000	$ 8,000	$ 11,000
Travel	12,309	18,000	18,000	25,000
Mayor's Youth Council	2,974	2,500	6,000	10,000
Other Professional Service	40,555	40,000	39,000	40,000
Postage & Freight	1,755	3,500	3,500	3,500
Dues & Subscriptions	4,214	3,800	4,100	4,500
Meetings	1,193	1,000	1,000	1,200
Phones - Local	811	1,000	1,000	1,000
Long Distance Phone Calls	43	50	50	50
Cellular Phones	7,481	8,000	7,500	8,000
Shop Allocation	4,000	4,000	4,000	1,000
Vehicle Maintenance	696	3,500	1,000	1,700
Equipment Maintenance	0	300	300	300
Radio Maintenance	0	200	200	200
Automobile Allowance	0	0	3,000	6,000
Office Supplies	2,525	3,500	3,500	3,500
Printing	3,373	3,500	3,500	3,500
Petroleum Supplies	3,784	6,000	2,000	3,000
Clothing & Uniforms	0	500	0	500
Operating Supplies	523	6,000	4,000	6,000
Film & Developing	30	50	30	50
Small Tools	0	100	100	100
Equipment Leasing	1,104	1,200	1,200	1,200
Vehicle & Equip Insurance	420	441	442	442
General Liability Insurance	1,252	1,315	1,434	1,434
Other Insurance	50	50	50	50

CITY OF BARTLETT
MAYOR'S OFFICE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Damage Claims	120	500	500	500
Miscellaneous Other Expenses	8,491	10,000	9,000	10,000
Total Operations	**$ 102,084**	**$ 127,006**	**$ 122,406**	**$ 143,726**
Capital				
Data Processing Equipment	$ 0	$ 0	$ 730	$ 0
Furniture	3,745	0	0	0
Total Capital	**$ 3,745**	**$ 0**	**$ 730**	**$ 0**
Total Mayor's Office	**$ 694,539**	**$ 722,340**	**$ 727,588**	**$ 765,639**

CITY OF BARTLETT
COMMUNITY RELATIONS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 63,762	$ 65,037	$ 65,037	$ 66,338
Longevity Pay	2,444	2,551	2,602	2,654
Bonus	1,361	87	86	87
Employee Health Insurance	4,053	4,036	9,185	11,940
Employee Life Insurance	276	351	345	358
Worker's Compensation Insurance	89	89	89	113
Retiree Health Insurance	3,188	3,252	3,252	3,317
FICA	5,112	5,123	5,129	5,132
Pension Contribution	9,525	9,105	9,105	9,287
Total Personnel	**$ 89,811**	**$ 89,631**	**$ 94,830**	**$ 99,226**
Staffing Level				
Full-Time	*1.00*	*1.00*	*1.00*	*1.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***1.00***	***1.00***	***1.00***	***1.00***
Operations				
Training	$ 0	$ 1,500	$ 1,500	$ 1,500
Travel	0	3,000	0	3,000
Professional Services	14,600	38,000	38,000	0
Fireworks contract 2015 is emcumbered with FY 2015 money, thus $0 for FY 2016.				
Other Professional Service	13,000	20,000	23,000	25,000
Postage & Freight	203	4,000	3,000	4,000
Dues & Subscriptions	390	1,000	600	1,000
Meetings	260	500	300	500
Long Distance Phone Calls	0	20	10	20
Cellular Phones	1,958	1,700	1,700	1,700
Shop Allocation	700	700	700	700
Vehicle Maintenance	598	1,000	1,000	1,000
Grounds Maintenance	3,450	4,000	4,300	4,500
Office Supplies	5,311	6,000	5,000	6,000
Printing	27,677	43,000	39,000	63,000
City Informational Brochures.				
Petrolium Supplies	1,428	2,500	2,500	2,500
Operating Supplies	43,457	30,000	25,000	30,000
Film & Developing	0	400	200	400
Tournament Awards	1,135	2,000	2,000	2,000
Community Promotions	8,182	8,000	11,000	8,000
Equipment Rental	10,318	10,439	12,000	10,500
Equipment Leasing	0	500	1,000	1,000
Vehicle & Equip Insurance	173	182	182	182
General Liability Insurance	432	454	496	496
Miscellaneous Other Expenses	0	500	500	500
Total Operations	**$ 133,270**	**$ 179,395**	**$ 172,988**	**$ 167,498**
Total Community Relations	**$ 223,081**	**$ 269,026**	**$ 267,818**	**$ 266,724**

CITY OF BARTLETT
BUILDINGS AND GROUNDS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Employee Wages	$ 62,335	$ 64,193	$ 64,192	$ 66,130
Overtime Wages	3,206	4,000	4,000	5,000
Part-Time	0	0	633	0
Longevity Pay	2,206	2,207	2,251	2,296
Bonus	1,407	174	172	174
Employee Health Insurance	16,381	16,377	16,480	16,395
Employee Life Insurance	285	347	362	357
Worker's Compensation Insurance	1,937	1,889	1,889	2,800
Retiree Health Insurance	3,117	3,210	3,210	3,307
FICA	5,035	5,178	5,265	5,421
Pension Contribution	9,312	8,987	8,987	9,258
Total Personnel	**$ 105,221**	**$ 106,562**	**$ 107,441**	**$ 111,138**
Staffing Level				
Full-Time	*2.00*	*2.00*	*1.96*	*2.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***2.00***	***2.00***	***1.96***	***2.00***
Operations				
Training	$ 0	$ 500	$ 0	$ 500
Other Professional Service	784	1,700	1,730	1,800
Dues & Subscriptions	45	50	45	50
Utilities	66,279	70,000	68,000	70,000
Phones - Local	30,743	33,300	33,300	33,300
Telecommunication Link	4,031	6,000	5,000	6,000
Shop Allocation	500	500	500	3,000
Vehicle Maintenance	350	2,000	2,000	3,000
Equipment Maintenance	1,357	3,500	1,600	3,500
Radio Maintenance	115	150	150	150
Grounds Maintenance	2,546	5,000	3,000	5,000
Building Maintenance	7,659	34,685	34,685	22,000
Petroleum Supplies	2,369	3,500	3,500	4,000
Clothing & Uniforms	544	1,000	600	1,000
Operating Supplies	11,409	16,000	16,000	16,000
Cleaning Supplies	2,176	2,000	2,500	2,800
Small Tools	0	200	200	200
Equipment Rental	6,273	8,000	8,000	8,000
Equipment Leasing	1,046	0	0	0
Property Insurance	11,796	13,212	8,353	8,353
Vehicle & Equip Insurance	537	564	741	741
General Liability Insurance	513	539	590	590
Miscellaneous Other Expenses	624	800	800	800
Total Operations	**$ 151,694**	**$ 203,200**	**$ 191,294**	**$ 190,784**
Total Building & Grounds	**$ 256,916**	**$ 309,762**	**$ 298,735**	**$ 301,922**

CITY OF BARTLETT
BARTLETT STATION MUNICIPAL CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 54,916	$ 56,014	$ 56,014	$ 57,134
Employee Wages	78,142	81,139	81,139	83,541
Part-Time	71,900	77,026	70,000	74,530
Longevity Pay	3,014	3,041	3,102	3,102
Bonus	3,839	1,218	947	1,120
Employee Health Insurance	25,776	25,830	24,680	24,383
Employee Life Insurance	566	741	721	760
Worker's Compensation Insurance	3,255	3,324	3,324	4,428
Retiree Health Insurance	6,653	6,858	6,880	7,034
FICA	15,816	16,362	15,901	16,475
Pension Contribution	20,086	19,201	19,201	19,695
Contributory Retirement Plan	0	0	11	0
Total Personnel	**$ 283,962**	**$ 290,754**	**$ 281,920**	**$ 292,202**
Staffing Level				
Full-Time	*3.00*	*3.00*	*3.00*	*3.00*
Part-Time (converted to FTE)	*3.75*	*3.61*	*2.56*	*3.43*
Total Full-Time Equivalent (FTE)	***6.75***	***6.61***	***5.56***	***6.43***
Operations				
Advertising & Promotional Expenses	$ 0	$ 500	$ 500	$ 500
Other Professional Service	60	0	610	11,267
Herbi-systems = $1650, Thyssenkrupp = $5132, Veterans Fire = $3255, Pest Control = $830, Termine Control = $400.				
Postage & Freight	228	250	250	250
Dues & Subscriptions	80	80	80	80
Meetings	902	750	750	900
Utilities	57,130	46,000	46,000	46,000
Phones - Local	2,665	1,425	1,332	1,350
Long Distance Phone Calls	24	15	22	25
Cell Phone	932	750	729	750
Vehicle Maintenance	80	0	0	0
Equipment Maintenance	7,131	6,500	13,591	10,500
Grounds Maintenance	4,028	3,500	3,000	2,500
Building Maintenance	26,978	30,000	34,506	12,000
Main Entrance Canopy $3k, Repaint metal exterior $2.5, Replace metal doors & frame $3.5k, General repair $3k.				
Automobile Allowance	0	200	0	200
Office Supplies	1,304	500	800	800
Printing	205	500	131	300
Concession Supplies Client	417	400	1,060	1,000
Clothing & Uniforms	506	500	280	400
Operating Supplies	3,469	4,000	2,167	3,000
Cleaning Supplies	8,599	8,700	8,417	8,700
Small Tools	155	250	250	250
Property Insurance	11,431	12,803	8,103	8,103
General Liability Insurance	718	754	818	818
Miscellaneous Other Expenses	2,549	3,000	40,000	3,000
Total Operations	**$ 129,592**	**$ 121,377**	**$ 163,396**	**$ 112,693**

CITY OF BARTLETT
BARTLETT STATION MUNICIPAL CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Capital				
Building Improvements	$ 19,021	$ 13,400	$ 5,400	$ 0
Data Processing Equipment	0	0	973	0
Total Capital	**$ 19,021**	**$ 13,400**	**$ 6,373**	**$ 0**
Total Bartlett Station Municipal Center	**$ 432,575**	**$ 425,531**	**$ 451,689**	**$ 404,895**

CITY OF BARTLETT
LIBRARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Operations				
Contracted Services	$ 0	$ 0	$ 3,000	$ 0
Utilities	39,342	46,000	38,000	46,000
Phones - Local	8,970	9,500	1,140	2,500
Long Distance Phone Calls	3	20	20	20
Telecommunication Link	2,676	5,000	3,900	5,000
Library Charge-City of Memphis	985,830	1,040,000	985,000	1,020,000
Equipment Maintenance	213	2,000	1,600	2,000
Building Maintenance	3,650	7,500	4,200	7,500
Office Supplies	1,865	3,000	3,000	3,000
Operating Supplies	774	1,000	1,000	1,000
Property Insurance	11,083	12,413	7,796	7,796
General Liability Insurance	2,035	2,137	2,242	2,242
Cash Over/Short	16	0	(5)	0
Damage Claims	0	1,000	200	1,000
Total Operations	**$ 1,056,456**	**$ 1,129,570**	**$ 1,051,093**	**$ 1,098,058**
Capital				
Building Improvements	$ 0	$ 0	$ 0	$ 20,000
Data Processing Equipment	490	0	0	0
Office Equipment	0	8,500	0	8,500
$7,500 for new Library camera system; $1,000 for other equipment.				
Total Capital	**$ 490**	**$ 8,500**	**$ 0**	**$ 28,500**
Total Library	**$ 1,056,946**	**$ 1,138,070**	**$ 1,051,093**	**$ 1,126,558**

Finance and Administration

City of Bartlett

FY 2016 Adopted Budget

What We Do

The Finance and Administration department manages the City's financial affairs to ensure that all available resources are efficiently and effectively utilized; provide cost effective and responsive customer services to the Citizens of Bartlett; collect property taxes and other revenues; prepares and maintains accurate accounting and payroll records and reports; assists the departments in developing their budgets to manage City resources in a cost-effective manner; manages debt issuance to provide needed funds for capital improvement projects; supports I/T and telecommunication applications to meet the needs of the city departments; provides timely and accurate financial reports to the Citizens, the Board of Mayor and Aldermen, and City departments.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	792,061	947,153	849,705	973,483
Benefits	335,219	335,645	334,655	367,871
Operations	141,985	149,375	133,595	149,418
Capital	510	0	320	400
Total	**1,269,776**	**1,432,173**	**1,318,274**	**1,491,172**

FY 2015 Performance Highlights

Awarded the Fiscal Year 2015 GFOA Distinguished Budget Presentation Award for the 13th straight year and the Certificate of Achievement for Excellence in Financial Reporting for the 24th straight year. Received rating from Moody's Investor Service (Aa1, second highest possible) and Standard & Poor's (AAA, the highest possible).

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Increase Property taxes collections	Tax collection rate	99%	99%	99%
To maintain or improve bonds rating	Moody's Investor Service	Aa2	Aa1	Aa1
	Standard & Poor's	AA+	AAA	AAA
Encourage participating and excellence in financial and budgeting reporting	CAFR meets GFOA financial reporting excellence benchmarks	Yes	Yes	Yes
	Budget meets GFOA distinguished budget presentation award	Yes	Yes	Yes

CITY OF BARTLETT
FINANCE AND ADMINISTRATION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 308,096	$ 393,681	$ 317,172	$ 401,687
Employee Wages	430,302	498,472	477,233	516,496
Overtime Wages	314	0	300	300
Part-Time	53,350	55,000	55,000	55,000
Vacation Pay	927	0	915	0
Education Bonus	1,440	1,440	1,440	1,440
Sick Pay	0	0	6,076	0
Longevity Pay	10,457	11,713	13,840	14,194
Bonus	16,264	1,464	1,464	1,464
Employee Health Insurance	89,233	88,248	90,032	103,168
Employee Life Insurance	3,137	4,509	4,169	4,958
Worker's Compensation Insurance	1,532	1,641	1,641	2,201
Retiree Health Insurance	36,920	41,750	40,643	45,909
FICA	61,561	67,979	66,211	74,423
Pension Contribution	113,748	116,901	104,819	115,131
Contributory Retirement Plan	0	0	3,404	4,983
Total Personnel	**$ 1,127,281**	**$ 1,282,798**	**$ 1,184,360**	**$ 1,341,354**
Staffing Level				
Full-Time	*13.00*	*15.00*	*13.29*	*15.00*
Part-Time (converted to FTE)	*1.79*	*1.85*	*1.76*	*2.03*
Total Full-Time Equivalent (FTE)	***14.79***	***16.85***	***15.05***	***17.03***
Operations				
Training	$ 5,718	$ 6,000	$ 3,000	$ 6,000
Travel	1,688	10,000	2,000	10,000
Professional Services	50,750	58,000	61,850	65,800
Audit contract and financial consultant contract.				
Postage & Freight	18,025	17,000	18,000	18,000
Dues & Subscriptions	6,685	6,300	6,800	6,300
Meetings	64	150	0	0
Phones - Local	4,664	4,300	4,567	4,600
Long Distance Phone Calls	83	100	100	100
Cellular Phones	7,980	7,800	6,000	7,000
Shop Allocation	1,000	1,000	1,000	0
Vehicle Maintenance	117	100	0	0
Equipment Maintenance	0	400	0	400
Computer Maintenance	42	0	300	0
Automobile Allowance	148	150	700	500
Office Supplies	11,744	11,000	11,000	11,000
Printing	8,724	10,500	9,500	10,000
Office Supply Inventory	20	0	0	0
Petroleum Supplies	1,651	1,500	354	0
Clothing & Uniforms	304	250	532	1,100
Operating Supplies	3,192	2,500	1,500	1,500
Small Tools	42	0	0	0
Equipment Leasing	1,746	1,800	1,600	1,800
Property Insurance	1,681	1,883	1,189	1,189
Vehicle & Equip Insurance	0	263	0	0

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
General Liability Insurance	2,313	2,429	2,729	2,729
Other Insurance	0	50	0	0
Bank Charges	12,439	5,000	250	500
Interest Refund	0	500	50	500
State Fees	400	400	400	400
Cash Over/Short	(2)	0	174	0
Storage Fees	769	0	0	0
Total Operations	**$ 141,985**	**$ 149,375**	**$ 133,595**	**$ 149,418**
Capital				
Furniture	$ 510	$ 0	$ 320	$ 400
Total Capital	**$ 510**	**$ 0**	**$ 320**	**$ 400**
Total Finance and Administration	**$ 1,269,776**	**$ 1,432,173**	**$ 1,318,274**	**$ 1,491,172**

City Court

FY 2016 Adopted Budget

What We Do

This office is responsible for preparation of all court dockets and maintains all court records; collects court fines and fees; prepares monthly reports for distribution of funds to city, county, and state agencies; and maintains records for all money received by the office. The City Court office issues subpoenas and warrants. The office is responsible for transferring cases that are appealed to the correct courts and cases that are bound over to Criminal Court; the Clerk also performs clerical duties of courts.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	531,936	629,500	606,890	647,864
Benefits	237,528	256,802	245,855	256,224
Operations	48,420	72,938	67,430	72,030
Total	**817,883**	**959,240**	**920,175**	**976,118**

FY 2015 Performance Highlights

Maintained high standards of case load and collections.Installed computer system in courtroom.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Enhanced training for Court personnel	# of seminars attended	3	3	3
Increase collections of money owed to the court	% of nonpayments of fines and fees.	3%	3%	3%
Improve efficiency of office	Streamline all duties performed to process Court functions	Attained	Attained	Attained
Improve efficiency of office	Restructure Court forms and documents as necessary to meet state reporting requirements.	Attained	Attained	Attained

CITY OF BARTLETT
CITY COURT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 323,009	$ 411,856	$ 377,469	$ 414,963
Employee Wages	202,123	207,444	221,435	223,701
Overtime Wages	1,603	5,000	2,786	4,000
Special Hours	5,200	5,200	5,200	5,200
Educational Bonus	1,440	1,440	1,320	1,440
Longevity Pay	4,659	5,435	5,453	5,793
Bonus	6,396	957	947	957
Employee Health Insurance	78,663	79,230	74,400	72,646
Employee Life Insurance	1,714	3,344	2,720	3,449
Worker's Compensation Insurance	881	1,044	1,044	1,332
Unemployment Compensation	2,613	0	0	0
Retiree Health Insurance	26,257	30,965	29,945	31,933
FICA	40,483	47,685	46,179	49,261
Pension Contribution	74,423	86,702	83,847	89,413
Total Personnel	**$ 769,464**	**$ 886,302**	**$ 852,745**	**$ 904,088**
Staffing Level				
Full-Time	*11.00*	*11.00*	*10.90*	*11.00*
Part-Time (converted to FTE)	*0.84*	*0.85*	*0.84*	*0.85*
Total Full-Time Equivalent (FTE)	***11.84***	***11.85***	***11.74***	***11.85***
Operations				
Training	$ 125	$ 1,000	$ 1,000	$ 1,000
Travel	597	1,500	1,500	1,500
Legal Fees	25,880	40,000	37,000	40,000
Public Defender.				
Other Professional Service	5,452	6,000	6,000	6,000
Postage & Freight	4,312	6,500	6,000	6,500
Dues & Subscriptions	697	800	800	800
Phones - Local	831	900	900	900
Long Distance Phone Calls	34	50	50	50
Cellular Phones	939	1,050	900	1,000
Shop Allocation	700	700	700	700
Vehicle Maintenance	0	500	500	500
Equipment Maintenance	0	600	600	600
Office Supplies	3,077	4,000	3,500	4,000
Printing	710	1,500	1,000	1,200
Petroleum Supplies	2,016	2,200	2,000	2,200
Operating Supplies	371	500	400	500
Equipment Leasing	988	2,500	1,500	1,500
Vehicle & Equip Insurance	167	175	176	176
General Liability Insurance	1,393	1,463	1,904	1,904
Cash Over/Short	21	500	500	500
Miscellaneous Other Expenses	111	500	500	500
Total Operations	**$ 48,420**	**$ 72,938**	**$ 67,430**	**$ 72,030**
Total City Court	**$ 817,883**	**$ 959,240**	**$ 920,175**	**$ 976,118**

Personnel

FY 2016 Adopted Budget

What We Do

The Personnel Department provides a complete program of personnel services (including employment, payroll support, compensation, benefits and safety) to all City departments in accordance with established laws, regulations, policies and practices in a manner reflecting high standards of professionalism, fairness and integrity.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	208,516	230,968	229,966	248,958
Benefits	114,587	112,517	107,791	113,653
Other Personnel	43,740	55,350	51,546	53,850
Operations	19,009	38,432	35,999	42,418
Capital	0	1,100	1,000	8,700
Total	**385,852**	**438,367**	**426,302**	**467,579**

FY 2015 Performance Highlights

With help of Benefits Consultant, Sherrill Morgan, formed a self-funded Health Insurance Trust consisting of 5 New Municipal School Districts and 3 Municipalities. We now offer 4 Health Insurance Plan options. Changed Dental and Term Life Insurance Carriers to MetLife. Formed a Central Safety Committee and Departmental Safety Committees to create a "Culture of Safety" as part of a plan to contain and control injury costs and provide a safe work environment. Ran a successful United Way Campaign with pledges of $27,840. Continued our EAP with Concern. Employee turnover rate remains low at 2.7%.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Maintain employee turnover rate at 10% or below.	Actual turnover rate	3%	4%	4%
Revise/update job descriptions for all City positions.	Complete revisions of all job descriptions.	0%	10%	50%
Implement the E-verify system to verify employment eligibility of all City employees.	All Personnel Dept. employees trained and the E-verify system implemented and in operation.	0%	0%	100%
Implement the Employee Actions software within the MUNIS system.	Complete training of Pers. Dept. employees and use Emp. Actions for all entries in HR system.	N/A	50%	100%

CITY OF BARTLETT

PERSONNEL

FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 138,481	$ 144,285	$ 144,286	$ 147,818
Employee Wages	70,035	86,383	85,680	90,314
Overtime Wages	0	300	0	300
Part-Time	0	0	0	10,526
Longevity Pay	6,256	6,412	6,540	7,615
Bonus	4,677	345	344	435
Employee Incentives	8,909	11,136	11,017	11,136
Other Personnel Costs	7,000	7,850	6,206	6,350
Employee Health Insurance	32,661	31,247	26,336	27,916
Employee Life Insurance	890	1,246	1,214	1,286
Employee Testing	36,741	47,500	45,340	47,500
Worker's Compensation Insurance	518	540	540	715
Retiree Health Insurance	10,426	11,533	11,498	11,907
FICA	17,041	17,764	18,106	19,305
Pension Contribution	33,210	32,294	32,196	33,338
Total Personnel	**$ 366,843**	**$ 398,835**	**$ 389,303**	**$ 416,461**
Staffing Level				
Full-Time	*3.42*	*4.00*	*4.00*	*4.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.50*
Total Full-Time Equivalent (FTE)	***3.42***	***4.00***	***4.00***	***4.50***
Operations				
Training	$ 1,110	$ 10,560	$ 9,940	$ 11,160
Travel	743	5,570	5,747	8,500
Professional Services	2,951	3,000	3,067	3,250
Postage & Freight	2,166	2,250	2,374	2,250
Dues & Subscriptions	1,559	2,650	2,338	2,300
Meetings	369	1,350	1,170	1,350
Phones - Local	883	815	766	830
Long Distance Phone Calls	92	50	126	100
Cellular Phones	1,634	1,500	1,516	1,700
Shop Allocation	500	500	250	500
Vehicle Maintenance	254	500	244	500
Equipment Maintenance	0	500	0	500
Radio Maintenance	0	75	75	75
Building Maintenance	7	0	0	0
Office Supplies	3,454	3,000	3,484	3,750
Printing	583	1,200	1,041	1,200
Petroleum Supplies	807	1,200	1,064	1,200
Operating Supplies	94	500	544	500
Equipment Leasing	0	2,000	1,100	1,500
Vehicle & Equip Insurance	176	185	185	185
General Liability Insurance	740	777	868	868
Other Insurance	0	50	0	0
Storage Fees	769	0	0	0
Miscellaneous Other Expenses	119	200	100	200
Total Operations	**$ 19,009**	**$ 38,432**	**$ 35,999**	**$ 42,418**

CITY OF BARTLETT

PERSONNEL

FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Capital				
Communications Equipment	$ 0	$ 0	$ 0	$ 900
Cell phone upgrade.				
Office Equipment	0	0	0	2,300
New ID card Printer.				
Furniture	0	1,100	1,000	5,500
Total Capital	**$ 0**	**$ 1,100**	**$ 1,000**	**$ 8,700**
Total Personnel	**$ 385,852**	**$ 438,367**	**$ 426,302**	**$ 467,579**

Planning & Economic Development

City of Bartlett

FY 2016 Adopted Budget

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	234,544	248,709	248,815	267,476
Benefits	95,999	95,758	94,607	106,465
Operations	10,475	13,930	13,757	15,817
Total	**341,018**	**358,397**	**357,179**	**389,758**

What We Do

Planning and Development reviews and provides guidance for current development plans, prepares long range plans and special studies; compiles annexation plan of services; maintains statistical and mapped data on demographic and land use matters; administers and amends the zoning ordinance, subdivision ordinance and sign ordinance, provides updated information for the zoning map; provides staff support for the Planning Commission, Design Review Commission, Historic Preservation Commission, Board of Zoning Appeals, Bartlett Station Commission and Industrial Development Board; implements the economic development policies of the city; provides assistance to local businesses and residents.

FY 2015 Performance Highlights

Processed 6 signs DRC/42 Admin Approval Signs/17 Admin Approval Site Plans/35 Site Plans for the Planning Commission and Design Review Commission; 6 BZA applications and 4 Indistrial Development Board PILOT; worked two Bartlett Station Façade Grants; updated Foreclosure Report, updated population records; arranged required training for commission members; assisted other departments with ordinance related issues; provided zoning information and approval for approximately 160 business licenses, zoning letters, reviewed construction plans, miscellaneous research; coordinated economic development and local business assistance with the BACC.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Improve Regulations through Amendments	Submit Ordinance Amendments	5	2	2
Improve the Development Review Process	Maximum 10 day review of Construction Plans by Planning	Done	Monitor for Accomplishment	Monitor for Accomplishment
Improve Staff Support for Boards and Commissions	Improve Staff Report Content; increase Historic Commission Activity; maintain required level of training.	Fulfilled	Fulfilled	Improved

CITY OF BARTLETT
PLANNING & ECONOMIC DEVELOPMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 90,671	$ 93,399	$ 110,890	$ 169,429
Employee Wages	140,483	151,310	134,300	94,047
Overtime Wages	3,390	4,000	3,625	4,000
Educational Bonus	1,260	1,440	1,440	1,500
Sick Pay	0	0	0	6,550
Longevity Pay	841	879	879	870
Bonus	4,323	348	345	348
Employee Health Insurance	24,237	25,830	24,626	24,383
Employee Life Insurance	997	1,321	1,293	1,423
Worker's Compensation Insurance	534	565	565	971
Retiree Health Insurance	11,558	12,235	12,260	13,174
FICA	18,159	18,881	18,872	20,359
Pension Contribution	34,090	34,259	34,327	36,887
Total Personnel	**$ 330,543**	**$ 344,467**	**$ 343,422**	**$ 373,941**
Staffing Level				
Full-Time	*4.00*	*4.00*	*4.00*	*4.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***4.00***	***4.00***	***4.00***	***4.00***
Operations				
Training	$ 50	$ 750	$ 700	$ 2,500
Travel	0	500	400	500
Boards & Commissions	1,000	900	1,050	900
Postage & Freight	0	100	100	100
Dues & Subscriptions	660	1,200	1,200	1,200
Meetings	280	500	400	500
Phones - Local	1,103	1,000	1,000	1,000
Long Distance Phone Calls	85	100	140	150
Cellular Phones	1,511	1,560	1,560	1,560
Shop Allocation	400	400	400	400
Vehicle Maintenance	24	200	200	200
Equipment Maintenance	35	400	400	400
Automobile Allowance	16	0	0	0
Office Supplies	2,292	2,500	2,500	2,500
Petroleum Supplies	1,290	1,800	1,800	1,800
Operating Supplies	52	0	0	0
Equipment Rental	896	1,200	1,000	1,200
Vehicle & Equip Insurance	186	195	196	196
General Liability Insurance	595	625	711	711
Total Operations	**$ 10,475**	**$ 13,930**	**$ 13,757**	**$ 15,817**
Total Planning & Economic Development	**$ 341,018**	**$ 358,397**	**$ 357,179**	**$ 389,758**

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

★ 1866 ★

City of Bartlett

PUBLIC SAFETY
FY 2016 Adopted Budget

The Public Safety function includes Police, Fire & Ambulance, and Building Codes Enforcement. The Public Safety Function budget increased by $728,487 (3.09%) over the FY 2015 Projection. There was no staffing change. FY 2016 budget included a career ladder pay increase and a general 2% salary increase for full-time employees.

Full-Time Authorized Personnel Positions

Police	
Police Director	1
Assistant Police Director	1
Police Inspector	3
Admin Secretary	1
Building Service	1
Custodial	1
Dispatcher	18
Jailer	10
Patrolman	81
Captain	6
Detective	13
Lieutenant	11
Skill clerk	5
Supervisor of Records	1
Total Police	**153**
Fire	
Assistant Chief	1
Director	1
Fire Commander	3
Battalion Commander	3
Admin Secretary	1
Fire Driver	15
Firefighter	33
Fire Lieutenant	15
Total Fire	**72**
Ambulance Service	
EMS Coordinator	1
Paramedic Lieutenant	3
Paramedic	21
Total Ambulance Service	**25**
Building Codes Enforcement	
Director	1
Admin Secretary	2
Building Inspector	4
Building Coordinator	1
Skill Clerk	1
Total Building Codes Enforcement	**9**
TOTAL PUBLIC SAFETY	**259**

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*158,677*	*131,219*	*96,219*	*80,000*
Salaries	13,530,614	13,939,087	13,892,085	14,351,756
Benefits	7,630,355	7,574,101	7,427,651	7,758,199
Other Personnel	350	3,500	3,000	3,400
Operations	2,136,937	2,095,064	2,105,073	2,125,872
Capital	35,764	187,386	219,450	120,300
Total	**23,175,343**	**23,667,919**	**23,551,040**	**24,279,527**

CITY OF BARTLETT
PUBLIC SAFETY BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
State Police Training Grant	$ 60,600	$ 0	$ 0	$ 0
State Fire Training Grant	43,850	0	0	0
Intergovernment Reimbursement	33,448	50,000	30,000	40,000
Weed Cutting Fees	0	15,000	0	0
Transfer From Grants Fund	0	0	0	40,000
Transfer From Grants Fund	20,779	66,219	66,219	0
Total Department Revenues/Grants	**$ 158,677**	**$ 131,219**	**$ 96,219**	**$ 80,000**
Personnel				
Supervisor Salaries	$ 1,184,831	$ 1,179,857	$ 1,211,889	$ 1,225,180
Employee Wages	11,695,618	12,138,974	12,001,445	12,467,876
Overtime Wages	449,538	394,200	444,407	419,400
Special Hours	29,438	45,300	55,143	44,100
Holiday Pay	450,821	538,027	515,211	548,037
Part-Time	171,189	180,756	179,201	195,200
Vacation Pay	19,751	25,000	25,000	40,000
Educational Bonus	119,020	130,200	124,680	131,500
Sick Pay	24,503	0	12,821	8,400
Longevity Pay	297,724	330,975	324,744	344,535
FLSA Wages	50,388	67,000	62,134	65,500
Bonus	272,623	25,317	23,769	24,407
Other Personnel Costs	350	3,500	3,000	3,400
Employee Health Insurance	2,395,227	2,422,959	2,308,695	2,327,527
Employee Life Insurance	58,660	71,624	71,670	73,942
Worker's Compensation Insurance	311,748	321,655	321,655	441,958
Unemployment Compensation	1,101	10,000	10,000	10,000
Retiree Health Insurance	643,609	663,187	661,573	684,653
FICA	1,102,823	1,111,235	1,120,301	1,153,941
Pension Contribution	1,882,357	1,856,922	1,839,898	1,895,982
Contributory Retirement Plan	0	0	5,500	7,817
Total Personnel	**$ 21,161,319**	**$ 21,516,688**	**$ 21,322,736**	**$ 22,113,355**
Staffing Level				
Full-Time	*251.54*	*259.00*	*252.81*	*259.00*
Part-Time (converted to FTE)	*7.28*	*8.50*	*7.57*	*8.50*
Total Full-Time Equivalent (FTE)	***258.82***	***267.50***	***260.38***	***267.50***
Operations				
Training	$ 64,941	$ 65,000	$ 57,739	$ 69,000
State Training Salary Supp	104,400	0	0	0
Firearms Training	32,331	30,000	31,200	48,000
Volunteer Expense	7,748	17,500	11,500	16,500
Travel	33,704	48,600	37,100	40,600
Contracted Services	47,761	50,000	49,000	58,000
Other Professional Service	6,015	12,800	10,800	12,800
Dui Testing Fees	3,622	4,000	4,000	4,000
Sexual Offender Reg.	(87)	2,000	2,000	2,000
Criminal Seizure Expense	0	0	500	500

PUBLIC SAFETY BUDGET SUMMARY
FY 2016 Adopted Budget

Description		FY 2014 Actual		FY 2015 Revised		FY 2015 Projection		FY 2016 Adopted
Postage & Freight		14,812		18,000		15,900		16,700
Notice Publication		0		500		500		500
Dues & Subscriptions		8,966		12,200		13,200		12,200
Meetings		2,965		3,710		4,043		3,750
Utilities		154,393		145,000		145,000		145,000
Phones - Local		66,486		78,100		57,900		58,000
Long Distance Phone Calls		678		1,009		859		989
Cellular Phones		44,231		47,900		46,400		47,400
Telecommunication Link		52,582		50,000		50,000		50,000
Shop Allocation		82,700		82,700		82,700		82,700
Vehicle Maintenance		275,367		194,000		224,000		226,000
Equipment Maintenance		37,500		35,100		41,000		40,000
Radio Maintenance		30,466		50,900		49,900		49,800
Computer Maintenance		9,529		0		84,814		0
Grounds Maintenance		11,341		23,000		10,800		18,500
Building Maintenance		75,283		60,000		69,000		60,000
Office Supplies		22,652		36,300		34,800		35,800
Printing		14,321		15,600		14,300		15,500
Christmas Expenses		1,631		2,600		2,900		3,400
Medical Supplies		78,594		65,280		77,500		79,000
Petroleum Supplies		433,115		446,000		389,000		442,000
Clothing & Uniforms		151,239		163,975		161,660		161,750
Operating Supplies		31,456		42,639		38,800		40,800
Cleaning Supplies		6,152		5,000		5,000		6,000
Chemical Supplies		675		700		600		600
Air Service		6,190		7,100		6,300		6,800
Film & Developing		129		350		300		325
Small Tools		9,489		12,500		14,000		12,500
Fire Hose		1,118		11,846		6,000		6,000
Jail Meals & Supplies		19,166		28,000		30,000		28,000
CERT Training Supplies		1,239		1,100		1,100		1,500
Public Awareness		4,583		6,000		6,000		6,000
Fire Prevention		3,162		5,800		5,800		5,800
Equipment Rental		0		750		750		750
Equipment Leasing		6,466		13,500		13,500		13,500
Property Insurance		23,879		26,745		16,856		16,856
Vehicle & Equip Insurance		54,136		56,843		60,259		60,259
General Liability Insurance		75,635		79,417		84,793		84,793
Other Insurance		1,968		2,050		1,900		1,900
Cash Over/Short		(5)		0		0		0
Tow-In Fees		7,456		11,750		11,900		11,900
Damage Claims		14,558		18,900		18,900		18,900
Miscellaneous Other Expenses		200		2,300		2,300		2,300
Total Operations	**$**	**2,136,937**	**$**	**2,095,064**	**$**	**2,105,073**	**$**	**2,125,872**
Capital								
Building Improvements	$	14,400	$	100,000	$	100,000	$	30,000
Communications Equipment		2,300		1,500		6,650		1,500
Data Processing Equipment		957		0		0		0

CITY OF BARTLETT
PUBLIC SAFETY BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Office Equipment	405	3,000	3,000	3,000
Vehicles	4,503	0	0	0
Furniture	1,573	15,200	14,800	14,800
Other Equipment	11,627	67,686	95,000	71,000
Total Capital	**$ 35,764**	**$ 187,386**	**$ 219,450**	**$ 120,300**
TOTAL PUBLIC SAFETY	**$ 23,175,343**	**$ 23,667,919**	**$ 23,551,040**	**$ 24,279,527**

Police Department

City of Bartlett

FY 2016 Adopted Budget

What We Do

The Bartlett Police Department is committed to providing exemplary service to the citizens and visitors of Bartlett, TN. The department will remain highly visible and approachable, uphold all laws and ordinances and continue to be proactive to prevent crime that impacts the well being of the community. The department will continually train and implement the latest trends in law enforcement to reduce the likelihood that crime will negatively impact the citizens of Bartlett, TN and there quality of life.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*114,827*	*116,219*	*96,219*	*80,000*
Salaries	7,746,252	8,113,784	7,977,856	8,239,483
Benefits	4,234,947	4,286,137	4,150,388	4,328,509
Other Personnel	240	2,000	2,000	2,000
Operations	1,281,260	1,285,613	1,293,946	1,285,289
Capital	9,433	18,000	21,150	18,000
Total	**13,157,304**	**13,589,315**	**13,349,121**	**13,793,281**

FY 2015 Performance Highlights

During the calendar year 2014 the department increased its number of budgeted sworn officers to 116. Calls for service increased to 63,297 from 60,595. Traffic crashes increased from 1,082 to 1,220 with fatalities increasing from one to three. Traffic citations decreased from 15,405 to 13,752 and warning citations decreased from 13,252 to 13,101. Arrests decreased from 3,789 to 3,428. During the year the department was able to implement an urban rifle program and each officer was issued an AR-15/M-16 to enhance their ability to respond to threats which might involve suspects armed with high powered weapons and/or bullet resistant armor. Two public highlights during the year were our department selection by the International Association of Chiefs of Police (IACP) as having been ranked as sixth in the country for exceptional social media involvement and use for departments ranked in our size category. Also, the City of Bartlett was ranked fourth overall (property crimes) and recognized as one of the top ten safest cities in Tennessee for the year by a Movoto realty Inc..

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Reduce the # of total traffic crashes through enforcement and education	Number of vehicle crashes based on calendar year.	1,220	1159 5% Decrease	1101 5% Decrease
Reduce the # of auto burglaries using special enforcement techniques	Number of auto burglaries & percentage reduced	170	162 5% Decrease	154 5% Decrease
Continue to monitor domestic violence arrests and calls	Number of domestic violence reports	230	207 10% Decrease	186 10% Decrease

CITY OF BARTLETT
POLICE DEPARTMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
State Police Training Grant	$ 60,600	$ 0	$ 0	$ 0
Intergovernmental Reimbursement	33,448	50,000	30,000	40,000
Insurance Recoveries-Police	0	0	0	40,000
Transfer from Grants Fund	20,779	66,219	66,219	0
Total Department Revenues/Grants	**$ 114,827**	**$ 116,219**	**$ 96,219**	**$ 80,000**
Personnel				
Supervisor Salaries	$ 420,549	$ 416,091	$ 428,960	$ 424,413
Employee Wages	6,817,108	7,192,125	7,017,057	7,280,630
Overtime Wages	348,108	345,000	354,007	360,000
Special Hours	5,231	12,000	25,000	12,000
Holiday Pay	250,632	328,000	307,547	334,708
Part-Time	155,256	148,568	152,832	162,440
Vacation Pay	11,945	25,000	25,000	25,000
Educational Bonus	37,020	45,000	41,220	45,000
Sick Pay	24,503	0	12,821	0
Longevity Pay	152,521	175,000	166,834	175,000
Bonus	156,400	15,921	14,640	15,000
Other Personnel Costs	240	2,000	2,000	2,000
Employee Health Insurance	1,345,632	1,382,894	1,293,261	1,316,359
Employee Life Insurance	33,364	40,787	40,683	41,607
Worker's Compensation Insurance	179,713	187,771	187,771	258,310
Unemployment Compensation	1,101	10,000	10,000	10,000
Retiree Health Insurance	361,471	377,656	373,207	385,252
FICA	626,046	640,672	639,431	656,796
Pension Contribution	1,054,600	1,057,436	1,032,473	1,057,660
Contributory Retirement Plan	0	0	5,500	7,817
Total Personnel	**$ 11,981,439**	**$ 12,401,921**	**$ 12,130,244**	**$ 12,569,992**
Staffing Level				
Full-Time	*145.34*	*153.00*	*147.18*	*153.00*
Part-Time (converted to FTE)	*6.71*	*7.25*	*6.65*	*7.25*
Total Full-Time Equivalent (FTE)	***152.05***	***160.25***	***153.83***	***160.25***
Operations				
Training	$ 52,639	$ 40,000	$ 35,000	$ 40,000
State Training Salary Supp	60,600	0	0	0
Firearms Training	32,331	30,000	31,200	48,000
Volunteer Expense	2,234	7,500	3,500	7,500
Travel	31,512	42,500	33,000	35,000
Other Professional Service	264	5,000	3,000	5,000
DUI Testing Fees	3,622	4,000	4,000	4,000
Sexual Offender Reg.	(87)	2,000	2,000	2,000
Criminal Seizure Expense	0	0	500	500
Postage & Freight	1,793	3,000	3,000	3,000
Notice Publication	0	500	500	500
Dues & Subscriptions	6,371	10,000	10,000	10,000
Meetings	2,105	2,500	2,843	2,500
Utilities	89,606	80,000	80,000	80,000

CITY OF BARTLETT
POLICE DEPARTMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Phones - Local	58,337	70,000	50,000	50,000
Long Distance Phone Calls	548	500	500	500
Cellular Phones	27,634	28,000	28,000	28,000
Telecommunication Link	52,582	50,000	50,000	50,000
Shop Allocation	50,000	50,000	50,000	50,000
Vehicle Maintenance	117,890	110,000	120,000	120,000
Equipment Maintenance	8,093	12,000	10,000	12,000
Radio Maintenance	23,742	30,000	30,000	30,000
Computer Maintenance	9,529	0	84,814	0
Grounds Maintenance	1,863	3,000	3,300	3,500
Building Maintenance	37,669	30,000	39,000	30,000
Office Supplies	14,428	25,000	25,000	25,000
Printing	9,960	10,000	9,000	10,000
Medical Supplies	2,329	4,000	2,500	4,000
Petroleum Supplies	325,232	330,000	280,000	330,000
Clothing & Uniforms	88,256	97,815	97,000	97,000
Operating Supplies	13,237	21,620	18,000	20,000
Cleaning Supplies	6,152	5,000	5,000	6,000
Small Tools	6,106	8,000	8,000	8,000
Jail Meals & Supplies	19,166	28,000	30,000	28,000
Public Awareness	4,583	6,000	6,000	6,000
Equipment Rental	0	250	250	250
Equipment Leasing	4,549	7,500	7,500	7,500
Property Insurance	14,157	15,856	9,975	9,975
Vehicle & Equip Insurance	33,910	35,606	37,043	37,043
General Liability Insurance	51,396	53,966	58,021	58,021
Tow-In Fees	6,081	10,000	10,000	10,000
Damage Claims	10,640	15,000	15,000	15,000
Miscellaneous Other Expenses	200	1,500	1,500	1,500
Total Operations	**$ 1,281,260**	**$ 1,285,613**	**$ 1,293,946**	**$ 1,285,289**
Capital				
Communications Equipment	$ 0	$ 0	$ 5,150	$ 0
Office Equipment	405	3,000	3,000	3,000
Vehicles	4,503	0	0	0
Furniture	1,573	10,000	10,000	10,000
Other Equipment	2,952	5,000	3,000	5,000
Total Capital	**$ 9,433**	**$ 18,000**	**$ 21,150**	**$ 18,000**
Total Police Department	**$ 13,157,304**	**$ 13,589,315**	**$ 13,349,121**	**$ 13,793,281**

Fire & Ambulance Department

City of Bartlett

FY 2016 Adopted Budget

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*43,850*	*0*	*0*	*0*
Salaries	5,310,774	5,315,342	5,415,343	5,592,540
Benefits	3,165,913	3,064,283	3,058,409	3,201,880
Other Personnel	110	1,500	1,000	1,400
Operations	797,700	730,841	744,708	775,813
Capital	26,332	167,386	196,300	100,300
Total	**9,256,979**	**9,279,352**	**9,415,760**	**9,671,933**

What We Do

It is the mission of the Bartlett Fire Department to protect lives and conserve property within the City of Bartlett, Tennessee, by providing fire, emergency, rescue, and support services that help enhance the quality of life in our community.

FY 2015 Performance Highlights

In 2014 - 2015 the Bartlett Fire Department continued the process of research and engineering for the construction of a Training Center. It is our goal to achieve construction in 2015-2016. In 2015 the design and purchase of a new 75' Aerial apparatus was completed, with a delivery time expected in early fall. The Fire Department continues to participate in several approved charitable events such as the Annual Pancake Breakfast to raise money for several charitable initiatives and the Pink Heals program to benefit breast cancer awareness through the Wings Foundation. The Fire Department strives to continue quality services to our citizens through emergency response as well as public education in safety and disaster preparedness.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Maintain present levels of response times as call loads continue to increase, including overlapping calls	Average response time 4:30 to 5 minutes	5:16 minutes	less than 5 minutes	less than 5 minutes
Development of the Bartlett Fire Department Training Facility Phase l	Move from concept and planning into construction	Concept and Planning	Complete construction	Begin training activities
Implimentation of new training standards for Apparatus Drivers and Fire Lieutenants	Require higher performance measures for Drivers and Lieutenants as a pre-requisite	Beginning R & D	Implementation	Completion by first applicants
Have 75% of personnel certified as Haz-Mat techs	Percent compliance	50%	60%	75%

CITY OF BARTLETT
FIRE DEPARTMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
State Fire Training Grant	$ 35,450	$ 0	$ 0	$ 0
Total Department Revenues/Grants	**$ 35,450**	**$ 0**	**$ 0**	**$ 0**
Personnel				
Supervisor Salaries	$ 609,417	$ 607,144	$ 624,068	$ 641,012
Employee Wages	3,265,402	3,277,622	3,349,984	3,478,993
Overtime Wages	90,147	40,000	60,000	39,000
Special Hours	21,179	30,000	27,661	29,000
Holiday Pay	145,178	150,547	149,429	154,774
Educational Bonus	70,960	72,720	72,400	75,120
Sick Pay	0	0	0	3,400
Longevity Pay	126,061	132,630	134,593	142,084
FLSA Wages	37,103	48,000	44,867	47,000
Bonus	82,234	6,264	6,201	6,250
Other Personnel Costs	110	1,000	500	900
Employee Health Insurance	739,477	725,355	718,944	720,169
Employee Life Insurance	17,646	20,978	21,462	22,248
Worker's Compensation Insurance	73,715	74,912	74,912	105,292
Retiree Health Insurance	193,739	194,238	198,702	206,000
FICA	332,231	323,002	333,677	343,721
Pension Contribution	560,284	543,867	556,368	576,801
Total Personnel	**$ 6,364,884**	**$ 6,248,279**	**$ 6,373,768**	**$ 6,591,764**
Staffing Level				
Full-Time	*72.90*	*72.00*	*72.00*	*72.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***72.90***	***72.00***	***72.00***	***72.00***
Operations				
Training	$ 5,527	$ 12,000	$ 8,000	$ 15,000
State Training Salary Supp	35,400	0	0	0
Volunteer Expense	5,514	10,000	8,000	9,000
Travel	1,817	2,400	2,600	2,600
Postage & Freight	309	900	400	700
Dues & Subscriptions	1,694	1,200	2,200	1,200
Meetings	567	550	550	600
Utilities	64,788	65,000	65,000	65,000
Phones - Local	5,906	5,900	5,700	5,800
Long Distance Phone Calls	44	300	150	280
Cellular Phones	6,478	9,500	8,000	9,000
Shop Allocation	19,000	19,000	19,000	19,000
Vehicle Maintenance	113,452	50,000	50,000	52,000
Equipment Maintenance	10,899	8,100	8,000	8,000
Radio Maintenance	6,491	17,000	16,000	16,000
Grounds Maintenance	7,553	5,000	5,000	15,000
Building Maintenance	37,613	30,000	30,000	30,000
Office Supplies	4,903	6,100	5,000	5,800
Printing	946	900	1,000	1,000
Christmas Expenses	1,631	2,600	2,900	3,400

CITY OF BARTLETT
FIRE DEPARTMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Petroleum Supplies	58,699	60,000	58,000	58,000
Clothing & Uniforms	46,427	49,000	48,000	48,000
Operating Supplies	17,614	19,069	19,000	19,000
Chemical Supplies	675	700	600	600
Air Service	1,022	2,600	2,000	2,500
Film & Developing	129	250	250	250
Small Tools	3,198	4,000	5,500	4,000
Fire Hose	1,118	11,846	6,000	6,000
CERT Training Supplies	1,239	1,100	1,100	1,500
Fire Prevention	3,162	5,800	5,800	5,800
Equipment Leasing	1,014	4,000	4,000	4,000
Property Insurance	9,722	10,889	6,881	6,881
Vehicle & Equip Insurance	14,861	15,604	17,214	17,214
General Liability Insurance.	16,898	17,743	18,506	18,506
Other Insurance	1,968	1,900	1,900	1,900
Tow-In Fees	1,375	1,500	1,400	1,400
Damage Claims	861	1,400	1,400	1,400
Miscellaneous Other Expenses	0	800	800	800
Total Operations	**$ 510,512**	**$ 454,651**	**$ 435,851**	**$ 457,131**
Capital				
Building Improvements	$ 14,400	$ 100,000	$ 100,000	$ 30,000
Yearly Fire buildings improvements.				
Communications Equipment	2,300	0	0	0
Data Processing Equipment	957	0	0	0
Furniture	0	2,500	2,200	2,200
Other Equipment	8,675	62,686	92,000	33,000
Total Capital	**$ 26,332**	**$ 165,186**	**$ 194,200**	**$ 65,200**
Total Fire Department	**$ 6,866,277**	**$ 6,868,116**	**$ 7,003,819**	**$ 7,114,095**

CITY OF BARTLETT
AMBULANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
State Fire Training Grant	$ 8,400	$ 0	$ 0	$ 0
Total Department Revenues/Grants	**$ 8,400**	**$ 0**	**$ 0**	**$ 0**
Personnel				
Supervisor Salaries	$ 72,196	$ 72,300	$ 74,539	$ 73,747
Employee Wages	1,238,122	1,276,476	1,246,909	1,307,988
Overtime Wages	11,282	8,800	30,000	20,000
Special Hours	3,028	3,000	2,182	2,800
Holiday Pay	55,012	59,480	58,235	58,555
Vacation Pay	7,806	0	0	15,000
Educational Bonus	8,160	9,600	8,180	8,500
Sick Pay	0	0	0	5,000
Longevity Pay	11,059	12,805	13,125	15,224
FLSA Wages	13,285	19,000	17,267	18,500
Bonus	23,971	2,175	2,067	2,200
Other Personnel Costs	0	500	500	500
Employee Health Insurance	241,361	246,674	231,168	225,838
Employee Life Insurance	5,693	7,283	7,037	7,461
Worker's Compensation Insurance	50,022	50,117	50,117	66,946
Retiree Health Insurance	65,516	67,439	66,073	69,087
FICA	107,639	108,368	108,583	113,267
Pension Contribution	197,760	188,829	185,002	193,443
Total Personnel	**$ 2,111,913**	**$ 2,132,846**	**$ 2,100,984**	**$ 2,204,056**
Staffing Level				
Full-Time	*24.30*	*25.00*	*24.63*	*25.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***24.30***	***25.00***	***24.63***	***25.00***
Operations				
Training	$ 5,020	$ 11,500	$ 11,000	$ 11,000
State Training Salary Supp	8,400	0	0	0
Travel	356	1,700	1,500	1,500
Contracted Services	47,761	50,000	49,000	58,000
Ambulance billing service.				
Other Professional Services	5,625	7,500	7,500	7,500
Postage & Freight	1,753	2,600	1,000	1,500
Dues & Subscriptions	340	400	400	400
Meetings	0	160	150	150
Long Distance Phone Calls	3	9	9	9
Cellular Phones	6,528	6,500	6,500	6,500
Shop Allocation	10,000	10,000	10,000	10,000
Vehicle Maintenance	38,593	30,000	50,000	50,000
Equipment Maintenance	18,260	15,000	23,000	20,000
Radio Maintenance	39	3,400	3,400	3,300
Office Supplies	432	1,200	800	1,000
Printing	622	700	300	500
Medical Supplies	76,266	61,280	75,000	75,000
Petroleum Supplies	33,212	40,000	35,000	38,000

CITY OF BARTLETT
AMBULANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Clothing & Uniforms	15,377	15,500	15,000	15,000
Operating Supplies	385	1,650	1,500	1,500
Air Service	5,168	4,500	4,300	4,300
Film & Developing	0	100	50	75
Small Tools	0	200	200	200
Vehicle & Equip Insurance	4,026	4,227	4,594	4,594
General Liability Insurance	5,966	6,264	6,654	6,654
Other Insurance	0	50	0	0
Tow-In Fee	0	250	500	500
Damage Claims	3,056	1,500	1,500	1,500
Total Operations	**$ 287,188**	**$ 276,190**	**$ 308,857**	**$ 318,682**
Capital				
Furniture	$ 0	$ 2,200	$ 2,100	$ 2,100
Other Equipment	0	0	0	33,000
Two Lucas Mechanical CPR Machines for two Ambulances.				
Total Capital	**$ 0**	**$ 2,200**	**$ 2,100**	**$ 35,100**
Total Ambulance	**$ 2,390,701**	**$ 2,411,236**	**$ 2,411,941**	**$ 2,557,838**

Building Codes Enforcement

FY 2016 Adopted Budget

What We Do

The department of Code Enforcement makes certain that the citizens, neighborhoods and the unique character of Bartlett are protected and preserved by the enforcement of the International Code Council building, mechanical, electrical, plumbing and property maintenance codes, as well through enforcement of the city's ordinances. Through the inspections we provide, we add value, safety and integrity to our neighborhoods and community.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*0*	*15,000*	*0*	*0*
Salaries	473,588	509,961	498,886	519,733
Benefits	229,495	223,681	218,854	227,810
Operations	57,977	78,610	66,419	64,770
Capital	0	2,000	2,000	2,000
Total	**761,060**	**799,252**	**786,159**	**814,313**

FY 2015 Performance Highlights

Code Enforcement has seen an increase in new house permits. In 2014, 202 new house permits were issued. As of early February 2015, there have been 14 new house permits issued for this year so far. The Bartlett Alzheimers project is almost complete and ready to be occupied. Code Enforcement personnel is 100% certified in each of their respected fields through the International Code Council.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Work with contractors and homeowners to perform inspections at a time most convenient to all concerned.	98% satisfaction	100%	100%	100%
Make annual sign inspections and enforce sign ordinances to bring all commercial signage into compliance.	100% of sign inspections completed annually and all violators have been notified	90%	100%	100%
Code Compliance works closely with the Citizen Services Center to enforce all City Ordinances in a professional and timely manner.	Enforces all City Ordinances within 10 working days	90%	100%	100%

CITY OF BARTLETT
BUILDING CODES ENFORCEMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues/Grants				
Vacant Lot Weed Cutting Fees	$ 0	$ 15,000	$ 0	$ 0
Total Department Revenues/Grants	**$ 0**	**$ 15,000**	**$ 0**	**$ 0**
Personnel				
Supervisor Salaries	$ 82,669	$ 84,322	$ 84,322	$ 86,008
Employee Wages	374,986	392,751	387,495	400,265
Overtime Wages	0	400	400	400
Special Hours	0	300	300	300
Part-Time	15,933	32,188	26,369	32,760
Educational Bonus	2,880	2,880	2,880	2,880
Longevity Pay	8,083	10,540	10,192	12,227
Bonus	10,018	957	861	957
Employee Health Insurance	68,756	68,036	65,322	65,161
Employee Life Insurance	1,958	2,576	2,488	2,626
Worker's Compensation Insurance	8,298	8,855	8,855	11,410
Retiree Health Insurance	22,883	23,854	23,591	24,314
FICA	36,907	39,193	38,610	40,157
Pension Contribution	69,713	66,790	66,055	68,078
Total Personnel	**$ 703,083**	**$ 733,642**	**$ 717,740**	**$ 747,543**
Staffing Level				
Full-Time	*9.00*	*9.00*	*9.00*	*9.00*
Part-Time (converted to FTE)	*0.57*	*1.25*	*0.92*	*1.25*
Total Full-Time Equivalent (FTE)	***9.57***	***10.25***	***9.92***	***10.25***
Operations				
Training	$ 1,756	$ 1,500	$ 3,739	$ 3,000
Travel	18	2,000	0	1,500
Other Professional Service	126	300	300	300
Postage & Freight	10,956	11,500	11,500	11,500
Dues & Subscriptions	561	600	600	600
Meetings	292	500	500	500
Phones - Local	2,244	2,200	2,200	2,200
Long Distance Phone Calls	83	200	200	200
Cellular Phones	3,589	3,900	3,900	3,900
Shop Allocation	3,700	3,700	3,700	3,700
Vehicle Maintenance	5,432	4,000	4,000	4,000
Equipment Maintenance	249	0	0	0
Radio Maintenance	195	500	500	500
Grounds Maintenance	1,925	15,000	2,500	0
Office Supplies	2,890	4,000	4,000	4,000
Printing	2,793	4,000	4,000	4,000
Petroleum Supplies	15,972	16,000	16,000	16,000
Clothing & Uniforms	1,177	1,660	1,660	1,750
Operating Supplies	220	300	300	300
Small Tools	185	300	300	300
Equipment Rental	0	500	500	500
Equipment Leasing	903	2,000	2,000	2,000
Vehicle & Equip Insurance	1,339	1,406	1,408	1,408

CITY OF BARTLETT
BUILDING CODES ENFORCEMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
General Liability Insurance	1,375	1,444	1,612	1,612
Other Insurance	0	100	0	0
Cash Over/Short	(5)	0	0	0
Damage Claims	0	1,000	1,000	1,000
Total Operations	**$ 57,977**	**$ 78,610**	**$ 66,419**	**$ 64,770**
Capital				
Communications Equipment	$ 0	$ 1,500	$ 1,500	$ 1,500
Furniture	0	500	500	500
Total Capital	**$ 0**	**$ 2,000**	**$ 2,000**	**$ 2,000**
Total Building Codes Enforcement	**$ 761,060**	**$ 799,252**	**$ 786,159**	**$ 814,313**

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

★ 1866 ★

City of Bartlett

PUBLIC WORKS/ ENGINEERING

FY 2016 Adopted Budget

Full-Time Authorized Personnel Positions

Public Works Administration	
Public Works Director	1
Assistant Director	1
Administrative Secretary	1
Skill Clerk	1
General Clerk	1
Total P.W. Administration	**5**
Public Works City Shop	
Manager	1
Mechanic	8
Parts Manager	1
Skill Clerk	1
Senior Mechanic	1
Total P.W. City Shop	**12**
Public Works General Maintenance	
Supervisor	1
Custodial	1
Driver	8
Foreman	3
Sign Technician	1
Utility Worker	4
Total P.W. General Maintenance	**18**
Public Works General Services	
Manager	1
Building Tech.	2
Utility	*1*
Total P.W. General Services	**4**
Public Works Grounds Maintenance	
Manager	1
Driver	7
Foreman	5
Supervisor	1
Total P.W. Grounds Maintenance	**14**
Public Works Animal Control	
Manager	1
Animal Control Officer	4
General Clerk	1
Foreman	1
Utility	1
Total P.W. Animal Control	**8**
Engineering Administration	
Engineering Director	1
Assistant City Engineer	1
Administrative Secretary	1
Total Engin. Administration	**3**

The Public Works/Engineering function includes the Public Works Department and the Engineering Department. The Public Works Department has six cost centers; Administration, City Shop, General Maintenance, General Services, Grounds Maintenance and Animal Control. The Engineering Department has Administration and Inspection cost centers. The Public Works/Engineering function budget increased by $282,231 (5.36%) over the FY 2015 Projection. General Services added a utility position. There was no other staffing change. FY 2016 budget included a career ladder pay increase and a general 2% salary increase for full-time employees. There was no staffing change.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revs/Recvrs	*559,387*	*589,325*	*523,625*	*571,725*
Salaries	2,838,701	3,025,549	2,983,156	3,104,635
Benefits	1,552,187	1,533,213	1,498,999	1,589,125
Other Personnel	220,774	228,000	234,474	228,000
Operations	999,807	1,102,171	1,053,430	1,095,182
Capital	3,694	17,200	14,803	98,250
Total	**5,055,777**	**5,316,808**	**5,261,236**	**5,543,467**

Engineering and Inspection	
Engineer	1
Traffic Engineer	1
Construction Inspector	1
Lead Construction Inspector	1
Manger GIS	1
Total Engin. and Inspection	**5**

TOTAL PUBLIC WORKS/ENGINEERING **69**

Public
Works Summary

FY 2016 Adopted Budget

What We Do

The Public Works Department includes activities within three separate funds; General Fund, Solid Waste and Water/Wastewater Services. Public Works is primarily a maintenance department. It maintains streets, city vehicles and equipment; right of ways, as well as sewer, water, reading water meters and drainage systems . General Services (building maintenance), Animal Control, and Solid Waste services are also provided.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revs/Recvrs	*559,387*	*589,325*	*523,625*	*571,725*
Salaries	2,323,657	2,496,509	2,463,697	2,596,804
Benefits	1,308,941	1,300,427	1,270,361	1,373,835
Other Personnel	220,774	228,000	234,474	228,000
Operations	943,674	1,033,854	988,048	1,028,109
Capital	3,694	17,200	14,803	98,250
Total	**4,241,353**	**4,486,665**	**4,447,757**	**4,753,273**

FY 2015 Performance Highlights

Several divisions of Public Works were involved in helping Bartlett Schools get ready for its first year of existence. Bartlett Schools Superintendent, David Stevens was highly complementary of our efforts and the quality of our staff. The number of delinquent property maintenance work orders increased for the seventh straight year. Each year the City takes steps to form a more efficientand effective team in terms of emergency preparedness and response.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Maintain the City's water and sewer infrastructure.	# of work tickets for Water/Wastewater Services	1829	2146	2400
To establish standards by cleaning streets and maintain right-of-ways	Miles of roadway in Bartlett	270	277	285
Maintain the City's street, drainage systems, and traffic signs.	# of repairs to Drainage structures, streets, and traffic signs.	1686	1700	1750
Provide a safe and harmonious coexistence for pets and residents.	# of animals adopted out or returned to their owners	1064	677	800

CITY OF BARTLETT
PUBLIC WORKS BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Shop Expense Allocation	$ 336,490	$ 325,325	$ 325,325	$ 325,325
Weed Cutting Fees	115,353	125,000	80,000	125,000
Animal Shelter Donations	7,371	14,000	8,000	8,000
Animal Shelter Boarding	2,182	1,800	1,100	1,200
Animal Shelter Capture Fee	7,330	7,200	7,200	7,200
Animal Shelter Adoption	33,742	54,000	40,000	40,000
Animal Shelter City License	34,289	45,000	42,000	45,000
Animal Shelter Miscellaneous Revenues	22,630	17,000	20,000	20,000
Total Department Revenues	**$ 559,387**	**$ 589,325**	**$ 523,625**	**$ 571,725**
Personnel				
Supervisor Salaries	$ 406,383	$ 415,106	$ 418,678	$ 425,958
Employee Wages	1,808,507	1,969,977	1,912,736	2,045,420
Overtime Wages	80,032	64,500	90,800	78,500
Special Hours	16,200	15,600	15,600	15,600
Contracted Services	220,444	228,000	234,144	228,000
Part-Time	12,535	31,326	25,883	31,326
Vacation Pay	10,411	0	6,268	0
Educational Bonus	0	0	0	1,440
Sick Pay	4,595	0	12,111	0
Longevity Pay	45,190	50,238	44,861	48,194
Bonus	49,097	5,307	4,823	5,459
Other Personnel Costs	330	0	330	0
Employee Health Insurance	479,204	511,647	484,221	538,609
Employee Life Insurance	9,730	12,880	12,465	13,345
Worker's Compensation Insurance	77,052	79,090	79,090	115,451
Retiree Health Insurance	110,517	119,255	118,687	123,569
FICA	179,223	188,098	188,286	195,752
Pension Contribution	343,923	333,912	312,549	323,756
Contributory Retirement Plan	0	0	7,000	8,260
Total Personnel	**$ 3,853,372**	**$ 4,024,936**	**$ 3,968,532**	**$ 4,198,639**
Staffing Level				
Full-Time	*55.19*	*60.00*	*57.95*	*61.00*
Part-Time (converted to FTE)	*0.97*	*1.50*	*0.96*	*1.50*
Total Full-Time Equivalent (FTE)	***56.16***	***61.50***	***58.91***	***62.50***
Operations				
Training	$ 1,013	$ 6,320	$ 5,810	$ 7,150
Travel	1,843	2,845	1,443	1,665
Professional Services	23,700	26,000	26,000	29,000
Other Professional Service	65,696	69,000	66,000	74,800
Postage & Freight	267	350	300	300
Dues & Subscriptions	917	10,650	10,425	10,500
Employee Appreciation	1,852	2,000	1,890	2,000
Utilities	41,725	42,200	37,700	42,200
Phones - Local	4,333	4,600	3,618	4,418
Long Distance Phone Calls	100	80	80	80
Cellular Phones	8,423	8,930	8,230	8,730

CITY OF BARTLETT

PUBLIC WORKS BUDGET SUMMARY

FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Data Processing Software	0	0	61	0
Shop Allocation	104,284	97,500	97,500	97,500
Vehicle Maintenance	78,556	75,000	77,700	78,150
Equipment Maintenance	58,142	48,810	57,349	59,310
Radio Maintenance	1,702	1,450	810	950
Computer Maintenance	59	0	0	0
Grounds Maintenance	24,190	51,400	36,580	42,680
Building Maintenance	20,250	32,450	31,950	17,450
Fuel System Maintenance	1,588	0	0	0
Street Painting & Signs	32,494	32,000	32,000	32,000
Office Supplies	5,396	7,250	6,700	7,300
Printing	1,327	1,400	1,300	1,400
Medical Supplies	40,805	52,500	50,000	52,500
Petroleum Supplies	158,980	176,800	154,000	175,400
Clothing & Uniforms	16,861	17,850	19,000	20,000
Operating Supplies	40,238	42,600	43,950	43,900
Cleaning Supplies	4,655	7,600	7,000	8,000
Chemical Supplies	2,098	1,500	937	0
Fill Sand, Dirt & Gravel	17,043	10,000	10,000	10,000
Asphalt	95,590	107,000	100,000	103,000
Concrete & Brick	11,736	14,000	14,000	14,000
Miscellaneous Shop Parts	2,355	2,400	2,400	2,400
Small Tools	18,160	13,000	13,000	13,300
Pipe & Materials-System Ma	9,491	12,000	12,000	12,000
Miscellaneous Supplies	2,476	3,800	3,550	4,000
Equipment Rental	150	1,500	900	1,500
Street Barricade & Equip. Rental	1,580	1,800	1,600	1,800
Equipment Leasing	3,442	3,560	3,657	3,670
Property Insurance	7,756	8,688	5,986	5,986
Vehicle & Equip Insurance	13,614	14,295	15,210	15,210
General Liability Insurance	8,692	9,126	10,040	10,040
Credit Card Vendor Fees	1,565	2,300	2,300	2,300
State Fees	4,153	4,400	4,400	4,620
Cash Over/Short	(2)	100	0	100
Animal Control Fees	1,587	1,800	1,800	1,800
Damage Claims	2,171	4,000	4,800	4,000
Miscellaneous Other Expenses	621	1,000	4,072	1,000
Total Operations	**$ 943,674**	**$ 1,033,854**	**$ 988,048**	**$ 1,028,109**
Capital				
Fencing & Landscaping	$ 402	$ 800	$ 800	$ 800
Building Improvements	0	0	0	70,000
Communications Equipment	834	4,200	200	1,700
Data Processing Equipment	757	0	2,263	0
Furniture	1,140	1,700	1,640	2,900
Other Equipment	562	10,500	9,900	22,850
Total Capital	**$ 3,694**	**$ 17,200**	**$ 14,803**	**$ 98,250**
TOTAL PUBLIC WORKS	**$ 4,241,353**	**$ 4,486,665**	**$ 4,447,757**	**$ 4,753,273**

CITY OF BARTLETT
PUBLIC WORKS ADMINISTRATION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 169,451	$ 172,840	$ 172,840	$ 176,297
Employee Wages	95,957	100,414	100,755	105,160
Overtime Wages	431	500	300	500
Longevity Pay	10,939	11,932	12,170	12,554
Bonus	5,753	435	431	433
Employee Health Insurance	31,303	31,247	31,246	35,904
Employee Life Insurance	1,154	1,476	1,452	1,520
Worker's Compensation Insurance	839	829	829	1,071
Retiree Health Insurance	13,271	13,663	13,680	14,073
FICA	21,196	21,466	21,571	22,105
Pension Contribution	41,732	38,256	38,303	39,404
Total Personnel	**$ 392,026**	**$ 393,058**	**$ 393,577**	**$ 409,021**
Staffing Level				
Full-Time	*4.97*	*5.00*	*5.00*	*5.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***4.97***	***5.00***	***5.00***	***5.00***
Operations				
Training	$ 590	$ 350	$ 350	$ 350
Travel	1,758	765	765	765
Postage & Freight	249	350	300	300
Dues & Subscriptions	390	450	400	400
Employee Appreciation	1,852	2,000	1,890	2,000
Utilities	14,949	14,000	12,000	14,000
Phones - Local	3,918	4,200	3,200	4,000
Long Distance Phone Calls	56	35	35	35
Cellular Phones	3,111	2,800	2,400	2,800
Shop Allocation	104,284	97,500	97,500	97,500
Vehicle Maintenance	2,540	2,000	1,200	1,500
Equipment Maintenance	309	310	309	310
Radio Maintenance	0	200	110	200
Grounds Maintenance	0	0	180	180
Building Maintenance	490	450	450	450
Office Supplies	1,932	2,500	2,100	2,500
Printing	462	400	300	400
Petroleum Supplies	5,555	6,900	6,000	6,900
Clothing & Uniforms	279	550	400	500
Operating Supplies	242	600	350	500
Equipment Leasing	845	800	847	850
Property Insurance	3,034	3,398	2,601	2,601
Vehicle & Equip Insurance	553	581	407	407
General Liability Insurance	965	1,013	1,065	1,065
Damage Claims	0	500	0	500
Miscellaneous Other Expenses	621	1,000	500	1,000
Total Operations	**$ 148,985**	**$ 143,652**	**$ 135,659**	**$ 142,013**

CITY OF BARTLETT
PUBLIC WORKS ADMINISTRATION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Capital				
Communications Equipment	$ 0	$ 200	$ 200	$ 200
Data Processing Equipment	0	0	717	0
Total Capital	**$ 0**	**$ 200**	**$ 917**	**$ 200**
Total Public Works Administration	**$ 541,011**	**$ 536,910**	**$ 530,153**	**$ 551,234**

CITY OF BARTLETT
CITY SHOP
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Shop Expense Allocation	$ 336,490	$ 325,325	$ 325,325	$ 325,325
Total Department Revenues	**$ 336,490**	**$ 325,325**	**$ 325,325**	**$ 325,325**
Personnel				
Supervisor Salaries	$ 57,921	$ 58,145	$ 59,944	$ 59,308
Employee Wages	394,116	466,932	449,066	458,829
Overtime Wages	45,281	30,000	50,000	40,000
Special Hours	5,600	5,200	5,200	5,200
Contracted Services	20,066	23,000	23,000	23,000
Vacation Pay	0	0	6,055	0
Educational Bonus	0	0	0	1,440
Sick Pay	0	0	12,111	0
Longevity Pay	9,426	10,228	6,096	5,666
Bonus	9,081	1,044	1,033	1,038
Employee Health Insurance	88,584	105,823	105,823	112,960
Employee Life Insurance	2,083	2,835	2,788	2,798
Worker's Compensation Insurance	10,622	12,168	12,168	18,233
Retiree Health Insurance	22,441	26,254	27,415	25,907
FICA	38,592	42,187	43,733	42,154
Pension Contribution	69,009	73,511	59,836	58,294
Contributory Retirement Plan	0	0	5,000	5,291
Total Personnel	**$ 772,822**	**$ 857,327**	**$ 869,268**	**$ 860,118**
Staffing Level				
Full-Time	*10.17*	*12.00*	*11.78*	*12.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***10.17***	***12.00***	***11.78***	***12.00***
Operations				
Training	$ 99	$ 2,000	$ 2,000	$ 2,500
Dues & Subscriptions	8	9,800	9,800	9,800
Annual subscriptions for diagnostic software for Ford & Dodge, All Data, Identifix, Diamond Iris.				
Utilities	9,804	9,000	9,000	9,500
Long Distance Phone Calls	40	40	40	40
Cellular Phones	993	1,080	1,080	1,080
Data Processing Software	0	0	61	0
Vehicle Maintenance	6,000	7,000	9,000	7,000
Equipment Maintenance	4,614	3,000	4,000	4,000
Radio Maintenance	525	200	0	0
Computer Maintenance	59	0	0	0
Building Maintenance	3,073	4,500	4,500	4,500
Fuel System Maintenance	1,588	0	0	0
Office Supplies	1,630	1,500	2,000	2,000
Petroleum Supplies	9,114	10,000	9,000	10,000
Clothing & Uniforms	3,990	4,600	5,600	5,000
Operating Supplies	6,631	6,500	6,500	6,500
Cleaning Supplies	1,447	1,600	2,000	2,000
Miscellaneous Shop Parts	2,355	2,400	2,400	2,400
Small Tools	6,776	2,700	2,700	2,700

CITY OF BARTLETT
CITY SHOP
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Miscellaneous Supplies	2,406	3,250	3,250	3,700
Equipment Leasing	1,492	2,000	1,800	1,800
Property Insurance	2,538	2,843	1,839	1,839
Vehicle & Equip Insurance	1,250	1,313	1,315	1,315
General Liability Insurance	1,457	1,530	1,854	1,854
Total Operations	**$ 67,889**	**$ 76,856**	**$ 79,739**	**$ 79,528**
Capital				
Data Processing Equipment	$ 0	$ 0	$ 1,330	$ 0
Furniture	280	500	500	1,500
Furniture for front office area.				
Other Equipment	0	9,500	9,500	14,100
ESI Bosch Diagnostics machine - $7,000, 2,500 lb. scissor hoist - $4,800, Pin Pusher - $2,300.				
Total Capital	**$ 280**	**$ 10,000**	**$ 11,330**	**$ 15,600**
Total City Shop	**$ 504,501**	**$ 618,858**	**$ 635,012**	**$ 629,921**

CITY OF BARTLETT
GENERAL MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Employee Wages	$ 565,766	$ 622,371	$ 614,023	$ 636,120
Overtime Wages	13,575	15,000	16,000	17,000
Special Hours	5,300	5,200	5,200	5,200
Vacation Pay	3,722	0	0	0
Sick Pay	4,595	0	0	0
Longevity Pay	10,894	12,008	10,922	11,840
Bonus	13,064	1,566	1,464	1,557
Other Personnel Costs	330	0	330	0
Employee Health Insurance	144,072	158,386	143,889	156,430
Employee Life Insurance	2,437	3,361	3,257	3,435
Worker's Compensation Insurance	27,957	28,022	28,022	40,836
Retiree Health Insurance	28,221	31,119	30,701	31,806
FICA	45,084	47,978	47,982	49,308
Pension Contribution	90,874	87,132	85,963	89,057
Total Personnel	**$ 955,890**	**$ 1,012,143**	**$ 987,753**	**$ 1,042,589**
Staffing Level				
Full-Time	*16.57*	*18.00*	*18.00*	*18.00*
Part-Time (converted to FTE)	*0.24*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***16.81***	***18.00***	***18.00***	***18.00***
Operations				
Training	$ 90	$ 1,950	$ 1,800	$ 1,950
Travel	86	200	140	200
Other Professional Service	4,309	6,000	3,000	6,000
Dues & Subscriptions	367	200	45	100
Cellular Phones	664	900	800	900
Vehicle Maintenance	37,400	35,000	37,000	38,000
Equipment Maintenance	22,691	20,000	25,000	25,000
Radio Maintenance	526	500	250	300
Building Maintenance	2,172	2,500	2,000	2,500
Street Painting & Signs	32,494	32,000	32,000	32,000
Office Supplies	455	850	650	650
Petroleum Supplies	54,055	55,000	52,000	55,000
Clothing & Uniforms	6,473	6,000	6,200	6,200
Operating Supplies	15,584	15,000	17,000	16,000
Cleaning Supplies	1,350	1,000	1,000	1,000
Fill Sand, Dirt & Gravel	17,043	10,000	10,000	10,000
Asphalt	95,590	107,000	100,000	103,000
Concrete & Brick	11,736	14,000	14,000	14,000
Small Tools	1,465	1,500	1,500	1,500
Pipe & Materials-System Maintenance	9,491	12,000	12,000	12,000
Equipment Rental	150	1,500	900	1,500
Street Barricade & Equip. Rental	1,580	1,800	1,600	1,800
Equipment Leasing	188	160	160	170
Vehicle & Equip Insurance	5,943	6,240	6,284	6,284
General Liability Insurance	2,302	2,417	2,674	2,674
Damage Claims	1,362	1,500	800	1,500

CITY OF BARTLETT
GENERAL MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Miscellaneous Other Expenses	0	0	3,019	0
Total Operations	**$ 325,564**	**$ 335,217**	**$ 331,822**	**$ 340,228**
Capital				
Fencing & Landscaping	$ 402	$ 800	$ 800	$ 800
Communications Equipment	834	1,000	0	600
Data Processing Equipment	757	0	216	0
Furniture	0	1,200	1,140	900
Total Capital	**$ 1,993**	**$ 3,000**	**$ 2,156**	**$ 2,300**
Total General Maintenance	**$ 1,283,447**	**$ 1,350,360**	**$ 1,321,731**	**$ 1,385,117**

CITY OF BARTLETT
GENERAL SERVICES
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 74,315	$ 76,922	$ 76,923	$ 79,605
Employee Wages	94,897	91,392	91,393	118,910
Overtime Wages	5,135	5,000	5,000	5,000
Contracted Services	1,068	5,000	5,000	5,000
Longevity Pay	4,459	4,525	4,582	4,683
Bonus	3,503	261	258	348
Employee Health Insurance	38,461	37,024	37,024	43,808
Employee Life Insurance	745	909	899	1,072
Worker's Compensation Insurance	7,611	7,738	7,738	10,568
Retiree Health Insurance	8,461	8,416	8,416	9,926
FICA	13,409	13,123	13,303	15,395
Pension Contribution	24,235	23,564	23,564	27,792
Total Personnel	**$ 276,298**	**$ 273,874**	**$ 274,100**	**$ 322,107**
Staffing Level				
Full-Time	*3.00*	*3.00*	*3.00*	*4.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***3.00***	***3.00***	***3.00***	***4.00***
Operations				
Training	$ 0	$ 700	$ 700	$ 1,500
Cellular Phones	1,300	1,650	1,650	1,650
Vehicle Maintenance	2,103	3,000	3,000	3,000
Radio Maintenance	98	100	100	100
Office Supplies	0	600	300	300
Petroleum Supplies	6,895	8,400	7,000	8,000
Clothing & Uniforms	784	800	800	1,300
Operating Supplies	2,825	2,500	3,100	3,700
Small Tools	1,826	1,800	1,800	2,100
Vehicle & Equip Insurance	782	821	822	822
General Liability Insurance	504	529	585	585
Total Operations	**$ 17,117**	**$ 20,900**	**$ 19,857**	**$ 23,057**
Capital				
Communications Equipment	$ 0	$ 1,000	$ 0	$ 600
Other Equipment	562	1,000	400	750
Total Capital	**$ 562**	**$ 2,000**	**$ 400**	**$ 1,350**
Total General Services	**$ 293,977**	**$ 296,774**	**$ 294,357**	**$ 346,514**

CITY OF BARTLETT
GROUND MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Weed Cutting Fees	$ 115,353	$ 125,000	$ 80,000	$ 125,000
Total Department Revenues	**$ 115,353**	**$ 125,000**	**$ 80,000**	**$ 125,000**
Personnel				
Supervisor Salaries	$ 57,073	$ 57,307	$ 59,079	$ 59,308
Employee Wages	438,886	451,051	427,181	482,396
Overtime Wages	777	4,000	3,000	4,000
Contracted Services	177,078	200,000	200,000	200,000
Vacation Pay	0	0	213	0
Longevity Pay	8,552	10,567	10,082	12,227
Bonus	11,066	1,131	947	1,218
Employee Health Insurance	109,886	109,389	96,461	117,364
Employee Life Insurance	2,105	2,745	2,561	2,925
Worker's Compensation Insurance	22,273	22,908	22,908	34,563
Retiree Health Insurance	24,798	25,418	24,313	27,085
FICA	37,878	38,577	37,267	41,237
Pension Contribution	72,549	71,170	67,077	71,970
Pension Contribution	0	0	1,000	1,437
Total Personnel	**$ 962,920**	**$ 994,263**	**$ 952,089**	**$ 1,055,730**
Staffing Level				
Full-Time	*12.77*	*14.00*	*12.36*	*14.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***12.77***	***14.00***	***12.36***	***14.00***
Operations				
Training	$ 234	$ 500	$ 400	$ 500
Other Professional Services	60,074	61,500	61,500	66,500
Utilities	8,032	7,200	5,700	6,700
Phones-Local	248	250	250	250
Cellular Phones	1,233	1,200	1,200	1,200
Vehicle Maintenance	27,118	25,000	25,000	25,650
Equipment Maintenance	30,528	25,000	28,000	30,000
Radio Maintenance	423	250	250	250
Grounds Maintenance	23,198	50,000	35,000	40,000
Building Maintenance	4,951	7,000	7,000	3,000
Office Supplies	36	300	350	350
Petroleum Supplies	49,270	66,500	50,000	63,500
Clothing &Uniforms	4,198	4,000	3,800	4,500
Operating Supplies	9,132	9,000	9,000	9,200
Small Tools	6,344	7,000	7,000	7,000
Equipment Leasing	113	100	100	100
Property Insurance	888	995	628	628
Vehicle & Equip Insurance	3,529	3,705	4,569	4,569
General Liability Insurance	2,245	2,357	2,515	2,515
Damage Claims	809	1,000	3,500	1,000
Miscellaneous Other Expenses	0	0	553	0
Total Operations	**$ 232,605**	**$ 272,857**	**$ 246,315**	**$ 267,412**

CITY OF BARTLETT
GROUND MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Capital				
Furniture	$ 860	$ 0	$ 0	$ 0
Total Capital	**$ 860**	**$ 0**	**$ 0**	**$ 0**
Total Ground Maintenance	**$ 1,081,032**	**$ 1,142,120**	**$ 1,118,404**	**$ 1,198,142**

CITY OF BARTLETT
ANIMAL CONTROL
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Animal Shelter Donations	$ 7,371	$ 14,000	$ 8,000	$ 8,000
Animal Shelter Boarding	2,182	1,800	1,100	1,200
Animal Shelter Capture Fee	7,330	7,200	7,200	7,200
Animal Shelter Adoption	33,742	54,000	40,000	40,000
Animal Shelter City License	34,289	45,000	42,000	45,000
Animal Shelter Miscellaneous Revenues	22,630	17,000	20,000	20,000
Total Department Revenues	**$ 107,543**	**$ 139,000**	**$ 118,300**	**$ 121,400**
Personnel				
Supervisor Salaries	$ 47,623	$ 49,892	$ 49,892	$ 51,440
Employee Wages	218,885	237,817	230,318	244,005
Overtime Wages	14,834	10,000	16,500	12,000
Special Hours	5,300	5,200	5,200	5,200
Contracted Services	22,233	0	6,144	0
Part-Time	12,535	31,326	25,883	31,326
Vacation Pay	6,688	0	0	0
Longevity Pay	920	978	1,009	1,224
Bonus	6,630	870	689	865
Employee Health Insurance	66,898	69,778	69,778	72,143
Employee Life Insurance	1,206	1,554	1,508	1,595
Worker's Compensation Insurance	7,750	7,425	7,425	10,180
Retiree Health Insurance	13,326	14,385	14,162	14,772
FICA	23,065	24,767	24,430	25,553
Pension Contribution	45,524	40,279	37,806	37,239
Contributory Retirement Plan	0	0	1,000	1,532
Total Personnel	**$ 493,416**	**$ 494,271**	**$ 491,744**	**$ 509,074**
Staffing Level				
Full-Time	*7.71*	*8.00*	*7.81*	*8.00*
Part-Time (converted to FTE)	*0.73*	*1.50*	*0.96*	*1.50*
Total Full-Time Equivalent (FTE)	***8.44***	***9.50***	***8.77***	***9.50***
Operations				
Training	$ 0	$ 820	$ 560	$ 350
Travel	0	1,880	538	700
Professional Services	23,700	26,000	26,000	29,000
Other Professional Service	1,312	1,500	1,500	2,300
Dues & Subscriptions	170	200	180	200
Utilities	8,941	12,000	11,000	12,000
Phones - Local	167	150	168	168
Long Distance Phone Calls	4	5	5	5
Cellular Phones	1,123	1,300	1,100	1,100
Vehicle Maintenance	3,395	3,000	2,500	3,000
Equipment Maintenance	0	500	40	0
Radio Maintenance	130	200	100	100
Grounds Maintenance	992	1,400	1,400	2,500
Building Maintenance	9,565	18,000	18,000	7,000
Painting building exterior - $5,000, Other general repairs - $2,000.				
Office Supplies	1,342	1,500	1,300	1,500

CITY OF BARTLETT
ANIMAL CONTROL
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Printing	864	1,000	1,000	1,000
Medical Supplies	40,805	52,500	50,000	52,500
Petroleum Supplies	34,092	30,000	30,000	32,000
Clothing & Uniforms	1,137	1,900	2,200	2,500
Operating Supplies	5,824	9,000	8,000	8,000
Cleaning Supplies	1,859	5,000	4,000	5,000
Chemical Supplies	2,098	1,500	937	0
Small Tools	1,748	0	0	0
Miscellaneous Supplies	70	550	300	300
Equipment Leasing	804	500	750	750
Property Insurance	1,296	1,452	918	918
Vehicle & Equip Insurance	1,557	1,635	1,813	1,813
General Liability Insurance	1,219	1,280	1,347	1,347
Credit Card Vendor Fees	1,565	2,300	2,300	2,300
State Fees	4,153	4,400	4,400	4,620
Cash Over/Short	(2)	100	0	100
Animal Control Fees	1,587	1,800	1,800	1,800
Damage Claims	0	1,000	500	1,000
Total Operations	**$ 151,514**	**$ 184,372**	**$ 174,655**	**$ 175,871**
Capital				
Building Improvements	$ 0	$ 0	$ 0	$ 70,000
Replace the foam panel walls that seperate the kennels with concrete block walls.				
Communications Equipment	0	2,000	0	300
Furniture	0	0	0	500
Other Equipment	0	0	0	8,000
5 Stainless Steel Cages on mobile cart - $5,000, Pressure Washer - $500, Emergency Generator - $1,000, Washer & Dyer - $1,500.				
Total Capital	**$ 0**	**$ 2,000**	**$ 0**	**$ 78,800**
Total Animal Control	**$ 537,387**	**$ 541,643**	**$ 548,099**	**$ 642,345**

Engineering
Summary

FY 2016 Adopted Budget

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	515,045	529,040	519,459	507,831
Benefits	243,246	232,786	228,638	215,290
Operations	56,133	68,317	65,382	67,073
Total	**814,423**	**830,143**	**813,479**	**790,194**

What We Do

This department oversees all engineering contracts for the City projects. Manages Engineering Inspection, Utility Plant Operations, Drainage Control Fund and Utility Sewer Lagoon. (Utility functions are in the Enterprise Fund).

FY 2015 Performance Highlights

Administered water and sewer extensions within the City; managed water upgrades in the system; efficiently managed sewer facilities; and worked on several road projects.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Provide engineering inspection oversight of City capital projects.	Projects completed on time and within the budget.	Most Projects	Most Projects	All Projects
Administer developer projects within the city and reserve area	All work to meet or exceed standards of the city.	All projects	All Projects	All Projects
Continue to install sewers in annexed areas	Completion of projects outlined in Plans of Service	Most Projects	Most Projects	All Projects
Oversee repaving of various streets in the city limits	Complete on time and in budget.	started project	completed project	All Projects

CITY OF BARTLETT
ENGINEERING BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 252,244	$ 257,288	$ 247,806	$ 226,245
Employee Wages	260,178	268,902	268,901	278,736
Overtime Wages	2,623	2,850	2,752	2,850
Vacation Pay	0	0	0	0
Education Bonus	1,920	1,920	1,920	1,920
Longevity Pay	18,201	19,277	18,369	18,407
Bonus	10,889	696	690	608
Employee Health Insurance	62,592	62,619	61,664	50,611
Employee Life Insurance	2,231	2,842	2,750	2,727
Worker's Compensation Insurance	4,200	4,155	4,155	5,267
Retiree Health Insurance	25,621	26,309	25,835	25,249
FICA	41,045	41,301	40,916	39,804
Pension Contribution	76,546	73,667	72,339	70,697
Total Personnel	**$ 758,290**	**$ 761,826**	**$ 748,097**	**$ 723,121**
Staffing Level				
Full-Time	*8.00*	*8.00*	*7.86*	*8.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***8.00***	***8.00***	***7.86***	***8.00***
Operations				
Training	$ 1,428	$ 1,700	$ 1,400	$ 2,000
Travel	696	1,550	1,550	1,800
Other Professional Service	2,752	7,500	7,500	7,500
Postage & Freight	518	1,100	600	1,000
Dues & Subscriptions	1,843	2,100	2,300	2,200
Meetings	37	175	175	175
Phones - Local	3,524	3,550	3,600	3,750
Long Distance Phone Calls	319	325	325	375
Cellular Phones	5,415	4,550	5,100	4,550
Shop Allocation	3,840	3,840	3,840	3,840
Vehicle Maintenance	4,114	3,700	4,200	4,500
Equipment Maintenance	3,623	4,200	4,200	4,000
Building Maintenance	1,935	1,800	2,300	2,200
Office Supplies	2,031	2,400	1,850	2,400
Printing	1,014	2,550	2,400	2,500
Petroleum Supplies	11,686	13,000	11,009	11,000
Clothing & Uniforms	359	1,150	1,250	1,150
Operating Supplies	1,784	1,800	1,800	1,800
Small Tools	7	0	50	100
Equipment Leasing	1,133	2,000	1,500	1,800
Property Insurance	3,506	3,927	2,486	2,486
Vehicle & Equip Insurance	1,138	1,195	1,599	1,599
General Liability Insurance	1,433	1,505	1,648	1,648
State Fees	2,000	2,100	2,100	2,100
License Fees	0	600	600	600
Total Operations	**$ 56,133**	**$ 68,317**	**$ 65,382**	**$ 67,073**
TOTAL ENGINEERING	**$ 814,423**	**$ 830,143**	**$ 813,479**	**$ 790,194**

CITY OF BARTLETT
ENGINEERING ADMINISTRATION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 182,673	$ 186,326	$ 186,325	$ 190,053
Employee Wages	42,070	43,959	43,959	45,905
Overtime Wages	0	350	350	350
Education Bonus	720	720	720	720
Longevity Pay	8,495	9,377	9,380	9,607
Bonus	4,753	261	259	260
Employee Health Insurance	20,434	20,412	20,936	20,850
Employee Life Insurance	979	1,244	1,226	1,274
Worker's Compensation Insurance	783	796	796	1,026
Retiree Health Insurance	11,237	11,514	11,514	11,798
FICA	18,109	18,161	18,355	18,621
Pension Contribution	33,572	32,240	32,240	33,034
Total Personnel	**$ 323,825**	**$ 325,360**	**$ 326,060**	**$ 333,498**
Staffing Level				
Full-Time	*3.00*	*3.00*	*3.00*	*3.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***3.00***	***3.00***	***3.00***	***3.00***
Operations				
Training	$ 728	$ 1,000	$ 700	$ 1,000
Travel	507	800	800	800
Other Professional Service	2,739	4,500	4,500	4,500
Postage & Freight	510	1,100	600	1,000
Dues & Subscriptions	1,333	1,100	1,300	1,200
Meetings	34	75	75	75
Phones - Local	2,041	2,150	2,100	2,150
Long Distance Phone Calls	5	25	25	25
Cellular Phones	2,561	2,100	2,300	2,100
Shop Allocation	840	840	840	840
Vehicle Maintenance	2,220	1,500	2,000	2,000
Equipment Maintenance	207	3,000	3,000	2,500
Building Maintenance	1,280	1,000	1,500	1,400
Office Supplies	251	400	350	400
Printing	80	550	400	500
Petroleum Supplies	11,686	13,000	11,000	11,000
Clothing & Uniforms	0	250	250	250
Operating Supplies	50	100	100	100
Equipment Leasing	1,133	2,000	1,500	1,800
Vehicle & Equip Insurance	570	599	1,002	1,002
General Liability Insurance	631	663	724	724
State Fees	2,000	2,100	2,100	2,100
License Fees	0	600	600	600
Total Operations	**$ 31,405**	**$ 39,452**	**$ 37,766**	**$ 38,066**
Total Engineering Administration	**$ 355,230**	**$ 364,812**	**$ 363,826**	**$ 371,564**

CITY OF BARTLETT
ENGINEERING & INSPECTION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 69,571	$ 70,962	$ 61,481	$ 36,192
Employee Wages	218,108	224,943	224,942	232,831
Overtime Wages	2,623	2,500	2,402	2,500
Vacation Pay	0	0	0	0
Educational Bonus	1,200	1,200	1,200	1,200
Longevity Pay	9,706	9,900	8,989	8,800
Bonus	6,136	435	431	348
Employee Health Insurance	42,158	42,207	40,728	29,761
Employee Life Insurance	1,253	1,598	1,524	1,453
Worker's Compensation Insurance	3,417	3,359	3,359	4,241
Retiree Health Insurance	14,384	14,795	14,321	13,451
FICA	22,936	23,140	22,561	21,183
Pension Contribution	42,974	41,427	40,099	37,663
Total Personnel	**$ 434,465**	**$ 436,466**	**$ 422,037**	**$ 389,623**
Staffing Level				
Full-Time	*5.00*	*5.00*	*4.86*	*5.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***5.00***	***5.00***	***4.86***	***5.00***
Operations				
Training	$ 700	$ 700	$ 700	$ 1,000
Travel	189	750	750	1,000
Other Professional Service	13	3,000	3,000	3,000
Postage & Freight	8	0	0	0
Dues & Subscriptions	510	1,000	1,000	1,000
Meetings	3	100	100	100
Phones - Local	1,483	1,400	1,500	1,600
Long Distance Phone Calls	315	300	300	350
Cellular Phones	2,854	2,450	2,800	2,450
Shop Allocation	3,000	3,000	3,000	3,000
Vehicle Maintenance	1,894	2,200	2,200	2,500
Equipment Maintenance	3,416	1,200	1,200	1,500
Building Maintenance	654	800	800	800
Office Supplies	1,780	2,000	1,500	2,000
Printing	934	2,000	2,000	2,000
Clothing & Uniforms	359	900	1,000	900
Operating Supplies	1,734	1,700	1,709	1,700
Small Tools	7	0	50	100
Property Insurance	3,506	3,927	2,486	2,486
Vehicle & Equip Insurance	568	596	597	597
General Liability Insurance	802	842	924	924
Total Operations	**$ 24,728**	**$ 28,865**	**$ 27,616**	**$ 29,007**
Total Engineering & Inspection	**$ 459,193**	**$ 465,331**	**$ 449,653**	**$ 418,630**

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

★ 1866 ★

City of Bartlett

PARKS & RECREATION

FY 2016 Adopted Budget

Full-Time Authorized Personnel Positions

Parks & Rec Administration

Parks & Recreation Director	1
Parks & Recreation Assistant Director	1
Administrative Secretary	1
Skill Clerk	1
Total P&R Administration	**4**

Parks & Rec Community Center

Preschool Coordinator	1
Manager	1
Building Service	2
Assistant Manager	1
Total P&R Community Center	**5**

Parks & Rec Athletics

Manager	1
Assistant Manager	1
Athletic Coordinator	1
Total P&R Athletics	**3**

Parks & Rec Maintenance

Driver	2
Foreman	5
Supervisor	1
Utility Worker	4
Manager	1
Total P&R Maintenance	**13**

School Ground Maintenance

Supervisor	1
Total School Ground Maintenance	**1**

Parks & Rec Senior Center

General Clerk	1
Coordinator I	1
Custodial	1
Manager	1
Total P&R Senior Center	**4**

Parks & Rec Recreation Center

Assistant Manager	1
Manager 1	1
Manager	4
Building Tech	1
Custodial	2
Personal Trainer	2
Total P&R Recreation Ctr	**11**

The Parks and Recreation function has seven cost centers; Administration, Singleton Community Center, Athletics, Parks Maintenance, School Ground Maintenance, Senior Center and Recreation Center. School Ground Maintenance cost center was added to maintain the school grounds for the newly established Bartlett School System. The Parks and Recreation function budget increased by $287,404(5.41%) over the FY 2015 Projection. FY 2016 budget included a career ladder pay increase and a general 2% salary increase for full-time employees. There was no staffing change.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	2,432,390	2,652,324	2,568,565	2,748,703
Benefits	968,424	991,810	937,642	986,615
Other Personnel	317,145	367,293	361,270	377,038
Operations	1,201,816	1,320,766	1,281,439	1,358,641
Capital	66,515	135,140	163,277	128,600
Total	**4,986,291**	**5,467,333**	**5,312,193**	**5,599,597**

TOTAL PARKS & REC	**41**

Parks & Recreation Summary

City of Bartlett

FY 2016 Adopted Budget

What We Do

The mission of the Bartlett Parks and Recreation Department is to enhance the quality of life for Bartlett citizens by providing diverse and quality leisure programs; services and facilities that encourage health, fitness, relaxation and learning; as well as providing opportunities for community involvement. We offer a full service recreation center, senior services, summer programs, youth and adult recreation sports leagues and maintain all parks, fields and facilities.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	2,432,390	2,652,324	2,568,565	2,748,703
Benefits	968,424	991,810	937,642	986,615
Other Personnel	317,145	367,293	361,270	377,038
Operations	1,201,816	1,320,766	1,281,439	1,358,641
Capital	66,515	135,140	163,277	128,600
Total	**4,986,291**	**5,467,333**	**5,312,193**	**5,599,597**

FY 2015 Performance Highlights

Parks and Recreation maintained 28 parks, 18 ballfields and 7 soccer fields; offered over 300 classes in the Community Center and hosted 10 community events; provided sport/recreations opportunities for over 3,200 youth and 2,000 adults.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Develop a 5-year plan for Parks facilities.	Plan updated annually	In Progress	In Progress	In Progress
Continue to increase (enhance) landscaping in Parks.	# of Parks maintained	24	27	27

CITY OF BARTLETT
PARKS & RECREATION BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 92,464	$ 167,936	$ 134,679	$ 171,295
Employee Wages	1,559,436	1,625,835	1,601,956	1,661,446
Overtime Wages	43,309	50,200	50,233	47,200
Special Hours	102,139	120,000	119,500	114,000
Contracted Services	317,145	367,293	361,270	377,038
Part-Time	635,043	688,353	662,197	754,762
Longevity Pay	36,427	40,989	42,930	47,373
Bonus	44,016	10,614	10,594	11,827
Employee Health Insurance	322,728	343,186	298,034	302,805
Employee Life Insurance	7,222	9,686	9,322	9,897
Worker's Compensation Insurance	42,089	44,495	44,495	57,793
Unemployment Compensation	573	0	0	0
Retiree Health Insurance	82,595	89,689	88,037	91,638
FICA	191,662	202,024	200,462	210,754
Pension Contribution	241,112	251,127	242,568	253,313
Contributory Retirement Plan	0	0	1,200	1,215
Total Personnel	**$ 3,717,960**	**$ 4,011,427**	**$ 3,867,477**	**$ 4,112,356**
Staffing Level				
Full-Time	*38.90*	*41.00*	*39.19*	*41.00*
Part-Time (converted to FTE)	*34.03*	*38.31*	*33.38*	*37.77*
Total Full-Time Equivalent (FTE)	***72.93***	***79.31***	***72.57***	***78.77***
Operations				
Training	$ 1,789	$ 6,350	$ 2,003	$ 6,850
Travel	908	1,800	2,542	4,700
Professional Services	8,295	20,000	8,139	12,000
Other Professional Service	73,592	118,800	113,075	107,800
Postage & Freight	7,702	8,457	6,913	8,405
Dues & Subscriptions	8,265	8,830	8,317	9,095
Utilities	250,321	271,800	260,987	269,800
Phones - Local	15,964	17,588	16,544	16,556
Long Distance Phone Calls	168	200	161	190
Cellular Phones	4,523	4,738	4,582	4,787
Shop Allocation	19,750	19,350	19,493	19,350
Vehicle Maintenance	21,338	16,700	16,623	16,750
Equipment Maintenance	38,986	48,340	53,495	56,340
Grounds Maintenance	112,098	75,000	91,900	105,000
Building Maintenance	73,157	76,000	73,959	76,400
Pool Maintenance	24,955	20,000	42,175	45,000
Swim Competitions	27,799	40,000	26,228	35,000
Office Supplies	17,320	17,800	16,705	18,300
Printing	6,733	6,400	5,068	6,200
Medical Supplies	522	600	275	1,700
Special Designation Expense	1,267	2,000	2,000	2,000
Petroleum Supplies	46,381	49,250	49,054	53,875
Special Events	4,418	7,000	5,831	7,000
Preschool Supplies	5,171	4,600	4,600	4,600
Recreation Supplies	62,920	65,300	64,939	65,300

CITY OF BARTLETT
PARKS & RECREATION BUDGET SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Concession Supplies	77,587	72,000	73,000	75,000
Field Trips	16,776	16,000	16,000	16,000
Tournament Expenses	367	700	700	700
Cost of Goods Sold	0	4,000	2,000	4,000
Clothing & Uniforms	16,393	17,500	17,094	19,300
Operating Supplies	63,406	90,250	86,324	88,300
Cleaning Supplies	31,721	36,000	36,546	40,750
Chemical Supplies	495	1,500	1,500	2,000
Film & Developing	30	200	200	200
Fill Sand, Dirt & Gravel	5,142	10,000	10,000	14,000
Small Tools	0	7,050	7,607	7,700
Tournament Awards	13,448	11,700	10,700	10,700
Travel Club	8,483	10,000	10,000	8,000
Equipment Rental	9,027	9,300	8,150	9,300
Equipment Leasing	5,264	11,223	8,723	9,723
Property Insurance	35,892	40,200	25,425	25,425
Vehicle & Equip Insurance	3,934	4,131	4,144	4,144
General Liability Insurance	20,966	22,015	20,295	20,295
Other Insurance	3,764	3,700	2,212	2,212
Landfill Fees	504	444	444	444
Credit Card Vendor Fees	33,854	30,000	24,081	30,000
Cash Over (Short)	3,342	250	250	250
License Fees	0	500	500	500
Damage Claims	10,369	4,600	4,600	4,600
Miscellaneous Other Expenses	6,708	10,600	15,337	12,100
Total Operations	**$ 1,201,816**	**$ 1,320,766**	**$ 1,281,439**	**$ 1,358,641**
Capital				
Building Improvements	$ 46,521	$ 91,000	$ 91,000	$ 128,000
Data Processing Equipment	2,497	0	973	0
Vehicles	0	25,000	52,164	0
Furniture	0	600	600	600
Other Equipment	17,497	18,540	18,540	0
Total Capital	**$ 66,515**	**$ 135,140**	**$ 163,277**	**$ 128,600**
TOTAL PARKS & RECREATION	**$ 4,986,291**	**$ 5,467,333**	**$ 5,312,193**	**$ 5,599,597**

CITY OF BARTLETT
PARKS ADMINISTRATION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 92,464	$ 167,936	$ 134,679	$ 171,295
Employee Wages	79,671	82,831	82,831	85,189
Longevity Pay	3,699	4,615	6,165	9,125
Bonus	3,684	348	258	348
Employee Health Insurance	30,320	40,700	25,060	27,916
Employee Life Insurance	735	1,354	1,169	1,385
Worker's Compensation Insurance	472	759	759	998
Retiree Health Insurance	8,607	12,538	10,876	12,824
FICA	13,380	19,014	17,012	19,990
Pension Contribution	25,714	35,107	30,451	35,908
Total Personnel	**$ 258,744**	**$ 365,202**	**$ 309,260**	**$ 364,978**
Staffing Level				
Full-Time	*3.00*	*4.00*	*4.00*	*4.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***3.00***	***4.00***	***4.00***	***4.00***
Operations				
Travel	$ 0	$ 0	$ 1,042	$ 2,000
Postage & Freight	125	80	75	80
Dues & Subscriptions	460	930	930	1,200
Phones - Local	1,167	3,938	1,806	1,806
Long Distance Phone Calls	63	50	50	65
Cellular Phones	718	696	696	1,392
Shop Allocation	750	350	350	350
Vehicle Maintenance	319	200	220	250
Office Supplies	11	500	500	500
Printing	0	0	0	0
Petroleum Supplies	3,704	5,250	5,250	7,875
Operating Supplies	595	500	500	500
Equipment Leasing	225	500	500	500
Property Insurance	7,143	8,000	5,064	5,064
Vehicle & Equip Insurance	338	355	662	662
General Liability Insurance	1,154	1,212	1,529	1,529
Damage Claims	788	0	0	0
Miscellaneous Other Expenses	387	500	693	500
Total Operations	**$ 17,945**	**$ 23,061**	**$ 19,867**	**$ 24,273**
Capital				
Vehicles	$ 0	$ 0	$ 27,164	$ 0
Total Capital	**$ 0**	**$ 0**	**$ 27,164**	**$ 0**
Total Parks Administration	**$ 276,689**	**$ 388,263**	**$ 356,291**	**$ 389,251**

CITY OF BARTLETT
SINGLETON COMMUNITY CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 0	$ 0	$ 0	$ 113,729
Employee Wages	218,451	224,931	223,722	115,174
Special Hours	1,016	1,000	1,000	1,000
Contracted Services	95,902	105,000	105,000	105,000
Part-Time	221,087	225,000	225,000	238,824
Longevity Pay	6,810	7,932	6,502	7,489
Bonus	6,415	2,175	1,981	2,175
Employee Health Insurance	50,432	50,512	48,088	48,263
Employee Life Insurance	938	1,215	1,157	1,236
Worker's Compensation Insurance	6,311	6,306	6,306	8,496
Unemployment Compensation	63	0	0	0
Retiree Health Insurance	10,923	11,247	11,072	11,445
FICA	34,001	34,586	34,537	35,981
Pension Contribution	33,265	31,490	31,003	32,046
Total Personnel	**$ 685,615**	**$ 701,394**	**$ 695,368**	**$ 720,858**
Staffing Level				
Full-Time	*5.00*	*5.00*	*5.00*	*5.00*
Part-Time (converted to FTE)	*10.86*	*12.02*	*10.04*	*11.48*
Total Full-Time Equivalent (FTE)	***15.86***	***17.02***	***15.04***	***16.48***
Operations				
Training	$ 355	$ 1,000	$ 705	$ 1,500
Travel	908	1,500	1,500	2,500
Other Professional Service	3,542	2,800	2,800	2,800
Postage & Freight	294	500	500	500
Dues & Subscriptions	450	600	600	600
Utilities	46,697	50,000	50,000	50,000
Phones - Local	3,038	3,000	3,000	3,000
Long Distance Phone Calls	29	30	30	30
Cellular Phones	326	500	500	0
Equipment Maintenance	3,065	5,000	5,000	5,000
Grounds Maintenance	197	0	0	0
Building Maintenance	11,361	19,000	19,000	19,000
Office Supplies	4,173	3,600	3,600	3,600
Printing	1,535	1,000	1,000	1,000
Petroleum Supplies	40	0	0	0
Preschool Supplies	5,171	4,600	4,600	4,600
Recreation Supplies	16,329	16,000	16,000	16,000
Concession Supplies	8,349	7,000	7,000	7,000
Field Trips	16,776	16,000	16,000	16,000
Tournament Expenses	76	0	0	0
Clothing & Uniforms	7,827	8,500	8,500	8,500
Operating Supplies	8,960	8,000	8,000	8,000
Cleaning Supplies	4,364	4,000	4,000	4,000
Film & Developing	30	200	200	200
Tournament Awards	1,568	2,500	2,500	2,500
Equipment Leasing	2,120	4,500	4,500	4,500
Property Insurance	6,664	7,464	4,721	4,721

CITY OF BARTLETT
SINGLETON COMMUNITY CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Vehicle & Equip Insurance	117	123	656	656
General Liability Insurance	3,621	3,802	3,461	3,461
Credit Card Vendor Fees	4,511	4,000	4,000	4,000
Cash Over or Short	(1)	0	0	0
Damage Claims	5,000	0	0	0
Miscellaneous Other Expenses	3,580	2,000	5,825	2,000
Total Operations	**$ 171,072**	**$ 177,219**	**$ 178,198**	**$ 175,668**
Capital				
Building Improvements	$ 39,900	$ 26,000	$ 26,000	$ 128,000
Retile Auditorium Floor $19k, Replace 4 each old Air Conditioners $20k, Replace Main Entrace Door with Handicapped Door $6k, New roof on front part of building and Athleltics $47k, Refinish Floors 18k, 200 new metal folding chairs $2k, 5 each new chair carts $1k, Painting Community Center $15k.				
Data Processing Equipment	767	0	973	0
Total Capital	**$ 40,667**	**$ 26,000**	**$ 26,973**	**$ 128,000**
Total Singleton Community Center	**$ 897,354**	**$ 904,613**	**$ 900,539**	**$ 1,024,526**

CITY OF BARTLETT
ATHLETICS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 0	$ 0	$ 0	$ 62,945
Employee Wages	142,584	147,453	147,453	88,647
Overtime Wages	0	400	150	200
Special Hours	97,675	115,000	115,000	109,000
Contracted Services	1,055	1,055	0	0
Part-Time	102,748	115,000	102,441	117,000
Longevity Pay	4,527	4,708	4,708	6,807
Bonus	5,051	2,175	1,809	2,000
Employee Health Insurance	29,058	28,718	28,502	28,335
Employee Life Insurance	616	796	778	819
Worker's Compensation Insurance	6,910	7,179	7,179	9,353
Unemployment Compensation	0	0	0	0
Retiree Health Insurance	7,129	7,373	7,373	7,580
FICA	26,522	29,044	28,111	29,213
Pension Contribution	21,287	20,643	20,643	21,223
Total Personnel	**$ 445,162**	**$ 479,544**	**$ 464,147**	**$ 483,122**
Staffing Level				
Full-Time	*3.00*	*3.00*	*3.00*	*3.00*
Part-Time (converted to FTE)	*6.34*	*7.00*	*5.63*	*6.25*
Total Full-Time Equivalent (FTE)	***9.34***	***10.00***	***8.63***	***9.25***
Operations				
Training	$ 0	$ 150	$ 0	$ 150
Professional Services	3,389	5,000	4,200	5,000
Postage & Freight	154	125	125	125
Dues & Subscriptions	5,762	5,500	5,500	5,500
Utilities	50,011	60,000	60,000	60,000
Phones - Local	1,148	800	1,200	1,200
Long Distance Phone Calls	2	10	10	10
Cellular Phones	2,271	1,920	2,100	2,100
Equipment Maintenance	10,180	8,500	9,000	8,500
Grounds Maintenance	10,052	10,000	10,000	10,000
Building Maintenance	395	200	2,097	1,000
Office Supplies	2,904	2,000	2,000	2,000
Printing	1,140	700	750	500
Medical Supplies	348	100	100	1,200
Recreation Supplies	29,521	35,000	35,000	35,000
Concession Supplies	69,238	65,000	66,000	68,000
Clothing & Uniforms	1,408	1,200	1,730	1,500
Operating Supplies	9,440	6,500	7,000	7,000
Plumbing at soccer park.				
Tournament Awards	11,679	9,000	8,000	8,000
Equipment Rental	3,240	3,400	3,400	3,400
Equipment Leasing	890	1,200	1,200	1,200
Property Insurance	2,643	2,960	1,872	1,872
General Liability Insurance	3,360	3,528	2,787	2,787
Other Insurance	3,764	3,700	2,212	2,212
Cash Over (Short)	(202)	250	250	250

CITY OF BARTLETT
ATHLETICS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Damage Claims	3,621	100	100	100
Miscellaneous Other Expenses	0	1,000	1,519	1,000
Total Operations	**$ 226,359**	**$ 227,843**	**$ 228,152**	**$ 229,606**
Capital				
Furniture	$ 0	$ 600	$ 600	$ 600
Total Capital	**$ 0**	**$ 600**	**$ 600**	**$ 600**
Total Athletics	**$ 671,520**	**$ 707,987**	**$ 692,899**	**$ 713,328**

CITY OF BARTLETT
PARKS MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 0	$ 0	$ 0	$ 64,405
Employee Wages	517,830	522,095	535,087	472,868
Overtime Wages	43,022	49,800	48,472	47,000
Special Hours	2,058	2,000	2,000	2,000
Contracted Services	42,078	42,200	42,200	44,000
Part-Time	22,374	31,000	30,802	31,000
Longevity Pay	17,196	18,927	18,705	18,927
Bonus	11,563	1,131	1,120	1,131
Employee Health Insurance	107,471	105,474	89,934	86,858
Employee Life Insurance	2,357	2,819	2,913	2,901
Worker's Compensation Insurance	12,024	12,414	12,414	16,498
Retiree Health Insurance	25,892	26,105	27,228	26,864
FICA	45,450	46,219	47,653	47,489
Pension Contribution	74,260	73,093	72,307	71,948
Contributory Retirement Plan	0	0	1,200	1,215
Total Personnel	**$ 923,574**	**$ 933,277**	**$ 932,035**	**$ 935,104**
Staffing Level				
Full-Time	*12.90*	*13.00*	*12.00*	*13.00*
Part-Time (converted to FTE)	*0.53*	*1.40*	*0.71*	*1.40*
Total Full-Time Equivalent (FTE)	***13.43***	***14.40***	***12.71***	***14.40***
Operations				
Other Professional Service	$ 59,482	$ 57,000	$ 57,000	$ 57,000
Dues & Subscriptions	405	100	295	295
Utilities	3,849	3,800	3,800	3,800
Phones - Local	883	900	900	900
Cellular Phones.	937	1,022	641	650
Shop Allocation	18,000	18,000	18,000	18,000
Vehicle Maintenance	21,019	15,000	15,000	15,000
Equipment Maintenance	11,754	22,000	22,000	22,000
Grounds Maintenance	97,207	65,000	80,000	95,000
Building Maintenance	12,745	15,000	15,000	15,000
Office Supplies	11	200	200	200
Petroleum Supplies	39,724	38,850	38,850	38,850
Clothing & Uniforms	3,241	3,000	3,000	4,500
Operating Supplies	15,927	42,250	42,250	40,000
Cleaning Supplies	10,600	9,000	9,116	12,000
Chemical Supplies	495	1,500	1,500	2,000
Fill Sand, Dirt & Gravel	5,142	10,000	10,000	14,000
Small Tools	0	4,000	4,000	4,000
Equipment Rental	5,787	4,900	4,000	4,900
Equipment Leasing	20	223	223	223
Property Insurance	841	942	594	594
Vehicle & Equip Insurance	3,303	3,468	2,641	2,641
General Liability Insurance	5,052	5,305	4,960	4,960
Landfill Fees	504	444	444	444
Damage Claims	961	3,000	3,000	3,000

CITY OF BARTLETT
PARKS MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Miscellaneous Other Expenses	630	1,000	1,200	2,500
Total Operations	**$ 318,519**	**$ 325,904**	**$ 338,613**	**$ 362,457**
Capital				
Other Equipment	$ 4,642	$ 0	$ 0	$ 0
Total Capital	**$ 4,642**	**$ 0**	**$ 0**	**$ 0**
Total Parks Maintenance	**$ 1,246,735**	**$ 1,259,181**	**$ 1,270,648**	**$ 1,297,561**

CITY OF BARTLETT
SCHOOL GROUND MAINTENANCE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Employee Wages	$ 0	$ 40,520	$ 20,260	$ 42,539
Overtime Wages	0	0	585	0
Contracted Srvcs	0	48,038	46,555	48,038
Part-Time	0	13,248	8,538	13,248
Bonus	0	87	87	87
Health Insurance	0	12,341	4,518	4,455
Life Insurance	0	219	194	230
Workman's Comp.	0	1,103	1,103	1,489
Retiree H.I.	0	2,026	1,857	2,127
FICA	0	3,953	3,521	4,217
Pension	0	5,673	5,200	5,955
Total Personnel	**$ 0**	**$ 127,208**	**$ 92,418**	**$ 122,385**
Staffing Level				
Full-Time	*0.00*	*1.00*	*1.00*	*1.00*
Part-Time (converted to FTE)	*0.00*	*0.69*	*0.08*	*0.69*
Total Full-Time Equivalent (FTE)	***0.00***	***1.69***	***1.08***	***1.69***
Operations				
Other Professional Service	$ 0	$ 38,000	$ 38,000	$ 38,000
Cellular Phones	0	600	645	645
Vehicle Maintenance	0	1,000	1,000	1,000
Equipment Maintenance	0	1,000	1,271	2,000
Grounds Maintenance	0	0	1,900	0
Office Supplies	0	0	11	0
Petroleum Supplies	0	3,650	3,600	5,650
Clothing & Uniforms	0	300	287	300
Operating Supplies	0	1,000	1,000	1,000
Small Tools	0	2,350	3,037	3,000
Damage Claims	0	1,000	1,000	1,000
Miscellaneous Other Expenses	0	4,000	4,000	4,000
Total Operations	**$ 0**	**$ 52,900**	**$ 55,751**	**$ 56,595**
Capital				
Vehicles	$ 0	$ 25,000	$ 25,000	$ 0
Total Capital	**$ 0**	**$ 25,000**	**$ 25,000**	**$ 0**
Total School Ground Maintenance	**$ 0**	**$ 205,108**	**$ 173,168**	**$ 178,980**

CITY OF BARTLETT
SENIOR CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 0	$ 0	$ 0	$ 59,378
Employee Wages	148,656	154,535	154,530	100,979
Overtime Wages	74	0	1,026	0
Contracted Services	26,923	21,000	22,106	30,000
Longevity Pay	56	338	708	708
Bonus	3,291	348	344	344
Employee Health Insurance	43,447	43,588	40,190	39,856
Employee Life Insurance	620	834	806	866
Worker's Compensation Insurance	1,224	1,149	1,149	1,599
Retiree Health Insurance	7,433	7,727	7,727	8,018
FICA	10,992	11,285	11,602	11,839
Pension Contribution	22,407	21,635	21,634	22,450
Total Personnel	**$ 265,122**	**$ 262,439**	**$ 261,822**	**$ 276,037**
Staffing Level				
Full-Time	*4.00*	*4.00*	*4.00*	*4.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***4.00***	***4.00***	***4.00***	***4.00***
Operations				
Training	$ 0	$ 200	$ 0	$ 200
Travel	0	300	0	200
Other Professional Services	10,568	21,000	15,000	10,000
Postage & Freight	4,404	3,752	3,700	3,700
Dues & Subscriptions	391	700	500	500
Utilities	15,346	18,000	17,000	16,000
Phones - Local	1,379	1,450	1,450	1,450
Long Distance Phone Calls	3	10	10	10
Equipment Maintenance	1,570	1,840	1,840	1,840
Building Maintenance	2,860	4,800	4,800	4,400
Office Supplies	5,613	5,500	6,000	6,000
Printing	0	200	200	200
Special Designation Expense	1,267	2,000	2,000	2,000
Recreation Supplies	1,714	1,300	1,300	1,300
Tournament Expenses	291	700	700	700
Clothing & Uniforms	31	500	500	500
Operating Supplies	6,484	5,000	4,800	4,800
Cleaning Supplies	2,522	3,000	2,750	2,750
Small Tools	0	200	219	200
Tournament Awards	201	200	200	200
Travels by Seniors	8,483	10,000	10,000	8,000
Equipment Leasing	773	800	800	800
Property Insurance	3,055	3,422	2,165	2,165
General Liability Insurance	1,425	1,496	1,382	1,382
Miscellaneous Other Expenses	2,112	2,000	2,000	2,000
Total Operations	**$ 70,492**	**$ 88,370**	**$ 79,316**	**$ 71,297**

CITY OF BARTLETT
SENIOR CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Capital				
Building Improvements	$ 6,621	$ 8,000	$ 8,000	$ 0
Data Processing Equipment	1,514	0	0	0
Other Equipment	5,324	0	0	0
Total Capital	**$ 13,459**	**$ 8,000**	**$ 8,000**	**$ 0**
Total Senior Center	**$ 349,073**	**$ 358,809**	**$ 349,139**	**$ 347,334**

CITY OF BARTLETT
RECREATION CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 0	$ 0	$ 0	$ 286,302
Employee Wages	452,245	453,470	438,073	169,291
Overtime Wages	213	0	0	0
Special Hours	1,391	2,000	1,500	2,000
Contracted Services	151,187	150,000	145,409	150,000
Part-Time	288,833	304,105	295,416	354,690
Longevity Pay	4,139	4,469	6,142	4,317
Bonus	14,012	4,350	4,995	5,742
Employee Health Insurance	62,001	61,853	61,742	67,122
Employee Life Insurance	1,957	2,449	2,305	2,460
Worker's Compensation Insurance	15,148	15,585	15,585	19,360
Unemployment Compensation	510	0	0	0
Retiree Health Insurance	22,612	22,673	21,904	22,780
FICA	61,316	57,923	58,026	62,025
Pension Contribution	64,179	63,486	61,330	63,783
Total Personnel	**$ 1,139,744**	**$ 1,142,363**	**$ 1,112,427**	**$ 1,209,872**
Staffing Level				
Full-Time	*11.00*	*11.00*	*10.19*	*11.00*
Part-Time (converted to FTE)	*16.30*	*17.20*	*16.92*	*17.95*
Total Full-Time Equivalent (FTE)	***27.30***	***28.20***	***27.11***	***28.95***
Operations				
Training	$ 1,434	$ 5,000	$ 1,298	$ 5,000
Professional Services	4,906	15,000	3,939	7,000
Other Professional Service	0	0	275	0
Postage & Freight	2,726	4,000	2,513	4,000
Dues & Subscriptions	797	1,000	492	1,000
Utilities	134,418	140,000	130,187	140,000
Phones - Local	8,350	7,500	8,188	8,200
Long Distance Phone Calls	71	100	61	75
Cellular Phones	271	0	0	0
Shop Allocation	1,000	1,000	1,143	1,000
Vehicle Maintenance	0	500	403	500
Equipment Maintenance	12,417	10,000	14,267	17,000
Grounds Maintenance	4,641	0	117	0
Building Maintenance	45,796	37,000	33,062	37,000
Pool Maintenance	24,955	20,000	42,175	45,000
Swim Competitions	27,799	40,000	26,228	35,000
Office Supplies	4,608	6,000	4,394	6,000
Printing	4,058	4,500	3,118	4,500
Medical Supplies	174	500	175	500
Petroleum Supplies	2,914	1,500	1,354	1,500
Special Events	4,418	7,000	5,831	7,000
Recreation Supplies	15,356	13,000	12,639	13,000
Cost of Goods Sold	0	4,000	2,000	4,000
Clothing & Uniforms	3,887	4,000	3,077	4,000
Operating Supplies	21,999	27,000	22,774	27,000
Cleaning Supplies	14,236	20,000	20,680	22,000

CITY OF BARTLETT
RECREATION CENTER
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Small Tools	0	500	350	500
Equipment Rental	0	1,000	750	1,000
Equipment Leasing	1,236	4,000	1,500	2,500
Property Insurance	15,546	17,412	11,009	11,009
Vehicle & Equip Insurance	176	185	185	185
General Liability Insurance	6,354	6,672	6,176	6,176
Credit Card Vendor Fees	29,343	26,000	20,081	26,000
Cash Over (Short)	3,545	0	0	0
License Fees	0	500	500	500
Damage Claims	0	500	500	500
Miscellaneous Other Expenses	0	100	100	100
Total Operations	**$ 397,429**	**$ 425,469**	**$ 381,542**	**$ 438,745**
Capital				
Building Improvements	$ 0	$ 57,000	$ 57,000	$ 0
Data Processing Equipment	216	0	0	0
Other Equipment	7,531	18,540	18,540	0
Total Capital	**$ 7,747**	**$ 75,540**	**$ 75,540**	**$ 0**
Total Recreation Center	**$ 1,544,920**	**$ 1,643,372**	**$ 1,569,509**	**$ 1,648,617**

City of Bartlett

PERFORMING ARTS

FY 2016 Adopted Budget

Full-Time Authorized Personnel Positions

Performing Arts

Performing Arts Director	1
Operation Manager	1
Sales & Marketing Coordinator	1
TOTAL PERFORMING ARTS	**3**

The Performing Arts Center budget shows a decrease of $23,859 (3.79%) over the FY 2015 Projection. FY 2016 budget included a career ladder pay increase and a general 2% salary increase for full-time employees. There was no staffing change.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	171,941	189,136	180,295	192,575
Benefits	79,508	79,385	75,462	86,635
Other Personnel	184,813	188,125	191,580	194,300
Operations	185,028	196,440	181,760	179,446
Capital	1,009	0	0	0
Total	**622,299**	**653,086**	**629,097**	**652,956**

Performing Arts Center

FY 2016 Adopted Budget

What We Do

The Bartlett Performing Arts And Conference Center seeks to enhance the cultural lives of the citizens of the City of Bartlett by providing a first-rate performance facility to showcase both professional touring artists as well as community amateur arts organizations. Additionally the Center is committed to offering high quality, affordable services and amenities for hosting a variety of business, social and civic gatherings.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	171,941	189,136	180,295	192,575
Benefits	79,508	79,385	75,462	86,635
Other Personnel	184,813	188,125	191,580	194,300
Operations	185,028	196,440	181,760	179,446
Capital	1,009	0	0	0
Total	**622,299**	**653,086**	**629,097**	**652,956**

FY 2015 Performance Highlights

For The 2014-2015 Season we increased the cost of a season subscription ticket from $150 to $180. The majority of subscriptions were purchased prior to the price increase and likely stimulated early subscription business that fell into FY15. We continued to have capacity crowds for performances during the first half season (John Corbett, Charlie Daniels, John Berry, Dave Mason 2 Kenny Loggins nights, and the Bouffants). Our two programs booked specifically for senior groups also sold out two performances each (What Would Lucy Do? and Assisted Living the Musical). In the spring once a number of the subscribers had compelted their subscription choices three of our shows were obviously more dependent on single ticket buyers that didn't materialize (Vivace, Jaimee Paul Band, Dukes of Dixieland). Whether it is because of the increased single ticket to $25 or that we are becoming more of a subscription house is still to be determined. Regardless these shows were still well attended, just not sell-outs that we have become accustomed to. Our dinner shows continue to be attended primarily by our subscriber base, but the increasing costs associated with the catering makes selling them out a necessity. The late winter weather complicated our theatreKids production of "Footloose", but we were able to complete the project without missing any performances. Our enrollment numbers weren't what we'd hoped for and ticket sales were last minute. The kids however did a spectacular job. Our fall production by our Bartlett Repertory Theatre troupe (Steve Martin's "The Underpants") was received quite well and we have already seen a good bit of attention given to their upcoming May production of "Crimes of the Heart".

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Maximize ticket revenue, continue to sell-out events, increase subscriptions, and add performances when feasible.	Revenue from ticket sales	156,600	100,000	115,000
Increase sponsorship with both cash and in-kind services	Actual contributions	$43,500 ($50,000 in-kind)	$51,200 ($50,000 in-kind)	$50,000 ($50,000 in-kind)
Increase the number of new rental events	An increase in the revenues from new rental accounts.	8,000	$ 10,000	$20,000

CITY OF BARTLETT
PERFOMING ARTS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 77,477	$ 79,027	$ 79,026	$ 80,608
Employee Wages	77,763	87,671	79,565	89,529
Contracted Services	177,938	180,625	182,455	185,000
Part-Time	16,700	22,438	21,704	22,438
Instructional Expense	6,875	7,500	9,125	9,300
Vacation Pay	0	0	1,191	0
Longevity Pay	3,099	4,742	4,610	4,836
Bonus	3,087	522	344	609
Employee Health Insurance	26,380	25,830	23,090	31,868
Employee Life Insurance	675	900	829	919
Worker's Compensation Insurance	967	1,195	1,195	1,335
Unemployment Compensation	22	0	0	0
Retiree Health Insurance	7,762	8,335	7,930	8,507
FICA	13,297	14,523	14,070	14,742
Pension Contribution	24,220	23,338	22,203	23,819
Total Personnel	**$ 436,262**	**$ 456,646**	**$ 447,337**	**$ 473,510**
Staffing Level				
Full-Time	*2.76*	*3.00*	*2.52*	*3.00*
Part-Time (converted to FTE)	*0.69*	*1.00*	*0.68*	*1.00*
Total Full-Time Equivalent (FTE)	***3.45***	***4.00***	***3.20***	***4.00***
Operations				
Training	$ 455	$ 1,000	$ 975	$ 1,000
Volunteer Expense	635	925	600	800
Travel	1,472	1,500	1,889	1,500
Professional Services	1,950	9,950	7,000	8,000
Postage & Freight	4,983	7,500	7,500	7,500
Dues & Subscriptions	565	400	400	400
Meetings	0	0	0	0
Utilities	42,064	40,000	41,000	42,000
Phones - Local	1,103	1,100	1,100	1,100
Long Distance Phone Calls	184	300	200	200
Cellular Phones	2,662	2,800	2,750	2,800
Shop Allocation	300	300	300	300
Vehicle Maintenance	902	2,000	1,500	2,000
Equipment Maintenance	10,866	5,000	2,000	5,000
Grounds Maintenance	115	700	500	700
Building Maintenance	13,478	25,000	28,000	25,000
Upgrade the stage lighting to new LED technology.				
Office Supplies	1,674	2,000	1,800	2,000
Printing	4,644	10,461	10,000	6,000
Ticket Sales Expenditures	6,001	1,000	600	1,000
Petroleum Supplies	3,329	4,000	2,500	3,000
Concession Supplies Client	780	1,000	1,000	1,000
Concession Supplies	8,382	8,000	7,500	8,000
Clothing & Uniforms	164	225	225	225
Operating Supplies	18,166	16,314	14,000	11,000
Cleaning Supplies	730	2,000	1,500	2,000

CITY OF BARTLETT
PERFOMING ARTS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Public Awareness	36,001	29,895	29,000	29,000
Equipment Rental	0	1,200	1,200	1,200
Equipment Leasing	783	800	800	800
Property Insurance	12,245	13,714	8,651	8,651
Vehicle & Equip Insurance	167	175	176	176
General Liability Insurance	1,125	1,181	1,094	1,094
Credit Card Vendor Fees	6,374	6,000	6,000	6,000
Damage Claims	2,728	0	0	0
Total Operations	**$ 185,028**	**$ 196,440**	**$ 181,760**	**$ 179,446**
Capital				
Furniture	$ 228	$ 0	$ 0	$ 0
Other Equipment	781	0	0	0
Total Capital	**$ 1,009**	**$ 0**	**$ 0**	**$ 0**
TOTAL PERFORMING ARTS	**$ 622,299**	**$ 653,086**	**$ 629,097**	**$ 652,956**

CITY OF BARTLETT

TENNESSEE

SPECIAL REVENUE FUNDS

Certain revenues of the City are required by state law or city ordinance to be accounted for in separate funds to insure the revenues are spent for specific designated purposes.

City of Bartlett

SPECIAL REVENUE FUNDS
FY 2016 Adopted Budget

The Special Revenue Funds includes State Street Aid, Solid Waste, General Improvement, Drug Enforcement, DEA Enforcement, Drainage Control, Park Improvement Fund, and Bartlett School Fund. The Special Revenue Funds are required by state law or city ordinance to be accounted for in separate funds. The revenues in each of these programs are collected to be used for each fund's specific purpose. This budget included a career ladder pay increase and a general 2% salary increase for full-time employees. There was no staffing change.

Full-Time Authorized Personnel Positions

Solid Waste Fund

Manager	1
Driver	33
Solid Waste Supervisor	3
Clerk	1
Sanitation Worker	3
Total Solid Waste Fund	**41**

Drainage Control Fund

Construction Inspector	1
Total Drainage Control Fund	**1**

TOTAL SPECIAL REVENUE FUNDS	**42**

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	10,567,071	79,706,413	78,084,395	80,372,815
Salaries	1,775,173	1,846,392	1,804,276	1,902,369
Benefits	961,989	953,488	945,126	940,668
Other Personnel	126,837	170,000	121,000	138,000
Operations	4,140,885	4,100,857	4,067,699	4,973,378
Capital	463,399	1,469,030	1,347,579	1,685,500
Tranfer Out	750,000	755,000	755,000	460,000
Bartlett School	1,444,226	71,397,213	68,650,004	71,250,815
Net Income	**904,562**	**(985,567)**	**393,710**	**(977,915)**
Beg Fund Bal	**4,395,445**	**5,300,007**	**5,300,007**	**5,693,717**
End Fund Bal	**5,300,007**	**4,314,441**	**5,693,717**	**4,715,803**

CITY OF BARTLETT
SUMMARY OF ALL SPECIAL REVENUE FUNDS
FY 2016 Adopted Budget

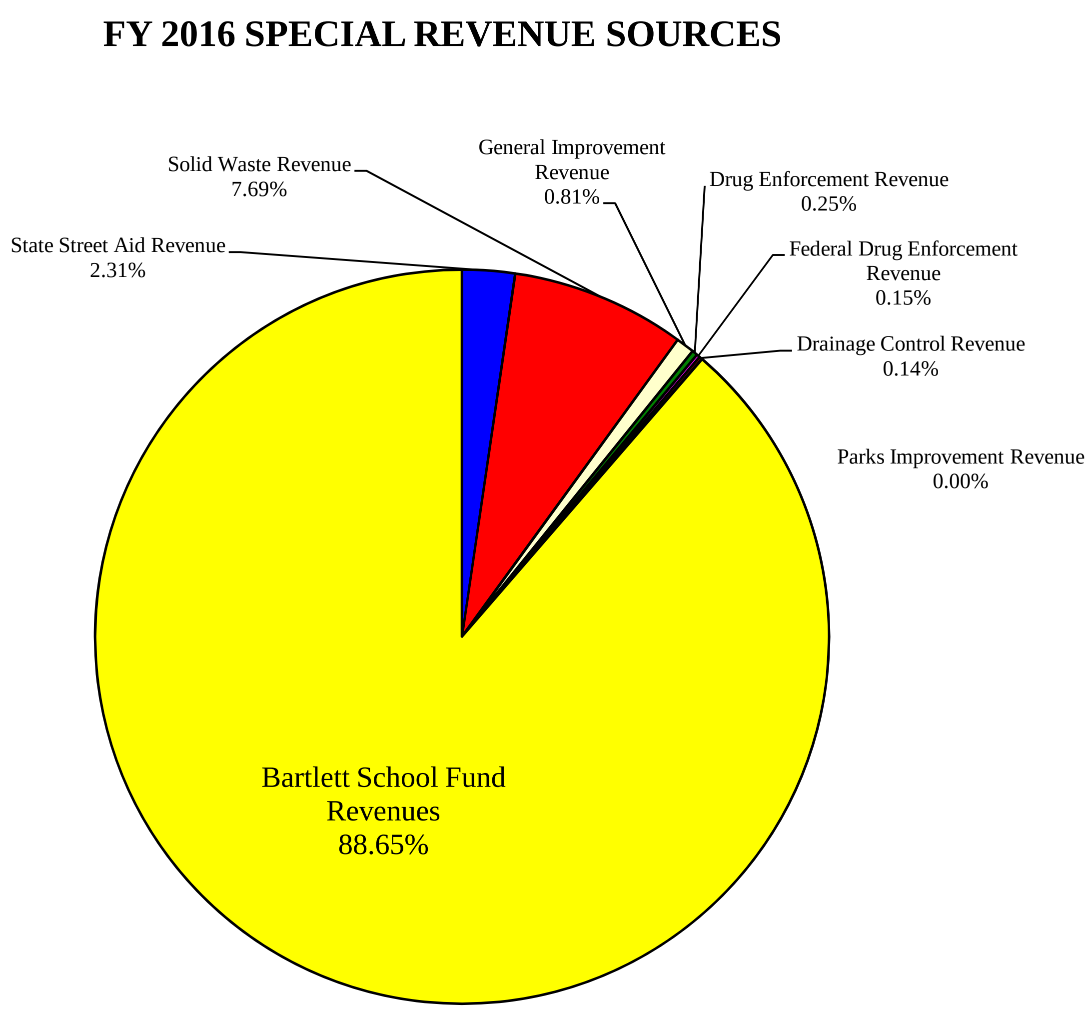
Description		FY 2014 Actual		FY 2015 Revised		FY 2015 Projection		FY 2016 Adopted
Revenues								
State Street Aid Revenue	$	2,321,671	$	1,795,000	$	1,985,000	$	1,860,000
Solid Waste Revenue		5,716,557		5,585,000		5,724,500		6,180,000
General Improvement Revenue		625,745		640,000		640,000		650,000
Drug Enforcement Revenue		109,246		206,700		184,700		201,500
Federal Drug Enforcement Revenue		110,418		80,500		140,500		120,500
Drainage Control Revenue		185,589		2,000		12,000		110,000
Parks Improvement Revenue		7,077		0		0		0
Bartlett School Fund Revenues		1,490,767		71,397,213		69,397,695		71,250,815
Total Revenues	**$**	**10,567,071**	**$**	**79,706,413**	**$**	**78,084,395**	**$**	**80,372,815**
Expenditures								
Personnel								
Solid Waste Fund	$	2,736,240	$	2,824,299	$	2,733,957	$	2,833,124
Drug Enforcement Funds		46,436		54,000		54,000		59,000
Drainage Control Fund		81,322		91,581		82,445		88,913
Total Personnel	**$**	**2,863,999**	**$**	**2,969,880**	**$**	**2,870,402**	**$**	**2,981,037**
Staffing Level								
Full-Time		*41.08*		*854.00*		*825.08*		*831.00*
Part-Time (converted to FTE)		*0.97*		*1.73*		*1.29*		*1.73*
Total Full-Time Equivalent (FTE)		***42.05***		***855.73***		***826.37***		***832.73***
Operations								
State Street Aid Fund	$	1,707,630	$	1,604,015	$	1,500,000	$	2,220,000
Solid Waste Fund		2,137,657		1,983,430		2,120,776		2,210,028
General Improvement Fund		203,867		271,112		220,112		298,500
Drug Enforcement Funds		73,104		179,800		155,300		173,100
Federal Drug Enforcement Fund		4,556		39,900		38,739		44,900
Drainage Control Fund		14,070		22,600		32,772		26,850
Total Operations	**$**	**4,140,885**	**$**	**4,100,857**	**$**	**4,067,699**	**$**	**4,973,378**
Transfers Out								
Solid Waste to Debt Service	$	500,000	$	500,000	$	500,000	$	200,000
General Improvement Fund to General Fund		250,000		255,000		255,000		260,000
Total Transfers Out	**$**	**750,000**	**$**	**755,000**	**$**	**755,000**	**$**	**460,000**
Capital								
State Street Aid Fund	$	134,201	$	258,455	$	225,000	$	175,000
Solid Waste Fund		49,206		644,297		636,065		1,056,500
General Improvement Fund		155,172		172,451		157,000		91,500
Drug Enforcement Funds		95,673		184,500		144,464		72,500
Federal Drug Enforcement Fund		19,638		169,150		150,050		235,000
Drainage Control Fund		5,076		5,178		5,000		5,000
Parks Improvement Fund		4,434		35,000		30,000		50,000
Total Capital	**$**	**463,399**	**$**	**1,469,030**	**$**	**1,347,579**	**$**	**1,685,500**
Bartlett School Fund Expenditures	**$**	**1,444,226**	**$**	**71,397,213**	**$**	**68,650,004**	**$**	**71,250,815**
Total Expenditures	**$**	**9,662,509**	**$**	**80,691,980**	**$**	**77,690,685**	**$**	**81,350,730**

SUMMARY OF ALL SPECIAL REVENUE FUNDS

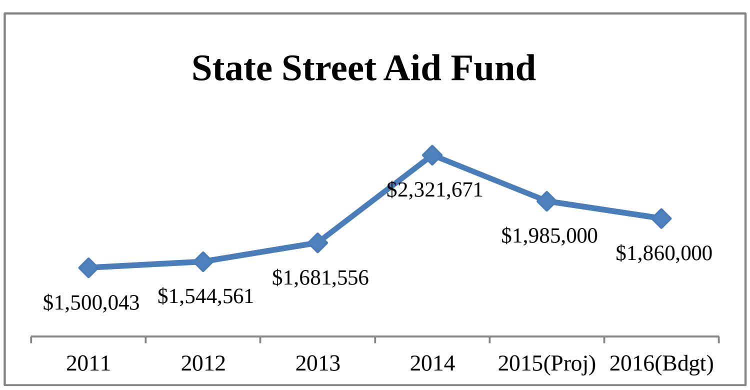
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Net From Operations	904,562	(985,567)	393,710	(977,915)
Beginning Fund Balance	$ 4,395,445	$ 5,300,007	$ 5,300,007	$ 5,693,717
Ending Fund Balance	$ 5,300,007	$ 4,314,441	$ 5,693,717	$ 4,715,803

CITY OF BARTLETT
ANALYSIS OF SPECIAL REVENUE SOURCES
FY 2016 Adopted Budget

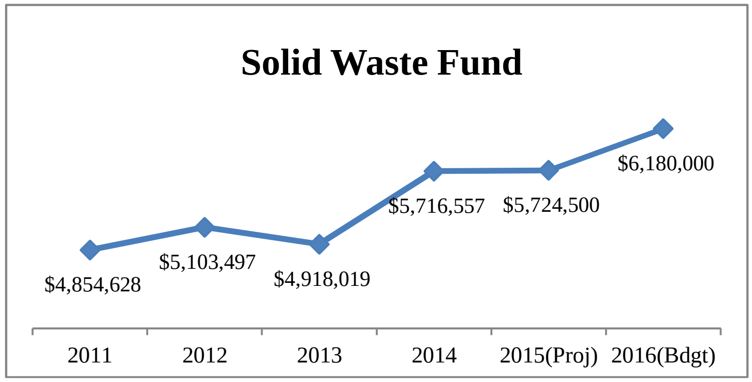


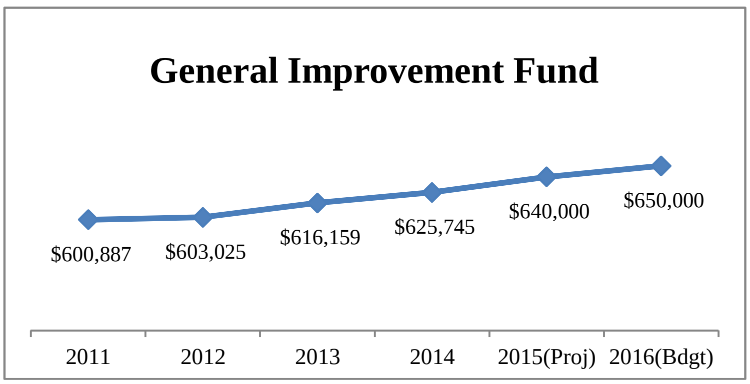
Special Revenue Funds are funds which are used to record transactions in which the funding source is legally restricted for a specific purpose. Included in the Special Revenue Funds are: State Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Funds, Federal Drug Enforcement Fund, Drainage Control Fund, Park Improvement Fund and Bartlett School Fund.



This is the City's portion of the motor fuel and gasoline taxes collected by and distributed by the State and some developer fees used for streetlights. State Petroleum Tax used to be allocated in this Fund but will now budgeted in the General Fund for street purposes starting in FY 2015. Street paving is budgeted in the CIP. Increased subdivision paving activities trigger the big increase from FY 2013 to FY 2014. However, we budgeted a lower number of subdivision paving activities in FY 2016.

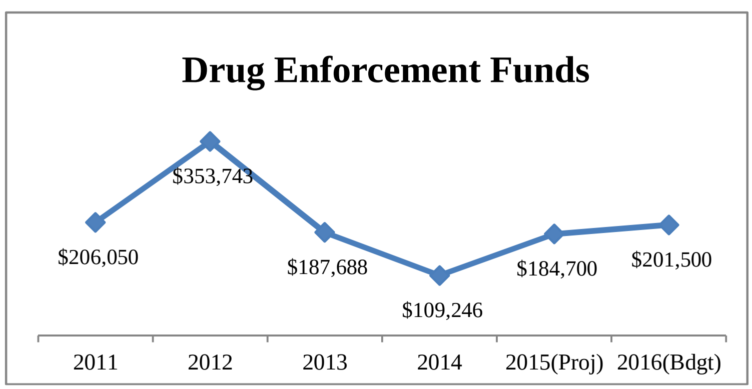
Solid Waste revenue is based on a monthly charge for collection and disposal. There was a solid waste fee increase of $1 per month starting FY 2016. Solid waste fee per month is $25 for residential pickup, $23 for 1 cart, $28 for 2 carts and $33 for 3 carts for commercial pickup. 7.96% increase budgeted for FY 2016.





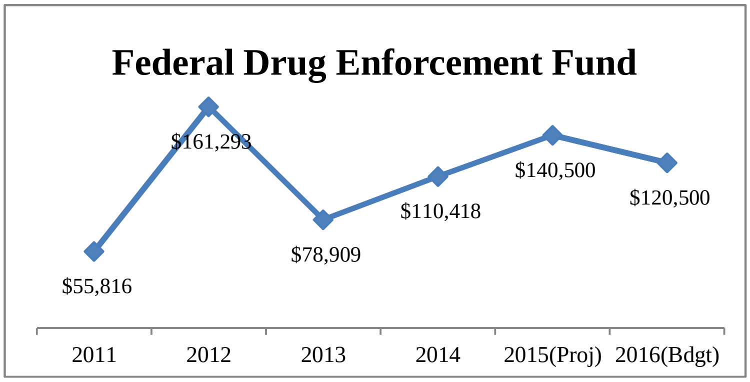
General Improvement revenue is derived from a $2.50 City Service fee charged to all utility and solid waste customers. $260,000 of this revenue is transferred to the General Fund and the balance is used for small capital purchases and improvements.

The Drug Enforcement Fund revenues are grant funds and seizure funds used for drug education and enforcement programs. Confiscated money and fines varies from year to year, based on enforcement activities.



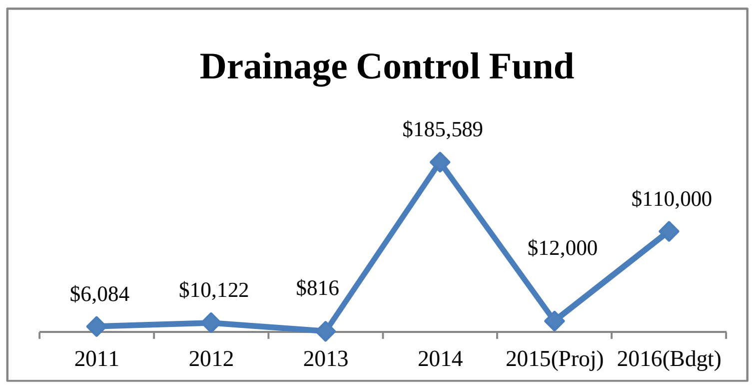
ANALYSIS OF SPECIAL REVENUE SOURCES

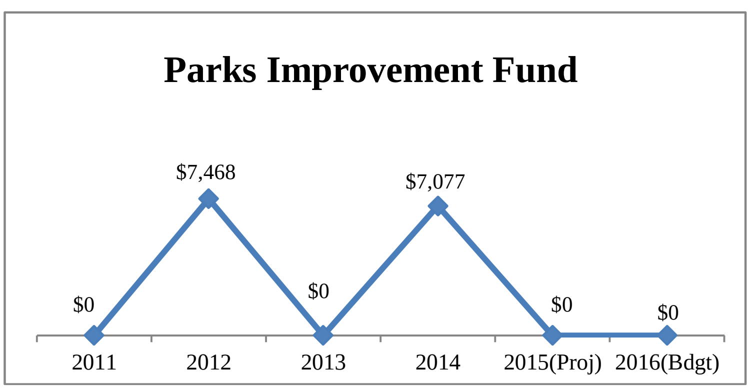
FY 2016 Adopted Budget



The Federal Drug Enforcement Fund revenues are federal grant funds and seizure funds that are used for drug education and enforcement programs. Federal grants and seizure funds can vary from year to year.

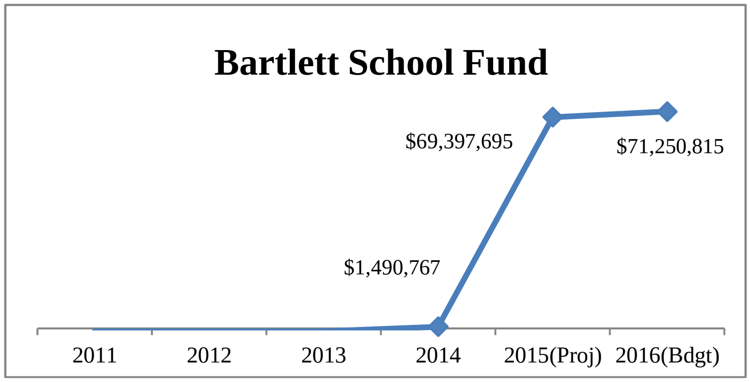
The Drainage Control revenue is a development fee of $500.00 per lot (half acre) for subdivision lots not served by a detention basin and $250.00 per lot for development served by a detention basin. The big increase in FY 2014 is from the reimbursed CIP fund allocated for Drainage projects. Transfer in from the General Fund is $100,000 for FY 2016.





The Parks Improvement revenue is a development fee of $700.00 per lot for residential subdivision development. The fees are collected by parks zone and are to be used in the zone in which it is collected for park development and improvements. Small donations to purchase equipment for Davies Park was the only activity in FY 2012 and FY 2014 for the last 6 years.

The Bartlett School revenue are used for the operation of the School System. This is the second year for Bartlett City Schools.



CITY OF BARTLETT
STREET AID FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Street Aid Fund Revenues				
Gas Taxes	$ 1,519,766	$ 1,510,000	$ 1,500,000	$ 1,520,000
Street Lighting Fee	204,794	35,000	60,000	50,000
S/D Paving Fee	537,108	250,000	425,000	250,000
Transfer From CIP	0	0	0	40,000
Other Revenues	60,002	0	0	0
Total Street Aid Revenues	**$ 2,321,671**	**$ 1,795,000**	**$ 1,985,000**	**$ 1,860,000**
Street Aid Expenditures				
Operations				
Street Lighting	$ 1,274,680	$ 1,300,000	$ 1,300,000	$ 1,300,000
Street Paving	0	0	0	650,000
Street S/D Paving	429,824	284,015	200,000	250,000
Asphalt/Street Repairs	3,126	20,000	0	20,000
Total Operations	**$ 1,707,630**	**$ 1,604,015**	**$ 1,500,000**	**$ 2,220,000**
Capital				
Handicap Ramp At Curbs	$ 54,311	$ 50,955	$ 50,000	$ 30,000
Curb Replacement	58,273	55,000	45,000	45,000
Signal Maintenance	21,617	152,500	130,000	100,000
Total Capital	**$ 134,201**	**$ 258,455**	**$ 225,000**	**$ 175,000**
Total Street Aid Expenditures	**$ 1,841,831**	**$ 1,862,469**	**$ 1,725,000**	**$ 2,395,000**
Net From Operations	**479,840**	**(67,469)**	**260,000**	**(535,000)**
Beginning Fund Balance	**$ 1,088,408**	**$ 1,568,248**	**$ 1,568,248**	**$ 1,828,248**
Ending Fund Balance	**$ 1,568,248**	**$ 1,500,778**	**$ 1,828,248**	**$ 1,293,248**

Solid Waste Fund

City of Bartlett

FY 2016 Adopted Budget

Solid Waste crews collect household and yard waste while trying to divert as much solid waste as possible from the landfill towards recycling. Waste is transported to either Browning Ferris Industries Landfill or the City's contracted mulch-processing site. This division is also responsible for the City's appliances, computers, televisions, and tires collection service and provides "special request" (for fee) yard waste collections. We have three recycling centers that accept newsprint, aluminum, cardboard, tin, plastic, and glass. Over 80% of Solid Waste Employees have worked there at least 10 years.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*5,716,557*	*5,585,000*	*5,724,500*	*6,180,000*
Salaries	1,679,996	1,742,432	1,700,820	1,792,356
Benefits	930,578	921,867	913,137	910,768
Other Personnel	125,667	160,000	120,000	130,000
Operations	2,137,657	1,983,430	2,120,776	2,210,028
Capital	49,206	644,297	636,065	1,056,500
Transfer Out	500,000	500,000	500,000	200,000
Net Fr Opers	**293,454**	**(367,026)**	**(266,298)**	**(119,652)**
Beg Fund Bal	**1,108,908**	**1,402,362**	**1,402,362**	**1,136,064**
End Fund Bal	**1,402,362**	**1,035,336**	**1,136,064**	**1,016,412**

FY 2015 Performance Highlights

We are continuing to use single stream recycling at our recycling centers which makes the recycling process easier for our residents and more efficient. The use of blowers in place of rakes by our leaf collection crews has improved efficiency and helps speed the collection process up. We have continued the program to replace our aging garbage carts some which are over fifteen years old. The carts that we purchase come with a ten year warranty.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Collection of curbside leaves in as timely manner as possible.	The period of time that it takes our crews to complete a cycle of the City.	4 out of 6 weeks	4 out of 6 weeks	4 out of 6 weeks
Reduce solid waste taken to the landfill. Look at the possiblity of single stream recycling program to increase the percentage of recycled materials	% of solid waste diverted from the landfill (the state has mandated a minimum 25% reduction)	44%	44%	45%
Maintain the current level of household service.	# of complaints/services provided (# of customers x 52 = # of services provided)	1 per 11,038	1 per 14,604	1 per 15,000

CITY OF BARTLETT
SOLID WASTE FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Solid Waste Revenues				
FEMA Disaster Reimbursement	$ 246,577	$ 0	$ 0	$ 0
TEMA Disaster Reimbursement	22,094	0	0	0
Sanitation Fee-Residential	5,356,558	5,500,000	5,650,000	6,100,000
Sanitation Fee-Commercial	21,211	21,000	22,000	22,000
Recycling Fee	35,754	35,000	25,000	30,000
Carts Commercial	405	500	500	500
Special Sanitation Pick Up	0	500	500	500
Carts Residential	21,889	22,000	22,000	22,000
Appliances	2,000	2,000	2,000	2,000
Other Revenue	10,070	4,000	2,500	3,000
Total Solid Waste Revenues	**$ 5,716,557**	**$ 5,585,000**	**$ 5,724,500**	**$ 6,180,000**
Solid Waste Expenditures				
Personnel				
Supervisor Salaries	$ 74,315	$ 76,922	$ 76,923	$ 79,605
Employee Wages	1,374,108	1,457,789	1,426,929	1,493,526
Overtime Wages	208,698	170,000	170,000	180,000
Contracted Services	125,667	160,000	120,000	130,000
Part-Time	22,874	37,721	26,968	39,225
Vacation Pay	0	0	4,507	0
Longevity Pay	31,685	39,123	34,753	38,581
Bonus	31,329	3,828	3,531	3,806
Employee Health Insurance	375,665	387,487	387,487	346,750
Employee Life Insurance	6,949	8,287	8,210	8,495
Worker's Compensation Insurance	59,542	60,202	60,202	85,950
Unemployment Compensation	2,755	0	0	0
Retiree Health Insurance	72,437	76,736	75,566	78,657
FICA	127,681	131,344	129,387	135,932
Pension Contribution	222,536	214,860	207,494	208,081
Contributory Retirement Plan	0	0	2,000	4,516
Total Personnel	**$ 2,736,240**	**$ 2,824,299**	**$ 2,733,957**	**$ 2,833,124**
Staffing Level				
Full-Time	*40.08*	*41.00*	*40.08*	*41.00*
Part-Time (converted to FTE)	*0.97*	*1.73*	*1.29*	*1.73*
Total Full-Time Equivalent (FTE)	***41.05***	***42.73***	***41.37***	***42.73***
Operations				
Other Professional Services	$ 270	$ 300	$ 270	$ 300
Dues & Subscriptions	161	220	220	220
Utilities	10,749	12,000	9,000	11,000
Phone-Local	1,256	1,300	1,200	1,300
Long Distance	3	5	2	5
Cell Phone	2,099	2,100	1,800	1,900
Shop Allocation	100,000	100,000	100,000	100,000
Vehicle Maintenance	486,252	400,000	450,000	450,000
Equipment Maintenance	55,567	35,000	60,000	60,000
Radio Maintenance	459	2,000	200	1,000
Building Maintenance	901	3,500	3,500	1,500

CITY OF BARTLETT
SOLID WASTE FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Office Supplies	927	1,000	1,000	1,000
Printing	259	250	200	750
Petroleum	496,983	450,000	440,000	460,000
Clothing	13,996	13,300	14,000	14,000
Operating Supplies	28,367	23,000	26,000	28,000
Clean Supplies	1,148	2,500	2,500	2,500
Sand/Dirt	0	3,000	3,000	3,000
Small Tools	149	1,800	1,800	1,800
Equipment Leasing	269	300	275	300
Property Insurance	907	1,016	641	641
Vehicle Insurance	22,103	23,208	26,726	26,726
Gen Liability Insurance	10,601	11,131	11,661	11,661
Landfill Fee	872,514	865,000	935,281	1,000,925
Damage Claims	10,218	10,000	10,000	10,000
Miscellaneous Expense	21,500	21,500	21,500	21,500
Total Operations	**$ 2,137,657**	**$ 1,983,430**	**$ 2,120,776**	**$ 2,210,028**
Transfers Out				
Transfer To Debt Service	$ 500,000	$ 500,000	$ 500,000	$ 200,000
Total Transfers Out	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 200,000**
Capital				
Communications Equipment	$ 0	$ 1,000	$ 200	$ 500
Data Equipment	1,813	2,000	1,946	1,000
Vehicles	0	463,000	528,919	852,000
2 Automated Packers @$245k each = $490k, 2 Kunckle Booms @$140k each = $280k, 1 - 2 Ton Dump Truck @ $60k, 1 P/U $22k.				
Other Equipment	0	100,000	30,000	128,000
Walking Floor Trailer @ $78,000, Leaf Machine @ $50,000.				
Carts	47,392	78,297	75,000	75,000
Total Capital	**$ 49,206**	**$ 644,297**	**$ 636,065**	**$ 1,056,500**
Total Solid Waste Expenditures	**$ 5,423,103**	**$ 5,952,026**	**$ 5,990,798**	**$ 6,299,652**
Net From Operations	**293,454**	**(367,026)**	**(266,298)**	**(119,652)**
Beginning Fund Balance	**$ 1,108,908**	**$ 1,402,362**	**$ 1,402,362**	**$ 1,136,064**
Ending Fund Balance	**$ 1,402,362**	**$ 1,035,336**	**$ 1,136,064**	**$ 1,016,412**

CITY OF BARTLETT
GENERAL IMPROVEMENT FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
General Improvement Revenues				
City Service Fee	$ 625,745	$ 640,000	$ 640,000	$ 650,000
Total General Improvement Revenues	**$ 625,745**	**$ 640,000**	**$ 640,000**	**$ 650,000**
General Improvement Expenditures				
Operations				
Training	$ 0	$ 2,000	$ 0	$ 0
Dues & Subscriptions	3,999	4,000	1,500	0
Rental	18,105	20,000	18,112	20,000
Software	38,591	26,612	20,000	12,000
Telecommucation Link	1,500	1,500	1,500	1,500
Equipment Maintenance	581	5,000	2,000	0
Computer Maintenance	128,115	195,000	165,000	264,000
Grounds Maintenance	2,000	10,000	5,000	0
Building Maintenance	10,906	5,000	5,000	0
Operating Supplies	71	1,000	1,000	0
Miscellaneous Expense	0	1,000	1,000	1,000
Total Operations	**$ 203,867**	**$ 271,112**	**$ 220,112**	**$ 298,500**
Transfers Out				
Transfer To General Fund	$ 250,000	$ 255,000	$ 255,000	$ 260,000
Total Transfers Out	**$ 250,000**	**$ 255,000**	**$ 255,000**	**$ 260,000**
Capital				
Building Improvement	$ 10,115	$ 15,380	$ 13,000	$ 25,000
Improvements to Gotten House $20,000.				
Communication Equipment	448	1,000	0	0
Data Equipment	142,719	151,571	140,000	65,000
Other Equipment	667	2,500	2,000	0
Curb Repair	1,222	2,000	2,000	1,500
Total Capital	**$ 155,172**	**$ 172,451**	**$ 157,000**	**$ 91,500**
Total Gen Improvement Expenditures	**$ 609,039**	**$ 698,563**	**$ 632,112**	**$ 650,000**
Net From Operations	**16,707**	**(58,563)**	**7,888**	**0**
Beginning Fund Balance	**$ 497,144**	**$ 513,851**	**$ 513,851**	**$ 521,739**
Ending Fund Balance	**$ 513,851**	**$ 455,288**	**$ 521,739**	**$ 521,739**

CITY OF BARTLETT
DRUG ENFORCEMENT FUNDS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Drug Enforcement Funds Revenues				
Drug Arrest Fees	$ 4,688	$ 4,000	$ 4,000	$ 4,000
Drug Enforcement Fines	36,241	30,000	30,000	30,000
Restitution Payment	1,800	500	500	500
Other Court Fines	3,322	3,000	3,000	3,000
Sale Confiscated Property	10,439	20,000	13,000	15,000
Confiscated DEA Sales	6,659	0	0	0
Civil Settlement	39,058	100,000	85,000	100,000
Transfer In School Reimbursement	0	48,200	48,200	48,000
Other Revenues	7,039	1,000	1,000	1,000
Total Drug Enforcement Funds Revenues	**$ 109,246**	**$ 206,700**	**$ 184,700**	**$ 201,500**
Dare Program Expenditures				
Operations				
Training	$ 535	$ 2,000	$ 2,000	$ 2,000
Travel	2,353	5,000	5,000	5,000
Office Supplies	0	500	500	500
Printing	0	1,200	1,200	1,000
Operating Supplies	11,718	15,000	15,000	15,000
Small Tools	0	6,500	6,500	6,500
Public Awareness	4,391	8,000	8,000	8,000
Total Operations	**$ 18,996**	**$ 38,200**	**$ 38,200**	**$ 38,000**
Capital				
Data Equipment	$ 893	$ 10,000	$ 10,000	$ 10,000
Total Capital	**$ 893**	**$ 10,000**	**$ 10,000**	**$ 10,000**
Total Dare Program Expenditures	**$ 19,889**	**$ 48,200**	**$ 48,200**	**$ 48,000**
Drug Enforcement Expenditures				
Personnel				
Overtime Wages	$ 43,226	$ 50,000	$ 50,000	$ 55,000
FICA	3,210	4,000	4,000	4,000
Total Personnel	**$ 46,436**	**$ 54,000**	**$ 54,000**	**$ 59,000**
Operations				
Training	$ 1,445	$ 15,000	$ 7,500	$ 15,000
Firearm Training	5,576	3,000	3,000	3,000
Travel	6,007	15,000	10,000	15,000
Professional Services	0	2,000	2,000	2,000
Contract Services	0	500	500	500
Notice Publication	0	1,000	1,000	1,000
Dues & Subscriptions	340	2,000	2,000	2,000
Phone-Local	0	3,000	3,000	3,000
Long Distance	0	100	100	100
Cell Phone	4,130	8,000	6,000	8,000
Software	4,948	40,000	20,000	20,000
Vehicle Maintenance	3,831	3,000	10,000	10,000
Equipment Maintenance	0	1,000	1,000	1,000

CITY OF BARTLETT
DRUG ENFORCEMENT FUNDS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Office Supplies	1,109	3,000	1,000	3,000
Clothing	5,278	10,000	20,000	15,000
Operating Supplies	1,923	7,000	3,500	7,000
Small Tools	2,684	4,000	2,500	4,000
Public Awareness	0	2,000	2,000	2,000
Drug Prevention	0	500	500	500
Equipment Rental	0	1,000	1,000	1,000
Equipment Leasing	929	2,500	2,500	3,000
Tow-In Fee	3,298	4,000	4,000	4,000
Informant Payments	8,010	10,000	10,000	10,000
Miscellaneous Expense	4,600	4,000	4,000	5,000
Total Operations	**$ 54,108**	**$ 141,600**	**$ 117,100**	**$ 135,100**
Capital				
Communication Equipment	$ 8,472	$ 15,000	$ 8,000	$ 15,000
Data Equipment	1,954	20,000	20,000	20,000
Office Equipment	0	2,500	1,000	2,500
Vehicles	43,150	112,000	94,464	0
Furniture	0	5,000	1,000	5,000
Other Equipment	41,204	20,000	10,000	20,000
Total Capital	**$ 94,780**	**$ 174,500**	**$ 134,464**	**$ 62,500**
Total Drug Enforcement Expenditures	**$ 195,324**	**$ 370,100**	**$ 305,564**	**$ 256,600**
Total Drug Enforcement Funds Expenditure	**$ 215,214**	**$ 418,300**	**$ 353,764**	**$ 304,600**
Net From Operations	**(105,968)**	**(211,600)**	**(169,064)**	**(103,100)**
Beginning Fund Balance	**$ 598,242**	**$ 492,274**	**$ 492,274**	**$ 323,210**
Ending Fund Balance	**$ 492,274**	**$ 280,674**	**$ 323,210**	**$ 220,110**

CITY OF BARTLETT
FEDERAL DRUG ENFORCEMENT FUND
FY 2016 Adopted Budget

Description		FY 2014 Actual		FY 2015 Revised		FY 2015 Projection		FY 2016 Adopted
Fed Drug Enforcement Revenues								
DEA Funds	$	110,236	$	80,000	$	140,000	$	120,000
Interest		183		500		500		500
Total Fed Drug Enforcement Revenues	**$**	**110,418**	**$**	**80,500**	**$**	**140,500**	**$**	**120,500**
Fed Drug Enforcement Expenditures								
Operations								
Training	$	1,500	$	5,000	$	16,120	$	10,000
Volunteer Expense		0		1,500		1,000		1,500
Travel		0		15,000		2,000		15,000
Dues & Subscription		770		2,000		1,500		2,000
Cell Phone		2,286		7,000		3,500		7,000
Vehicle Maintenance		0		2,000		7,919		2,000
Radio Maintenance		0		1,200		1,000		1,200
Office Supplies		0		1,000		500		1,000
Printing		0		200		200		200
Small Tools		0		5,000		5,000		5,000
Total Operations	**$**	**4,556**	**$**	**39,900**	**$**	**38,739**	**$**	**44,900**
Capital								
Data Equipment	$	238	$	8,000	$	8,000	$	5,000
Vehicles		0		141,150		127,050		210,000
Replace 3 SUV's (K9 and Traffic) & equip @ $38,000 for $114,000 and 4 undercover vehicles at $24,000 each for $96,000.								
Other Equipment		19,400		20,000		15,000		20,000
Total Capital	**$**	**19,638**	**$**	**169,150**	**$**	**150,050**	**$**	**235,000**
Total Fed Drug Enforcement Expenditures	**$**	**24,194**	**$**	**209,050**	**$**	**188,789**	**$**	**279,900**
Net From Operations		**86,224**		**(128,550)**		**(48,289)**		**(159,400)**
Beginning Fund Balance	**$**	**337,328**	**$**	**423,552**	**$**	**423,552**	**$**	**375,263**
Ending Fund Balance	**$**	**423,552**	**$**	**295,002**	**$**	**375,263**	**$**	**215,863**

CITY OF BARTLETT
DRAINAGE FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Drainage Control Revenues				
Drainage Fee Detention Basin	$ 3,600	$ 2,000	$ 12,000	$ 10,000
Transfer from General Fund	0	0	0	100,000
Transfer from CIP	181,949	0	0	0
Interest/Other	40	0	0	0
Total Drainage Revenues	**$ 185,589**	**$ 2,000**	**$ 12,000**	**$ 110,000**
Drainage Control Expenditures				
Personnel				
Employee Wages	$ 50,446	$ 51,960	$ 51,456	$ 53,513
Overtime Wages	1,506	2,000	2,000	1,500
Contracted Services	1,170	10,000	1,000	8,000
Education Bonus	720	720	720	720
Longevity	1,177	1,525	2,099	2,099
Bonus	1,095	87	86	86
Employee Health Insurance	9,395	9,453	9,300	7,988
Employee Life Insurance	219	280	275	289
Worker's Compensation Insurance	1,459	1,505	1,505	221
Retiree Health Insurance	2,522	2,598	2,573	2,676
FICA	4,078	4,179	4,227	4,329
Pension Contribution	7,535	7,274	7,204	7,492
Total Personnel	**$ 81,322**	**$ 91,581**	**$ 82,445**	**$ 88,913**
Staffing Level				
Full-Time	*1.00*	*1.00*	*1.00*	*1.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***1.00***	***1.00***	***1.00***	***1.00***
Operations				
Training	$ 475	$ 750	$ 700	$ 750
Travel	863	1,000	900	1,000
Professional Services	97	750	17,622	5,000
Other Professional Services	3,941	10,000	4,000	10,000
Dues & Subscription	200	750	500	750
Printing	0	500	500	500
Operating Supplies	55	750	750	750
Public Awareness	4,979	4,500	4,200	4,500
State Fees	3,460	3,600	3,500	3,600
State Fees	0	0	100	0
Total Operations	**$ 14,070**	**$ 22,600**	**$ 32,772**	**$ 26,850**
Capital				
Drain Pipe	$ 5,076	$ 5,178	$ 5,000	$ 5,000
Total Capital	**$ 5,076**	**$ 5,178**	**$ 5,000**	**$ 5,000**
Total Drainage Control Expenditures	**$ 100,468**	**$ 119,359**	**$ 120,217**	**$ 120,763**
Net From Operations	**85,121**	**(117,359)**	**(108,217)**	**(10,763)**
Beginning Fund Balance	**$ 100,315**	**$ 185,436**	**$ 185,436**	**$ 77,219**
Ending Fund Balance	**$ 185,436**	**$ 68,077**	**$ 77,219**	**$ 66,456**

CITY OF BARTLETT
PARK IMPROVEMENTS FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Park Improvement Revenues				
Parks Dev Fee Dist1	$ 1,200	$ 0	$ 0	$ 0
Parks Dev Fee Dist2	0	0	0	0
Parks Dev Fee Dist3	0	0	0	0
Greenbelt	0	0	0	0
Interest/Other Revenues	5,877	0	0	0
Total Park Improvement Revenues	**$ 7,077**	**$ 0**	**$ 0**	**$ 0**
Park Improvement Expenditures				
Park Improvements Dist1	$ 0	$ 13,000	$ 5,000	$ 0
Park Improvements Dist2	0	10,000	5,000	0
Park Improvements Dist3	4,434	0	10,000	50,000
Improve walking trails, repair and/or replace bridges, tree work, signage for Nesbit park.				
Park Improvements Miscellaneous	0	12,000	10,000	0
Total Park Improvement Expenditures	**$ 4,434**	**$ 35,000**	**$ 30,000**	**$ 50,000**
Net From Operations	**2,643**	**(35,000)**	**(30,000)**	**(50,000)**
Beginning Fund Balance	**$ 665,100**	**$ 667,743**	**$ 667,743**	**$ 637,743**
Ending Fund Balance	**$ 667,743**	**$ 632,743**	**$ 637,743**	**$ 587,743**

CITY OF BARTLETT
BARTLETT CITY SCHOOL FUND
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Bartlett School Fund Revenues				
County Taxes	$ 0	$ 31,173,374	$ 30,191,996	$ 31,423,377
City of Bartlett Contributions	1,466,783	2,208,193	2,323,234	2,343,193
Charges for Services	23,984	1,041,327	685,573	1,282,327
Nonrecurring Local Revenue	0	125,866	316,633	283,000
State Education Funds	0	36,468,091	35,737,665	35,712,170
Other State Revenue	0	201,698	57,844	63,596
Federal Funds thru the State	0	93,914	0	58,402
Direct Federal Revenue	0	0	0	0
Other Sources	0	84,750	84,750	84,750
Total Bartlett School Fund Revenues	**$ 1,490,767**	**$ 71,397,213**	**$ 69,397,695**	**$ 71,250,815**
Staffing Level				
Full-Time Equivalent (FTE)	*0*	*812*	*784*	*789*
Bartlett School Fund Expenditures				
Regular Instruction Program	$ 0	$ 37,822,407	$ 36,662,778	$ 37,752,656
Alternative Education Program	0	516,321	375,577	327,028
Special Education	0	5,389,687	5,136,639	5,738,272
Career and Technical Education Program	0	1,160,904	1,035,171	1,331,406
Planning	0	121,691	121,691	119,574
Student Services	0	316,336	316,316	377,585
Health Services	0	1,198,056	1,058,730	1,037,463
Other Student Support	0	1,714,103	1,651,905	1,566,285
Regular Instruction Support	0	1,508,907	1,370,567	1,427,490
Special Education Support	0	1,038,919	881,690	943,844
Vocational Education Support	0	34,551	34,427	35,000
Board of Education	0	2,019,796	2,012,537	1,978,542
Director of Schools	0	399,878	399,085	783,725
Office of Principal	0	5,617,478	5,408,213	5,536,184
Fiscal Services	0	1,098,388	1,070,057	1,078,107
Human Resoures	0	1,077,962	949,754	496,125
Operation of Plant	0	3,769,877	3,722,110	3,764,214
Maintenance of Plant	0	891,925	891,251	1,012,768
Transportation	0	3,100,739	3,094,530	2,940,342
Technology	0	2,503,858	2,361,545	2,955,732
School Safety	0	95,430	95,430	48,473
Education Start Up	1,309,767	0	0	0
Capital Outlays	134,459	0	0	0
Total Bartlett School Fund Expenditures	**$ 1,444,226**	**$ 71,397,213**	**$ 68,650,004**	**$ 71,250,815**
Net From Operations	**46,541**	**0**	**747,691**	**0**
Beginning Fund Balance	**$ 0**	**$ 46,541**	**$ 46,541**	**$ 794,232**
Ending Fund Balance	**$ 46,541**	**$ 46,541**	**$ 794,232**	**$ 794,232**

CITY OF BARTLETT

TENNESSEE

UTILITY FUND

The City operates a Water and Sewer Fund that provides water treatment and water and sewer service throughout the City. This service is operated as a separate entity in an enterprise fund.

City of Bartlett

UTILITY FUND

FY 2016 Adopted Budget

Full-Time Authorized Personnel Positions

Utility Administration	
Supervisor	1
General Clerk	2
Skill Clerk	2
Senior Clerk	1
Total Utility Administration	**6**
Water & Wastewater Services	
Manager	1
Driver	5
Foreman	4
Supervisor	1
Meter Reader	4
Sewer Tech	2
Utility Worker	*3*
Utility Location Technician	1
Total Water & Wastewater Svcs	**21**
Plant Operations	
Manager	1
Engineer	1
Watertreat Operator	4
Total Plant Operations	**6**
Sewer Lagoon	
Manager	1
Watertreat Operator	2
Plant Maintenance	1
Total Sewer Lagoon	**4**
TOTAL UTILITY FUND	**37**

The Utility Fund has four cost centers; Administration, Water & Wastewater Services, Plant Operations and Sewer Lagoon. The Utility Fund budget increased by $611,871 (7.72%) over the FY 2015 Projection. Biggest increase was in Administration where Memphis increased the sewer fee. Water & Wastewater Services added a utility position. There was no other staffing change. FY 2016 budget included a career ladder pay increase and a general 2% salary increase for full-time employees.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revenues	*8,490,000*	*8,552,300*	*8,536,100*	*8,627,200*
Salaries	1,479,308	1,592,723	1,514,035	1,636,685
Benefits	828,924	779,055	746,425	782,451
Other Personnel	0	500	0	0
Operations	2,790,812	3,560,237	3,192,586	3,485,735
Capital	425,229	981,156	891,461	934,800
Debt Service	1,585,829	1,616,206	1,583,636	1,700,343
Net Income	**1,379,900**	**22,424**	**607,957**	**87,186**
Beg Ret Engs	**12,646,436**	**14,026,336**	**14,026,336**	**14,634,293**
End Ret Engs	**14,026,336**	**14,048,760**	**14,634,293**	**14,721,479**

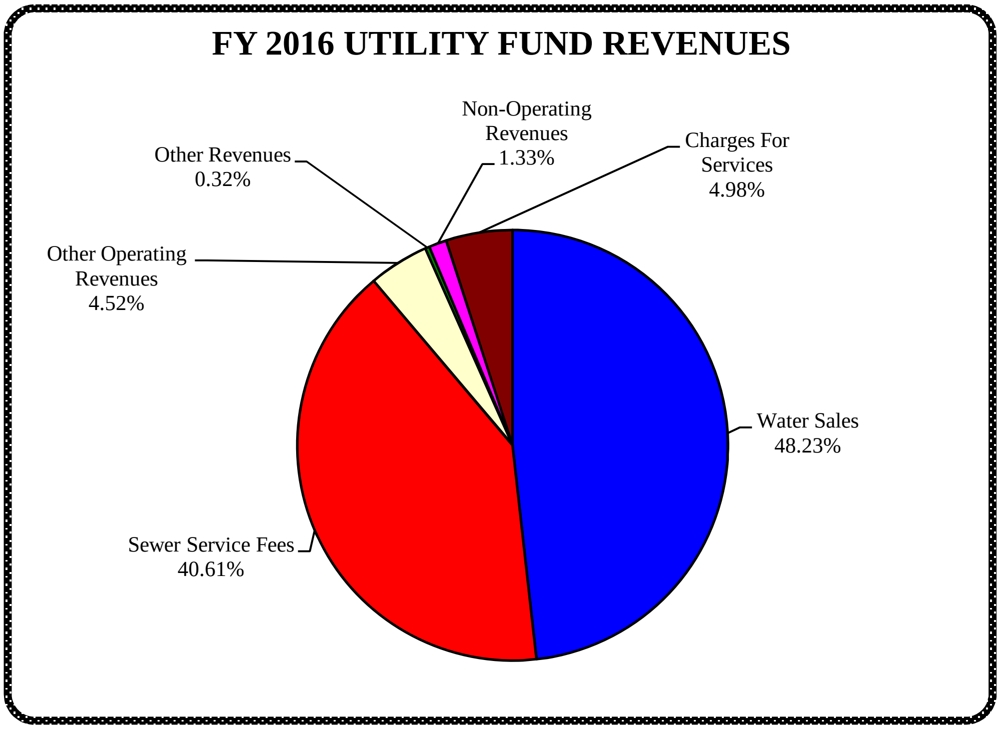
CITY OF BARTLETT
UTILITY FUND SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Utility Revenues				
Operating Revenues	$ 8,374,271	$ 8,444,300	$ 8,338,100	$ 8,484,200
Other Revenues	30,514	21,000	28,000	28,000
Non-Operating Revenues	70,904	85,000	170,000	115,000
Total Utility Revenues	**$ 8,475,689**	**$ 8,550,300**	**$ 8,536,100**	**$ 8,627,200**
Utility Expenditures				
Utility Administration	$ 1,698,215	$ 2,372,288	$ 2,114,646	$ 2,326,759
Water & Wastewater Services	1,662,763	1,827,878	1,737,507	1,836,161
Plant Operations	1,548,007	1,862,320	1,682,861	1,783,643
Sewer Treatment	600,975	849,184	809,493	893,108
Total Utility Expenditures	**$ 5,509,960**	**$ 6,911,670**	**$ 6,344,507**	**$ 6,839,671**
Projected Cash Flow	**$ 2,965,728**	**$ 1,638,630**	**$ 2,191,593**	**$ 1,787,529**
Less:				
Debt Service	$ 1,585,829	$ 1,616,206	$ 1,583,636	$ 1,700,343
Total	**$ 1,585,829**	**$ 1,616,206**	**$ 1,583,636**	**$ 1,700,343**
Net From Operations	**$ 1,379,900**	**$ 22,424**	**$ 607,957**	**$ 87,186**
Beginning Fund Balance	**$ 12,646,436**	**$ 14,026,336**	**$ 14,026,336**	**$ 14,634,293**
Ending Fund Balance	**$ 14,026,336**	**$ 14,048,760**	**$ 14,634,293**	**$ 14,721,479**

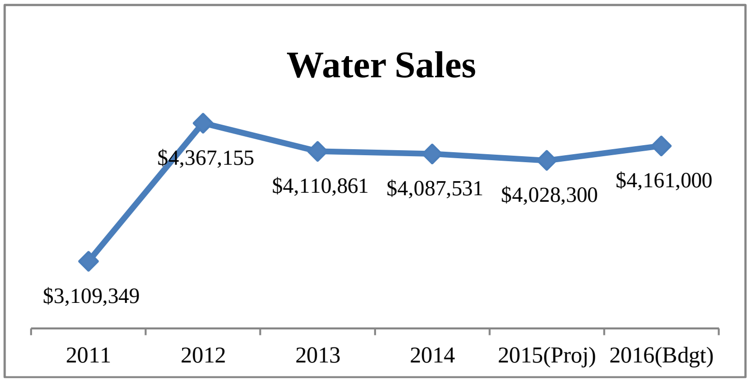
CITY OF BARTLETT
UTILITY FUND REVENUES
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Water Sales				
Metered Water Sales City Residential	$ 3,003,840	$ 3,100,000	$ 2,950,000	$ 3,075,000
Metered Water Sales City Commercial	931,095	870,000	903,000	910,000
Metered Water Sales Rural Residential	165,392	160,000	160,000	160,000
Metered Water Sales Rural Commercial	15,470	25,000	15,300	16,000
Uncollectable Revenue-Water	(28,267)	0	0	0
Total Water Sales	**$ 4,087,531**	**$ 4,155,000**	**$ 4,028,300**	**$ 4,161,000**
Sewer Service Fees				
Sewer Service Fees City Residential	$ 1,876,181	$ 1,900,000	$ 1,845,000	$ 1,875,000
Sewer Service Fees City Commercial	619,224	600,000	613,000	615,000
Sewer Service Fees Rural Residential	0	100	0	0
Sewer Service Fees Rural Commercial	4,654	6,000	4,600	5,000
North Sewer Service Fees City Res.	874,243	880,000	878,000	880,000
North Sewer Service Fees City Comm	49,645	50,000	51,000	50,000
North Sewer Service Fees Rural Res.	69,179	70,000	73,000	75,000
North Sewer Service Fees Rural Comm.	3,373	3,200	3,200	3,200
Uncollectable Revenue-Sewer	(13,303)	0	0	0
Total Sewer Service Fees	**$ 3,483,198**	**$ 3,509,300**	**$ 3,467,800**	**$ 3,503,200**
Other Operating Revenues				
Service Connection Fee	$ 57,883	$ 55,000	$ 59,000	$ 60,000
Disconnect/Reconnect Fee	26,190	25,000	32,000	30,000
Forfeited Discounts	292,948	290,000	320,000	300,000
Total Other Operating Revenues	**$ 377,021**	**$ 370,000**	**$ 411,000**	**$ 390,000**
Other Revenues				
Interest	$ 2,937	$ 1,000	$ 2,000	$ 2,000
Other Revenues	13,163	10,000	13,000	13,000
Reimbursements For Damage	14,413	10,000	13,000	13,000
Total Other Revenues	**$ 30,514**	**$ 21,000**	**$ 28,000**	**$ 28,000**
Non-Operating Revenues				
Water Tap Fees South	$ 16,155	$ 10,000	$ 40,000	$ 25,000
Water Tap Fees North	5,500	10,000	0	5,000
Sewer Tap South Basin	28,862	25,000	50,000	35,000
Sewer Tap North Basin	11,813	20,000	20,000	20,000
Subdivision Development	8,574	20,000	60,000	30,000
Total Non-Operating Revenues	**$ 70,904**	**$ 85,000**	**$ 170,000**	**$ 115,000**
Charges For Services				
Tower Lease Payments	$ 361,599	$ 360,000	$ 360,000	$ 360,000
Water Meter Installation	64,922	50,000	$ 71,000	$ 70,000
Total Charges For Services	**$ 426,521**	**$ 410,000**	**$ 431,000**	**$ 430,000**
TOTAL UTILITY FUND REVENUES	**$ 8,475,689**	**$ 8,550,300**	**$ 8,536,100**	**$ 8,627,200**

CITY OF BARTLETT
ANALYSIS OF UTILITY REVENUE SOURCES
FY 2016 Adopted Budget



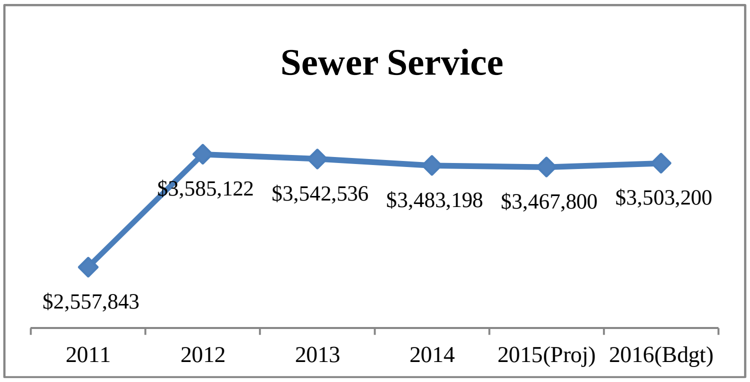
The Utility Revenues include charges for water and sewer usage and connection and development fees for the water and sewer system. In February 2011, the City of Bartlett was notified by the Tennessee Water and Wastewater Financing Board that we are required to raise our water and sewer rates to make the system self-sufficient. FY 2012 budget is based on a 45% water and sewer rate increase. Water rates were last increased in 2003 and sewer rates in 2005. Only 1.30% increase budgeted for FY

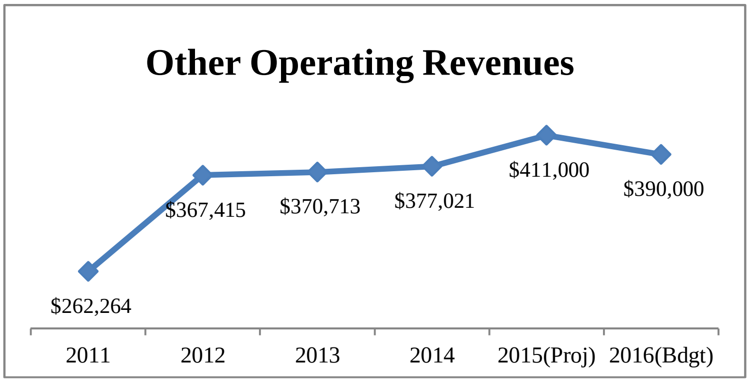


This revenue is based on the volume of water usage with a different rate for residential and commercial users. The revenue increase for Fiscal Year 2012 is based on the 45% water rates increase. FY 2016 budget is based on 250 new additional users.

CITY OF BARTLETT
ANALYSIS OF UTILITY REVENUE SOURCES
FY 2016 Adopted Budget

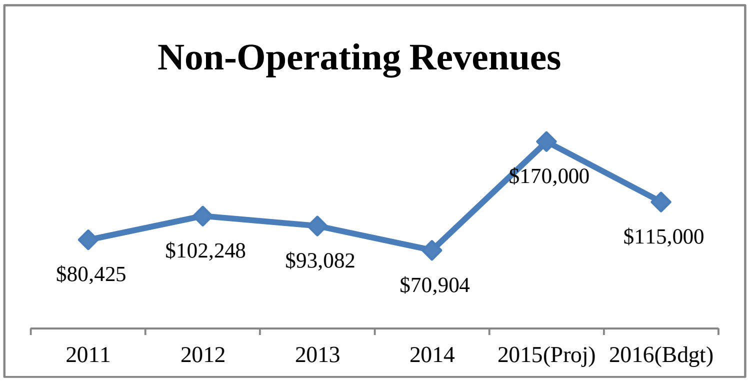
This revenue is based on the volume of water used and is a charge for the collection, treatment, and disposal of wastewater. Sewage in the North Basin is treated by the City and sewage in the South Basin is treated by the City of Memphis. The Fiscal 2012 revenue increase is based on the 45% sewer rates increase. FY 2016 budget is based on 250 new additional users.

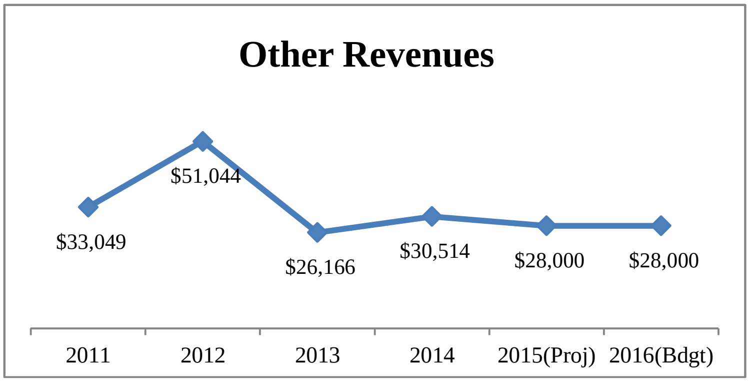




These are service fees and disconnect/reconnect fees for the water and sewer systems and the forfeited discounts.

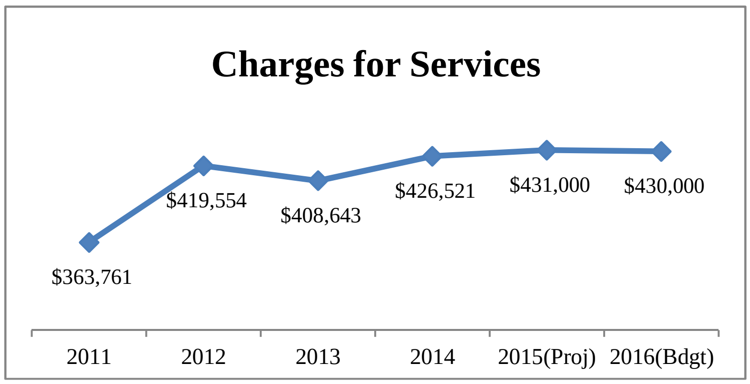
These are developer based tap and connection fees for the water and sewer systems. The Water Connection Fee is $2,000.00 per lot for residential connections and $3,000 per lot for commercial and industrial connections. The Sewer Connection Fee is $2,000.00 per lot for residential connections and the greater of $33 per front foot or $2,333 per acre for commercial and industrial connections.





Other Revenues include interest earned on utility investments and miscellaneous revenue.

These are charges for meter installation for the water and sewer system and lease payments for use of city utility property for cell phone antenae.



CITY OF BARTLETT
UTILITY FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Demand Response Program	$ 14,312	$ 2,000	$ 0	$ 0
Total Department Revenues	**$ 14,312**	**$ 2,000**	**$ 0**	**$ 0**
Personnel				
Supervisor Salaries	$ 246,903	$ 255,586	$ 251,827	$ 253,572
Employee Wages	1,110,686	1,219,374	1,156,304	1,246,850
Overtime Wages	72,124	63,500	58,495	62,000
Special Hours	21,500	23,100	21,800	23,100
Contracted Services	0	500	0	0
Part-Time	28,095	31,163	25,609	51,163
Vacation Pay	8,690	0	5,646	0
Sick Pay	5,675	0	0	0
Longevity Pay	17,412	20,780	20,873	23,559
Bonus	30,392	3,300	3,188	3,293
Other Personnel Costs	110	0	220	0
Employee Health Insurance	294,626	315,969	296,750	303,949
Employee Life Insurance	6,091	7,965	7,548	8,102
Worker's Compensation Insurance	30,170	31,383	31,383	43,758
Unemployment Compensation	7,480	0	0	0
Retiree Health Insurance	102,020	73,748	71,373	75,021
FICA	113,243	119,416	115,011	123,381
Pension Contribution	213,014	206,494	191,333	196,264
Contributory Retirement Plan	0	0	3,100	5,124
Total Personnel	**$ 2,308,231**	**$ 2,372,278**	**$ 2,260,460**	**$ 2,419,136**
Staffing Level				
Full-Time	*34.21*	*36.00*	*32.50*	*37.00*
Part-Time (converted to FTE)	*1.10*	*1.46*	*0.98*	*2.06*
Total Full-Time Equivalent (FTE)	***35.31***	***37.46***	***33.48***	***39.06***
Operations				
Training	$ 3,770	$ 8,170	$ 5,370	$ 8,170
Travel	1,263	6,300	4,675	6,800
Professional Services	0	2,000	2,000	2,000
Other Professional Service	30,282	36,000	37,100	36,000
Postage & Freight	73,152	73,700	75,919	76,250
Notice Publication	548	5,000	1,500	2,500
Dues & Subscriptions	870	2,700	1,325	2,450
Utilities	582,314	600,000	600,000	610,000
Water Purchased For Resale	46,578	30,000	32,000	30,000
Phones - Local	10,081	15,700	11,600	14,900
Long Distance Phone Calls	128	270	170	195
Cellular Phones	6,854	6,500	6,950	6,450
Data Processing - Software	0	10,500	1,000	10,500
Telecommunication Link	1,079	1,800	1,600	1,600
Shop Allocation	24,600	24,600	24,600	24,600
Vehicle Maintenance	31,701	35,000	34,900	35,000
Equipment Maintenance	194,095	238,400	219,500	242,000
Radio Maintenance	815	800	150	150

CITY OF BARTLETT
UTILITY FUND EXPENDITURES - LINE ITEM SUMMARY
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Computer Maintenance	383	20,250	15,150	20,250
Grounds Maintenance	2,503	3,800	3,700	3,800
Building Maintenance	15,033	12,550	15,800	15,050
Water & Sewer Line Maintenance	23,885	27,500	27,500	27,500
Waste Refuse	27,010	30,000	28,000	30,000
Bad Debt Expense	3,295	2,400	2,700	2,400
Office Supplies	5,973	6,300	5,550	6,300
Printing	5,258	25,200	6,200	25,350
Petroleum Supplies	80,437	98,000	80,000	92,500
Clothing & Uniforms	10,252	10,100	9,100	10,800
Operating Supplies	20,068	24,250	24,400	25,450
Cleaning Supplies	1,000	3,600	3,600	3,400
Chemical Supplies	53,742	149,859	101,766	101,800
Fill Sand, Dirt & Gravel	8,672	20,000	20,000	20,000
Concrete & Brick	6,879	11,000	10,000	11,000
Small Tools	2,681	3,100	2,800	3,100
Pipe & Materials-System Maintenance	61,171	61,000	61,000	70,000
Meters & Meter Boxes	6,705	10,000	10,000	10,000
Equipment Rental	0	700	0	700
Street Barricade & Equip Re	0	400	400	400
Property Insurance	96,113	107,646	68,149	68,149
Vehicle & Equip Insurance	7,964	8,362	8,031	8,031
General Liability Insurance	18,458	19,380	20,940	20,940
Bank Charges	4,324	0	4,000	4,000
Lab Testing	57,300	57,000	42,000	54,000
CSX Leases	1,154	1,400	1,400	1,400
Cash Over Or Short	168	100	50	100
Pollution Control Fees	44,367	48,000	47,000	49,000
In Lieu Of Tax Payments	308,367	610,000	605,061	610,000
Sewer Service Fees	904,790	1,079,400	898,500	1,058,750
State Fees	1,000	1,000	1,200	1,200
Damage Claims	3,042	9,000	3,000	19,000
Miscellaneous Other Expenses	686	1,500	5,230	1,800
Total Operations	**$ 2,790,812**	**$ 3,560,237**	**$ 3,192,586**	**$ 3,485,735**
Capital				
Communications Equipment	$ 785	$ 2,200	$ 0	$ 1,800
Data Processing Equipment	16,199	11,900	10,038	10,000
Vehicles	58,097	214,000	166,423	81,000
Other Equipment	50,589	2,000	2,000	69,000
Water/Sewer Mains & System Improvement	299,559	751,056	713,000	773,000
Total Capital	**$ 425,229**	**$ 981,156**	**$ 891,461**	**$ 934,800**
TOTAL UTILITY FUND EXPENDITURES	**$ 5,509,960**	**$ 6,911,670**	**$ 6,344,507**	**$ 6,839,671**

Utility Administration

City of Bartlett

FY 2016 Adopted Budget

What We Do

Utility Administration bills bi-monthly for approximately 20,000 customers, checks for accurate readings, high-low readings, & inactive accounts, applies all incoming money to proper water customer's accounts or proper general ledger accounts, and generates daily deposits. New water meter sales in annexation areas are processed through this office.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	251,945	266,270	250,854	245,967
Benefits	130,396	119,853	119,853	109,464
Operations	1,305,577	1,851,065	1,612,939	1,838,128
Capital	10,298	135,100	131,000	133,200
Total	**1,698,215**	**2,372,288**	**2,114,646**	**2,326,759**

FY 2015 Performance Highlights

Changes & improvements were made to several of our ordinances in the Water Department. Increased number of accounts that are on bank drafts. Collected for payments of yard carts on water bills. Continued payment plan for customers for efficiency. Experienced a decrease in non-pay turn-offs due to consistent turn-off schedule. Collected for payments of Family Funds Donations on water bills.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
2 accurate billings per month	% of bills processed & ready for mailing within two days	99%	99%	99%
Accurately read water meters monthly	# of meters read monthly	20,250	20,500	20,750
Accurately read water meters monthly	% of meters read accurately	99%	99%	99%

CITY OF BARTLETT
UTILITY ADMINISTRATION
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 59,635	$ 61,711	$ 57,951	$ 51,440
Employee Wages	175,181	184,059	179,690	176,027
Overtime Wages	1,358	5,000	676	3,000
Part-Time	15,772	15,500	12,537	15,500
Vacation Pay	527	0	5,646	0
Sick Pay	1,372	0	0	0
Longevity Pay	930	914	3,149	4,122
Bonus	5,303	603	603	603
Employee Health Insurance	48,680	50,153	44,310	43,892
Employee Life Insurance	998	1,327	1,243	1,228
Worker's Compensation Insurance	349	351	351	412
Retiree Health Insurance	17,838	12,289	11,882	11,373
FICA	19,064	19,808	19,399	18,618
Pension Contribution	35,335	34,408	32,770	27,663
Contributory Retirement Plan	0	0	500	1,553
Total Personnel	**$ 382,340**	**$ 386,123**	**$ 370,707**	**$ 355,431**
Staffing Level				
Full-Time	*6.00*	*6.00*	*5.00*	*6.00*
Part-Time (converted to FTE)	*0.73*	*0.73*	*0.47*	*0.73*
Total Full-Time Equivalent (FTE)	***6.73***	***6.73***	***5.47***	***6.73***
Operations				
Training	$ 745	$ 2,500	$ 0	$ 2,500
Travel	86	2,000	0	2,000
Postage & Freight	71,628	72,500	75,000	75,000
Dues & Subscriptions	0	100	0	100
Phones - Local	1,757	1,600	1,700	1,700
Long Distance Phone Calls	85	100	100	100
Data Processing - Software	0	10,500	1,000	10,500
Equipment Maintenance	1,983	20,000	1,500	20,000
Computer Maintenance	234	20,000	15,000	20,000
Bad Debt Expense	3,295	2,400	2,700	2,400
Office Supplies	4,219	3,500	2,900	3,500
Printing	5,258	25,000	6,000	25,000
Operating Supplies	363	1,000	0	1,000
Small Tool	0	300	0	300
General Liability Insurance	6,348	6,665	7,928	7,928
Bank Charges	4,324	0	4,000	4,000
Cash Over Or Short	168	100	50	100
In Lieu Of Tax Payments	308,367	610,000	605,061	610,000
Sewer Service Fees	896,465	1,070,800	890,000	1,050,000
Memphis sewer fee increased on 1/1/2015 with a two-year contract.				
Damage Claims	0	1,000	0	1,000
Miscellaneous Other Expenses	251	1,000	0	1,000
Total Operations	**$ 1,305,577**	**$ 1,851,065**	**$ 1,612,939**	**$ 1,838,128**
Capital				
Communications Equipment	$ 0	$ 1,200	$ 0	$ 1,200

CITY OF BARTLETT
UTILITY ADMINISTRATION
FY 2016 Adopted Budget

Description		FY 2014 Actual		FY 2015 Revised		FY 2015 Projection		FY 2016 Adopted
Data Processing Equipment		10,298		5,900		3,000		4,000
Three (3) computers.								
Water Mains & System Improvement		0		128,000		128,000		128,000
Additional water meters for change-out program. Additional Orion meters for electronic reading of water usage.								
Total Capital	**$**	**10,298**	**$**	**135,100**	**$**	**131,000**	**$**	**133,200**
Total Utility Administration	**$**	**1,698,215**	**$**	**2,372,288**	**$**	**2,114,646**	**$**	**2,326,759**

Water & Wastewater Services

City of Bartlett

FY 2016 Adopted Budget

What We Do

Water/Wastewater Services is responsible for maintaining the City's water distribution and wastewater collections systems and infrastructure (meter setting and repairs, fire hydrants, valves, water services and mains, sewer services and mains, manholes, lift stations, and force mains. WWS also services the Bartlett reserve areas and reads the City's 25,333 water meters.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Salaries	785,408	823,980	805,750	868,398
Benefits	479,111	437,522	429,598	455,149
Operations	270,626	326,376	311,054	341,014
Capital	127,617	240,000	191,105	171,600
Total	**1,662,763**	**1,827,878**	**1,737,507**	**1,836,161**

FY 2014 Performance Highlights

Our Tennessee-One-Call locate person processed 7,142 requests for locations in the last 12 months. That's an average of more than 25 per day; The crews maintain: 334 miles of sewer main, 7,269 sewer manholes, 29 lift stations, 375 miles of water main, 3,509 fire hydrants, 7,081 water valves, 39,393 sewer and water services, and 19 miles of forcemains.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Reduce wastewater system inflow and infiltration problems in order to reduce system repair costs	Cost of lift station repairs	$27,500	$29,000	$30,500
Reduce maintenance cost by continuing to install the Badger Orion AMR Systems.	Cost of labor and materials repairing and installing radio read meters or transponders.	$12,775	$13,500	$14,000
Maintain City's sewer and water lines, valves, manholes, and meters	Number of work tickets completed	6250	6525	7000

CITY OF BARTLETT

WATER & WASTEWATER SERVICES

FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Personnel				
Supervisor Salaries	$ 63,128	$ 65,037	$ 65,038	$ 67,597
Employee Wages	657,189	703,080	687,440	744,938
Overtime Wages	47,468	35,000	35,000	35,000
Special Hours	5,300	5,200	5,200	5,200
Part-Time	12,323	15,663	13,072	15,663
Vacation Pay	5,382	0	0	0
Sick Pay	1,643	0	0	0
Longevity Pay	13,930	16,945	13,700	15,317
Bonus	16,858	1,827	1,809	1,914
Other Personnel Costs	110	0	220	0
Employee Health Insurance	178,653	185,438	185,438	186,489
Employee Life Insurance	3,251	4,148	4,033	4,388
Worker's Compensation Insurance	21,690	21,258	21,258	30,030
Unemployment Compensation	7,480	0	0	0
Retiree Health Insurance	55,017	38,406	38,043	40,627
FICA	60,507	61,964	60,924	65,370
Pension Contribution	114,589	107,536	103,073	109,394
Contributory Retirement Plan	0	0	1,100	1,620
Total Personnel	**$ 1,264,519**	**$ 1,261,502**	**$ 1,235,348**	**$ 1,323,547**
Staffing Level				
Full-Time	*19.28*	*20.00*	*18.75*	*21.00*
Part-Time (converted to FTE)	*0.37*	*0.73*	*0.51*	*0.73*
Total Full-Time Equivalent (FTE)	***19.65***	***20.73***	***19.26***	***21.73***
Operations				
Training	$ 270	$ 1,270	$ 1,270	$ 1,270
Travel	171	500	475	500
Other Professional Service	14,182	18,000	18,000	18,000
Postage & Freight	257	150	169	200
Dues & Subscriptions	105	450	150	200
Phones - Local	2,003	2,100	1,800	2,000
Long Distance Phone Calls	33	20	20	20
Cellular Phones	2,894	3,000	2,600	2,600
Shop Allocation	14,000	14,000	14,000	14,000
Vehicle Maintenance	24,895	28,000	28,000	28,000
Equipment Maintenance	3,570	10,000	10,000	10,000
Radio Maintenance	815	800	150	150
Computer Maintenance	149	250	150	250
Building Maintenance	68	300	300	300
Water & Sewer Line Maintenance	23,885	27,500	27,500	27,500
Office Supplies	395	800	750	800
Petroleum Supplies	62,728	75,000	60,000	70,000
Clothing & Uniforms	8,519	8,000	7,200	8,500
Operating Supplies	10,249	11,000	12,000	12,200
Cleaning Supplies	355	2,000	1,800	1,800
Chemical Supplies	766	800	766	800
Fill Sand, Dirt & Gravel	8,672	20,000	20,000	20,000
Concrete & Brick	6,879	11,000	10,000	11,000

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Small Tools	2,394	2,500	2,500	2,500
Pipe & Materials-System Maintenance	61,171	61,000	61,000	70,000
Meters & Meter Boxes	6,705	10,000	10,000	10,000
Street Barricade & Equip Re	0	400	400	400
Vehicle & Equip Insurance	6,199	6,509	6,752	6,752
General Liability Insurance	5,264	5,527	5,772	5,772
Damage Claims	2,596	5,000	2,500	15,000
Miscellaneous Other Expenses	435	500	5,030	500
Total Operations	**$ 270,626**	**$ 326,376**	**$ 311,054**	**$ 341,014**
Capital				
Communications Equipment	$ 785	$ 1,000	$ 0	$ 600
Data Processing Equipment	0	2,000	2,182	2,000
Office Equipment				
Vehicles	39,850	192,000	143,923	57,000
New F-350 crewcab to replace one with over 205,000 miles - $57,000.				
Other Equipment	50,589	0	0	67,000
New Compact Excavator - $67,000.				
Water Mains & System Improvement	36,394	45,000	45,000	45,000
Total Capital	**$ 127,617**	**$ 240,000**	**$ 191,105**	**$ 171,600**
Total Water & Wastewater Services	**$ 1,662,763**	**$ 1,827,878**	**$ 1,737,507**	**$ 1,836,161**

Utility
Plant Operations

FY 2016 Adopted Budget

What We Do

This center operates and maintains the City's 4 water plants and the 9 tanks to provide high quality water to the City of Bartlett's citizens and the annexation areas. It also designs the water lines installed by developer's under the development agreements.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revs/Recvrs	*11,715*	*0*	*0*	*0*
Salaries	264,478	317,129	273,755	327,619
Benefits	126,334	138,450	117,344	129,687
Other Personnel	0	500	0	0
Operations	909,343	1,074,186	967,462	1,000,337
Capital	259,566	332,056	324,300	326,000
Total	**1,548,007**	**1,862,320**	**1,682,861**	**1,783,643**

FY 2014 Performance Highlights

This center has completed various water projects located through out the city.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Upgrade Various water lines in the city	Install upgrades within the fiscal year	Completed	Completed	Completed
Continue to particiapte in the TVA Enernoc program	Saving of Utility dollars for the rate payer	$10,000 savings	$12,000 savings	$15,000 savings
Continue the Cities tank Maintenance program	Maintain highly visible tanks in good condition	Completed	Completed	Completed

CITY OF BARTLETT
PLANT OPERATIONS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Demand Response Program	$ 11,715	$ 0	$ 0	$ 0
Total Department Revenues	**$ 11,715**	**$ 0**	**$ 0**	**$ 0**
Personnel				
Supervisor Salaries	$ 60,322	$ 63,743	$ 63,744	$ 65,678
Employee Wages	177,666	224,886	183,452	213,441
Overtime Wages	15,690	16,000	15,359	16,000
Special Hours	10,800	12,500	11,200	12,500
Contract Services	0	500	0	0
Part-Time	0	0	0	20,000
Vacation Pay	5	0	0	0
Sick Pay	1,616	0	0	0
Longevity Pay	0	0	1,420	1,420
Bonus	5,138	522	431	431
Employee Health Insurance	39,076	51,660	40,261	40,778
Employee Life Insurance	1,102	1,559	1,338	1,507
Worker's Compensation Insurance	5,415	6,267	6,267	7,834
Retiree Health Insurance	16,922	14,431	12,360	13,956
FICA	20,036	23,603	20,660	24,684
Pension Contribution	37,023	40,408	34,607	39,077
Total Personnel	**$ 390,813**	**$ 456,079**	**$ 391,099**	**$ 457,306**
Staffing Level				
Full-Time	*4.98*	*6.00*	*4.99*	*6.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.60*
Total Full-Time Equivalent (FTE)	***4.98***	***6.00***	***4.99***	***6.60***
Operations				
Training	$ 1,800	$ 2,600	$ 2,600	$ 2,600
Travel	593	2,000	2,700	2,500
Other Professional Service	16,100	18,000	17,000	18,000
Ground Water institute.				
Postage & Freight	1,245	1,000	700	1,000
Notice Publication	548	5,000	1,500	2,500
Dues & Subscriptions	705	2,000	1,000	2,000
Utilities	440,056	465,000	460,000	470,000
Water Purchased For Resale	46,578	30,000	32,000	30,000
Phones - Local	4,135	10,000	6,000	9,000
Long Distance Phone Calls	10	75	50	75
Cellular Phones	3,692	3,500	4,000	3,500
Telecommunication Link	1,079	1,800	1,600	1,600
Shop Allocation	9,100	9,100	9,100	9,100
Vehicle Maintenance	6,367	6,000	6,000	6,000
Equipment Maintenance	151,486	176,400	176,000	180,000
Grounds Maintenance	568	1,600	1,500	1,600
Building Maintenance	12,992	10,000	12,500	12,500
Office Supplies	968	1,500	1,500	1,500
Printing	0	200	200	350
Petroleum Supplies	15,511	18,000	17,500	18,000

CITY OF BARTLETT
PLANT OPERATIONS
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Clothing & Uniforms	556	600	600	800
Operating Supplies	2,584	6,000	6,100	6,000
Cleaning Supplies	645	1,600	1,800	1,600
Chemical Supplies	36,941	133,059	85,000	85,000
Property Insurance	73,786	82,640	52,316	52,316
Vehicle & Equip Insurance	999	1,049	649	649
General Liability Insurance	4,822	5,063	5,247	5,247
Lab Testing	34,739	35,000	20,000	30,000
CSX Leases	1,154	1,400	1,400	1,400
Pollution Control Fees	38,137	40,000	39,000	41,000
State Fees	1,000	1,000	1,200	1,200
Damage Claims	445	3,000	500	3,000
Miscellaneous Other Expenses	0	0	200	300
Total Operations	**$ 909,343**	**$ 1,074,186**	**$ 967,462**	**$ 1,000,337**
Capital				
Data Processing Equipment	$ 4,614	$ 2,000	$ 1,800	$ 2,000
Vehicles	18,247	22,000	22,500	24,000
Truck replacement of 150,000 mile truck.				
Water Mains & System Improvement	236,706	308,056	300,000	300,000
Tank Maintenance contract 243,000. Water line upgrades.				
Total Capital	**$ 259,566**	**$ 332,056**	**$ 324,300**	**$ 326,000**
Total Plant Operations	**$ 1,548,007**	**$ 1,862,320**	**$ 1,682,861**	**$ 1,783,643**

Utility

Sewer Treatment

City of Bartlett

FY 2016 Adopted Budget

What We Do

The City of Bartlett provides sewer treatment service to properties located north of Memphis Arlington and St. Elmo Road. We operate a 2.2 million gallon oxidation ditch and a 0.5 million gallon aerated lagoon serving this area. Both facilities are permitted through the State of Tennessee for discharge into the Loosahatchie River.

Summary Revenue/Expenditure Type

Category	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Revs/Recvrs	*2,597*	*2,000*	*0*	*0*
Salaries	177,476	185,344	183,676	194,701
Benefits	93,083	83,230	79,630	88,151
Operations	305,266	308,610	301,131	306,256
Capital	27,747	274,000	245,056	304,000
Total	**600,975**	**849,184**	**809,493**	**893,108**

FY 2014 Performance Highlights

The City will continue to operate these facilities to provide the cleanest effluent to the Looseatchie river while maintaining low energy use.

Objective	Performance Measures	FY 2014 Actual	FY 2015 Forecast	FY 2016 Projected
Provide optimal gallons treated at permitted levels	Meet all Permit limits without violation	10 violations	10 violations	Attained
Participate in TVA energy conservation program	Save money for the utility in peak demand conditions	Attained	Attained	Attained

CITY OF BARTLETT
SEWER TREATMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Department Revenues				
Demand Response Program	$ 2,597	$ 2,000	$ 0	$ 0
Total Department Revenues	**$ 2,597**	**$ 2,000**	**$ 0**	**$ 0**
Personnel				
Supervisor Salaries	$ 63,819	$ 65,095	$ 65,094	$ 68,857
Employee Wages	100,650	107,349	105,722	112,444
Overtime Wages	7,608	7,500	7,460	8,000
Special Hours	5,400	5,400	5,400	5,400
Vacation Pay	2,776	0	0	0
Sick Pay	1,043	0	0	0
Longevity	2,553	2,921	2,604	2,700
Bonus	3,092	348	345	345
Employee Health Insurance	28,217	28,718	26,741	32,790
Employee Life Insurance	740	931	934	979
Worker's Compensation Insurance	2,716	3,507	3,507	5,482
Retiree Health Insurance	12,243	8,622	9,088	9,065
FICA	13,637	14,041	14,028	14,709
Pension Contribution	26,067	24,142	20,883	20,130
Contributory Retirement Plan	0	0	1,500	1,951
Total Personnel	**$ 270,559**	**$ 268,574**	**$ 263,306**	**$ 282,852**
Staffing Level				
Full-Time	*3.95*	*4.00*	*3.76*	*4.00*
Part-Time (converted to FTE)	*0.00*	*0.00*	*0.00*	*0.00*
Total Full-Time Equivalent (FTE)	***3.95***	***4.00***	***3.76***	***4.00***
Operations				
Training	$ 955	$ 1,800	$ 1,500	$ 1,800
Travel	413	1,800	1,500	1,800
Professional Services	0	2,000	2,000	2,000
Other Professional Services	0	0	2,100	0
Postage	22	50	50	50
Dues & Subscriptions	60	150	175	150
Utilities	142,259	135,000	140,000	140,000
Phones - Local	2,186	2,000	2,100	2,200
Long Distance Phone Calls	0	75	0	0
Cellular Phones	268	0	350	350
Shop Allocation	1,500	1,500	1,500	1,500
Vehicle Maintenance	439	1,000	900	1,000
Equipment Maintenance	37,057	32,000	32,000	32,000
Grounds Maintenance	1,936	2,200	2,200	2,200
Building Maintenance	1,972	2,250	3,000	2,250
Waste Refuse	27,010	30,000	28,000	30,000
Office Supplies	391	500	400	500
Petroleum Supplies	2,198	5,000	2,500	4,500
Clothing & Uniforms	1,176	1,500	1,300	1,500
Operating Supplies	6,871	6,250	6,400	6,250
Chemical Supplies	16,035	16,000	16,000	16,000
Small Tools	287	300	200	300

CITY OF BARTLETT
SEWER TREATMENT
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Equipment Rental	0	700	0	700
Property Insurance	22,327	25,006	15,833	15,833
Vehicle & Equip Insurance	766	804	630	630
General Liability Insurance	2,024	2,125	1,993	1,993
Lab Testing	22,560	22,000	22,000	24,000
Pollution Control Fees	6,230	8,000	8,000	8,000
Sewer Service Fees	8,325	8,600	8,500	8,750
Total Operations	**$ 305,266**	**$ 308,610**	**$ 301,131**	**$ 306,256**
Capital				
Data Processing Equipment	$ 1,288	$ 2,000	$ 3,056	$ 2,000
Other Equipment	0	2,000	2,000	2,000
Sewer Mains & System Improvement	26,459	270,000	240,000	300,000
Sewer rehabs & sewer lines upgrades.				
Total Capital	**$ 27,747**	**$ 274,000**	**$ 245,056**	**$ 304,000**
Total Sewer Treatment	**$ 600,975**	**$ 849,184**	**$ 809,493**	**$ 893,108**

CITY OF BARTLETT

TENNESSEE

DEBT SERVICE FUND

The Debt Service Fund provides for the payment of principal, interest and other costs on the City's outstanding general obligation bonds.

Debt Service Fund

The Debt Service Fund provides for the payment of principal, interest and other costs on the City's outstanding general obligation bonds. General obligation bonds are issued to provide funds for capital projects and equipment that have a useful life that extends beyond the payment period.

The primary source of revenue for the Debt Service Fund is a portion (1/3) of the Local Sales Tax. The balance of funds needed for debt service payments come from a transfer from the General Fund and the Solid Waste Fund. The City expects to issue $6.2 million in general obligation bonds in FY 2016. Additionally, the City plans to issue $1,063,150 in capital outlay notes to fund various projects and equipment as contained in the City’s Capital Improvement Plan this year. The Debt Service Fund will use $134,076 of reserves to balance its budget.

Debt Management Policies

The City of Bartlett will seek to maintain and if possible improve our bond rating to minimize debt service costs and preserve access to credit markets.

Each bond issue will include an analysis of how the new issue, along with current debt, impacts our debt capacity and long term plan.

Financing of projects will not exceed the useful life of infrastructure improvement or capital acquisition.

The City will limit the amount of debt issued in any budget period to the amount that can be supported by revenues projected to be available.

Credit Ratings

The City of Bartlett is rated AAA (the highest possible) by Standard and Poor's and Aa1 (second highest possible) by Moody's Investor Services.

Debt Limits

There is no statutory limit on the amount of debt that can be incurred or outstanding.

CITY OF BARTLETT
GENERAL DEBT SERVICE
FY 2016 Adopted Budget

Description		FY 2014 Actual		FY 2015 Revised		FY 2015 Projection		FY 2016 Adopted
General Debt Service Revenues								
Local Sales Tax	$	2,953,958	$	3,064,250	$	3,075,000	$	3,165,000
Transfer From General Fund		500,000		150,000		150,000		500,000
Transfer From Solid Waste Fund		500,000		500,000		500,000		200,000
Transfer From CIP		0		175,000		175,000		215,000
Total General Debt Service Revenues	**$**	**3,953,958**	**$**	**3,889,250**	**$**	**3,900,000**	**$**	**4,080,000**
General Debt Service Expenditures								
Paying Agent Fee	$	1,550	$	0	$	1,550	$	3,500
Go Bond Issuance Expense		48,545		0		1,000		55,000
TML Note Issuance Expense		7,860		7,500		7,025		7,200
2005A Principal		655,000		0		0		0
2006A Principal		125,000		0		0		0
2007A Principal		120,000		125,000		125,000		130,000
2008A Principal		51,000		54,000		54,000		56,000
2009A Principal		90,000		95,000		95,000		95,000
2010A Principal		650,000		660,000		660,000		670,000
2011A Principal		590,000		600,000		600,000		610,000
2012A Principal		325,000		630,000		630,000		765,000
2013A Principal		0		535,000		535,000		560,000
2008 Capital Note Principal		159,000		0		0		0
2010 Capital Note Principal		163,000		0		0		0
2011 Capital Note Principal		236,000		241,931		239,500		0
2013 Capital Note Principal		0		100,500		100,500		106,000
2013A Capital Note Principal		175,000		179,000		179,000		183,000
2014 Capital Note Principal		0		0		0		139,000
2004A Interest		(23,530)		0		0		0
2005A Interest		77,606		0		0		0
2006A Interest		5,000		0		0		0
2007A Interest		97,125		92,225		92,225		87,125
2008A Interest		2,792		55,850		2,320		53,050
2009A Interest		62,528		60,678		60,678		58,754
2010A Interest		142,313		129,213		129,213		115,913
2011A Interest		77,644		65,758		65,744		53,644
2012A Interest		255,838		246,288		246,288		232,338
2013A Interest		51,287		136,219		136,219		119,794
2015A Interest		0		0		0		50,000
2008 Capital Note Interest		2,427		0		0		0
2010 Capital Note Interest		1,956		0		0		0
2011 Capital Note Interest		7,257		2,431		2,431		0
2013 Capital Note Interest		7,112		15,342		15,342		13,143
2013A Capital Note Interest		22,240		20,025		20,025		16,839
2014 Capital Note Interest		0		25,000		11,273		21,276
2015 Capital Note Interest		0		0		0		12,500
Total General Debt Service Expenditures	**$**	**4,186,547**	**$**	**4,076,960**	**$**	**4,009,333**	**$**	**4,214,076**
Net General Debt Service	**$**	**(232,589)**	**$**	**(187,710)**	**$**	**(109,333)**	**$**	**(134,076)**
Beginning Fund Balance	**$**	**904,127**	**$**	**671,538**	**$**	**671,538**	**$**	**562,205**
Ending Fund Balance	**$**	**671,538**	**$**	**483,828**	**$**	**562,205**	**$**	**428,129**

City of Bartlett
SCHEDULE OF BONDS PAYABLE
Future Maturities (Including Interest) - General Long-Term Debt
June 30, 2015

Fiscal Year	2014 Capital Note		2013B Capital Note		Series 2013 Bonds		2013A Capital Note		Series 2012 Bonds		Series 2011 Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2016	139,000	21,276	106,000	13,142	560,000	119,794	183,000	16,839	765,000	232,338	610,000	53,658
2017	142,000	18,199	108,000	10,863	575,000	102,769	186,000	13,581	785,000	212,913	395,000	43,608
2018	145,000	15,056	110,000	8,541	590,000	85,294	189,000	10,271	805,000	189,063	325,000	36,408
2019	149,000	11,837	113,000	6,166	615,000	67,219	192,000	6,906	830,000	164,538	325,000	29,908
2020	152,000	8,541	115,000	3,738	95,000	56,569	196,000	3,489	855,000	139,263	335,000	23,308
2021	155,000	5,179	118,000	1,257	100,000	53,644			625,000	117,063	335,000	15,770
2022	159,000	1,741			105,000	50,569			640,000	98,088	350,000	7,208
2023					105,000	47,419			660,000	78,588	55,000	2,145
2024					110,000	44,194			690,000	61,788	55,000	729
2025					115,000	40,819			700,000	47,450		
2026					115,000	37,369			715,000	31,969		
2027					120,000	33,844			110,000	22,481		
2028					125,000	30,169			115,000	19,528		
2029					125,000	26,419			115,000	16,509		
2030					130,000	22,431			120,000	13,200		
2031					135,000	17,956			125,000	9,525		
2032					140,000	13,144			125,000	5,775		
2033					145,000	8,066			130,000	1,950		
2034					150,000	2,719						
	$ 1,041,000	$ 81,829	$ 670,000	$ 43,708	$ 4,155,000	$ 860,403	$ 946,000	$ 51,086	$ 8,910,000	$ 1,462,025	$ 2,785,000	$ 212,739

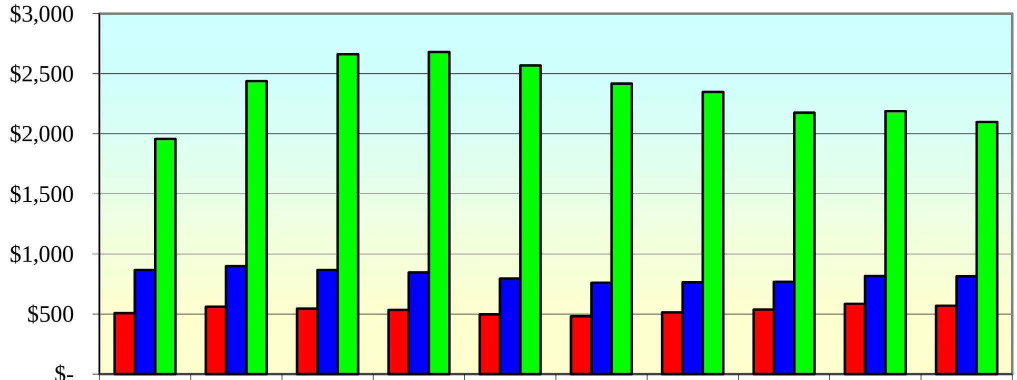
City of Bartlett
SCHEDULE OF BONDS PAYABLE
Future Maturities (Including Interest) - General Long-Term Debt
June 30, 2015

	Series 2010 Bonds		Series 2009 Bonds		Series 2008 Bonds		Series 2007 Bonds		Total	
Fiscal Year	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2016	670,000	115,913	95,000	58,754	56,000	52,375	130,000	87,125	3,314,000	771,212
2017	685,000	102,363	95,000	56,688	59,000	49,625	135,000	81,825	3,165,000	692,432
2018	705,000	88,463	100,000	54,345	61,000	46,750	140,000	76,325	3,170,000	610,514
2019	720,000	74,213	100,000	51,745	64,000	43,625	145,000	70,625	3,253,000	526,781
2020	735,000	59,203	105,000	48,820	67,000	40,375	155,000	64,586	2,810,000	447,891
2021	745,000	42,547	110,000	45,513	70,000	37,000	160,000	58,168	2,418,000	376,139
2022	390,000	28,825	110,000	41,965	73,000	33,375	165,000	51,505	1,992,000	313,275
2023	245,000	20,734	115,000	38,166	76,000	29,625	170,000	44,595	1,426,000	261,272
2024	60,000	16,694	120,000	34,053	80,000	25,750	180,000	37,333	1,295,000	220,539
2025	65,000	14,894	125,000	29,641	83,000	21,625	185,000	29,713	1,273,000	184,141
2026	65,000	12,944	130,000	24,923	87,000	17,250	195,000	21,733	1,307,000	146,186
2027	70,000	10,875	130,000	19,983	91,000	12,625	205,000	13,281	726,000	113,089
2028	70,000	8,688	140,000	14,715	95,000	7,750	210,000	4,463	755,000	85,312
2029	75,000	6,375	145,000	9,050	99,000	2,625			559,000	60,978
2030	75,000	3,891	150,000	3,075					475,000	42,597
2031	75,000	1,313							335,000	28,794
2032									265,000	18,919
2033									275,000	10,016
2034									150,000	2,719
	$ 5,450,000	$ 607,931	$ 1,770,000	$ 531,434	$ 1,061,000	$ 420,375	$ 2,175,000	$ 641,275	$ 28,963,000	$ 4,912,805

Debt per Capita

(FY 2005 - FY 2014)

One of the measures of the capacity of a local government to service debt is Debt per Capita. The City of Bartlett's net debt and total debt per capita has increased over the last four years (not good).

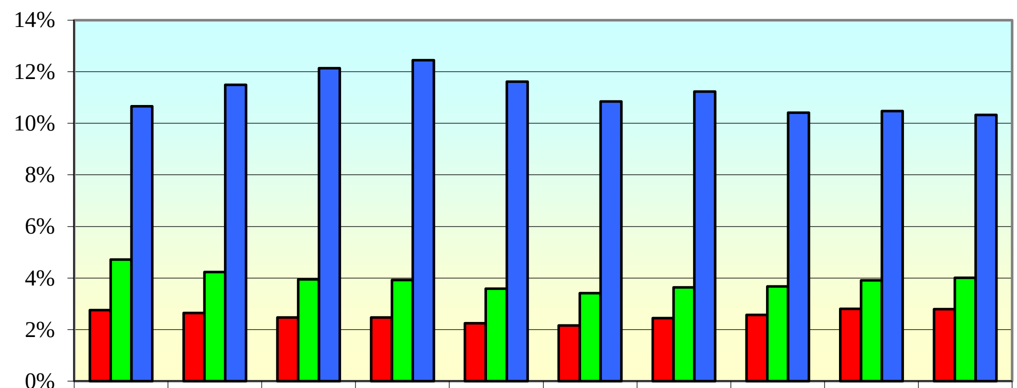


	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Net Debt	$507	$562	$544	$534	$498	$481	$512	$538	$586	$569
Total Debt	$866	$898	$867	$846	$794	$761	$762	$767	$816	$814
Net & Overlapping	$1,957	$2,439	$2,664	$2,683	$2,571	$2,420	$2,350	$2,176	$2,189	$2,100

Debt to Assessed Values

(FY 2005 - FY 2014)

Another measure of capacity is the Debt to Assessed Value of Property. The debt to assessed values has improved up until FY 2010 (decreasing % is better). FY 2011 to FY 2014 took a few steps back due to the stagnant property values in Bartlett (and many parts of the country).



	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Net Debt	2.8%	2.6%	2.5%	2.5%	2.3%	2.2%	2.4%	2.6%	2.8%	2.8%
Total Debt	4.7%	4.2%	4.0%	3.9%	3.6%	3.4%	3.6%	3.7%	3.9%	4.0%
Net & Overlapping	10.7%	11.5%	12.1%	12.4%	11.6%	10.8%	11.2%	10.4%	10.5%	10.3%

CITY OF BARTLETT
UTILITY FUND DEBT SERVICE
FY 2016 Adopted Budget

Description	FY 2014 Actual	FY 2015 Revised	FY 2015 Projection	FY 2016 Adopted
Utility Debt Expenditures				
Paying Agent Fee	$ 1,400	$ 0	$ 1,550	$ 1,600
Debt Issuance Expense	67,021	0	5,500	5,500
2005B Principal	135,000	0	0	0
2006B Principal	70,000	0	0	0
2007B Principal	40,000	45,000	45,000	45,000
2008B Principal	38,000	40,000	40,000	42,000
2009B Principal	40,000	40,000	40,000	40,000
2010B Principal	265,000	280,000	280,000	275,000
2011B Principal	545,000	545,000	545,000	565,000
2012B Principal	70,000	140,000	140,000	220,000
2013B Principal	0	165,000	165,000	175,000
2004B Interest	(17,716)	0	0	0
2005B Interest	10,186	0	0	0
2006B Interest	1,511	0	0	0
2007B Interest	33,000	31,833	31,833	30,032
2008B Interest	1,962	41,300	1,680	39,300
2009B Interest	26,746	26,213	26,213	25,402
2010B Interest	55,277	50,269	50,269	44,719
2011B Interest	70,430	63,163	63,163	52,063
2012B Interest	89,789	88,156	88,156	84,556
2013B Interest	43,225	60,272	60,272	55,171
Total Utility Debt Expenditures	**$ 1,585,829**	**$ 1,616,206**	**$ 1,583,636**	**$ 1,700,343**

City of Bartlett
SCHEDULE OF BONDS PAYABLE
Future Maturities (Including Interest) - Water and Sewer Fund
June 30, 2015

Fiscal Year	Series 2013 Bonds		Series 2012 Bonds		Series 2011 Bonds		Series 2010 Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2016	175,000	55,171	220,000	84,556	565,000	52,063	275,000	44,719
2017	185,000	49,771	215,000	79,131	490,000	41,513	285,000	39,119
2018	190,000	44,146	225,000	72,531	215,000	34,463	295,000	33,319
2019	190,000	38,446	235,000	65,631	225,000	30,063	295,000	27,419
2020	60,000	34,696	240,000	58,506	230,000	25,513	305,000	21,228
2021	60,000	32,896	250,000	51,156	230,000	20,913	310,000	14,306
2022	65,000	31,021	260,000	43,506	235,000	15,675	320,000	6,625
2023	65,000	29,071	265,000	35,631	240,000	9,738	100,000	1,313
2024	65,000	27,121	265,000	29,006	245,000	3,369		
2025	70,000	25,096	275,000	23,434				
2026	70,000	22,996	285,000	17,306				
2027	70,000	20,896	65,000	13,247				
2028	75,000	18,721	65,000	11,541				
2029	75,000	16,321	70,000	9,769				
2030	80,000	13,686	70,000	7,800				
2031	80,000	10,966	75,000	5,625				
2032	85,000	8,066	75,000	3,375				
2033	90,000	4,894	75,000	1,125				
2034	90,000	1,631	75,000	1,125				
	$ 1,840,000	$ 485,616	$ 3,305,000	$ 614,003	$ 2,675,000	$ 233,306	$ 2,185,000	$ 188,047

City of Bartlett
SCHEDULE OF BONDS PAYABLE
Future Maturities (Including Interest) - Water and Sewer Fund
June 30, 2015

Fiscal Year	Series 2009 Bonds		Series 2008 Bonds		Series 2007 Bonds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2016	40,000	25,403	42,000	39,300	45,000	30,033	1,362,000	331,244
2017	40,000	24,533	43,000	37,200	45,000	28,233	1,303,000	299,499
2018	45,000	23,510	45,000	35,050	50,000	26,333	1,065,000	269,351
2019	45,000	22,340	47,000	32,800	50,000	24,320	1,087,000	241,019
2020	45,000	21,058	50,000	30,450	50,000	22,270	980,000	213,721
2021	45,000	19,674	52,000	27,950	55,000	20,091	1,002,000	186,986
2022	50,000	18,140	54,000	25,350	55,000	17,809	1,039,000	158,126
2023	50,000	16,453	57,000	22,650	60,000	15,423	837,000	130,278
2024	50,000	14,703	59,000	19,800	60,000	12,933	744,000	106,931
2025	55,000	12,811	62,000	16,850	65,000	10,306	527,000	88,498
2026	55,000	10,776	64,000	13,750	65,000	7,544	539,000	72,373
2027	60,000	8,590	67,000	10,550	70,000	4,675	332,000	57,958
2028	60,000	6,250	70,000	7,200	75,000	1,594	345,000	45,306
2029	60,000	3,865	74,000	3,700			279,000	33,655
2030	65,000	1,333					215,000	22,819
2031							155,000	16,591
2032							160,000	11,441
2033							165,000	6,019
2034							165,000	2,756
	$ 765,000	$ 229,436	$ 786,000	$ 322,600	$ 745,000	$ 221,561	$ 12,301,000	$ 2,294,570

CITY OF BARTLETT, TENNESSEE
Water and Sewer Revenue Coverage
Last Ten Fiscal Years

Fiscal Year	Utility Service Charges	Less: Operating Expenses (1)	Net Available Revenue	Debt Service Principal	Debt Service Interest	Debt Service Total	Coverage
2004	7,749,801	3,751,076	3,998,725	1,125,000	544,863	1,669,863	2.39
2005	7,616,473	3,949,404	3,667,069	1,160,000	621,735	1,781,735	2.06
2006	9,688,303	4,071,905	5,616,398	1,255,000	569,220	1,824,220	3.08
2007	8,205,579	4,237,489	3,968,090	1,010,000	573,585	1,583,585	2.51
2008	8,307,946	4,352,229	3,955,717	895,000	593,012	1,488,012	2.66
2009	6,830,594	4,662,988	2,167,606	880,000	581,992	1,461,992	1.48
2010	6,282,853	5,243,944	1,038,909	1,010,000	563,000	1,573,000	0.66
2011	7,024,139	4,781,719	2,242,420	1,013,000	500,254	1,513,254	1.48
2012	9,398,373	4,897,935	4,500,438	1,100,000	401,108	1,501,108	3.00
2013	8,679,097	5,547,568	3,131,529	1,181,000	329,226	1,510,226	2.07
2014	8,600,560	7,407,082	1,193,478	1,203,000	314,408	1,517,408	0.79

(1) Excludes depreciation expense.

(2) Includes revenue from water and sewer development and tap fees as required by GASB Statement No. 33.

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

* 1866 *

CITY OF BARTLETT

TENNESSEE

CAPITAL IMPROVEMENT PROGRAM

This section includes a summary of the five-year capital plan and project detail for each project in the Fiscal Year 2016 - 2020 Capital Improvement budget.

City of Bartlett

Capital Improvement Plan (CIP)

This section includes a summary of the five-year capital plan and project detail for each project in the Fiscal Year 2016-2020 Capital Improvement budget. Sources of funds, expenditures and project start and completion dates are included. Only the FY 2016 projects were adopted while FY 2017-2020 projects in the plan are just for a future guide. The City strives to limit the issuance of General Obligation debt to no more than $5 million per year. However, we are proposing a general obligation bond issue of $6.175 million for FY 2016 and will manage operating spending as a result. The Capital Improvement Fund is a major fund.

Management Policies

A five-year Capital Improvement Plan will be developed and updated annually, including funding sources. Capital improvement projects will be defined as infrastructure or equipment with a useful life of 2 or more years and a cost of $20,000 or more. We will continue to use pay-as-you go capital improvement project financing to the extent revenue is available from fund balances, special revenue funds, grants and other sources other than City debt issuance. Self-supporting debt will be used for capital projects that qualify (i.e. utility projects) and rates will be adjusted to support these projects.

Planning

The Capital Improvement Plan is developed by the Mayor and Chief Administrative Officer with input from the Finance Director and Board of Aldermen. The project manager in each department ensures that all the project phases are completed on schedule. The finance staff coordinates monthly reporting to the Board, quarterly forecasts and budget policy compliance.

Amendments

The Mayor and Chief Administrative Officer may approve administrative changes to the CIP budget (i.e. transfer within a project). Changes to the Budget Ordinance (i.e. transfers between different projects) must be made in the form of a resolution adopted by the Board of Mayor and Aldermen.

Significant Nonroutine Capital Expenditures

Nonroutine capital projects in FY 2016 are the Network Infrastructure, City Hall Renovations, Public Radios System, Fletcher Creek Greenway, Taper Inlet, Ellis Road Hill Removal, Bartlett Blvd Bridge, Elmore Box, Recreation Center Pool DH Units and the New Water Tank project. Network Infrastructure, City Hall Renovations, Public Radios System, Ellis Road Hill Removal, Bartlett Blvd Bridge, Elmore Box, Recreation Center Pool DH Units and New Water Tank are new projects and are expected to be completed within 1-3 years. Public Radios System projects to cost $3mil and the City will manage to see if reduction in spending is needed. The Taper Inlet project, started in 2014, is expected to be completed in 2018. Fletcher Creek Greenway (2013) project is funded through STP (surface transportation fund) 80/20 (the City match is 20%) and are expected to to be completed in 2020.

Impact of Capital Improvements on Operating Budget

Vehicles and equipment replacements, repairs, rehab and upgrade projects have petroleum, repairs/maintenance operating budget costs and are listed in each project details. However, there is no increase or decrease in the operating budget costs because personnel, material & supplies and maintenance/repairs costs stay the same. Two projects will affect the overall operating budget cost are Fletcher Creek Greenway and New Tank. Once these projects are completed, there will be part-time employees and maintenance costs for Fletcher Creek Greenway (about $25,000/year) and maintenance & repair costs for the New Tank (about $10,000/year).

CITY OF BARTLETT
FY 2016-2020 CAPITAL IMPROVEMENT PLAN (CIP)
SUMMARY BY FUNCTION

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Revenues						
G.O. Bonds	$ 6,175,217	$ 4,030,000	$ 5,800,000	$ 4,695,000	$ 2,825,000	**$ 23,525,217**
Capital Note	1,063,150	934,000	909,000	935,000	910,000	**4,751,150**
FD311 Transfers-unspent projects	498,905	0	0	0	0	**498,905**
FD311 Use of Fund Balance	220,500	0	0	0	0	**220,500**
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	**17,892,213**
Utility Bonds	0	2,286,000	1,780,000	915,000	1,080,000	**6,061,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
Total Revenues	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**
Expenditures						
G.O. Bond/Other Funded						
Administrative	$ 850,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 970,000**
Public Safety	3,674,000	610,000	765,000	610,000	765,000	**6,424,000**
Public Works	434,500	250,000	250,000	250,000	250,000	**1,434,500**
Engineering	3,270,985	7,009,000	18,199,000	5,275,000	2,425,000	**36,178,985**
Parks & Recreation	820,500	265,000	265,000	265,000	265,000	**1,880,500**
Total G.O. Bond/Other Funded	**$ 9,049,985**	**$ 8,164,000**	**$ 19,509,000**	**$ 6,430,000**	**$ 3,735,000**	**$ 46,887,985**
Utility Bond/Other Funded						
Water	$ 150,000	$ 1,686,000	$ 880,000	$ 315,000	$ 480,000	**$ 3,511,000**
Sewer	0	600,000	900,000	600,000	600,000	**2,700,000**
Total Utility Bond/Other Funded	**$ 150,000**	**$ 2,286,000**	**$ 1,780,000**	**$ 915,000**	**$ 1,080,000**	**$ 6,211,000**
Total Expenditures	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**

CITY OF BARTLETT
FY 2016-2020 CAPITAL IMPROVEMENT PLAN (CIP)
SUMMARY BY CATEGORY

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
GENERAL FUND						
Source of Funds						
G.O. Bonds	$ 6,175,217	$ 4,030,000	$ 5,800,000	$ 4,695,000	$ 2,825,000	**$ 23,525,217**
Capital Note	1,063,150	934,000	909,000	935,000	910,000	**4,751,150**
FD311 Transfers-unspent projects	498,905	0	0	0	0	**498,905**
FD311 Use of Fund Balance	220,500	0	0	0	0	**220,500**
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	**17,892,213**
Total Source	**$ 9,049,985**	**$ 8,164,000**	**$ 19,509,000**	**$ 6,430,000**	**$ 3,735,000**	**$ 46,887,985**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 100,000	$ 0	$ 0	**$ 100,000**
Design/Engineering	170,000	160,000	0	100,000	0	**430,000**
Construction	4,241,985	7,070,000	18,320,000	5,395,000	2,645,000	**37,671,985**
Equipment/Furnishings	4,418,000	934,000	1,089,000	935,000	1,090,000	**8,466,000**
Other	220,000	0	0	0	0	**220,000**
Total Project Costs	**$ 9,049,985**	**$ 8,164,000**	**$ 19,509,000**	**$ 6,430,000**	**$ 3,735,000**	**$ 46,887,985**
UTILITY FUND						
Source of Funds						
Utility Bonds	$ 0	$ 2,286,000	$ 1,780,000	$ 915,000	$ 1,080,000	**$ 6,061,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 150,000**	**$ 2,286,000**	**$ 1,780,000**	**$ 915,000**	**$ 1,080,000**	**$ 6,211,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 125,000	$ 0	**$ 125,000**
Design/Engineering	150,000	0	0	0	0	**150,000**
Construction	0	2,100,000	1,650,000	650,000	900,000	**5,300,000**
Equipment/Furnishings	0	161,000	130,000	140,000	180,000	**611,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 150,000**	**$ 2,286,000**	**$ 1,780,000**	**$ 915,000**	**$ 1,080,000**	**$ 6,211,000**
TOTAL CIP COSTS	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
FUNDING SOURCES						
General Obligation Bonds	$ 6,175,217	$ 4,030,000	$ 5,800,000	$ 4,695,000	$ 2,825,000	**$ 23,525,217**
Capital Note	1,063,150	934,000	909,000	935,000	910,000	**4,751,150**
FD311 Transfers-unspent projects	498,905	0	0	0	0	**498,905**
FD311 Use of Fund Balance	220,500	0	0	0	0	**220,500**
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	**17,892,213**
Utility Bonds	0	2,286,000	1,780,000	915,000	1,080,000	**6,061,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
Total Funding Sources	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**
PROJECT COST						
Administrative						
Vehicles & Equipment	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 150,000**
Network Infrastructure	200,000	0	0	0	0	**200,000**
City Hall Renovations	400,000	0	0	0	0	**400,000**
Transfer to Debt Service Fund	180,000	0	0	0	0	**180,000**
Transfer to Street Aid Fund	40,000	0	0	0	0	**40,000**
Total Administrative	**$ 850,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 970,000**
Police						
Police Vehicles & Equipment	$ 374,000	$ 435,000	$ 435,000	$ 435,000	$ 435,000	**$ 2,114,000**
Justice Center Maintenance	120,000	120,000	120,000	120,000	120,000	**600,000**
Public Radios System	3,000,000	0	0	0	0	**3,000,000**
Total Police	**$ 3,494,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 5,714,000**
Fire						
Fire Vehicles	$ 0	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 120,000**
Fire Ambulances	180,000	0	180,000	0	180,000	**540,000**
Total Fire	**$ 180,000**	**$ 30,000**	**$ 210,000**	**$ 30,000**	**$ 210,000**	**$ 660,000**
Codes Enforcement						
Codes Enforcement Vehicles	$ 0	$ 25,000	$ 0	$ 25,000	$ 0	**$ 50,000**
Total Code Inspection	**$ 0**	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 0**	**$ 50,000**

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Public Works						
Public Works Vehicles & Equp	$ 434,500	$ 250,000	$ 250,000	$ 250,000	$ 250,000	**$ 1,434,500**
Total Public Works	**$ 434,500**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 1,434,500**
Engineering						
Engineering Vehicle	$ 0	$ 24,000	$ 24,000	$ 25,000	$ 25,000	**$ 98,000**
City Shop	0	0	100,000	1,750,000	0	**1,850,000**
City Wide Overlay	500,000	1,000,000	1,500,000	2,000,000	2,000,000	**7,000,000**
Fletcher Creek Greenway	1,290,985	1,000,000	1,000,000	1,000,000	0	**4,290,985**
Taper Inlet	50,000	500,000	0	0	0	**550,000**
Ellis Road Hill Removal	50,000	450,000	0	0	0	**500,000**
Bartlett Road Bridge	80,000	0	0	0	0	**80,000**
Bartlett Blvd. Bridge	600,000	0	0	0	0	**600,000**
Elmore Box	300,000	0	0	0	0	**300,000**
Brother & Stage Left Signal	0	20,000	150,000	0	0	**170,000**
Old Brownsville West R.O.W.	0	3,000,000	15,000,000	0	0	**18,000,000**
Flasher Modifications	0	25,000	25,000	0	0	**50,000**
Westbrook Road Bridge	0	350,000	0	0	0	**350,000**
FEMA Generator	0	100,000	0	0	0	**100,000**
Germantown North	0	140,000	0	0	0	**140,000**
Old Brownsville East	0	0	0	100,000	0	**100,000**
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	**2,000,000**
Total Engineering	**$ 3,270,985**	**$ 7,009,000**	**$ 18,199,000**	**$ 5,275,000**	**$ 2,425,000**	**$ 36,178,985**
Parks						
Parks Vehicles & Equipment	$ 69,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000	**$ 329,000**
Recreation Vehicles & Equipment	130,500	75,000	75,000	75,000	75,000	**430,500**
Recreation Center Pool DH Units	346,000	0	0	0	0	**346,000**
Recreation Center Roof	75,000	0	0	0	0	**75,000**
Parks Maintenances	200,000	125,000	125,000	125,000	125,000	**700,000**
Total Parks	**$ 820,500**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 1,880,500**

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Water						
Tank Maint. & Paint	$ 0	$ 161,000	$ 130,000	$ 140,000	$ 180,000	**$ 611,000**
Water Line Upgrades	0	50,000	50,000	50,000	50,000	**200,000**
New Water Tank	150,000	1,200,000	0	0	0	**1,350,000**
Old Brownsville Water Line	0	25,000	700,000	0	0	**725,000**
Water Extention Kirby Whitten	0	250,000	0	0	0	**250,000**
Water Plant Site	0	0	0	125,000	0	**125,000**
Retrofit Reservoir - Germantown	0	0	0	0	250,000	**250,000**
Total Water	**$ 150,000**	**$ 1,686,000**	**$ 880,000**	**$ 315,000**	**$ 480,000**	**$ 3,511,000**
Sewers						
Sewers in Annexation Area	$ 0	$ 400,000	$ 400,000	$ 400,000	$ 400,000	**$ 1,600,000**
Sewer Rehab	0	100,000	100,000	100,000	100,000	**400,000**
Sewer Line Upgrades	0	100,000	100,000	100,000	100,000	**400,000**
Upgrade Sewage Plant #2	0	0	300,000	0	0	**300,000**
Total Sewers	**$ 0**	**$ 600,000**	**$ 900,000**	**$ 600,000**	**$ 600,000**	**$ 2,700,000**
TOTAL CIP	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**

TDOT Funding: $1,031,788 for Fletcher Creek Greenway and $59,425 for Bartlett Road Bridge in FY 2016.

ADMINISTRATIVE SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Administrative						
Vehicles & Equipment	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 150,000**
Network Infrastructure	200,000	0	0	0	0	**200,000**
City Hall Renovations	400,000	0	0	0	0	**400,000**
Transfer to Debt Service Fund	180,000	0	0	0	0	**180,000**
Transfer to Street Aid Fund	40,000	0	0	0	0	**40,000**
Total Administrative	**$ 850,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 970,000**
Source of Funds						
G.O. Bonds	$ 400,000	$ 0	$ 0	$ 0	$ 0	**$ 400,000**
Capital Note	230,000	30,000	30,000	30,000	30,000	**350,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	220,000	0	0	0	0	**220,000**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 850,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 970,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	400,000	0	0	0	0	**400,000**
Equipment/Furnishings	230,000	30,000	30,000	30,000	30,000	**350,000**
Other	220,000	0	0	0	0	**220,000**
Total Project Costs	**$ 850,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 970,000**

Project No.: 10616

Project Name: Vehicles and Equipment

Project Description

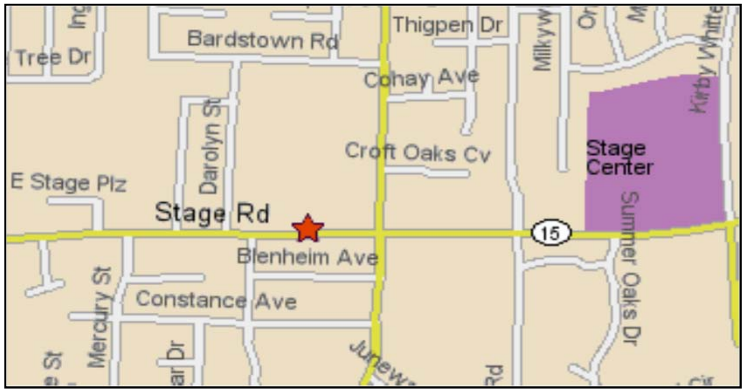
Replace one vehicle each year.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

City Hall, 6400 Stage Road, Bartlett, TN 38134.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	2,500	2,600	2,600
Capital	0	0	0
Total Costs on Oper. Budget	**$ 2,500**	**$ 2,600**	**$ 2,600**

Future Years and explanations: $1,600 for petroleum and $1,100 maintenance/repairs per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	30,000	30,000	30,000	30,000	30,000	**150,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 150,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	30,000	30,000	30,000	30,000	30,000	**150,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 150,000**

ADMINISTRATIVE

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 10515

Project Name: Network Infrastructure

Project Description

Network Infrastructure upgrade to 10Gbps, includes phones and cabling requirements.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Other	07/15	06/16
Total Project	**07/15**	**06/16**

Location

City Buildings throughout the City.

Location Map

At City Buildings throughout the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Costs on Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: no impact on operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	200,000	0	0	0	0	**200,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 200,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 200,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	200,000	0	0	0	0	**200,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 200,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 200,000**

Project No.: 11016

Project Name: City Hall Renovations

Project Description

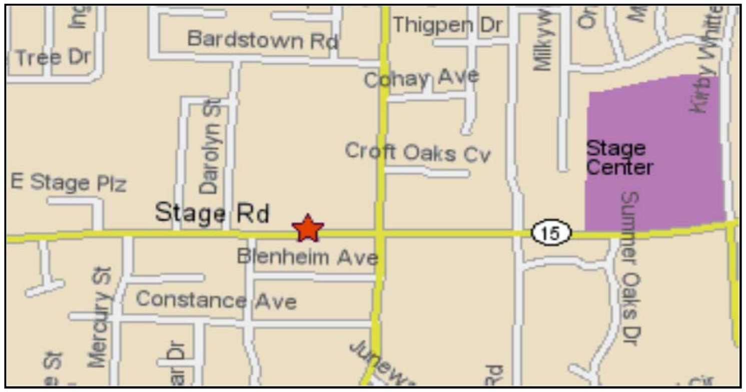
Renovates part of City Hall to improve office efficiency.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/16
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/16**

Location

City Hall, 6400 Stage Road, Bartlett, TN 38134.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Costs on Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: no impact on operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 400,000	$ 0	$ 0	$ 0	$ 0	**$ 400,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 400,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 400,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	400,000	0	0	0	0	**400,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 400,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 400,000**

PUBLIC SAFETY SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Police						
Police Vehicles & Equipment	$ 374,000	$ 435,000	$ 435,000	$ 435,000	$ 435,000	**$ 2,114,000**
Justice Center Maintenance	120,000	120,000	120,000	120,000	120,000	**600,000**
Public Radios System	3,000,000	0	0	0	0	**3,000,000**
Total Police	**$ 3,494,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 5,714,000**
Fire						
Fire Vehicles	$ 0	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 120,000**
Fire Ambulances	180,000	0	180,000	0	180,000	**540,000**
Total Fire	**$ 180,000**	**$ 30,000**	**$ 210,000**	**$ 30,000**	**$ 210,000**	**$ 660,000**
Codes Enforcement						
Codes Enforcement Vehicles	$ 0	$ 25,000	$ 0	$ 25,000	$ 0	**$ 50,000**
Total Code Enforcement	**$ 0**	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 0**	**$ 50,000**
Source of Funds						
G.O. Bonds	$ 3,300,000	$ 120,000	$ 300,000	$ 120,000	$ 300,000	**$ 4,140,000**
Capital Note	330,000	490,000	465,000	490,000	465,000	**2,240,000**
FD311 Transfers-unspent projects	44,000	0	0	0	0	**44,000**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 3,674,000**	**$ 610,000**	**$ 765,000**	**$ 610,000**	**$ 765,000**	**$ 6,424,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	120,000	120,000	120,000	120,000	120,000	**600,000**
Equipment/Furnishings	3,554,000	490,000	645,000	490,000	645,000	**5,824,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 3,674,000**	**$ 610,000**	**$ 765,000**	**$ 610,000**	**$ 765,000**	**$ 6,424,000**

Project No.: 20316

Project Name: Police Vehicles & Equipment

Project Description

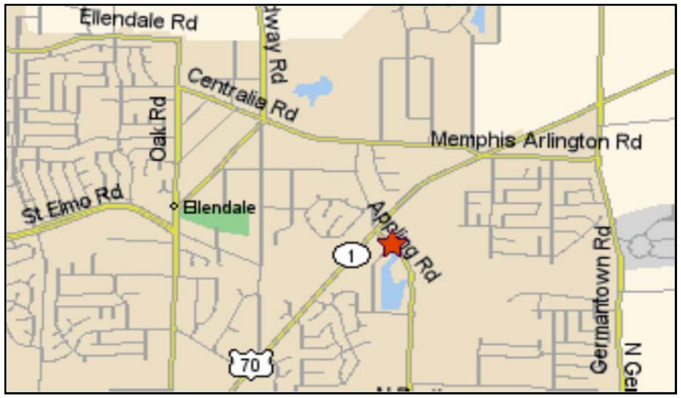
Replace 6 Dodge Chargers and equip patrol cars at $34,000 each @ $204,000, 3 SUV's (K9 and Traffic) and equip @ $38,000 for $114,000; 2 Admin. vehicles at $28,000 each for $56,000.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

3730 Appling Rd.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	26,000	26,400	26,400
Capital	0	0	0
Total Impact Oper. Budget	**$ 26,000**	**$ 26,400**	**$ 26,400**

Future Years and explanations: $17,000 petroleum & 10,000 repairs/maintenance per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	330,000	435,000	435,000	435,000	435,000	**2,070,000**
FD311 Transfers-unspent projects	44,000	0	0	0	0	**44,000**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 374,000**	**$ 435,000**	**$ 435,000**	**$ 435,000**	**$ 435,000**	**$ 2,114,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	374,000	435,000	435,000	435,000	435,000	**2,114,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 297,000**	**$ 435,000**	**$ 435,000**	**$ 435,000**	**$ 435,000**	**$ 2,114,000**

Department: POLICE

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 20516

Project Name: Justice Center Maintenance

Project Description

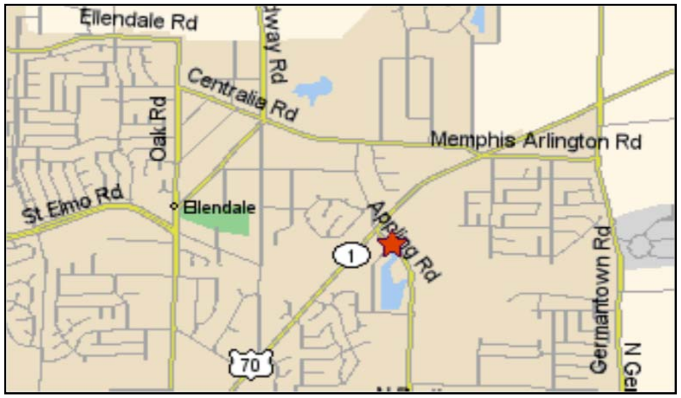
Replace 19 jail cell toilets @ $4,000 each for $76,000; Repaint Jail at $20,000; Security locks at garage at $4000; Repair/seal windows $20,000.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/20
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/20**

Location

3730 Appling Rd.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: no impact on operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	**$ 600,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ 600,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	120,000	120,000	120,000	120,000	120,000	**600,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ 120,000**	**$ 600,000**

Department: POLICE

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 10516

Project Name: Public Radios System

Project Description

Purchase and install the City's public safety radio system.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/16
Other	N/A	N/A
Total Project	**07/15**	**06/16**

Location

Throughout the City.

Location Map

Throughout the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Costs on Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: no impact on operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 3,000,000	$ 0	$ 0	$ 0	$ 0	**$ 3,000,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 3,000,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 3,000,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	3,000,000	0	0	0	0	**3,000,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 3,000,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 3,000,000**

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 25717

Project Name: Fire Vehicles

Project Description

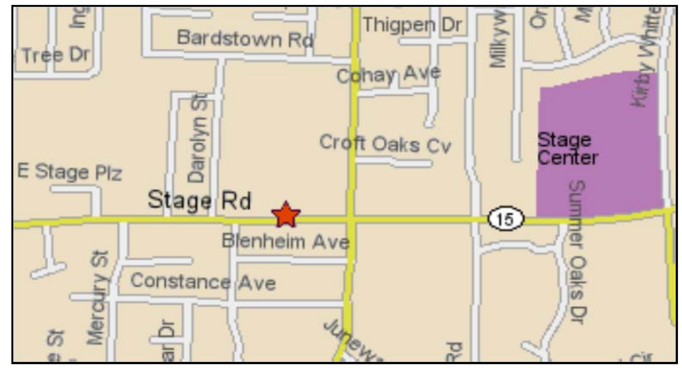
Replace staff car vehicle.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/17	06/20
Total Project	**07/17**	**06/20**

Location

2939 Altruria Road.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	3,300	3,400
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 3,300**	**$ 3,400**

Future Years and explanations: $2,200 petroleum & 1,300 repairs/maintenance per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	0	30,000	30,000	30,000	30,000	**120,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 120,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	0	30,000	30,000	30,000	30,000	**120,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 120,000**

Department: FIRE

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 25616

Project Name: Fire Ambulances

Project Description

New ambulance to replace high mileage ambulances.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

Station 1, 2939 Altruria

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	3,500	3,600	3,700
Capital	0	0	0
Total Impact Oper. Budget	**$ 3,500**	**$ 3,600**	**$ 3,700**

Future Years and explanations: Petroleum & repairs/maintenance cost is around 3,800/year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 180,000	$ 0	$ 180,000	$ 0	$ 180,000	**$ 540,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 180,000**	**$ 0**	**$ 180,000**	**$ 0**	**$ 180,000**	**$ 540,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	180,000	0	180,000	0	180,000	**540,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 180,000**	**$ 0**	**$ 180,000**	**$ 0**	**$ 180,000**	**$ 540,000**

Department: CODES ENFORCEMENT

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 29117

Project Name: Codes Enforcement Vehicles

Project Description

Replace an aging vehicle.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/16	06/20
Total Project	**07/16**	**06/20**

Location

6382 Stage Road, Bartlett.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	2,500	2,500
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 2,500**	**$ 2,500**

Future Years and explanations: $1,600 for petroleum and $1,000 maintenance/repairs per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	0	25,000	0	25,000	0	**50,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 0**	**$ 50,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	0	25,000	0	25,000	0	**50,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 0**	**$ 50,000**

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

★ 1866 ★

PUBLIC WORKS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Public Works						
Public Works Vehicles & Equp	$ 434,500	$ 250,000	$ 250,000	$ 250,000	$ 250,000	**$ 1,434,500**
Total Public Works	**$ 434,500**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 1,434,500**
Engineering						
Engineering Vehicle	$ 0	$ 24,000	$ 24,000	$ 25,000	$ 25,000	**$ 98,000**
City Shop	0	0	100,000	1,750,000	0	**1,850,000**
City Wide Overlay	500,000	1,000,000	1,500,000	2,000,000	2,000,000	**7,000,000**
Fletcher Creek Greenway	1,290,985	1,000,000	1,000,000	1,000,000	0	**4,290,985**
Taper Inlet	50,000	500,000	0	0	0	**550,000**
Ellis Road Hill Removal	50,000	450,000	0	0	0	**500,000**
Bartlett Road Bridge	80,000	0	0	0	0	**80,000**
Bartlett Blvd. Bridge	600,000	0	0	0	0	**600,000**
Elmore Box	300,000	0	0	0	0	**300,000**
Brother & Stage Left Signal	0	20,000	150,000	0	0	**170,000**
Old Brownsville West R.O.W.	0	3,000,000	15,000,000	0	0	**18,000,000**
Flasher Modifications	0	25,000	25,000	0	0	**50,000**
Westbrook Road Bridge	0	350,000	0	0	0	**350,000**
FEMA Generator	0	100,000	0	0	0	**100,000**
Germantown North	0	140,000	0	0	0	**140,000**
Old Brownsville East	0	0	0	100,000	0	**100,000**
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	**2,000,000**
Total Engineering	**$ 3,270,985**	**$ 7,009,000**	**$ 18,199,000**	**$ 5,275,000**	**$ 2,425,000**	**$ 36,178,985**
Source of Funds						
G.O. Bonds	$ 1,854,217	$ 3,785,000	$ 5,375,000	$ 4,450,000	$ 2,400,000	**$ 17,864,217**
Capital Note	303,650	274,000	274,000	275,000	275,000	**1,401,650**
FD311 Transfers-unspent projects	454,905	0	0	0	0	**454,905**
FD311 Use of Fund Balance	500	0	0	0	0	**500**
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	**$ 17,892,213**
Total Source	**$ 3,705,485**	**$ 7,259,000**	**$ 18,449,000**	**$ 5,525,000**	**$ 2,675,000**	**$ 37,613,485**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 100,000	$ 0	$ 0	**$ 100,000**
Design/Engineering	170,000	160,000	0	100,000	0	**430,000**
Construction	3,100,985	6,825,000	18,075,000	5,150,000	2,400,000	**35,550,985**
Equipment/Furnishings	434,500	274,000	274,000	275,000	275,000	**1,532,500**
Total Project Costs	**$ 3,705,485**	**$ 7,259,000**	**$ 18,449,000**	**$ 5,525,000**	**$ 2,675,000**	**$ 37,613,485**

Department: PUBLIC WORKS

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 30716

Project Name: Public Works Vehicles & Equipment

Project Description

Fleet Services *- New F-150 Crew Cab Pickup (30k), New Fleet Services Software (27k), 55 Ton Press with Accessories (10.5k).* ***Gen. Maint.*** *- New F-250 XL Extended Cab Pickup (37k), New 2 Ton 7 Yard Dump Truck (80k).* ***Grd. Maint.*** *- New Street Sweeper (185k), New Riding Mower (22k), New Tractor (16k), New Pressure/Steam Washer (4k).* ***Animal Control*** *- New F-150 XL Pickup (23k).*

Total CIP Cost: $ 434,500

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

Public Works buildings around the City.

Location Map

At various locations throughout the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	50,000	52,000	54,000
Capital	0	0	0
Total Impact Oper. Budget	**$ 50,000**	**$ 52,000**	**$ 54,000**

Future Years and explanations: $37,000 petroleum & 19,000 repairs/maintenance per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	303,650	250,000	250,000	250,000	250,000	**1,303,650**
FD311 Transfers-unspent projects	130,350	0	0	0	0	**130,350**
FD311 Use of Fund Balance	500	0	0	0	0	**500**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 434,500**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 1,434,500**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	434,500	250,000	250,000	250,000	250,000	**1,434,500**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 434,500**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 1,434,500**

Department: PUBLIC WORKS

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: to be determined
Project Name: City Shop

Project Description

Purchases land in FY 2018 and starts contruction in FY 2019.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

To be determined.

Location Map

To be determined.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: estimated a saving of $4,000 in repairs/maintenance per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 100,000	$ 1,750,000	$ 0	**$ 1,850,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 0**	**$ 100,000**	**$ 1,750,000**	**$ 0**	**$ 1,850,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 100,000	$ 0	$ 0	**$ 100,000**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	1,750,000	0	**1,750,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 0**	**$ 100,000**	**$ 1,750,000**	**$ 0**	**$ 1,850,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 42017

Project Name: Engineering Vehicle

Project Description

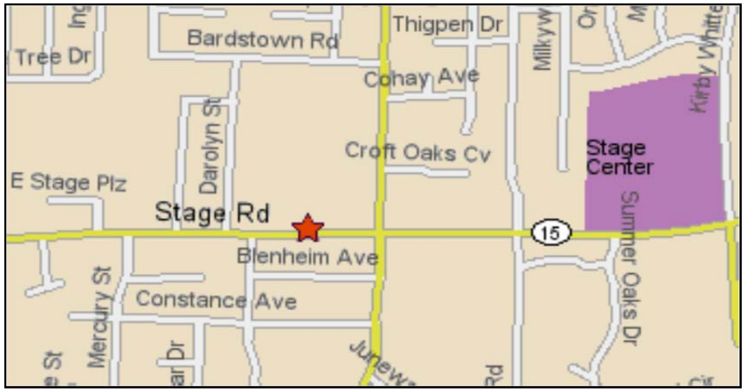
Vehicle replacement.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/16	06/20
Total Project	**07/16**	**06/20**

Location

6382 Stage Road, Bartlett.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	2,500	2,500	2,500
Capital	0	0	0
Total Impact Oper. Budget	**$ 2,500**	**$ 2,500**	**$ 2,500**

Future Years and explanations: $1,500 for petroleum and $1,000 maintenance/repairs per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	0	24,000	24,000	25,000	25,000	**98,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 24,000**	**$ 24,000**	**$ 25,000**	**$ 25,000**	**$ 98,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	0	24,000	24,000	25,000	25,000	**98,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 24,000**	**$ 24,000**	**$ 25,000**	**$ 25,000**	**$ 98,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 446

Project Name: City Wide Overlay

Project Description

Pave various streets throughout the City of Bartlett.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/20
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/20**

Location

All over the city.

Location Map

Streets throughout the City of Bartlett.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 376,020	$ 1,000,000	$ 1,500,000	$ 2,000,000	$ 2,000,000	**$ 6,876,020**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	123,980	0	0	0	0	**123,980**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 500,000**	**$ 1,000,000**	**$ 1,500,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 7,000,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	500,000	1,000,000	1,500,000	2,000,000	2,000,000	**7,000,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 500,000**	**$ 1,000,000**	**$ 1,500,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 7,000,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 451
Project Name: Fletcher Creek Greenway

Project Description

Match for Fletcher Creek Greenway.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/13	06/15
Construction	07/15	06/20
Equipment/Furnishings	N/A	N/A
Total Project	**07/13**	**06/20**

Location

Summer Ave & Burloe Ln.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: Once the greenway is finished, there will be some maintenance costs, around $25,000/year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 258,197	$ 200,000	$ 200,000	$ 200,000	$ 0	**$ 858,197**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	1,032,788	800,000	800,000	800,000	0	**3,432,788**
Total Source	**$ 1,290,985**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 0**	**$ 4,290,985**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	1,290,985	1,000,000	1,000,000	1,000,000	0	**4,290,985**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 1,290,985**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 0**	**$ 4,290,985**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 445

Project Name: Stage Slope Taper Inlet

Project Description

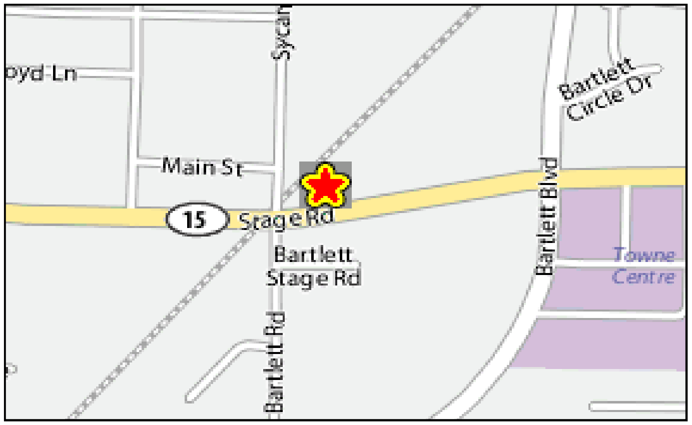
Install a modified inlet headwall at the box under Stage road by the Library.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/15	06/16
Construction	07/16	06/18
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/18**

Location

Stage and Bartlett Municipal Center.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Costs on Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 50,000	$ 500,000	$ 0	$ 0	$ 0	**$ 550,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 50,000**	**$ 500,000**	**$ 0**	**$ 0**	**$ 0**	**$ 550,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	50,000	0	0	0	0	**50,000**
Construction	0	500,000	0	0	0	**500,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 50,000**	**$ 500,000**	**$ 0**	**$ 0**	**$ 0**	**$ 550,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 452

Project Name: Ellis Road Hill Removal

Project Description

Cut Ellis hill down to increase visibility.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/15	01/16
Construction	05/16	05/17
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**05/17**

Location

Ellis at Brunswick.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 50,000	$ 450,000	$ 0	$ 0	$ 0	**$ 500,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 50,000**	**$ 450,000**	**$ 0**		**$ 0**	**$ 500,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	50,000	0	0	0	0	**50,000**
Construction	0	450,000	0	0	0	**450,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 50,000**	**$ 450,000**	**$ 0**	**$ 0**	**$ 0**	**$ 500,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2015 - FY 2019

Project No.: 426

Project Name: Bartlett Road Bridge

Project Description

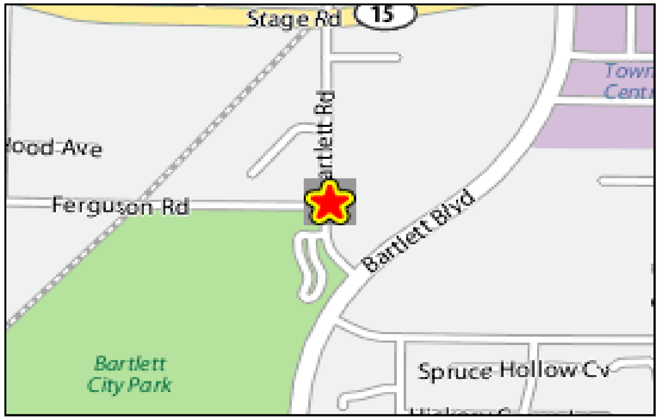
Rebuild Bartlett Road Bridge with STP funds.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/10	06/17
Equipment/Furnishings	N/A	N/A
Total Project	**07/10**	**06/17**

Location

Bartlett Road and Harrington creek.

Location Map



Impact on Operating Budget	FY 2015	FY 2016	FY 2017
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	20,575	0	0	0	0	**20,575**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	59,425	0	0	0	0	**59,425**
Total Source	**$ 80,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 80,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	80,000	0	0	0	0	**80,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 80,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 80,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 42616

Project Name: Bartlett Blvd. Bridge

Project Description

Rebuild parts of bridge across CSX RR.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/15	06/16
Construction	07/16	06/18
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/18**

Location

Bartlett Blvd and CSX.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 600,000	$ 0	$ 0	$ 0	$ 0	**$ 600,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 600,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 600,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	70,000	0	0	0	0	**70,000**
Construction	530,000	0	0	0	0	**530,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 600,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 600,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 453
Project Name: Elmore Box

Project Description

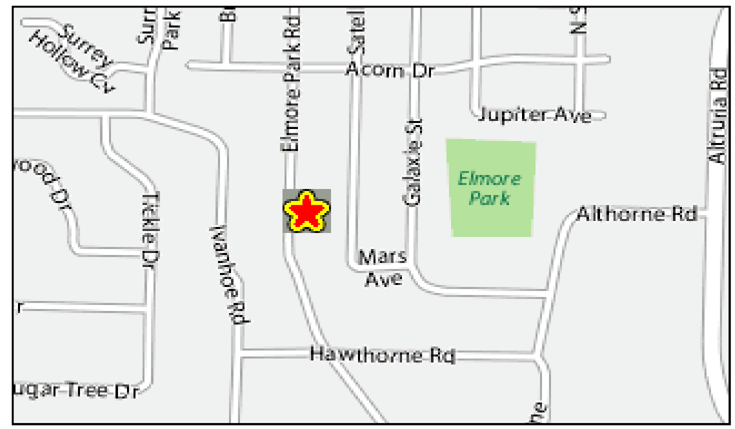
Replace a corrigated metal pipe under Elmore Road.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/17
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/17**

Location

Elmore Road between Acorn and Hawthorne.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Costs on Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 300,000	$ 0	$ 0	$ 0	$ 0	**$ 300,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 300,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 300,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	300,000	0	0	0	0	**300,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 300,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 300,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: to be determined

Project Name: Brother and Stage Left Turn

Project Description

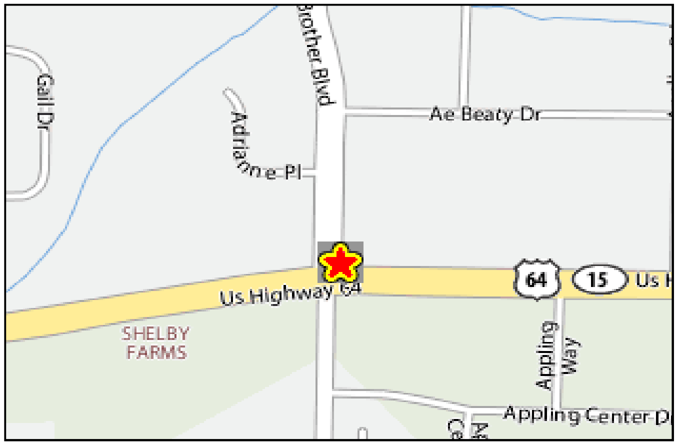
Install an east bound left turn lane on Brother along with signal modifications.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/16	12/16
Construction	07/17	06/18
Equipment/Furnishings	N/A	N/A
Total Project	**07/16**	**06/18**

Location

Brother and Stage.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Costs on Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 20,000	$ 150,000	$ 0	$ 0	**$ 170,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 20,000**	**$ 150,000**	**$ 0**	**$ 0**	**$ 170,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	20,000	0	0	0	**20,000**
Construction	0	0	150,000	0	0	**150,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 20,000**	**$ 150,000**	**$ 0**	**$ 0**	**$ 170,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 422

Project Name: Old Brownsville West R.O.W.

Project Description

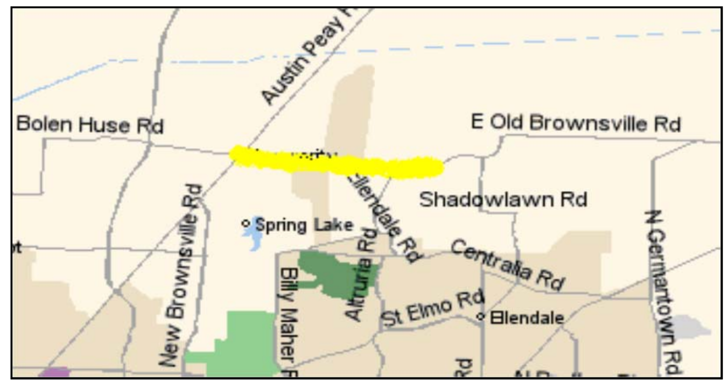
This project will re-build Old Brownsville Road from Kirby Whitten to Austin Peay Highway. It is funded 80/20 through the surface transportation fund. Re-paving of the roadway in 10 years. Initial engineering of 150,000 was provided in 2005 budget and an additional of 140,000 in 2007 budget.

Project Schedule	Start	Finish
Land/Right of Way	07/10	06/15
Design/Engineering	07/04	12/12
Utility Relocation	N/A	N/A
Construction	07/16	06/19
Total Project	**07/04**	**06/19**

Location

Old Brownsville Road - Kirby Whitten Road to Austin Peay Highway.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 600,000	$ 3,000,000	$ 0	$ 0	**$ 3,600,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	2,400,000	12,000,000	0	0	**14,400,000**
Total Source	**$ 0**	**$ 3,000,000**	**$ 15,000,000**	**$ 0**	**$ 0**	**$ 18,000,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	3,000,000	15,000,000	0	0	**18,000,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 3,000,000**	**$ 15,000,000**	**$ 0**	**$ 0**	**$ 18,000,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 41816

Project Name: Flasher Modifications

Project Description

Design and modify school flasher to allow crossing guards to operate without having to get into the cabinets.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/17	01/19
Equipment/Furnishings	N/A	N/A
Total Project	**07/17**	**01/19**

Location

All school crossing flashers.

Location Map

All school crossing flashers around the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 25,000	$ 25,000	$ 0	$ 0	**$ 50,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 25,000**	**$ 25,000**		**$ 0**	**$ 50,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	25,000	25,000	0	0	**50,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 25,000**	**$ 25,000**	**$ 0**	**$ 0**	**$ 50,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 41417

Project Name: Westbrook Bridge Rehab

Project Description

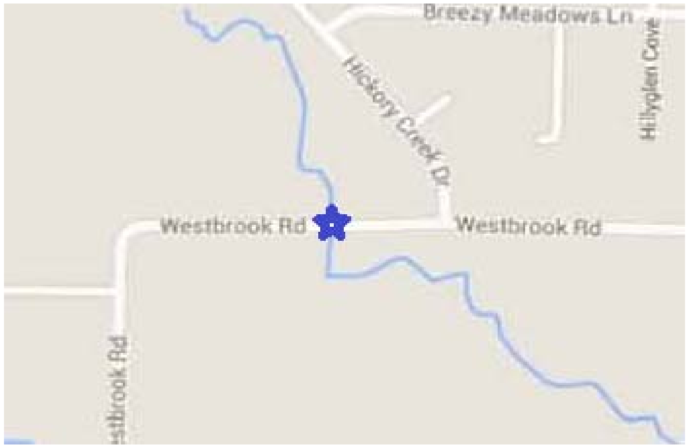
Rehab bridge on Westbrood including lead abatement.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/16	06/18
Equipment/Furnishings	N/A	N/A
Total Project	**07/16**	**06/18**

Location

Westbrook road at Hickory Creek Sub.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 350,000	$ 0	$ 0	$ 0	**$ 350,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 350,000**	**$ 0**	**$ 0**	**$ 0**	**$ 350,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	350,000	0	0	0	**350,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 350,000**	**$ 0**	**$ 0**	**$ 0**	**$ 350,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: to be determined

Project Name: FEMA Generator

Project Description

Match to install New Generators at fire stations around the city.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/17	06/18
Equipment/Furnishings	N/A	N/A
Total Project	**07/17**	**06/18**

Location

Fire stations around the city.

Location Map

At various locations throughout the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 100,000	$ 0	$ 0	$ 0	**$ 100,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 100,000**	**$ 0**	**$ 0**	**$ 0**	**$ 100,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	100,000	0	0	0	**100,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 100,000**	**$ 0**	**$ 0**	**$ 0**	**$ 100,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: To be determined

Project Name: Germantown North

Project Description

This Project is widening and improving Germantown Road between US highway 70 and Old Brownsville Road. This is a State Project and if we participate it will be at an 80/20 match. The numbers shown reflect a local match.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/16	06/17
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	**07/16**	**06/17**

Location

US 70 to Old Brownsville.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 140,000	$ 0	$ 0	$ 0	**$ 140,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 140,000**	**$ 0**	**$ 0**	**$ 0**	**$ 140,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	140,000	0	0	0	**140,000**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 140,000**	**$ 0**	**$ 0**	**$ 0**	**$ 140,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: To be determined

Project Name: Old Brownsville - East

Project Description

This project will build Old Brownsville Road from Kirby Whitten to Germantown Parkway. It is a surface transportation project with an 80/20 match from the State. Re-paving of the roadway in 10 years.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/19	06/20
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	**07/19**	**06/20**

Location

Old Brownsville - Kirby Whitten Road to Germantown Parkway.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 100,000	$ 0	**$ 100,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 0**	**$ 0**	**$ 100,000**	**$ 0**	**$ 100,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	100,000	0	**100,000**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 0**	**$ 0**	**$ 100,000**	**$ 0**	**$ 100,000**

Department: ENGINEERING

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 63616

Project Name: Various Drainage Projects

Project Description

Drain Projects located around the city.

Project Schedule	**Start**	**Finish**
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/20
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/20**

Location

Around the city.

Location Map

At various locations throughout the City.

Impact on Operating Budget	**FY 2016**	**FY 2017**	**FY 2018**
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	**FY 2017**	**FY 2018**	**FY 2019**	**FY 2020**	**TOTAL**
Source of Funds						
G.O. Bonds	$ 220,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	**$ 1,820,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	180,000	0	0	0	0	**180,000**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 2,000,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	400,000	400,000	400,000	400,000	400,000	**2,000,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 2,000,000**

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

* 1866 *

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PARKS AND RECREATION SUMMARY

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Parks and Recreation						
Parks Vehicles & Equipment	$ 69,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000	**$ 329,000**
Recreation Vehicles & Equipment	130,500	75,000	75,000	75,000	75,000	**430,500**
Recreation Center Pool DH Units	346,000	0	0	0	0	**346,000**
Recreation Center Roof	75,000	0	0	0	0	**75,000**
Parks Maintenances	200,000	125,000	125,000	125,000	125,000	**700,000**
Total Parks and Recreation	**$ 820,500**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 1,880,500**
Source of Funds						
G. O. Bonds	$ 621,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	**$ 1,121,000**
Capital Note	199,500	140,000	140,000	140,000	140,000	**759,500**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 820,500**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 1,880,500**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	621,000	125,000	125,000	125,000	125,000	**1,121,000**
Equipment/Furnishings	199,500	140,000	140,000	140,000	140,000	**759,500**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 820,500**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 1,880,500**

Department: PARKS & RECREATION

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 50716

Project Name: Parks Vehicles & Equipment

Project Description

Maintenance: EcoBlocks to hold bulk mulch-$11,000, Bobcat Excavator-$58,000.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

Parks Maintenance 3179 N. Germantown Rd.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	5,000	5,000	5,000
Capital	0	0	0
Total Impact Oper. Budget	**$ 5,000**	**$ 5,000**	**$ 5,000**

Future Years and explanations: petroleum and maintenance/repairs costs are estimated to be around $5,000 per year.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	69,000	65,000	65,000	65,000	65,000	**329,000**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 69,000**	**$ 65,000**	**$ 65,000**	**$ 65,000**	**$ 65,000**	**$ 329,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	69,000	65,000	65,000	65,000	65,000	**329,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 69,000**	**$ 65,000**	**$ 65,000**	**$ 65,000**	**$ 65,000**	**$ 329,000**

Department: PARKS & RECREATION

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 54316

Project Name: Recreation Center Equipment/Repairs

Project Description

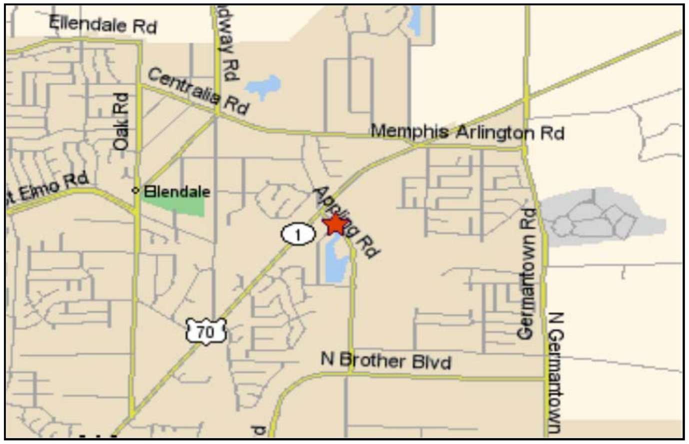
Cardio Equipment $24,000, Spin Bikes $39,000, Hammer Strength Upgrades - $18,500, Weight Equipment $27,000, Gym Floor Resurfacing $22,000.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

7700 Flaherty Place.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Capital Note	130,500	75,000	75,000	75,000	75,000	**430,500**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 130,500**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 430,500**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Equipment/Furnishings	130,500	75,000	75,000	75,000	75,000	**430,500**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 130,500**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 430,500**

Department: **PARKS & RECREATION**

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 546

Project Name: Recreation Center Pool DH Units

Project Description

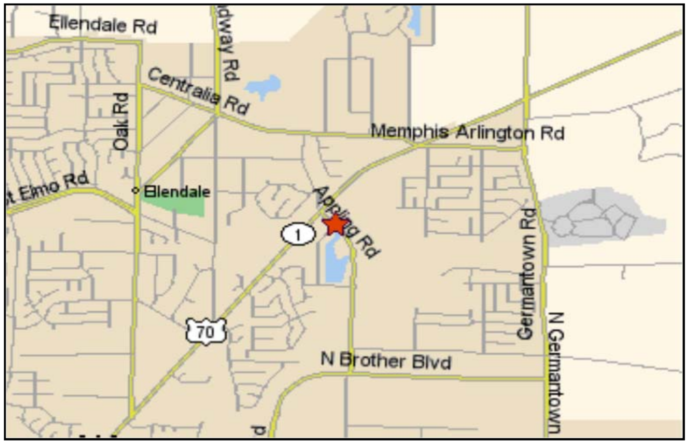
Replace indoor pool DH Units.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/20
Total Project	**07/15**	**06/20**

Location

7700 Flaherty Place.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 346,000	$ 0	$ 0	$ 0	$ 0	**$ 346,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 346,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 346,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	346,000	0	0	0	0	**346,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 346,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 346,000**

Department: PARKS & RECREATION

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 54616

Project Name: Recreation Center Roof

Project Description

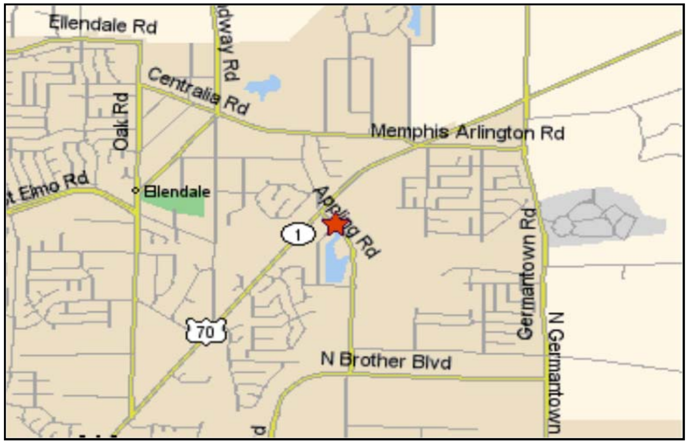
Replace Bartlett Recreation Center's roof.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	N/A	N/A
Equipment/Furnishings	07/15	06/16
Total Project	**07/15**	**06/16**

Location

7700 Flaherty Place.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 75,000	$ 0	$ 0	$ 0	$ 0	**$ 75,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 75,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 75,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	75,000	0	0	0	0	**75,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 75,000**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 75,000**

Department: PARKS & RECREATION

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 51416

Project Name: Parks Maintenances

Project Description

Soccer fields & Dixon Brewer bathrooms.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Construction	07/15	06/20
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/20**

Location

5727 Woodlawn, Bartlett, TN 38134.
W. J. Freeman Park, 2629 Bartlett Blvd. Bartlett 38134. Dixon Brewer Park, 5745 Woodlawn St., Bartlett 38134. Deermont Park, 6675 Deermont Rd., 38134.

Location Map

At various locations throughout the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
G.O. Bonds	$ 200,000	$ 125,000	$ 125,000	$ 125,000	$ 125,000	**$ 700,000**
Capital Note	0	0	0	0	0	**0**
FD311 Transfers-unspent projects	0	0	0	0	0	**0**
FD311 Use of Fund Balance	0	0	0	0	0	**0**
TDOT 80% match	0	0	0	0	0	**0**
Total Source	**$ 200,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 700,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Construction	200,000	125,000	125,000	125,000	125,000	**700,000**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 200,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 700,000**

UTILITY FUND SUMMARY

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Water						
Tank Maint. & Paint	$ 0	$ 161,000	$ 130,000	$ 140,000	$ 180,000	**$ 611,000**
Water Line Upgrades	0	50,000	50,000	50,000	50,000	**200,000**
New Water Tank	150,000	1,200,000	0	0	0	**1,350,000**
Old Brownsville Water Line	0	25,000	700,000	0	0	**725,000**
Water Extention Kirby Whitten	0	250,000	0	0	0	**250,000**
Water Plant Site	0	0	0	125,000	0	**125,000**
Retrofit Reservoir - Germantown	0	0	0	0	250,000	**250,000**
Total Water	**$ 150,000**	**$ 1,686,000**	**$ 880,000**	**$ 315,000**	**$ 480,000**	**$ 3,511,000**
Sewers						
Sewers in Annexation Area	$ 0	$ 400,000	$ 400,000	$ 400,000	$ 400,000	**$ 1,600,000**
Sewer Rehab	0	100,000	100,000	100,000	100,000	**400,000**
Sewer Line Upgrades	0	100,000	100,000	100,000	100,000	**400,000**
Upgrade Sewage Plant #2	0	0	300,000	0	0	**300,000**
Total Sewers	**$ 0**	**$ 600,000**	**$ 900,000**	**$ 600,000**	**$ 600,000**	**$ 2,700,000**
Source of Funds						
Utility Bonds	$ 0	$ 2,286,000	$ 1,780,000	$ 915,000	$ 1,080,000	**$ 6,061,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 150,000**	**$ 2,286,000**	**$ 1,780,000**	**$ 915,000**	**$ 1,080,000**	**$ 6,211,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 125,000	$ 0	**$ 125,000**
Design/Engineering	150,000	0	0	0	0	**150,000**
Utility Relocation	0	25,000	0	0	0	**25,000**
Construction	0	2,100,000	1,650,000	650,000	900,000	**5,300,000**
Equipment/Furnishings	0	161,000	130,000	140,000	180,000	**611,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 150,000**	**$ 2,286,000**	**$ 1,780,000**	**$ 915,000**	**$ 1,080,000**	**$ 6,211,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2016 - FY 2020

Project No.: 70117

Project Name: Tank Maintenance & Paint

Project Description

To paint and clean water tanks.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Other	07/16	06/20
Total Project	**07/16**	**06/20**

Location

All water tanks located in the City of Bartlett.

Location Map

All water tanks located in the City of Bartlett.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 161,000	$ 130,000	$ 140,000	$ 180,000	**$ 611,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 161,000**	**$ 130,000**	**$ 140,000**	**$ 180,000**	**$ 611,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	161,000	130,000	140,000	180,000	**611,000**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 161,000**	**$ 130,000**	**$ 140,000**	**$ 180,000**	**$ 611,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 70217

Project Name: Water Line Upgrades

Project Description

Various upgrades needed to maintain system.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/16	06/20
Total Project	**07/16**	**06/20**

Location

Various locations around the City.

Location Map

Various locations around the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 200,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 200,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	50,000	50,000	50,000	50,000	**200,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 200,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 721
Project Name: New Tank

Project Description
Build a new 500,000 gallons tank in lower pressure plane.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	07/15	12/15
Construction	07/16	06/17
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/17**

Location
Stanky Creek or Freeman park or Soccer Field.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	5,000
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 5,000**

Future Years and explanations: Maintenance & repair costs are estimated to be $10,000/year after project completion.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 1,200,000	$ 0	$ 0	$ 0	**$ 1,200,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 150,000**	**$ 1,200,000**	**$ 0**	**$ 0**	**$ 0**	**$ 1,350,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	150,000	0	0	0	0	**150,000**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	1,200,000	0	0	0	**1,200,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 150,000**	**$ 1,200,000**	**$ 0**	**$ 0**	**$ 0**	**$ 1,350,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM

FY 2016 - FY 2020

Project No.: to be determined

Project Name: Old Brownsville Water Line Install and Replacement

Project Description

Install new 16 inch water line and relocate water lines in conjunction with Old Brownsville road widening

Project Schedule	Start	Finish
Utility Relocation	07/16	06/17
Design/Engineering	N/A	N/A
Construction	07/15	06/18
Equipment/Furnishings	N/A	N/A
Total Project	**07/15**	**06/18**

Location

Old Brownsville road

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations:

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 25,000	$ 700,000	$ 0	$ 0	**$ 725,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 25,000**	**$ 700,000**	**$ 0**	**$ 0**	**$ 725,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	25,000	0	0	0	**25,000**
Construction	0	0	700,000	0	0	**700,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 25,000**	**$ 700,000**	**$ 0**	**$ 0**	**$ 725,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: to be determined

Project Name: Water Extention Kirby Whitten

Project Description

Extend water to provide service as outlined in the Plan of Service.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/16	06/17
Total Project	**07/16**	**06/17**

Location

Kirby Whitten North of Old Brownsville.

Location Map

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bond	$ 0	$ 250,000	$ 0	$ 0	$ 0	**$ 250,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 250,000**	**$ 0**	**$ 0**	**$ 0**	**$ 250,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	250,000	0	0	0	**250,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 250,000**	**$ 0**	**$ 0**	**$ 0**	**$ 250,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: To be determined

Project Name: Water Plant Site

Project Description

Purchase of Land for a new water plant.

Project Schedule	Start	Finish
Land/Right of Way	07/18	06/19
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	N/A	N/A
Total Project	**07/18**	**06/19**

Location

Exact location to be determined.

Location Map

Exact location to be determined.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: Maintenance & repair costs are estimated to be $10,000/year after project completion.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 0	$ 0	$ 125,000	$ 0	**$ 125,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 0**	**$ 0**	**$ 125,000**	**$ 0**	**$ 125,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 125,000	$ 0	**$ 125,000**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	0	0	0	0	**0**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 0**	**$ 0**	**$ 125,000**	**$ 0**	**$ 125,000**

Department: ENGINEERING - WATER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 715

Project Name: Retrofit Reservoir - Germantown

Project Description

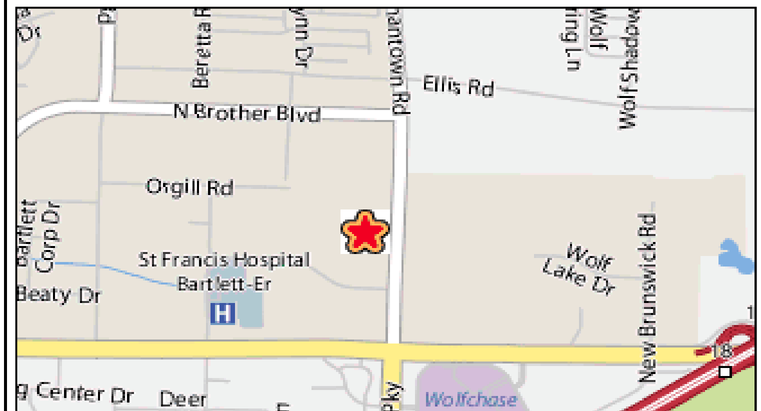
Repair and maintain the current resevoir.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/19	06/20
Total Project	**07/19**	**06/20**

Location

Germantown water plant.

Location Map



Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 0	$ 0	$ 0	$ 250,000	**$ 250,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 250,000**	**$ 250,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	0	0	0	250,000	**250,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 250,000**	**$ 250,000**

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 81117

Project Name: Sewers in Annexation Area

Project Description

Funds for extending sewers in our annexed areas.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/16	06/20
Total Project	**07/16**	**06/20**

Location

These projects are located at various locations around the City.

Location Map

These projects are located at various locations around the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 400,000	$ 400,000	$ 400,000	$ 400,000	**$ 1,600,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 1,600,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	400,000	400,000	400,000	400,000	**1,600,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 400,000**	**$ 1,600,000**

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 81617

Project Name: Sewer Rehab

Project Description

These projects are for the rehabilitation of existing sewer lines around the City.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/16	06/20
Total Project	**07/16**	**06/20**

Location

These projects are located at various locations around the City.

Location Map

These projects are located at various locations around the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 400,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 400,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	100,000	100,000	100,000	100,000	**400,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 400,000**

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: 81817

Project Name: Sewer Line Upgrades

Project Description

Various upgrades needed to maintain system.

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/16	06/20
Total Project	**07/16**	**06/20**

Location

Various locations around the City.

Location Map

These projects are located at various locations around the City.

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 100,000	$ 100,000	$ 100,000	$ 100,000	**$ 400,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 400,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	100,000	100,000	100,000	100,000	**400,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 400,000**

Department: ENGINEERING - SEWER

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

Project No.: To be determined

Project Name: Sewer Plant 2 Upgrade

Project Description

Buy land and Construct a new Sewer Plant

Project Schedule	Start	Finish
Land/Right of Way	N/A	N/A
Design/Engineering	N/A	N/A
Utility Relocation	N/A	N/A
Construction	07/17	06/18
Total Project	**07/17**	**06/18**

Location

Area North of the River.

Location Map

Exact location to be determined

Impact on Operating Budget	FY 2016	FY 2017	FY 2018
Personnel	$ 0	$ 0	$ 0
Operations	0	0	0
Capital	0	0	0
Total Impact Oper. Budget	**$ 0**	**$ 0**	**$ 0**

Future Years and explanations: No impact on the operating budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Source of Funds						
Utility Bonds	$ 0	$ 0	$ 300,000	$ 0	$ 0	**$ 300,000**
FD312 Transfers-unspent projects	0	0	0	0	0	**0**
FD312 Use of Fund Balance	0	0	0	0	0	**0**
Total Source	**$ 0**	**$ 0**	**$ 300,000**	**$ 0**	**$ 0**	**$ 300,000**
Project Costs						
Land/Right of Way	$ 0	$ 0	$ 0	$ 0	$ 0	**$ 0**
Design/Engineering	0	0	0	0	0	**0**
Utility Relocation	0	0	0	0	0	**0**
Construction	0	0	300,000	0	0	**300,000**
Landscaping	0	0	0	0	0	**0**
Equipment/Furnishings	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Total Project Costs	**$ 0**	**$ 0**	**$ 300,000**	**$ 0**	**$ 0**	**$ 300,000**

CITY OF BARTLETT

TENNESSEE

APPENDIX

Date of Incorporation – 1866

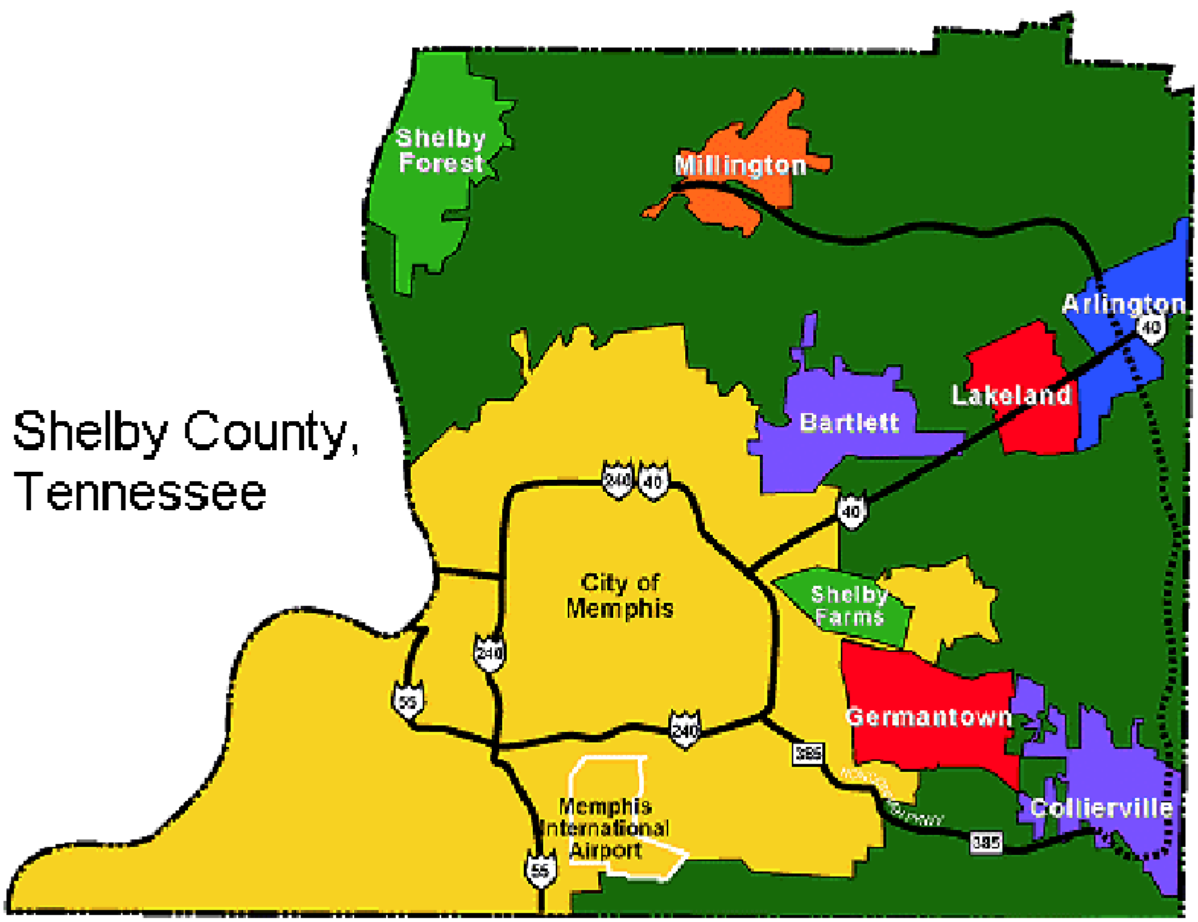
Date Charter Adopted – April 14, 1993

Form of Government – Mayor and Aldermen

Bartlett, with a 2010 census population of 54,613 is the geographic center of Shelby County and the second largest city in Shelby County. With the new annexation January 1, 2013, Bartlett will have a population of 56,488. The Memphis MSA (Metropolitan Statistical Areas), in which Bartlett is included, has a population of over one million people. The City covers over 32 square miles and has a reserve annexation area of about 9 square miles. Bartlett has grown steadily through the 70’s, 80’s, 90’s, 2000’s and 2010’s through commercial and residential development and annexation.

Bartlett’s industrial area is home to many companies including Brother Industries USA, Brother International Corporation, Gyrus ENT, Brimhall Foods Company and the USDA Cotton Classing Plant. While home for many industries, Bartlett continues to maintain its small town atmosphere. Historic Bartlett Station, the Gotten House Museum, the Bartlett Performing Arts and Conference Center and numerous public parks provide year round cultural and recreational opportunities for Bartlett residents.

With great schools, a low tax rate, first-class recreational facilities and great neighborhoods Bartlett offers its citizens a small town atmosphere in a metropolitan area.



GEOGRAPHIC

Total Square Miles in City Limits		32.3
Miles of Streets		301
City Lane Miles	678	
State Highway Lane Miles	20.95	
Total Lane Miles		699

SEWER SYSTEM

Miles of Sewer Lines	353
Number of Sewer Connections	19,627
Pump Stations	25
Capacity of Bartlett System (Gallons/day)	2,700,000

WATER SYSTEM

Miles of Water Lines	372
Number of Water Connections	20,677
Number of Water Plants	4
Number of Storage Tanks	10
Capacity of Bartlett System (max gallon/day)	17,000,000

RECREATION

Number of Parks		28
Total Acres	736	
Developed	25	
Undeveloped	3	
Number of Tennis Courts		14
Number of Baseball Fields		18
Miles of Walking Trails		12.35

PUBLIC SAFETY

Number of Fire Stations	5
Number of Commissioned Police Officers	116

SCHEDULE OF MAJOR TAXPAYERS (2014)

Customer Name	Assessed Value
Brother Industries	$ 31,841,040
Saint Francis Hospital	24,301,099
PASSCO Legends LLC	11,120,000
Robinwood Retirement Community	7,161,960
Bell South Telecommunications	6,908,859
Kroger Limited Partnership	6,530,630

POPULATION (US Census)

1980	17,170
1990	26,989
2000	40,543
2010	54,613
Age	
Under 18 years	13,819
19 to 49 years	21,997
50 to 64 years	11,984
65 years and over	6,813
Race	
White	42,975
Black and African America	8,771
Asian	1,368
American Indian & Alaskan	138
Other Race(s)	1,361

HOUSING STARTS

2011	87
2012	121
2013	159
2014	202

COMMERCIAL INDUSTRIAL/PERMITS

2011	96
2012	75
2013	84
2014	83

HOUSING UNITS

Owner Occupied	17,047
Renter Occupied	2,409
Average Family Size	2.81

2015 TAX YEAR

Property Tax Rate	1.62
Local Sales Tax	2.75%
State Sales Tax	7.00%
Bond Ratings	
Standard and Poor's	AAA
Moody's	Aa1

Exhibit A

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

CIP PROJECT LINE ITEMS SUMMARY

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
FUNDING SOURCES						
General Obligation Bonds	$ 6,175,217	$ 4,030,000	$ 5,800,000	$ 4,695,000	$ 2,825,000	**$ 23,525,217**
Capital Note	1,063,150	934,000	909,000	935,000	910,000	**4,751,150**
FD311 Transfers-unspent projects	498,905	0	0	0	0	**498,905**
FD311 Use of Fund Balance	220,500	0	0	0	0	**220,500**
TDOT 80% match	1,092,213	3,200,000	12,800,000	800,000	0	**17,892,213**
Utility Bonds	0	2,286,000	1,780,000	915,000	1,080,000	**6,061,000**
FD312 Transfers-unspent projects	150,000	0	0	0	0	**150,000**
Total Funding Sources	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**
PROJECT COST						
Administrative						
Vehicles & Equipment	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 150,000**
Network Infrastructure	200,000	0	0	0	0	**200,000**
City Hall Renovations	400,000	0	0	0	0	**400,000**
Transfer to Debt Service Fund	180,000	0	0	0	0	**180,000**
Transfer to Street Aid Fund	40,000	0	0	0	0	**40,000**
Total Administrative	**$ 850,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 970,000**
Police						
Police Vehicles & Equipment	$ 374,000	$ 435,000	$ 435,000	$ 435,000	$ 435,000	**$ 2,114,000**
Justice Center Maintenance	120,000	120,000	120,000	120,000	120,000	**600,000**
Public Radios System	3,000,000	0	0	0	0	**3,000,000**
Total Police	**$ 3,494,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 555,000**	**$ 5,714,000**
Fire						
Fire Vehicles	$ 0	$ 30,000	$ 30,000	$ 30,000	$ 30,000	**$ 120,000**
Fire Ambulances	180,000	0	180,000	0	180,000	**540,000**
Total Fire	**$ 180,000**	**$ 30,000**	**$ 210,000**	**$ 30,000**	**$ 210,000**	**$ 660,000**
Codes Enforcement						
Codes Enforcement Vehicles	$ 0	$ 25,000	$ 0	$ 25,000	$ 0	**$ 50,000**
Total Code Inspection	**$ 0**	**$ 25,000**	**$ 0**	**$ 25,000**	**$ 0**	**$ 50,000**

Exhibit A

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Public Works						
Public Works Vehicles & Equp	$ 434,500	$ 250,000	$ 250,000	$ 250,000	$ 250,000	**$ 1,434,500**
Total Public Works	**$ 434,500**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 250,000**	**$ 1,434,500**
Engineering						
Engineering Vehicle	$ 0	$ 24,000	$ 24,000	$ 25,000	$ 25,000	**$ 98,000**
City Shop	0	0	100,000	1,750,000	0	**1,850,000**
City Wide Overlay	500,000	1,000,000	1,500,000	2,000,000	2,000,000	**7,000,000**
Fletcher Creek Greenway	1,290,985	1,000,000	1,000,000	1,000,000	0	**4,290,985**
Taper Inlet	50,000	500,000	0	0	0	**550,000**
Ellis Road Hill Removal	50,000	450,000	0	0	0	**500,000**
Bartlett Road Bridge	80,000	0	0	0	0	**80,000**
Bartlett Blvd. Bridge	600,000	0	0	0	0	**600,000**
Elmore Box	300,000	0	0	0	0	**300,000**
Brother & Stage Left Signal	0	20,000	150,000	0	0	**170,000**
Old Brownsville West R.O.W.	0	3,000,000	15,000,000	0	0	**18,000,000**
Flasher Modifications	0	25,000	25,000	0	0	**50,000**
Westbrook Road Bridge	0	350,000	0	0	0	**350,000**
FEMA Generator	0	100,000	0	0	0	**100,000**
Germantown North	0	140,000	0	0	0	**140,000**
Old Brownsville East	0	0	0	100,000	0	**100,000**
Various Drainage Projects	400,000	400,000	400,000	400,000	400,000	**2,000,000**
Total Engineering	**$ 3,270,985**	**$ 7,009,000**	**$ 18,199,000**	**$ 5,275,000**	**$ 2,425,000**	**$ 36,178,985**
Parks						
Parks Vehicles & Equipment	$ 69,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000	**$ 329,000**
Recreation Vehicles & Equipment	130,500	75,000	75,000	75,000	75,000	**430,500**
Recreation Center Pool DH Units	346,000	0	0	0	0	**346,000**
Recreation Center Roof	75,000	0	0	0	0	**75,000**
Parks Maintenances	200,000	125,000	125,000	125,000	125,000	**700,000**
Total Parks	**$ 820,500**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 265,000**	**$ 1,880,500**

Exhibit A

CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM
FY 2016 - FY 2020

PROJECT	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	TOTAL
Water						
Tank Maint. & Paint	$ 0	$ 161,000	$ 130,000	$ 140,000	$ 180,000	**$ 611,000**
Water Line Upgrades	0	50,000	50,000	50,000	50,000	**200,000**
New Water Tank	150,000	1,200,000	0	0	0	**1,350,000**
Old Brownsville Water Line	0	25,000	700,000	0	0	**725,000**
Water Extention Kirby Whitten	0	250,000	0	0	0	**250,000**
Water Plant Site	0	0	0	125,000	0	**125,000**
Retrofit Reservoir - Germantown	0	0	0	0	250,000	**250,000**
Total Water	**$ 150,000**	**$ 1,686,000**	**$ 880,000**	**$ 315,000**	**$ 480,000**	**$ 3,511,000**
Sewers						
Sewers in Annexation Area	$ 0	$ 400,000	$ 400,000	$ 400,000	$ 400,000	**$ 1,600,000**
Sewer Rehab	0	100,000	100,000	100,000	100,000	**400,000**
Sewer Line Upgrades	0	100,000	100,000	100,000	100,000	**400,000**
Upgrade Sewage Plant #2	0	0	300,000	0	0	**300,000**
Total Sewers	**$ 0**	**$ 600,000**	**$ 900,000**	**$ 600,000**	**$ 600,000**	**$ 2,700,000**
TOTAL CIP	**$ 9,199,985**	**$ 10,450,000**	**$ 21,289,000**	**$ 7,345,000**	**$ 4,815,000**	**$ 53,098,985**

TDOT Funding: $1,031,788 for Fletcher Creek Greenway and $59,425 for Bartlett Road Bridge in FY 2016.

THE GREAT SEAL OF BARTLETT TENNESSEE

AGRICULTURE

LAW

COMMERCE

* 1866 *

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
BSMC	Municipal Center Rental Fee		
	Weekday, M-F (8:00am-5:00pm)		
	Auditorium (all day)	$ 425.00	$85/hr with 4-hr. minimum
	Banquet Hall (all day)	$ 600.00	$100/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	$ 175.00	$35/hr with 3-hr minimum
	Chapel (all day)	$ 350.00	$70/hr with 4-hr minimum
	Meeting Room (all day)	$ 150.00	$30/hr with 3-hr minimum
	Reception Hall (all day)	$ 300.00	$50/hr x 6 hours (2 hrs. free)
	Weekend and Evening Rates		
	Auditorium (all day)	$ 690.00	$115/hr x 6 hours (2 hrs. free)
	Banquet Hall (all day)	$ 810.00	$135/hr x 6 hours (2 hrs. free)
	Boardroom (all day)	$ 240.00	$40/hr x 6 hours (2 hrs. free)
	Chapel (all day)	$ 510.00	$85/hr x 6 hours (2 hrs. free)
	Meeting Room (all day)	$ 210.00	$35/hr x 6 hours (2 hrs. free)
	Reception Hall (all day)	$ 390.00	$65/hr x 6 hours (2 hrs. free)
	Equipment Rental		
	Sound Equipment (include 2hrs Tech.)	$ 150.00	All day (includes sound tech)
	Sound Techincian	$ 15.00	Per hour with 4-hr minimum
	Wedding and Reception Packages		
	Reception only		
	Banquet Hall	$ 1,280.00	5 consecutive hrs + 2 hrs decorating
	Reception Hall	$ 600.00	5 consecutive hrs + 2 hrs decorating
	Wedding only		
	Auditorium	$ 1,000.00	5 consecutive hrs + 2 hrs rehearsal
	Chapel	$ 800.00	5 consecutive hrs + 2 hrs rehearsal
	Wedding & Reception		
	Auditorium & Banquet Hall	$ 2,000.00	8 consecutive hrs + 2 hrs rehearsal
	Auditorium & Reception Hall	$ 1,380.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Banquet Hall	$ 1,760.00	8 consecutive hrs + 2 hrs rehearsal
	Chapel & Reception Hall	$ 1,220.00	8 consecutive hrs + 2 hrs rehearsal
Finance	Alcoholic Beverage Application Fee	$ 500.00	
	Alcoholic Beverage Duplicate License Fee	$ 10.00	Each
	Alcoholic Beverage Renewal Fee	$ 500.00	Annual
	Auto Tag Renewal Fee	$ 25.00	Annual
	Beer Permit Application Fee	$ 250.00	Each
	Beer Privilege Tax	$ 100.00	Annual
	City Service Fee	$ 2.50	Monthly
	Copy fees	$ 0.15	Only applies to 20 pages and more
	Legal Notice	$ 100.00	Each
	Liquor Privilege Tax License	$ 600.00	$600 - $1,000 Annual Based on Seating
	Lost Payroll Check Fee	$ 25.00	Each
	Outdoor Sales Permit Fee	$ 55.00	Each
	Penalty Personalty Property Taxes	5%	

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Penalty Real Property Taxes	5%	
	Returned Check Fee	$ 20.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	$ 120.00	$120 - $200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	$ 5,000.00	Per Application
	Cable Bid Copy Fee	$ 25.00	Per Cable Bid
City Court	Alcohol/Drug Treatment Fee	$ 100.00	Set by State
	Breath Alcohol Test Charge	$ 17.50	Set by State
	Cash Bond Forfeiture Fee	$ 13.75	Set by State
	City Court Costs	$ 61.00	Set by City
	City Litigation Tax	$ 13.75	Can be no more that State Lit. Tax
	County Drug Treatment Fee	$ 70.00	Set by State
	Criminal Privilege Tax on Litigation	$ 29.50	Set by State
	DA Crime Fee	$ 75.00	Set by State
	DUI-Interlock Fee	$ 40.00	Set by State
	DUI-Blood Test Charge	$ 250.00	Set by State
	Expungement Fee-City	$ 100.00	Set by City
	Expungement Fee-State	$ 350.00	Set by State
	Indigent Tax	$ 12.50	Set by State
	Probation Fee	$ 250.00	Set by City
	Reinstatement Fees From State	$ 10.00	Per person when DL Reinstated
	Sexual Assault Fee	$ 200.00	Set by State
	State Court Costs (Criminal Charge)	$ 62.00	Set by State
	State Court Costs (Traffic Charge)	$ 42.00	Set by State
	State Drug Treatment Fee	$ 5.00	Set by State
	State Impair Driv. Fund Fees	$ 5.00	Set by State
	State Litigation Tax	$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	$ 26.50	Or $50.00 (Set by State)
	Traffic Privilege Tax on Litigation	$ 17.75	Set by State
	Traumatic Brain Injury Fund	$15 or $30	Set by State
	No Drivers License Fee	$ 15.00	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	$ 50.00	Set by City
Planning	11 X 17 COLOR MAPS Copy Fee	$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	$ 2.50	Each
	Handbook Copy Fee	$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	$ 3.50	Each
	Re-Record Plat Fees	$ 50.00	Each
	Sign Ordinance Copy Fee	$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	$ 1.25	Each

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Subdivision Ordinance Copy Fee	$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	$ 29.25	Each
	Board of Zoning Appeals		
	Variances	$ 300.00	Each
	Design Review Fees		
	Sign Review	$ 100.00	Each
	Site Plan Review	$ 200.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	$ 200.00	Each
	Site Plan Review (with contract)	$ 300.00	Each
	Subdivision		
	Construction Plan	$ 100.00	Each
	Plus	$ 10.00	Per lot
	Dedication of Street	$ 300.00	Each
	Final Plan	$ 300.00	Each
	Plus	$ 20.00	Per lot
	Master Plan	$ 300.00	Each
	Plus	$ 20.00	Per lot
	Rerecording	$ 50.00	Each
	Revocations	$ 300.00	Each
	Street Name Change	$ 300.00	Each
	Road, Street, Alley Closure	$ 300.00	Each
	Zoning		
	Planned Development: Outline Plan	$ 300.00	Five acres or less, $30 per acre after first five and maximum fee of $2,000
	Rerecording	$ 50.00	Each
	Renotification Fee	$ 100.00	Up to 100 labels and $1.00 per label
		$ 1.00	over first 100
	Reprocessing of Applications	$ 150.00	Five acres or less, $15 per acre after first five and maximum fee of $1,000
	Rezoning and Special Use Permits	$ 500.00	Five acres or less, $50 per acre after first five and maximum fee of $3,000
Police	Background Checks	$ 15.00	Each
	Beer Server Permits	$ 10.00	Each
	DUI Tapes/Video	$ 15.00	Each
	Fingerprints	$ 15.00	Per card
	Sexual Offender Registry	$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	$ 15.00	Annual
	Sexual Oriented Business Permit Fee	$ 500.00	Annual
	Tow fees	$ 125.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Fire	Ambulance Transport Fee for BLS	$ 650.00	For BLS
	Ambulance Transport Fee for ALS I	$ 750.00	For ALS I
	Ambulance Transport Fee for ALS II	$ 850.00	For ALS II
	Plus a mileage fee	$ 8.00	Per mile
	Copy fees	$ 0.15	Only applies to 20 pages and more
	CPR Classes	$ 20.00	Per person per class
Code Enf.	**Building Fees**		
	Addition not exceeding 400 square feet	$ 40.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per $1,000	$ 4.00	One & Two Family Dwelling
	Minimum fee of	$ 60.00	
	Certificate of Occupancy	$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	$ 0.06	Minimum $30
	Commercial sidewalks	$ 30.00	On public right of way
	Conveyor Systems, Racking Systems	$ 60.00	First $250,000
	Per $1,000 for more than $250,000	$ 1.00	
	Decks & spas	$ 40.00	
	Demolition-for each 25,000 cubic feet	$ 7.00	
	Demolition-Maximum Fee	$ 500.00	
	Demolition-Minimum Fee	$ 60.00	
	Detached building <= 100 sq ft	$ 20.00	Minimum fee one story
	Detached building > 600 sq ft	$ 0.05	Per square feet
	Detached exceeding 100 sq ft <= 600 sq ft	$ 30.00	Minimum fee one story
	Fees for Amending Permits	$ 20.00	
	Fees for Issuing Permits	$ 4.00	
	Fees for miscellaneous construction	$ 8.00	Per $1,000
	Fences one-two family dwelling	$ 10.00	
	Minimum fee	$ 60.00	
	First Re-inspection Fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	Gates, wall fence, or others	$ 20.00	Minimum
	Per $1,000	$ 4.00	
	Hazardous occupancies	$ 200.00	
	Imploded Structures-flat fee	$ 1,000.00	
	New construction & additions	$ 40.00	Minimum Fee (not 1&2 family dwelling)
	Less than $25,000-per $1,000	$ 4.00	
	$25,000 to $1,000,000-per $1,000	$ 3.00	Plus one-time $100
	$1,000,001 to $25 million-per $1,000	$ 2.00	Plus one-time $3,025
	$25,000,001 & above-per $1,000	$ 1.50	Plus one-time $51,025
	New construction of or addition to existing	$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	$ 125.00	
	Removal or moving of structures	$ 200.00	
	Special events	$ 60.00	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Temporary construction trailer (6 months)	$ 60.00	
	Work commencing before permit issued	Double Fee	
	Electrical Permit Fees		
	0-150 amperes	$ 70.00	
	151-400 amperes	$ 125.00	
	Over 400 amperes	$ 250.00	
	277 to 480 volt phase	$ 2.00	Per Amp
	Amending Permit Fee	$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	$ 5.00	
	For each additional KW	$ 3.00	
	Empty Conduits	$ 10.00	For each 50' of conduit or bank of conduits
	Existing Residential Occupancies		
	1 to 5 circuits	$ 30.00	
	Over 5 circuits	$ 45.00	
	Fee for issuing permits	$ 4.00	
	Filing of Board of Appeals	$ 100.00	
	First Re-inspection fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	General Inspection (not a complaint)	$ 50.00	
	Installed Motors		
	1st H.P.	$ 6.00	
	Each additional H.P.	$ 1.00	
	Fuel Pumps	$ 20.00	
	Motors moved at same address	$ 15.00	
	Low Voltage (Non-Residential)	$ 15.00	Per System/Per Floor
	Minimum permit fee	$ 15.00	
	Miscellaneous Items		
	Meter Put Back	$ 15.00	
	Recalls	$ 15.00	
	Underground or overhead low voltage cable	$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	$ 15.00	
	Battery Charger-more than 100 amperes	$ 15.00	
	Electric welder	$ 25.00	
	Fire Ruling	$ 50.00	
	Lighting and Convenience Outlet Circuits	$ 4.00	
	Modular Res. Buildings	$ 50.00	
	Motion picture machine	$ 30.00	
	Panels	$ 15.00	
	Power Rectifier-more than 100 amperes	$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	$ 15.00	
	Relocated Houses	$ 50.00	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	X-ray unit-120 volt	$ 15.00	
	X-ray unit-208/240 volt	$ 50.00	
	Mobile Homes (manufactured)	$ 50.00	
	Reconnecting Signs		
	1st circuit	$ 15.00	
	Each additional circuit	$ 2.00	
	Mercury Vapor Light P.O.L.	$ 15.00	
	Re-inspection of interior wiring	$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	$ 50.00	
	Before Electrical-roughin	$ 30.00	
	Residential Temporary Meter Center	$ 25.00	
	Service, Feeder, & Panel Replacement	$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	$ 6.00	
	Each additional circuit	$ 4.00	
	Conduit installed for the sign circuit	$ 15.00	
	Swimming Pools		
	Above Ground Pools	$ 30.00	
	Inground Pools	$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	$ 15.00	
	Installations-each additional > 5 KVA	$ 0.50	
	Replacement	$ 20.00	
	Up to 240 volt phase	$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	$ 0.50	Each
	Each additional KVA above 50,000	$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	$ 20.00	
	Fees for issuing permits	$ 4.00	
	Filing Application for Board of Appeals	$ 100.00	
	First re-inspection fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	For $1 to $1,000 valuation of installation	$ 15.00	
	For each gas outlet	$ 2.50	Single Family Residence
	Gas meter put back	$ 15.00	
	Minimum Permit Fee	$ 15.00	
	Per each additional $1,000	$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	$ 25.00	Each

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Mechanical Permit Fees		
	Fee for Amending Permits	$ 20.00	
	Fees for Issuing permits	$ 4.00	
	Filing for Board of Appeals	$ 100.00	
	First re-inspection Fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	For 1st $1,000	$ 15.00	
	For 1st $1,000	$ 16.00	
	For each additional $1,000 >$1 mil	$ 3.00	
	For each additional $1,000<$1 mil	$ 8.00	
	Minimum Permit Fee	$ 15.00	
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	$0-$25,000 total valuation	$ 50.00	
	$25,001-$50,000 total valuation	$ 100.00	
	$50,001-$100,000 total valuation	$ 150.00	
	$100,001-$200,000 total valuation	$ 200.00	
	$200,001-$300,000 total valuation	$ 300.00	
	$300,001-$400,000 total valuation	$ 400.00	
	$400,001-$500,000 total valuation	$ 500.00	
	$500,001 and up	$ 600.00	
	Signs (New)	$ 25.00	
	Plumbing Permit Fees		
	Amending Permit Fee	$ 20.00	
	Fees for issuing permits	$ 4.00	
	Filing to Board of Appeals	$ 100.00	
	First re-inspection fee	$ 30.00	
	2+ Re-inspection Fee	$ 50.00	
	Installation of Plumbing Fixtures	$ 7.50	
	Minimum Permit fee	$ 15.00	Each Fixture
	Sewer Repair	$ 100.00	
	Per $1,000	$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	$ 30.00	
	Sewer Turnaround	$ 1,500.00	
	Water Heater	$ 15.00	
	Water Service-< 1 inch > 2 inch	$ 30.00	
	Water Service-< 2 inch	$ 200.00	
	Water Service-> 1 inch	$ 20.00	
	Work commencing before permit issued	Double Fee	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Public Works	Adoption Fee	$ 65.00	Each
	Animal License Fee	$ 6.00	Each (altered)
		$ 16.00	Each (non-altered)
		$ 3.00	Replacement Cost
	Boarding Fees	$ 10.00	Per Day
	Capture Fees		
	1st offense	$ 30.00	Each
	2nd offense	$ 60.00	Each
	3rd offense	$ 90.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	$ 25.00	Owner surrender
		$ 25.00	Cremation fee
		$ 15.00	Micro-chipping
Solid Waste	Appliance Pickup	$ 25.00	Each
	Commercial Pickup-Set Up Fee	$ 15.00	Each
	Commercial Pickup - Charge for Cart	$ 50.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	$ 23.00	Monthly
	For 2 Carts	$ 28.00	Monthly
	For 3 Carts	$ 33.00	Monthly
	Residential Cart Replacement Cost	$ 50.00	Each
	Residential Cart Addional Purchase	$ 50.00	Each
	Residential Pickup	$ 25.00	Monthly
	Special Pickup:	$ 250.00	Each - based on full brush truck
	Yard Waste Cart Purchase	$ 50.00	Each - While Grant carts are available
Water/Wastewater			
	Barrel Locks to Contractors	$ 7.50	Each
	Refundable User Fee for Fire Hydrant Meter	$ 1,000.00	Each
	Rental for Fire Hydrant Meter	$ 25.00	Monthly
	Water useage of Fire Hydrant Meter		Current City rates for water useage
	City Water Rates		
	Residential -- City Customers	$ 5.80	The first 2,000 gallons
	Residential -- City Customers	$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	$ 8.70	The first 2,000 gallons
	Residential -- Rural Customers	$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	$ 10.88	The first 2,000 gallons
	Commercial -- City Customers	$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	$ 15.59	The first 2,000 gallons
	Commercial -- Rural Customers	$ 3.15	each additional 1,000 gallons

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	City Sewer Rates		
	Residential -- City Customers	$ 6.19	The first 2,000 gallons
	Residential -- City Customers	$ 1.64	each additional 1,000 gallons
	Residential -- Rural Customers	$ 9.09	The first 2,000 gallons
	Residential -- Rural Customers	$ 1.79	each additional 1,000 gallons
	Commercial -- City Customers	$ 14.89	The first 2,000 gallons
	Commercial -- City Customers	$ 1.79	each additional 1,000 gallons
	Commercial -- Rural Customers	$ 22.14	The first 2,000 gallons
	Commercial -- Rural Customers	$ 1.93	each additional 1,000 gallons
Engineering	Fee for Plans and Specifications (for copies)		
	From $100,000 to $250,000	$ 25.00	
	From $250,001 to $500,000	$ 50.00	
	From $500,001 to $750,000	$ 75.00	
	Greater than $750,000	$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Mimimum, per lot	$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detension basin	$ 500.00	Per half acre
	For those lots served by a detension basin	$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	$ 2,333.00	Whichever is greater
	Per Front Foot	$ 33.00	Whichever is greater
	Sewer Review Fee		
	Mimimum	$ 25.00	Per contract
	Per lot	$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Mimimum	$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Water Connection Fee	$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection		
	Mimimum, per lot	$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detension basin	$ 500.00	Per lot
	For those lots served by a detension basin	$ 250.00	Per lot
	Park Land Development Fee	$ 700.00	Per lot
	Sewer Connection Charge	$ 2,000.00	

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Sewer Review Fee		
	Mimimum	$ 25.00	Per contract
	Per lot	$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	$ 25.00	Whichever is greater
	Subdivision and site plan review	$ 175.00	Per lot
	Water Connection Fee	$ 2,000.00	Per lot
	Water Plant Expansion Percent of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Street Cut Permit per 25 feet of cut	$ 10.00	
Parks	Facility Rental		
	Dixon-Brewer Park Gazebo	$ 40.00	Residents (1/2 day/$80 all day)
		$ 60.00	Non-Residents(1/2 day/$120 all day)
	Ellendale Park Pavilion	$ 50.00	Residents (1/2 day/$90 all day)
		$ 70.00	Non-Residents (1/2 day/$140 all day)
	W. J. Freeman Park - Gazebo	$ 30.00	Residents (1/2 day/$60 all day)
		$ 45.00	Non-Residents(1/2 day/$90 all day)
	W. J. Freeman Park - Pavilion	$ 50.00	Residents(1/2 day/$100 all day)
		$ 75.00	Non-Residents(1/2 day/$150 all day)
Athletics	Adult Sports	$ 500.00	Softball
		$ 400.00	Fall Softball
		$ 500.00	Basketball
		$ 210.00	Volleyball
	Facility Rental		
	Deermont	$ 2,000.00	Weekend
	Ellendale, Freeman & Appling	$ 100.00	Per field per day
	Late Registration	$ 20.00	Per person
	Lights	$ 15.00	Per 1.5hr
	Tennis/Cricket & non BPRD group	$ 15.00	Per player
	Tournament Fees	$ 200.00	Per team
	Youth Sports-per person	$ 75.00	Baseball, Softball & Basketball
		$ 50.00	Volleyball
	Plus Non-Resident fee	$ 30.00	Per person
	Youth Sports-per team		
	6 & u basketball	$ 250.00	
	8 & u to 14&u basketball	$ 350.00	
	17 & u basketball	$ 500.00	
	6 & u 8 & u baseball	$ 300.00	
	10 & u to 14 & u baseball	$ 400.00	
	Per person fees for non BPRD Programs	$ 15.00	per person

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Singleton C.C.	Adult Classes		
	Bench Aerobics	$ 4.00	Per class
	Belly Dancing	$ 75.00	Resident per session
		$ 80.00	Nonresident per session
	Zumba	$ 6.00	Resident & Non Res. Per Class
	Yoga	$ 5.00	Per class
	Chair Yoga	$ 5.00	Per class
	Line Dancing	$ 25.00	Resident per Month
		$ 30.00	Non-Resident per Month
	Clogging	$ 25.00	Resident per month
		$ 30.00	Nonresident per month
		$ 15.00	Senior per month
	Pottery with Susie	$ 135.00	Resident per session
		$ 140.00	Nonresident per session
	Art Programs		
	Toddler Art	$ 60.00	Per Session
	Children's Art Classes	$ 200.00	Resident Per session (Ages 9-14)
		$ 205.00	Nonresident Per session (Ages 9-14)
		$ 125.00	Resident per session (Ages 5-8)
		$ 130.00	Nonresident per session (Ages 5-8)
	Saturday Artists	$ 125.00	Resident Per Session (Ages 5-8)
		$ 130.00	Non Res. Per Session (Ages 5-8)
		$ 200.00	Resident Per Session (Ages 9-14)
		$ 205.00	Non Res. Per Session (Ages 9-14)
	Dance		
	Bartlett Dance Factory	$ 40.00	Resident per month
		$ 45.00	Nonresident per month
	Bartlett Dance Factory - Summer Dance	$ 80.00	Resident per session
		$ 90.00	Nonresident per session
	Fall Break Camp	$ 105.00	Resident & Non Res. Per week
	Spring Break Camp	$ 105.00	Resident & Non Res. Per week
	Summer Day Camp	$ 715.00	Resident
		$ 765.00	Non-resident
	Facility Rental		
	Regular Hours		
	Classroom	$ 25.00	Resident per hour
		$ 35.00	Nonresident per hour
	Stage Room	$ 35.00	Resident per hour
		$ 45.00	Nonresident per hour
	Auditorium	$ 45.00	Resident per hour
		$ 55.00	Nonresident per hour
	Kitchen	$ 50.00	Resident Flat Fee
		$ 55.00	Non-Resident Flat Fee

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Gymnasium, one side only	$ 45.00	Resident per hour
		$ 55.00	Nonresident per hour
	Gymnasium, whole gym	$ 90.00	Resident per hour
		$ 110.00	Nonresident per hour
	Concession Stand	$ 85.00	Resident Flat Fee
		$ 90.00	Non-Resident Flat Fee
	Basketball Tournament	$ 1,250.00	3 day Resident
		$ 1,400.00	3 day Non-Resident
	After Hours		
	Classroom	$ 55.00	Resident per hour (2 hr min)
		$ 65.00	Nonresident per hour (2 hr min)
	Stage Room	$ 60.00	Resident per hour (2 hr min)
		$ 70.00	Nonresident per hour (2 hr min)
	Auditorium	$ 100.00	Resident per hour (2 hr min)
		$ 120.00	Nonresident per hour
	Kitchen	$ 50.00	Resident Flat Fee
		$ 55.00	Non-Resident Flat Fee
	Gymnasium, one side only	$ 100.00	Resident per hour
		$ 120.00	Nonresident per hour
	Gymnasium, whole gym	$ 200.00	Resident per hour
		$ 220.00	Nonresident per hour
	Deposit Auditorium, Classrooms, Gym & Stage Rm	$ 200.00	
	Deposit Teen Parties	$ 500.00	Cash
	Rectangle Tables	$ 6.00	
	Round Tables	$ 8.00	
	Metal Chairs	$ 0.75	
	White Chairs	$ 1.00	
	Flamingo's	$ 45.00	
	IDs	$ 15.00	Resident per year
		$ 30.00	Nonresident per year
		$ 5.00	Day Pass
	Martial Arts		
	Taekwondo	$ 75.00	Resident per month
		$ 80.00	Nonresident per month
	Kendo	$ 25.00	Per month
	Preschool		
	Literature-4 & 5 yrs old (Fridays)	$ 40.00	Resident per session
		$ 45.00	Nonresident per session
	Preschool-2 yrs old	$ 80.00	Resident per month
		$ 85.00	Nonresident per month
	Preschool-3 & 4 yrs old	$ 70.00	Resident per month
		$ 75.00	Nonresident per month

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Preschool Summer Funtime-2 & 3 yrs old	$ 70.00	Resident per month
		$ 75.00	Nonresident per month
	Preschool Summer Funtime - 4-5 yrs old	$ 70.00	Resident per month
		$ 75.00	Nonresident per month
	Special Events		
	Halloween	$ 1.00	Per adult
	Pet Show	$ 10.00	Each pet
	Valentine's 5K/10K Run	$ 20.00	Each
	Turkey Shoot	$ 1.00	Each
	Youth Classes		
	Acrobatics & Tumbling	$ 15.00	Resident Per class
		$ 20.00	Nonresident per class
	Babysitter Workshop	$ 85.00	Per session
	Beginner Guitar	$ 20.00	Per 1/2 hr session
	Baton	$ 109.00	Resident per Session
		$ 114.00	Non-Resident per Session
		$ 35.00	Non-Resident per session
	Drawing - Children	$ 90.00	
		$ 95.00	
	ACT Prep	$ 200.00	Resident per session
		$ 205.00	Nonresident per session
	Adult Art	$ 200.00	Resident per Session
		$ 205.00	Non-Resident per Session
	Driver Education	$ 460.00	Resident per session
		$ 465.00	Nonresident per session
	Piano with Shirley (Ages 6-High School)	$ 20.00	Per 1/2 hr session
	Piano with with Vickie (Ages 6-Adults)	$ 80.00	Per Month
	Tennis (Ages 7-17)	$ 60.00	Resident - 1 Lesson Per Week
		$ 65.00	Non Resident - 1 Lesson Per Week
	Tutoring/Elementary	$ 325.00	per semester
	Tutoring/Middle School	$ 325.00	per semester
	Summer Tutoring	$ 30.00	Per Week
	Tutoring/High School	$ 325.00	per semester
Senior Center	Ballroom Dance Day Class	$ 3.00	Per class
	Ballroom Dance Night Class	$ 10.00	Per Class
	Belly Dancing	$ 3.00	Per Class
	Bridge Lessons	$ 6.00	Per Class
	Calligraphy Workshops	$ 35.00	Per Session
	Ceramics	$ 10.00	Per month
	Computer Class	$ 50.00	Per Session
	Computer Workshop	$ 40.00	4-8 hours
	Computer Workshop	$ 25.00	4 hours or less

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Dance - Afternoon	$ 3.00	Members Per Dance
		$ 5.00	Non-Members Per Dance
	Dance - Evening	$ 5.00	Members Per Dance
		$ 6.00	Non-Members Per Dance
	Duplicate Bridge	$ 1.00	Per session
	Duplicate Bridge Additional Fee	$ 1.50	Non-Members per Session
	Exercise Punch Card	$ 30.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	$ 40.00	Resident Per Hour / Two Hour Min.
		$ 45.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	$ 45.00	Resident Per Hour / Two Hour Min.
		$ 50.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	$ 90.00	Resident Per Hour / Two Hour Min.
		$ 95.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium Deposit	$ 200.00	Per Auditorium Rental
	Classroom & Room 2 Deposit	$ 50.00	Per Classroom or Room 2 Rental
	Kitchen (Type-Catering)	$ 75.00	Additional Flat Fee for Rental
	For Profit Rentals	$ 5.00	Per Hour Added to Standard Rental Fee
	Equipment - Podium	$ 25.00	Additional Flat Fee for Rental
	Equipmt - Mic over PA	$ 25.00	Additional Flat Fee for Rental (Aud. Only)
	Equipmt - TV w/ DVD	$ 50.00	Additional Flat Fee for Rental
	Rental Cleanup - Classroom	$ 25.00	Additional Flat Fee Per Classroom Rental
	Rental Cleanup - Room 2	$ 50.00	Additional Flat Fee Per Rm 2 Rental
	Rental Cleanup - Auditorium	$ 95.00	Additional Flat Fee Per Auditorium Rental
	Language Classes	$ 30.00	Per Session
	Line Dance Class	$ 3.00	Per class
	Manicures	$ 12.00	Per appointment
	Massage - Chair		
	15-minutes	$ 16.00	Per 15-minute appointment
	30-minutes	$ 32.00	Per 30-minute appointment
	Memberships	$ 15.00	Per year
	Oil Painting Class	$ 10.00	Per Month
	Pedicures	$ 18.00	Per appointment
	Photography Workshop	$ 35.00	Per Session
	Piano/Music Lessons	$ 80.00	Per Month
	Pottery Class	$ 15.00	Per Month
	Sketching/Art Class	$ 10.00	Per Month
	Spanish Lessons	$ 30.00	Per Session
	Tai Chi	$ 3.00	Per class
	Yoga	$ 3.00	Per class
	Zumba Night Class	$ 3.00	Per class

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
Recreation Center			
	Corporate Family	$ 605.00	Yearly
	Corporate Senior Family	$ 508.00	Yearly
	Corporate Senior Single	$ 335.00	Yearly
	Corporate Single	$ 400.00	Yearly
	Employee Family	$ 384.00	Yearly
	Employee Senior Family	$ 276.00	Yearly
	Employee Senior Single	$ 192.00	Yearly
	Employee Single	$ 252.00	Yearly
	Non-Resident College Membership	$ 161.00	Yearly
	Non-Resident Day Pass Daily	$ 15.00	Daily
	Non-Resident Day Pass Weekly	$ 35.00	Weekly
	Non-Resident Family	$ 734.00	Yearly
	Non-Resident Senior Family	$ 659.00	Yearly
	Non-Resident Senior Single	$ 432.00	Yearly
	Non-Resident Single	$ 486.00	Yearly
	Resident College Membership	$ 143.75	Yearly
	Resident Day Pass Daily	$ 10.00	Daily
	Resident Day Pass Weekly	$ 23.00	Weekly
	Resident Family	$ 486.00	Yearly
	Resident Senior Family	$ 356.00	Yearly
	Resident Senior Single	$ 238.00	Yearly
	Resident Single	$ 313.00	Yearly
	Resident Single	$ 99.00	3-Month
	Resident Family	$ 156.00	3-Month
	Resident Senior Single	$ 75.00	3-Month
	Resident Senior Family	$ 114.00	3-Month
	Non-Resident Single	$ 156.00	3-Month
	Non-Resident Family	$ 234.00	3-Month
	Non-Resident Senior Single	$ 138.00	3-Month
	Non-Resident Senior Family	$ 210.00	3-Month
	Corporate Single	$ 129.00	3-Month
	Corporate Family	$ 192.00	3-Month
	Corporate Senior Single	$ 108.00	3-Month
	Corporate Senior Family	$ 162.00	3-Month
	Aquatics		
	1 student 1 lession per mem	$ 35.00	
	1 student 1 lession per non-mem	$ 60.00	
	1 student 4 lessions per mem	$ 85.00	
	1 student 4 lessions per non-mem	$ 110.00	
	Lifeguard Instructor mem	$ 195.00	
	Lifeguard Instructor non- mem	$ 220.00	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Aquatics		
	1 student 1 lession per mem	$ 35.00	
	1 student 1 lession per non-mem	$ 60.00	
	1 student 4 lessions per mem	$ 85.00	
	1 student 4 lessions per non-mem	$ 110.00	
	Lifeguard Instructor mem	$ 195.00	
	Lifeguard Instructor non- mem	$ 220.00	
	Lifeguard recert mem fee	$ 65.00	
	Lifeguard recert non-mem fee	$ 90.00	
	Lifeguard training mem fee	$ 175.00	
	Lifeguard training non-mem fee	$ 200.00	
	Masters swim mem daily	free	
	Masters swim non-mem daily	$ 25.00	
	Recert fee	$ 27.00	
	Swim class member fee	$ 70.00	
	Swim class non-member fee	$ 95.00	
	Swim club registration	$ 10.00	
	WSI class mem	$ 195.00	
	WSI class non-mem	$ 220.00	
	Daycare		
	Daycare mem 12 sessions	$ 20.00	
	Daycare mem 6 sessions	$ 10.00	
	Daycare mem daily	$ 2.00	
	Daycare non-mem 12 sessions	$ 20.00	
	Daycare non-mem 6 sessions	$ 10.00	
	Daycare non-mem daily	$ 2.00	
	Unlimited childcare 1 mo.	$ 30.00	
	Facility Rental		
	Basketball court rental	$ 40.00	
	Home School Swim	$ 3.00	
	HS Lap Lane Rental fee	$ 6.00	
	Lock-In Rental Balance	$ 700.00	
	Lock-In Rental Deposit	$ 100.00	
	Pantry room	$ 20.00	
	Party room mem	$ 52.50	
	Party room non-mem	$ 60.00	
	Pool Lane Rental member	$ 15.00	
	Pool Lane Rental nonmember	$ 20.00	
	Racquetball court rental	$ 25.00	
	Scuba	$ 10.00	
	Volleyball court rental	$ 90.00	
	Yearly locker rental	$ 60.00	
	Inflatable - Giant Slide - Member	$ 85.00	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Inflatable - Castle - Member	$ 60.00	
	Inflatable - Basketball Hoops - Member	$ 50.00	
	Inflatable - Giant Slide - Non-Member	$ 110.00	
	Inflatable - Castle - Non-Member	$ 80.00	
	Inflatable - Basketball Hoops - Non-Member	$ 65.00	
	Rental Security Deposit (Refundable)	$ 150.00	
	Fitness		
	1 Hr Personal Training Member	$ 50.00	
	1 Hr Personal Training Non-Member	$ 65.00	
	12 Hrs Personal Training Member	$ 513.00	
	12 Hrs Personal Training Non-Member	$ 684.00	
	2 Hr Update Personal Training	$ 75.00	
	20 Hrs Personal Training Member	$ 800.00	
	20 Hrs Personal Training Non-Member	$ 1,000.00	
	20/20/20 Senior Member	$ 130.00	
	20/20/20 Senior Non-Member	$ 170.00	
	3 Hr Personal Training Member	$ 100.00	
	3 Hr Personal Training Non-Member	$ 145.00	
	30 Hrs Personal Training Member	$ 1,050.00	
	30 Hrs Personal Training Non-Member	$ 1,350.00	
	6 Hrs Personal Training Member	$ 270.00	
	6 Hrs Personal Training Non-Member	$ 360.00	
	Eager To Exercise Mem	$ 30.00	
	Eager To Exercise Non-Mem	$ 40.00	
	Fast Track	$ 225.00	
	Fitness Assessment	$ 25.00	
	Indoor Triathlon	$ 20.00	
	Just For Teens Member	$ 65.00	
	Just For Teens Non-Member	$ 85.00	
	Just For Women Member	$ 130.00	
	Just For women Non-Member	$ 170.00	
	Quest 4 Fitness member	$ 65.00	
	Quest 4 Fitness nonmember	$ 85.00	
	Sports Conditioning member	$ 65.00	
	Sports Conditioning nonmember	$ 85.00	
	Team Training 1 Mem & 1 Non- Mem 1session	$ 65.00	
	Team Training 1 Mem & 1 Non-Mem 8 sessions	$ 440.00	
	Team Training 1 Mem & 1 Non-Mem 12 sessions	$ 540.00	
	Team Training 2 Members 1 session	$ 60.00	
	Team Training 2 Members 8 sessions	$ 400.00	
	Team Training 2 Members 12 sessions	$ 480.00	
	Team Training 2 Non-Mem 1 session	$ 70.00	
	Team Training 2 Non-mem 8 sessions	$ 480.00	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Team Training 2 Non-mem 12 sessions	$ 600.00	
	Martial Arts Contract Monthly	$ 400.00	New contract
	Other Recreation Center		
	Basketball league registration	$ 40.00	
	Camp 2 wk mem	$ 225.00	
	Camp 2 wk mem 1st sibling	$ 210.00	
	Camp 2 wk mem 2nd sibling	$ 200.00	
	Camp 2 wk non-mem	$ 275.00	
	Camp 2 wk non-mem 1st sibling	$ 260.00	
	Camp 2 wk non-mem 2nd sibling	$ 250.00	
	Camp day rate member	$ 30.00	
	Camp day rate non-member	$ 35.00	
	Health Non-Profit Booth	$ 25.00	
	Health Profit Booth	$ 35.00	
	Junior Youth members	$ 20.00	
	JYM special	$ 50.00	
	Kickball Team	$ 375.00	
	Kids Night Out mem	$ 10.00	
	Kids Night Out Non-Mem	$ 15.00	
	Lock-in Member	$ 20.00	
	Lock-in member additional child	$ 15.00	
	Lock-in non member	$ 25.00	
	Lock-in non member additional child	$ 20.00	
	Racquetball league mem	$ 20.00	
	Racquetball league non-mem	$ 25.00	
	Racquetball slam add level	$ 10.00	
	Racquetball slam mem	$ 20.00	
	Softball registration	$ 45.00	
	Tanning 1 session	$ 5.00	
	Tanning punch card 10 sessions	$ 30.00	
	Tanning unlimited tanning 1 mo.	$ 30.00	
	Triathlon individual	$ 25.00	
	Triathlon insurance individual	$ 10.00	
	Triathlon late fee individual	$ 5.00	
	Trunk N Treat	$ 25.00	
	Swim Competition		
	Late fee	$ 10.00	
	Black team mem	$ 60.00	
	Black team non-mem	$ 75.00	
	Black 2nd swimmer mem	$ 50.00	
	Black 2nd swimmer non-mem	$ 65.00	
	Red team mem	$ 70.00	
	Red team non-mem	$ 85.00	

Exhibit B

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Red 2nd swimmer mem	$ 60.00	
	Red 2nd swimmer non-mem	$ 75.00	
	Senior member	$ 80.00	
	Senior non-mem	$ 95.00	
	Senior 2nd swimmer mem	$ 70.00	
	Senior 2nd swimmer non-mem	$ 85.00	
	USS transfer fee in LSC	$ 5.00	
	USS transfer fee in LSC non-mem	$ 10.00	
	White team mem	$ 50.00	
	White team non-mem	$ 65.00	
	White 2nd swimmer mem	$ 40.00	
	White 2nd swimmer non-mem	$ 55.00	
	Yearly registration fee	$ 110.00	
	Yearly US reg fee	$ 59.00	
Performing Arts	Box Office		
	Credit card processing - per subscription	$ 3.00	
	Credit card processing - per ticket	$ 1.00	
	Tickets - "Pick 10" (season)	$ 180.00	
	Tickets - Subscribers- Legend Series	$ 45.00	
	Tickets - Client - design/print only	$ 50.00	
	Tickets - Client - design/print/pre-sell	$ 100.00	
	Tickets - Client - pre-sell only	$ 50.00	
	Tickets - Public - DinnerStages	$ 40.00	dinner & show
	Tickets - Public - Family Series	$ 10.00	
	Tickets - Public - Premium Engagement	$ 25.00	
	Tickets - Public - Showcase Series	$ 25.00	
	Tickets - Subscriber - DinnerStages	$ 20.00	to cover food portion of ticket
	Tickets - Subscriber - Family Series	$ 8.00	
	Tickets - Subscriber - Showcase Series	$ 18.00	
	Tickets-Theatrestage Series	$ 10.00	
	Tickets-TheatreKids Conservatory Series	$ 10.00	
	Classes & Instruction		
	TheatreKids Conservatory tuition	$ 100.00	
	Summer camp - per participant	$ 125.00	Total fee (includes deposit)
	Instruction/class non-refundable deposit	$ 50.00	
	Concessions		
	BPACC events - per item	$ 2.00	
	Client coffee refills - each	$ 5.00	
	Client coffee station - per event	$ 20.00	
	Client concessions - per event	$ 25.00	
	Client reception fee	$ 100.00	
	Client merchandise - per event	$ 30.00	

City of Bartlett
Fees Schedule
Fiscal Year 2015-2016

Department	Type	Amount	Frequency/Notes/Description
	Equipment Rental		
	Audio recording - per event	$ 50.00	
	Banquet table w/cloth & skirt - per event	$ 20.00	
	Banquet table with cloth only - per event	$ 15.00	
	Corded microphones > 10 - per event	$ 18.00	
	Facility piano & bench - per event	$ 50.00	
	Facility piano tuning - per event	$ 150.00	
	Follow spot light - per event	$ 10.00	Operator additional @$18/hr
	Lecturn only - per event	$ 5.00	
	Lecturn with microphone - per event	$ 15.00	
	Removal of seats - per row/event	$ 50.00	
	Stage lighting & audio/design (color) - per hour	$ 20.00	
	Stage risers - per event	$ 75.00	
	Stage screen only - per event	$ 15.00	
	Video recording and sale - per event	$ 50.00	
	Video/data projector/screen - per event	$ 250.00	
	Wireless microphones - per event	$ 50.00	
	Performance Rental Space		
	Auditorium (per hr, 4-hour minimum)	$ 75.00	$85 includes house mananger
	Green Room (per hr, 4-hour minimum)	$ 35.00	
	Studio (per hr, 4-hour minimum)	$ 45.00	
	Conference Room (per hr, 4-hr minimum)	$ 45.00	
	Sponsorship		
	Per agreement - minimum	$ 1,000.00	

GLOSSARY OF TERMS

Accrual Basis of Accounting - A method of recording earnings and expenses as they occur or are incurred, without regard to the actual date of collection or payment.

Adopted Budget - The budget approved by the Mayor and Board of Aldermen and enacted by budget appropriation ordinance, on or before July 1 each year.

Allocation - Planned expenditures and funding sources approved in the CIP for specific projects in future years.

Appropriation - A legal authorization granted by the Board of Mayor and Aldermen to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and time when it may be expended.

Assessed Value - The estimate of fair market value assigned to property by an appraiser or tax assessor.

Attrition - Used to quantify anticipated personnel cost savings due to the lapsed time between when a funded position becomes vacant and is filled.

Authorized Positions (Full-Time) - Total number of positions that a department may fill. Due to attrition positions may not be funded for the full fiscal year.

Balanced Budget – Total revenues and sources of funds must equal total expenditures.

Bond – a debt security, under which the issuer owes the holders a debt and, depending on the terms of the bond, is obliged to pay them interest (the coupon) and/or to repay the principal at a later date, termed the maturity.

BSMC – Bartlett Station Municipal Center.

Budget - An annual financial plan to allocate resources in order to achieve the City's goals. Must be submitted to the Board 45 days prior to the beginning of the fiscal year.

Budget Calendar - The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

Budget Document - The official written financial plan prepared by the City's staff, which presents the proposed budget to the Mayor and Board of Aldermen.

Budget Ordinance - The official enactment by the Mayor and Board of Aldermen establishing the legal authority for City administrative staff to obligate and expend funds.

Capital Improvement Budget (CIB) - The first fiscal year appropriations of the Capital Improvement Program and reprogrammed appropriations from prior year's CIB.

Capital Improvement Program (CIP) - Adopted plan of public improvements, scheduled on a priority basis, for the current fiscal year and the succeeding 4 years, including estimated costs and funding sources.

Capital Outlay - The purchase of items of significant value (more than $5,000) and having a useful life a minimum of 5 years, also referred to as fixed assets. These costs are included in the operating budget.

Capital Projects – Projects (usually multi-year) established to account for the cost of capital improvements. Typically, a capital project encompasses a purchase of land and/or the construction of or improvements to a building or infrastructure with a useful life of 2 or more years and a cost of $20,000 or more.

Cash Basis of Accounting - An accounting method in which income is recognized only upon the receipt of a cash payment without considering the period for which payments are due. Also, expenses are accounted for only upon their cash payment.

Charges For Services - Fees received from fee-based services.

Citizens Police Academy - Training session citizens can attend so they will have a better understanding of policing.

Comprehensive Annual Financial Report (CAFR) - A report that reflects the financial position of the funds and account groups of the City and the result of operations for a year. The report also provides information on the economic condition of the City.

Cost Center - A sub-unit of a department.

County Assessor - Appraises all real and personal property in Shelby County and maintains the necessary data to provide the taxing jurisdictions with the certified assessments and any changes made as prescribed by Tennessee Code Annotated.

County Trustee - State constitutional office, the banker, principal tax collector, and revenue agent for all of Shelby County Government.

Debt Service Fund - Used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Department - A major unit of the City designated by the type of service provided.

Depreciation - The decrease in the value of physical assets due to use and passage of time.

Debt Service - The payments of principal and interest on loans, notes, and bonds.

DOT - Department of Transportation. State agency designated to oversee all areas of transportation.

EMS - Emergency Medical Services. Fire cost center that provides emergency lifesaving procedures and pre-hospital care to the sick and injured.

EMT - Emergency Medical Technician. Job classification licensed by the State. First responder to emergencies. Provide basic first aid care to the sick and injured before the paramedics arrive on the scene.

Encumbrance - A recorded expenditure commitment representing a contract to purchase goods or services. If an item is encumbered at year-end, additional appropriation authority is required to make the expenditures.

Enterprise Fund – used to report any activity for which a fee is charged to external users for goods or services.

Expenditures - The cost of goods received or services rendered whether payments for such goods and services have been made or not.

Fair Labor Standards Act - A federal law that governs the payment of minimum wage, overtime rates, compensatory time, record keeping of hours worked, and other criteria relating to wages and hours of work for non-exempt employees, including government employees.

Fiduciary Fund – fund that when a governmental unit acts in a fiduciary capacity such as a trustee or agent. The government unit is responsible for handling the assets placed under its control

Fiscal Year - A period of consecutive months designated as the budget year. The City's fiscal year is from July 1 to June 30.

FTE - Full Time Equivalent, used to convert part-time hours to the equivalent of a full time employee.

Fund - A fiscal entity with a self-balancing set of accounts used to account for activity(s) with common objectives.

Fund balance - The cumulative excess of revenues over expenditures in a fund at a point in time. With certain limitations, fund balance may be used to balance the subsequent year's budget.

GAAP – Generally accepted accounting principles – conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements.

GASB - Governmental Accounting Standards Board.

General Fund - The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

GFOA - Government Finance Officers Association.

GHSO - The Governor's Highway Safety Office (GHSO) is Tennessee's advocate for highway safety. This office works with law enforcement, judicial personnel and community advocates to coordinate activities and initiatives relating to the human behavioral aspects of highway safety.

Goals And Objectives - Cost center defined measurable activities to be completed within the current budget.

G.O. Bonds - (General Obligation) Bonds that are backed by the full faith and credit and unlimited taxing authority of the City.

Governmental Fund – focuses primarily on the sources, uses, and balances of current financial resources and often has a budgetary orientation. The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds.

Intergovernmental Revenue - Revenue received from another government for general purposes or special purpose.

Internal Service Funds - Used to account for the financing of goods or services provided by one department to other departments or agencies of the City, or to other governmental units, on a cost reimbursement basis.

Line Item Budget - A budget summarizing the detail expense items for goods and services the City intends to purchase during the fiscal year.

Major Fund – A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The General Fund is always a major fund.

Modified Accrual Basis of Accounting - A method of recording most items of revenue and expenditures may be handled on a "cash" basis for daily processing and converted to an accrual basis by periodic adjustments.

Neighborhood Watch - A group of neighbors who form an organization to assist each other in providing for the security of their homes by observing strangers and unusual occurrences in the area.

Net Debt - comprises all financial liabilities minus all financial assets of general government.

Ordinance - A formal legislative enactment by the Mayor and Board of Aldermen. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Overlapping Debt - A situation in which two governments with overlapping jurisdiction each have debt. The City and the county have both issued bonds, both the city and the state have overlapping debt.

Performance Measures - Data collected to determine how effective or efficient a program is in achieving its goals and objectives.

Recoveries - Funds that are paid to a department after work is performed for another City department.

Retained Earnings - The accumulated earnings of a Utility or Internal Service fund that have been retained in the fund and that are not reserved for any specific purpose.

SCADA - Supervisory Control and Data Acquisition, a computer system monitoring and controlling a process.

Special Revenue Fund - are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

State Training Supplements - State funds that are provided to police officers and fire fighters that complete a minimum of 40 hours of course work each year.

Tax Levy - The total amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

Total Debt – The total of all bonds and other obligations owed by all governmental funds and all enterprise funds.

Utility Fund (Water and Sewer) - Used to account for the acquisition, operations and maintenance of the City's facilities and services which are entirely or predominantly self-supported by user charges or where the City has decided that periodic determination of revenues earned, expenses incurred, and /or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.